

लोकहितामी सल्यनिष्ठा Dedicated to Truth in Public Interest भारतीय लेखा और लेखापरीक्षा विभाग, कार्यालय महानिदेशक लेखापरीक्षा, पर्यावरण एवं वैज्ञानिक विभाग, कोलकाता शाखा, छठा तल, द्वितीय बहुतलीय कार्यालय भवन, निज़ाम पैलेस,

234/4 ए.जे.सी. बोस रोड, कोलकाता-700020 Phone: 033-2289/4111/12/13 Fax: 033-2289-4060 E-mail id: admn.kol.esd@cag.gov.in Circular

## No. Admn./2(158)/Vol.-III/2022-23/306

## Dated:-22.04.2022

Sub :- Regarding Compilation of Compendium of New Initiatives and Good Practices for Audit Diwas 2022

Reference is invited to Compendium Sub-Committee of Headquarters office email dated 11.04.2022 (enclosed herewith).

The relevant inputs, if any on the topics/areas as mentioned in the said email dated 11.04.2022 may be submitted to Administration Section at saoadmn.kol.esd@cag.gov.in with a copy to rajivkumarm.del.sd@cag.gov.in latest by 30.04.2022.

This issues with the approval of the Deputy Director.

Copy to:

Sr. Audit Afficer (Admn)

- 1. Establishment Section
- 2. OAD Section
- 3. Central Section
- 4. Field Audit Party Section
- 5. IT Cell
- 6. Director's Cell
- 7. Report Section
- 8. Admn./Routine Section
- 9. GAD/FPA Section
- 10. Hindi Cell
- 11. Office Circular Book
- 12. All employees
- 13. Notice Board.

## Fwd: [Cag-all-offices] Regarding Compilation of Compendium of New Initiatives and Good Practices for Audit Diwas 2022.

From : DGA ESD Kolkata Branch <bresdkolkata@cag.gov.in> Mon, Apr 11, 2022 04:25 PM

**Subject :** Fwd: [Cag-all-offices] Regarding Compilation of Compendium of New Initiatives and Good Practices for Audit Diwas 2022.

- **To :** Administration Section DGA ESD Kolkata Branch <admn.kol.esd@cag.gov.in>
- **Cc :** RAJIV KUMAR MANDAL <rajivkumarm.del.sd@cag.gov.in>, Koushik De <koushikd.kol.sd@cag.gov.in>

महोदय/महोदया,

The email is forwarded herewith for necessary action at your end.

भवदीया, रुमा मुखर्जी, आशुलिपिक ग्रेड- I

From: "RAJ KAMAL RANJAN" <compendiumcomm@cag.gov.in>
To: cag-all-offices@lsmgr.nic.in, cag-iaas@lsmgr.nic.in
Cc: "Srinivasan Kesavan" <srini@cag.gov.in>, "Subramanian Krishnan Sangaran"
<subramanianks@cag.gov.in>, "Ashutosh Sharma" <ashutoshSharma@cag.gov.in>,
"Parikh Priya (Ms)" <priyap@cag.gov.in>, "VISHAL DESAI" <desaivb@cag.gov.in>, "Raj Kamal Ranjan" <ranjanrk@cag.gov.in>
Sent: Monday, April 11, 2022 3:59:26 PM

**Subject:** [Cag-all-offices] Regarding Compilation of Compendium of New Initiatives and Good Practices for Audit Diwas 2022.

Dear All,

We are pleased to inform you that with reference to the Compendium of New Initiatives and Good Practices in the CAG's Organization, released on the occasion of Audit Diwas on 16th November 2021, it has been decided to publish a Compendium for the upcoming Audit Diwas in 2022 also, for the dissemination of IA&AD's good practices within and outside the department.

As envisaged earlier, all best practices which reflect out of the box thinking and creativity with impact, irrespective of the scale, in the areas of public auditing, accounting, entitlement, training and support functions will be included in the Compendium. The new initiatives and good practices may relate to:

- I. Auditing processes.
- II. Stakeholder engagement.

III. Audit Reports and other audit products.

- IV. Communication and follow up of Audit Reports/products.
- V. Accounting processes and financial reporting.
- VI. Entitlement processes and settlement of claims.
- VII. IT driven and IT led initiatives.
- VIII. Human Resources and Capacity Building.
- IX. Administrative efficiency.
- X. Grievance Redressal Mechanism.
- XI. Staff Welfare.

XII. Any other area that contributes to achievement of the overall AD.

mission of IA&AD.

Therefore, each office may identify such innovations/ best practices (during the period 2019-20 to 2021-22) in the functional areas referred to in para above. These may be described in 500 words, highlighting the crux of the issue and good practice along with any photographs/pictorial description that suitably capture the initiative, and sent by the Head of Field offices to compendiumcomm@cag.gov.in, latest by 30th June 2022, so that these can be considered for inclusion in the proposed Compendium of Good Practices to be released on 'Audit Diwas' i.e. 16th November 2022.

In order to facilitate timely compilation and proper coverage of the departmental initiatives/ good practices, it is requested that all offices may please send a brief write-up (100 words) of your intended entry for the Compendium OR a NIL report (if your office is not planning to send any contribution) by 15th May 2022 to compendiumcomm@cag.gov.in.

In case any contribution was submitted for the 2021 Compendium/ Awards scheme, the same need not be resent, as it is available with CAG Office and may be reconsidered for inclusion.

Best Regards,

Compendium Sub-Committee



CAG-ALL-OFFICES mailing list -- cag-all-offices@lsmgr.nic.in To unsubscribe send an email to cag-all-offices-leave@lsmgr.nic.in

