



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) असम, बेलतला, गुवाहाटी-781029

**Office of the Pr. Accountant General (Audit), Assam  
Beltola, Guwahati-781029**



Circular No.: Entitlements/AU/LTC-Cor/2022-23/639

Dated: 07.9.2022

13

**CIRCULAR**

In terms of the O.M No. 19024/3/2021-E-IV. Govt. of India, Ministry of Finance, Dept of Expenditure, dated 16.6.2022, as per modified instructions regarding booking of Air tickets on Government account, all tickets on LTC & Tour to be purchased from the authorised agents viz. M/s Balmer Lawrie & Company Ltd, M/s Ashok Travels & Tours and M/s IRCTC. Booking for the purpose of **LTC & Tour**, it is to be noted that **“No agency charges/Convenience fees will be paid to the Govt. Servant if the bookings are not done as per instructions made by the department.”** Therefore, all the officers/officials of this office are requested to book Air tickets for LTC and Tour as per procedure attached (in PDF format) herewith.

[Authority: PAG's order at P/ 112<sup>N</sup> of Entitlements/AU/LTC-Cor/2022-23/ dated 07.9.2022]

Sd/-

**Sr. Audit Officer (Entitlements)**

Memo No. Entitlements/AU/LTC-Cor/2022-23/640-648

Dated: 07.9.2022

13

**Copy Forwarded to- by Email only:**

1. Secy. to PAG (Audit)
2. PA to Dy. Accountant General (Admin/LB/AMG-III & AMG-I)
3. PA to Dy. Accountant General (AMG-II & AMG-IV)
4. All the Branch Officers of OAD Hq's
5. All the Sections –in-charge of OAD Hq's
6. Office Order File
7. Notice Board.

*Balendu*

**Sr. Audit Officer (Entitlements)**

**Procedure for booking of LTC Air tickets where no Convenience/Service Charges are to be paid by Government employees.**

**Below are the stages to be followed while booking LTC tickets from IRCTC portal**

**<https://www.air.irctc.co.in>**

# Tick LTC for LTC Air tickets booking

The screenshot shows the IRCTC website interface for booking air tickets. At the top, there is a notification banner: "We'd like to notify you about the latest updates" with "Later" and "Allow" buttons. Below this, a search form is visible with the following options: "One Way" (selected), "Round Trip", "Multi City", "LTC" (checked), "Defence Fare", and "Govt Employee". The search form includes fields for "Origin", "Destination", "Departure", "Return", and "1 Traveller(s), Economy", along with a "Search" button. A large banner in the background reads "FLY @100\* Book Now" with "GST Extra" below it. Below the search form, there are four promotional banners: 1. "BOOK AIR TICKETS IN NO TIME" with a "BUY" button. 2. "Book Affordable Flights with IRCTC". 3. "5% Value back on booking with IRCTC SBI Card Premier". 4. "7%\* instant discount" with "AMERICAN EXPRESS" logo and "PROMO CODE AMEXIRCTC". The bottom of the page shows a Windows taskbar with various application icons and a system tray showing the time as 2:16 PM on 9/3/2022.

# Select your flights as shown below

The screenshot displays the IRCTC website interface for flight booking. The browser address bar shows the URL: `air.irctc.co.in/roundtrip?type=R&origin=GAU&originCity=Guwahati&originCountry=IN&destination=HYD&destinationCity=Hyderabad&destinationCountry=IN&flight_...`

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us | Login | IRCTC

One Way | **Round Trip** | Multi City |  LTC |  Defence Fare |  Govt Employee

Guwahati (GAU) | Hyderabad (HYD) | 04-09-2022 | 11-09-2022 | 3 Traveller(s), Economy | **Modify**

All Fares |  **Best Available Fare**  
Lowest non-stop fare\*

**Onword Time Preference**

**Take off:**

00:00 to 03:00	03:00 to 06:00	06:00 to 09:00	09:00 to 12:00
12:00 to 15:00	15:00 to 18:00	18:00 to 21:00	21:00 to 24:00

**Arrival:**

00:00 to 03:00	03:00 to 06:00	06:00 to 09:00	09:00 to 12:00
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**Guwahati ✈ Hyderabad | Sun 04 Sep 2022**

Airline	Departure	Arrival	Price
6E 6E-187	16:00 GAU	18:35 HYD	₹ 19739 Only 4 Seat(s) Left
(Partially Refundable)   0 Stop   Flight Details +			

**Hyderabad ✈ Guwahati | Sun 11 Sep 2022**

Airline	Departure	Arrival	Price
6E 6E-186	09:50 HYD	12:25 GAU	₹ 11002
(Partially Refundable)   0 Stop   Flight Details +			

**Guwahati (GAU) ✈ Hyderabad (HYD)**  
6E-187 | 16:00 ✈ 18:35 | 04 Sep 2022  
2h 35m | 0 Stop

**Hyderabad (HYD) ✈ Guwahati (GAU)**  
6E-186 | 09:50 ✈ 12:25 | 11 Sep 2022  
2h 35m | 0 Stop

₹ 30741 | **Book**

Windows taskbar: 12:56 PM, 9/3/2022

# Continue your booking by selecting any one- Flexi fare or Normal fare as you deem fit

The screenshot shows the IRCTC website interface for booking a round trip from Guwahati (GAU) to Hyderabad (HYD). A pop-up window titled "Flexi Fare are Available" is displayed, comparing Normal and Flexi fares for both directions. The background shows flight options with a total price of ₹ 30741 and a "Book" button.

Guwahati To Hyderabad		Hyderabad To Guwahati	
Normal Fare	Rs. 19739	Normal Fare	Rs. 11002
Flexi Fare	Rs. 20239	Flexi Fare	Rs. 11502
Extra Payable for Flexi Fare	Rs. 500	Extra Payable for Flexi Fare	Rs. 500

**Benefits of Flexi Fare**

Complimentary Standard Seat & Complimentary meal.~ No Fee for Date Change till 4 days before departure (only fare Difference to be paid).~ Airline Cancellation penalty within 0-3 days-INR 3500, 4 days & above -INR 500.

Buttons: Continue With Flexi Fare, Continue With Normal Fare

**Input your user name & password, if already registered with IRCTC with your official email ID & password. Else use Guest user login with your official email ID and Contact No.**

The screenshot shows the IRCTC website interface for booking a round trip. The origin is Guwahati (GAU) and the destination is Hyderabad (HYD). A login modal is displayed in the center, offering two options: "IRCTC Login" and "Guest User Login". The "IRCTC Login" option is selected, showing fields for "User Name" and "Password", a "Forgot Password?" link, and a "Login" button. Below the login fields is a "Sign Up" link for new members. To the right of the login fields is a promotional banner for "Fly@100" with the text "Book now on www.air.irctc.co.in Or IRCTC Air App" and icons for the Google Play and App Store. The background shows flight details for a round trip: Guwahati (GAU) to Hyderabad (HYD) on 04 Sep 2022 (6E-187) and Hyderabad (HYD) to Guwahati (GAU) on 11 Sep 2022 (6E-186). The total price is ₹ 30741, and there is a "Book" button. The website header includes the IRCTC logo and navigation links for "Contact Us" and "Login".

# Guest login with official email ID and Contact No.

The screenshot displays the IRCTC website interface for booking a flight. The browser address bar shows the URL: `air.irctc.co.in/roundtrip?type=R&origin=GAU&originCity=Guwahati&originCountry=IN&destination=HYD&destinationCity=Hyderabad&destinationCountry=IN&flight_...`. The website header includes the IRCTC logo and navigation links for 'Contact Us' and 'Login'. The main content area shows flight search options: 'One Way', 'Round Trip', 'Multi City', 'LTC', 'Defence Fare', and 'Govt Employee'. The search criteria are: Origin: Guwahati (GAU), Destination: Hyderabad (HYD), Departure: 04-09-2022, Arrival: 11-09-2022, Travellers: 3, Class: Economy. A 'Modify' button is visible. A modal window is open for 'Guest User Login' with the following fields:

- IRCTC Login** (radio button) and **Guest User Login** (radio button)
- Email**: `dibendud.asm.au@cag.gov.in`
- Mobile Number**: `8638552355`
- Sign In** button

There is also a promotional banner for 'Fly@100' with the text 'Book now on www.air.irctc.co.in Or IRCTC Air App' and an image of an airplane. The bottom of the page shows flight details for 6E-187 (Guwahati to Hyderabad) and 6E-186 (Hyderabad to Guwahati) with a total price of ₹ 30741 and a 'Book' button. The Windows taskbar at the bottom shows the time as 1:06 PM on 9/3/2022.

# Continue with booking if you are satisfied with fare, else to select another flight

The screenshot shows the IRCTC website interface with a 'Fare Change Alert' dialog box. The background page is titled 'Indian Railway Catering and Tourism Corporation Limited' and shows a flight booking process with three steps: '1 Booking Detail', '2 Preview', and '3 Make Payment'. The flight details are for a round trip between Guwahati and Hyderabad on 04-Sep-2022 and 11-Sep-2022, operated by IndiGo. The fare breakup shows a total payable of ₹ 92,223.00. The dialog box displays the following information:

**Fare Change Alert**

Fare hiked at the airline end ↑

The Fare Has Changed. Please See The Updated Fare Below

Updated Fare	Rs. 92223
Original Fare	Rs. 30741
Difference	Rs. 61482.0

Buttons: [Select Another Flight](#) [Continue](#)

The background page also shows 'Traveller Details' for 1 Adult, with fields for Title, First & Middle Name, Last Name, Email Id, and Mobile Number. There are also sections for 'Discounts/Offers' (No offers available) and 'Free Home Delivery' by Airtel.

# Check your flight details & fare

The screenshot displays the IRCTC website interface for checking flight details and fare. The page is titled "Air Ticket Booking | Book Flight T" and shows the URL "air.irctc.co.in/bookingdetail". The header includes the IRCTC logo and navigation links for "Contact Us" and "IRCTC". A progress bar at the top indicates the current step: "1 Booking Detail", with "2 Preview" and "3 Make Payment" as subsequent steps.

**Flight Detail**

**Guwahati ✕ Hyderabad | 04-Sep-2022**

IndiGo 6E-187

16:00 ○ Guwahati (GAU) Lokpriya Gopinath Bordoloi Intl Arpt

2h 35m 0 Stop

7 kg 15 kg

18:35 ○ Hyderabad (HYD) Rajiv Gandhi Intl

**Hyderabad ✕ Guwahati | 11-Sep-2022**

IndiGo 6E-186

09:50 ○ Hyderabad (HYD) Rajiv Gandhi Intl

2h 35m 0 Stop

7 kg 15 kg

12:25 ○ Guwahati (GAU) Lokpriya Gopinath Bordoloi Intl Arpt

**Fare Breakup**

Include all taxes, (Subject to airline fare rules)

Passengers  
**Adult:3**

Base Fare	₹ 87,300.00
<b>Taxes &amp; Fees</b>	<b>₹ 4,923.00</b>
Airport Dev. Fee	₹ 3,207.00
Fuel Surcharge	₹ 0.00
GST	₹ 0.00
Psgr. Srv. Fee	₹ 0.00
Other	₹ 1,716.00
<b>Total Payable</b>	<b>₹ 92,223.00</b>

**Discounts/Offers**

No offers available at this time

**Traveller Details**

1. Adult

Title  First & Middle Name \*  Last Name \*

Email Id \*  Mobile Number \*

The Windows taskbar at the bottom shows the system time as 1:14 PM on 9/3/2022.

# Input travellers details

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us

IRCTC

1 Booking Detail ..... 2 Preview ..... 3 Make Payment

### Traveller Details

**1. Adult**

Title: Mr. | First & Middle Name: Dibendud | Last Name: Dey

Traveller Contact: Email Id: dibendud.asm.au@cag.gov | Mobile Number: 9000000009

**2. Adult**

Title: Mr. | First & Middle Name: Ajanan | Last Name: Dey

Traveller Contact: Email Id: dibendud.asm.au@cag.gov | Mobile Number: 9000000009

**3. Adult**

Title: Mr. | First & Middle Name: Shyam | Last Name: Dey

Traveller Contact: Email Id: dibendud.asm.au@cag.gov | Mobile Number: 9000000009

### Fare Breakup

Include all taxes, (Subject to airline fare rules)

Passengers: **Adult:3**

Base Fare	₹ 87,300.00
+ Taxes & Fees	₹ 4,923.00
<b>Total Payable</b>	<b>₹ 92,223.00</b>

### Discounts/Offers

No offers available at this time

### Free Home Delivery

Get Free Home Delivery of Airtel Prepaid SIM & Enjoy Uninterrupted Services

Airtel.in

Book Now

1:49 PM 9/3/2022

# Input address and employee Code

Air Ticket Booking | Book Flight T x

air.irctc.co.in/bookingdetail

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us

IRCTC

1 Booking Detail ..... 2 Preview ..... 3 Make Payment

Guwahati (GAU) ✕ Hyderabad (HYD) [Select Seat](#)

Hyderabad (HYD) ✕ Guwahati (GAU) [Select Seat](#)

**GST Details (Optional)**

GSTIN Number \_\_\_\_\_ Company Name \_\_\_\_\_ Company Email \_\_\_\_\_ Company Pin Code \_\_\_\_\_

**Contact Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ E-mail \_\_\_\_\_ Address \_\_\_\_\_  
Dibendu Dey dibendud.asm.au@cag.gov Beltola

Country \_\_\_\_\_ State \_\_\_\_\_ City \_\_\_\_\_ Pincode \_\_\_\_\_ Emp Code \* \_\_\_\_\_  
India Assam Guwahait 781029 ASGHA3030303

Contact Details for receiving flight related communication.

Country Code \_\_\_\_\_ Mobile No \_\_\_\_\_  
+91 9000000009

Include all taxes, (Subject to airline fare rules)

Passengers  
**Adult:3**

Base Fare ₹ 87,300.00

+ Taxes & Fees ₹ 4,923.00

Total Payable ₹ 92,223.00

**Discounts/Offers**

No offers available at this time

**Free Home Delivery**

Get Free Home Delivery of Airtel Prepaid SIM & Enjoy Uninterrupted Services  
Airtel.in

[Book Now](#)

[Search Again](#) [Continue](#)

1:51 PM 9/3/2022

# Check travellers details including flight timings, date, address (after this stage there are no scope to check) and fare breakup

The screenshot displays the IRCTC website interface for flight booking. The page is titled "Air Ticket Booking | Book Flight" and shows the URL "air.irctc.co.in/bookingdetail". The IRCTC logo and "A Government of India Enterprise" tagline are visible at the top left. The navigation bar includes "Contact Us" and the IRCTC logo. The main content area is divided into three steps: "1 Booking Detail", "2 Preview", and "3 Make Payment".

**Flight Details:**

- Guwahati ✕ Hyderabad | 04-Sep-2022**  
IndiGo 6E-187  
16:00 O Guwahati (GAU) Lokpriya Gopinath Bordoloi Intl Arpt  
2h 35m 0 Stop  
18:35 O Hyderabad (HYD) Rajiv Gandhi Intl  
7 kg 15 kg
- Hyderabad ✕ Guwahati | 11-Sep-2022**  
IndiGo 6E-186  
09:50 O Hyderabad (HYD) Rajiv Gandhi Intl  
2h 35m 0 Stop  
12:25 O Guwahati (GAU) Lokpriya Gopinath Bordoloi Intl Arpt  
7 kg 15 kg

**Fare Breakup:**

Include all taxes, (Subject to airline fare rules)

Passengers  
**Adult:3**

Base Fare	₹ 87,300.00
+ Taxes & Fees	₹ 4,923.00
- Convenience Fee	₹ 0.00
IRCTC Booking Charges	₹ 0.00
GST (18%)	₹ 0.00
<b>Total Payable</b>	<b>₹ 92,223.00</b>

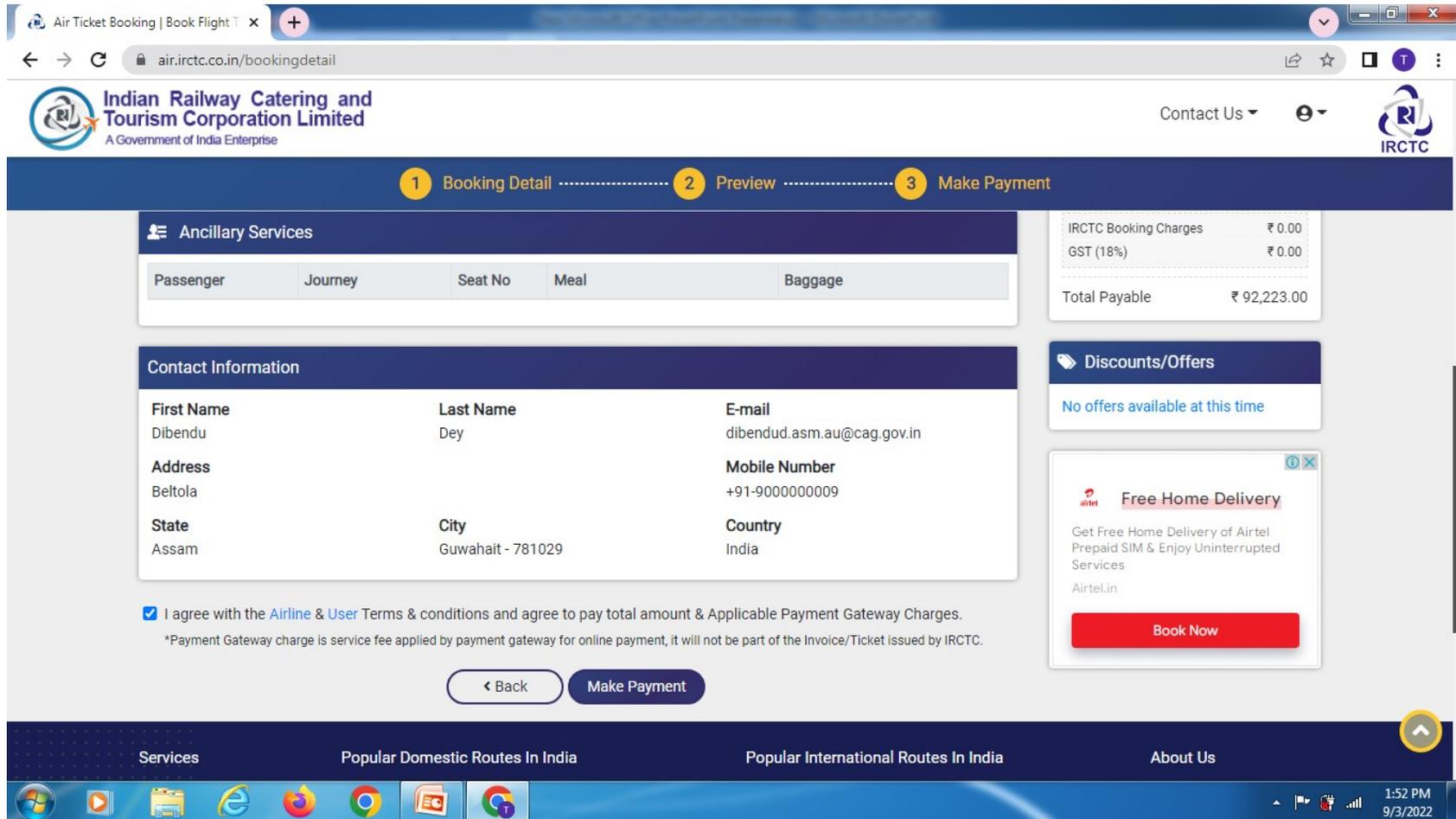
**Traveller Details:**

Sr. No.	Name	Type	DOB	Gender
1	Dibedndu Dey	Adult	NA	Male
2	Ajanan Dey	Adult	NA	Male
3	Shyam Dey	Adult	NA	Male

**Discounts/Offers:**  
No offers available at this time

**Free Home Delivery:**  
Get Free Home Delivery of Airtel

# Continue to make payment for final stage of booking



Air Ticket Booking | Book Flight T x

air.irctc.co.in/bookingdetail

Indian Railway Catering and Tourism Corporation Limited  
A Government of India Enterprise

Contact Us

IRCTC

1 Booking Detail ..... 2 Preview ..... 3 Make Payment

**Ancillary Services**

Passenger	Journey	Seat No	Meal	Baggage
-----------	---------	---------	------	---------

**Contact Information**

<b>First Name</b> Dibendu	<b>Last Name</b> Dey	<b>E-mail</b> dibendud.asm.au@cag.gov.in
<b>Address</b> Beltola	<b>Mobile Number</b> +91-9000000009	
<b>State</b> Assam	<b>City</b> Guwahait - 781029	<b>Country</b> India

I agree with the [Airline & User Terms & conditions](#) and agree to pay total amount & Applicable Payment Gateway Charges.  
\*Payment Gateway charge is service fee applied by payment gateway for online payment, it will not be part of the Invoice/Ticket issued by IRCTC.

[Back](#) [Make Payment](#)

**Discounts/Offers**

No offers available at this time

**Free Home Delivery**

Get Free Home Delivery of Airtel Prepaid SIM & Enjoy Uninterrupted Services  
Airtel.in

[Book Now](#)

Services Popular Domestic Routes In India Popular International Routes In India About Us

1:52 PM 9/3/2022

# Input the OTP received in your mobile

The screenshot shows the IRCTC booking website interface. At the top, the browser address bar displays 'air.irctc.co.in/bookingdetail'. The website header includes the IRCTC logo and navigation links. A progress bar at the top indicates the current step: '1 Booking Detail', '2 Preview', and '3 Make Payment'. The main content area is divided into several sections:

- Ancillary Services:** A table with columns for Passenger, Journey, Seat No, Meal, and Baggage.
- Contact Information:** Fields for First Name (Dibendu), Address (Beltola), and State (Assam). The City is listed as Guwahait - 781029, India.
- Charges Summary:** IRCTC Booking Charges (₹ 0.00), GST (18%) (₹ 0.00), and Total Payable (₹ 92,223.00).
- Discounts/Offers:** A message stating 'No offers available at this time'.
- Free Home Delivery:** A promotional banner for Airtel Prepaid SIM with a 'Book Now' button.

A modal dialog box titled 'Validate OTP(One Time Password)' is centered on the screen. It contains the text: 'A One Time Password has been sent to your mobile number, valid for 15 minutes.' Below this text is an input field labeled 'OTP' and a 'Validate OTP' button.

At the bottom of the page, there are navigation links for 'Services', 'Popular Domestic Routes In India', 'Popular International Routes In India', and 'About Us'. The Windows taskbar at the very bottom shows the system clock as 1:53 PM on 9/3/2022.

# Select payment option from below:

The screenshot displays the IRCTC Payment Gateway interface. At the top, a blue banner indicates a timeout of 14m 52s. The page features the IRCTC logo on the left and the 'irctc .com' logo on the right. The main heading is 'Payment Gateway'. Below this, the transaction details are shown: 'Transaction ID: 2008558333' and 'Transaction Amount: 36656.0'. A list of payment options is presented on the left, including 'Credit/ Debit Cards (Domestic)', 'Net Banking', 'BHIM/UPI', 'Wallets', 'International Cards', and 'EMI EMI'. The 'Credit/ Debit Cards (Domestic)' option is selected, showing a detailed view of the 'IRCTC iPay' option with a note: 'PG chgs-( 0.4% to 0.9% (Debit Card) / 1.8% (Credit Card) + GST, Rupay Debit cards - Nil'. At the bottom of the payment options, there are two buttons: 'Replan' and 'Pay & Book'. The Windows taskbar at the bottom shows the system time as 2:10 PM on 9/3/2022.

IRCTC Payment Page x +

pg.irctc.co.in/PaymentGateway/pay

This page will timeout in 14m 52s

IRCTC irctc .com

## Payment Gateway

Transaction ID: 2008558333 Transaction Amount: 36656.0

- IRCTC iPay
  - Credit/ Debit Cards (Domestic)
  - Net Banking
  - BHIM/UPI
  - Wallets
  - International Cards
  - EMI EMI

IRCTC iPay  
PG chgs-( 0.4% to 0.9% (Debit Card) / 1.8% (Credit Card) + GST, Rupay Debit cards - Nil

Replan Pay & Book

2:10 PM 9/3/2022

# LTC ticket

IRCTC LTC ticket.pdf - Adobe Reader

File Edit View Window Help

Open [Icons] 1 / 2 83% [Icons]

Tools Fill & Sign Comment

9/2/22, 8:29 PM Air Ticket Booking | Book Flight Tickets | Cheap Air Fare | LTC Fare | IRCTC AIR





Transaction id : 2008554919 Booking Date & Time : 2022-09-02 18:27

Booking Category : LTC

Flight	Departs	Arrive	Class	PNR
 Air India AI-728	Guwahati (GAU)08:00, 02-Oct-2022 Lokpriya Gopinath Bordoloi Intl Arprt	Kolkata (CCU)09:20, 02-Oct-2022 Netaji Subhas Chandra Bose Intl	Economy	5JFJC6
 Air India AI-787	Kolkata (CCU)05:35, 03-Oct-2022 Netaji Subhas Chandra Bose Intl	Port Blair (IXZ)08:00, 03-Oct-2022 Veer Savarkar Arprt	Economy	5JFJC6

Passenger Details

S.No	Passenger	Passenger Type	Age	Status	Ticket Number	Seat Number	Web Check-in Status
1		Adult	NA	Delivered	0985240203484		NA
2		Adult	NA	Delivered	0985240203485		NA
3		Adult	NA	Delivered	0985240203486		NA
4		Adult	NA	Delivered	0985240203487		NA

Adobe Acrobat Pro  
Easily edit text and images in PDF documents  
Start Now

Send Files Store Files

9:13 AM 9/5/2022

# LTC ticket without Convenience/Service charges

IRCTC LTC ticket.pdf - Adobe Reader

File Edit View Window Help

Open [Icons] 1 / 2 83% [Icons] Tools Fill & Sign Comment

Sign In

Export PDF  
Create PDF  
Edit PDF

Adobe Acrobat Pro  
Easily edit text and images in PDF documents  
Start Now

Send Files  
Store Files

Flight	Departs	Arrive	Class	PNR
IndiGo 6E-358	Port Blair (IXZ) 08:40, 07-Oct-2022 Veer Savarkar Arpt	Kolkata (CCU) 11:00, 07-Oct-2022 Netaji Subhas Chandra Bose Intl	Economy	NU4MYX
IndiGo 6E-6156	Kolkata (CCU) 15:10, 07-Oct-2022 Netaji Subhas Chandra Bose Intl	Guwahati (GAU) 16:30, 07-Oct-2022 Lokpriya Gopinath Bordoloi Intl Arpt	Economy	NU4MYX

Barcode: [Barcode]

**Passenger Details**

S.No	Passenger	Passenger Type	Age	Status	Ticket Number	Seat Number	Web Check-in Status
1	[Redacted]	Adult	NA	Delivered	NA		NA
2	[Redacted]	Adult	NA	Delivered	NA		NA
3	[Redacted]	Adult	NA	Delivered	NA		NA
4	[Redacted]	Adult	NA	Delivered	NA		NA

**Fare Details**

	Amount (INR)
Base Fare:	₹ 1,59,600.00
Other Fees and Taxes:	₹ 5,608.00
PG charges:	₹ 10.00
PG charges GST:	₹ 1.80
<b>Total Amount Paid:</b>	<b>₹ 1,65,219.80</b>

**HOTELS**

- Located near City centre, Railway stations and Airports
- Price starting from ₹ 600/- onwards
- Free Cancellation before 24-hrs
- Book early to get the Best Hotels at Great Prices

Book On The Go  
Download IRCTC Tourism App Now  
Available on the App Store | Google Play

Windows Taskbar: [Icons] 9:16 AM 9/5/2022

**Procedure for booking of TA Air tickets where no Convenience/Service Charges are to be paid by Government employees.**

**Below are the stages to be followed while booking TA tickets from IRCTC portal**

**<https://www.air.irctc.co.in>**

# Tick Government Employees for TA Air tickets booking

The screenshot shows the IRCTC Air Ticket Booking website. At the top, the header includes the IRCTC logo, the text "Indian Railway Catering and Tourism Corporation Limited A Government of India Enterprise", and navigation links for "Contact Us" and "Login". A "75 Azadi Ka Amrit Mahotsav" banner is visible on the left. The main booking form is centered, featuring a "Govt Employee" checkbox that is checked. Below the form, a large banner reads "FLY @100\* Book Now" with "GST Extra" noted below it. At the bottom, there are four promotional tiles: "BOOK AIR TICKETS IN NO TIME", "Book Affordable Flights with IRCTC", "5% Value back on booking with IRCTC SBI Card Premier", and "7%\* instant discount" with the promo code "AMEXIRCTC". The Windows taskbar at the bottom shows the system time as 1:59 PM on 9/3/2022.

Air Ticket Booking | Book Flight T x

air.irctc.co.in

Indian Railway Catering and Tourism Corporation Limited  
A Government of India Enterprise

Contact Us Login IRCTC

75 Azadi Ka Amrit Mahotsav

One Way Round Trip Multi City  LTC  Defence Fare  Govt Employee More

Origin Destination Departure Return 1 Traveller(s), Economy Search

FLY @100\* Book Now  
GST Extra

BOOK AIR TICKETS IN NO TIME

Book Affordable Flights with IRCTC

5% Value back on booking with IRCTC SBI Card Premier  
www.air.irctc.co.in

7%\* instant discount  
PROMO CODE AMEXIRCTC  
Up to Rs 2000 on Domestic Flights  
No minimum booking amount  
With your American Express® Card  
15th June 2022 till 30th July 2022 (Every Wednesday) \*T&C Apply

1:59 PM 9/3/2022

# Select your flights as shown below

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us

One Way **Round Trip** Multi City  LTC  Defence Fare  Govt Employee

Guwahati (GAU) New Delhi (DEL) 04-09-2022 11-09-2022 2 Traveller(s), Economy **Modify**

All Fares  Best Available Fare

Price

Min. Price ₹ 8137 Max. Price ₹ 56678

Onward Time Preference

Take off:

00:00 to 03:00	03:00 to 06:00	06:00 to 09:00	09:00 to 12:00
12:00 to 15:00	15:00 to 18:00	18:00 to 21:00	21:00 to 24:00

Guwahati ✈ New Delhi   Sun 04 Sep 2022			
Airline	Departure	Arrival	Price
6E 6E-6329	06:20 GAU	08:35 DEL	₹ 9339 Only 4 Seat(s) Left
(Partially Refundable)	0 Stop	Flight Details +	
SG SG-695/2970	10:45 GAU	07:25 DEL	₹ 9339
(Partially Refundable)	1 Stop	Flight Details +	

New Delhi ✈ Guwahati   Sun 11 Sep 2022			
Airline	Departure	Arrival	Price
6E 6E-2022/154	06:30 DEL	15:00 GAU	₹ 8137
(Partially Refundable)	1 Stop	Flight Details +	
6E 6E-5126/154	09:20 DEL	15:00 GAU	₹ 8137
(Partially Refundable)	1 Stop	Flight Details +	

Guwahati (GAU) ✈ New Delhi (DEL)  
6E-6329 06:20 ✈ 08:35 04 Sep 2022  
2h 15m 0 Stop

New Delhi (DEL) ✈ Guwahati (GAU)  
6E-2022/154 06:30 ✈ 15:00 11 Sep 2022  
8h 30m 1 Stop

₹ 17476 **Book**

1:57 PM 9/3/2022

# Continue your booking by selecting any one Flexi fare or Normal fare as you deem fit

The screenshot displays the IRCTC website interface for booking a flight. The main navigation bar includes the IRCTC logo, the text 'Indian Railway Catering and Tourism Corporation Limited', and 'A Government of India Enterprise'. The page is set to 'Round Trip' mode. The origin is 'Guwahati (GAU)' and the destination is 'New Delhi (DEL)'. A pop-up window titled 'Flexi Fare are Available' is overlaid on the page, providing a comparison of fare options for the route 'Guwahati To New Delhi' and 'New Delhi To Guwahati'.

Guwahati To New Delhi		New Delhi To Guwahati	
Normal Fare	Rs. 9339	Normal Fare	Rs. 8137
Flexi Fare	Rs. 9839	Flexi Fare	Rs. 9237
Extra Payable for Flexi Fare	Rs. 500	Extra Payable for Flexi Fare	Rs. 1100

**Benefits of Flexi Fare**

Complimentary Standard Seat & Complimentary meal.~ No Fee for Date Change till 4 days before departure (only fare Difference to be paid).~ Airline Cancellation penalty within 0-3 days-INR 3500, 4 days & above -INR 500.

Buttons: Continue With Flexi Fare, Continue With Normal Fare

The background interface shows flight details for two segments: Guwahati (GAU) to New Delhi (DEL) on 04 Sep 2022 and New Delhi (DEL) to Guwahati (GAU) on 11 Sep 2022. The total price is ₹ 17476. The Windows taskbar at the bottom shows the date as 9/3/2022 and the time as 1:59 PM.

**Input your user name & password if already registered with IRCTC with your official email ID & password. Else use Guest login with your official email ID and Contact No.**

The screenshot shows the IRCTC website interface. At the top, the logo for Indian Railway Catering and Tourism Corporation Limited is visible, along with navigation links for 'Contact Us' and 'Login'. The main content area displays a flight search result for a round trip from Guwahati (GAU) to New Delhi (DEL) and back. The flight details include the airline (6E-6329), departure time (06:20), arrival time (08:35), and fare (₹ 18328). A 'Book' button is present next to the fare.

A login modal is overlaid on the flight details. It features two tabs: 'IRCTC Login' and 'Guest User Login'. The 'Guest User Login' tab is active. The modal contains input fields for 'Email' (diptangshuc.asm.au@cag.gov.in) and 'Mobile Number' (9864040613), followed by a 'Sign In' button. To the right of the input fields is a promotional banner for 'Fly@100' with the text 'Book now on www.air.irctc.co.in Or IRCTC Air App' and an image of an airplane.

Flight No.	Origin	Destination	Class	Seat(s) Left	Fare
6E-6329	GAU	DEL	SG-8152	0 Stop	₹ 8989
6E-6329	DEL	GAU	SG-8152	0 Stop	₹ 8989
6E-6329	GAU	DEL	SG-8169	0 Stop	₹ 8989
6E-262	DEL	GAU	6E-5014	0 Stop	₹ 8989

# Continue with booking if you are satisfied with fare, else to select another flight

The screenshot shows the IRCTC Air Ticket Booking website interface. A modal window titled "Fare Change Alert" is displayed in the center, indicating a fare increase. The modal text reads: "Fare hiked at the airline end ↑", "The Fare Has Changed. Please See The Updated Fare Below", and provides a table with the following data:

Updated Fare	Rs. 36656
Original Fare	Rs. 18328
Difference	Rs. 18328.0

Below the table, there are two buttons: "Select Another Flight" and "Continue".

The background shows the booking process steps: 1. Booking Detail (active), 2. Preview, 3. Make Payment. The flight details section shows two flights: Guwahati to New Delhi on 04-Sep-2022 and New Delhi to Guwahati on 11-Sep-2022, both operated by IndiGo. The fare breakup section shows a total payable amount of ₹ 36,656.00, including a base fare of ₹ 34,200.00 and taxes & fees of ₹ 2,456.00. The discounts/offers section shows "No offers available at this time". The traveller details section shows fields for title, first & middle name, last name, email ID, and mobile number.

# Check your flight details & fare

The screenshot displays the IRCTC Air Ticket Booking interface. At the top, the website logo and navigation links are visible. A progress bar indicates the current step: 1. Booking Detail, 2. Preview, and 3. Make Payment. The main content area is divided into three sections: Flight Detail, Fare Breakup, and Traveller Details.

**Flight Detail**

Guwahati ✕ New Delhi | 04-Sep-2022

IndiGo 6E - 6329	06:20	Guwahati (GAU)	Lokpriya Gopinath Bordoloi Intl Arpt	2h 15m 0 Stop	7 kg	15 kg
	08:35	New Delhi (DEL)	Delhi Indira Gandhi Intl Terminal 1			

New Delhi ✕ Guwahati | 11-Sep-2022

IndiGo 6E - 262	07:30	New Delhi (DEL)	Delhi Indira Gandhi Intl Terminal 1	2h 20m 0 Stop	7 kg	15 kg
	09:50	Guwahati (GAU)	Lokpriya Gopinath Bordoloi Intl Arpt			

**Fare Breakup**

Include all taxes, (Subject to airline fare rules)

Passengers  
Adult:2

Base Fare	₹ 34,200.00
+ Taxes & Fees	₹ 2,456.00
<b>Total Payable</b>	<b>₹ 36,656.00</b>

**Discounts/Offers**

No offers available at this time

**Traveller Details**

1. Adult

Title:  First & Middle Name \*:  Last Name \*:

Email Id \*:  Mobile Number \*:

**Take a Test Ride**

Gives the right amount of power and precision for revving up city streets & the highways.

# Input travellers details including Employee ID & Department

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us

IRCTC

1 Booking Detail ..... 2 Preview ..... 3 Make Payment

### Traveller Details

**1. Adult**

Title: Mr. | First & Middle Name \*: Diptangshu | Last Name \*: Choudhury

Traveller Contact: Email Id \*: diptangshuc.asm.au@cag.i | Mobile Number \*: 9864040613

Govt Employee: Employee Id\*: ASGHA2030001 | Employee Department \*: IAAD

**2. Adult**

Title: Mr. | First & Middle Name \*: Dibendu | Last Name \*: Dey

Traveller Contact: Email Id \*: dibendud.asm.au@cag.gov | Mobile Number \*: 9000000001

Govt Employee: Employee Id\*: ASGHA2030002 | Employee Department \*: IAAD

### Fare Breakup

Include all taxes, (Subject to airline fare rules)

Passengers  
**Adult:2**

Base Fare	₹ 34,200.00
+ Taxes & Fees	₹ 2,456.00
<b>Total Payable</b>	<b>₹ 36,656.00</b>

### Discounts/Offers

No offers available at this time

### Take a Test Ride

Gives the right amount of power and precision for revving up city streets & the highways.

Royal Enfield

Book Now

Travel Insurance | **Seat** | Meal | Baggage

Windows Taskbar: 2:07 PM 9/3/2022

# Input travellers Address & Contact No.

The screenshot shows the IRCTC website's booking process. The browser address bar displays 'air.irctc.co.in/bookingdetail'. The page header includes the IRCTC logo and navigation links. A progress bar at the top indicates the current step is '1 Booking Detail', with '2 Preview' and '3 Make Payment' following. The main content area is divided into two sections: 'GST Details (Optional)' and 'Contact Information'. The 'Contact Information' section contains several input fields for personal and contact details. To the right, a fare breakdown shows a base fare of ₹ 34,200.00, taxes and fees of ₹ 2,456.00, and a total payable of ₹ 36,656.00. Below the fare breakdown, there is a 'Discounts/Offers' section with a message 'No offers available at this time'. At the bottom right, there is a promotional banner for 'Take a Test Ride' on a Royal Enfield motorcycle, with a 'Book Now' button. The footer contains navigation links for 'Services', 'Popular Domestic Routes In India', 'Popular International Routes In India', and 'About Us'. The Windows taskbar at the bottom shows the system time as 2:09 PM on 9/3/2022.

**Indian Railway Catering and Tourism Corporation Limited**  
A Government of India Enterprise

Contact Us

IRCTC

1 Booking Detail ..... 2 Preview ..... 3 Make Payment

**GST Details (Optional)**

GSTIN Number \_\_\_\_\_ Company Name \_\_\_\_\_ Company Email \_\_\_\_\_ Company Pin Code \_\_\_\_\_

**Contact Information**

First Name: Diptangshu | Last Name: Choudhury | E-mail: diptangshuc.asm.au@cag. | Address: Beltola

Country: India | State: Assam | City: Guwahait | Pincode: 781029

Contact Details for receiving flight related communication.

Country Code: +91 | Mobile No: 9864040613

Base Fare ₹ 34,200.00  
+ Taxes & Fees ₹ 2,456.00  
Total Payable ₹ 36,656.00

Discounts/Offers  
No offers available at this time

**Take a Test Ride**  
Gives the right amount of power and precision for revving up city streets & the highways.  
Royal Enfield  
Book Now

Search Again Continue

Services Popular Domestic Routes In India Popular International Routes In India About Us

2:09 PM 9/3/2022

# Check travellers details including flight timings, date, address (after this stage there are no scope to check) and fare breakup

The screenshot shows the IRCTC Air Ticket Booking interface. At the top, the logo for Indian Railway Catering and Tourism Corporation Limited is visible, along with navigation links for 'Contact Us' and 'IRCTC'. A progress bar indicates the current stage: '1 Booking Detail', '2 Preview', and '3 Make Payment'.

**Flight Detail**

**Guwahati → New Delhi | 04-Sep-2022**

IndiGo 6E - 6329	06:20	○ Guwahati (GAU)	Lokpriya Gopinath Bordoloi Intl Arpt	2h 15m 0 Stop	7 kg	15 kg
	08:35	○ New Delhi (DEL)	Delhi Indira Gandhi Intl Terminal 1			

**New Delhi → Guwahati | 11-Sep-2022**

IndiGo 6E - 262	07:30	○ New Delhi (DEL)	Delhi Indira Gandhi Intl Terminal 1	2h 20m 0 Stop	7 kg	15 kg
	09:50	○ Guwahati (GAU)	Lokpriya Gopinath Bordoloi Intl Arpt			

**Fare Breakup**

Include all taxes, (Subject to airline fare rules)

Passengers  
**Adult:2**

Base Fare	₹ 34,200.00
+ Taxes & Fees	₹ 2,456.00
- Convenience Fee	₹ 0.00
IRCTC Booking Charges	₹ 0.00
GST (18%)	₹ 0.00
<b>Total Payable</b>	<b>₹ 36,656.00</b>

**Discounts/Offers**

No offers available at this time

**Traveller Details**

Sr. No.	Name	Type	DOB	Gender
1	Diptangshu Choudhury	Adult	NA	Male
2	Dibendu Dey	Adult	NA	Male

The bottom of the screenshot shows a Windows taskbar with various application icons and a system tray displaying the time as 2:09 PM on 9/3/2022.

# Select payment option from below:

The screenshot shows a web browser window with the URL `pg.irctc.co.in/PaymentGateway/pay`. A blue banner at the top indicates a timeout of 14m 52s. The IRCTC logo and `irctc .com` are visible in the header. The main content area is titled "Payment Gateway" and displays the following information:

- Transaction ID: 2008558333
- Transaction Amount: 36656.0

A payment menu is open, listing the following options:

- IRCTC iPay** (highlighted)
- Credit/ Debit Cards (Domestic)
- Net Banking
- BHIM/UPI
- Wallets
- International Cards
- EMI EMI

The IRCTC iPay option is expanded to show details: "PG chgs-( 0.4% to 0.9% (Debit Card) / 1.8% (Credit Card) + GST, Rupay Debit cards - Nil". At the bottom of the menu, there are two buttons: "Replan" and "Pay & Book". The Windows taskbar at the bottom shows the time as 2:10 PM on 9/3/2022.