



लोकहितार्थ सत्यनिष्ठा  
Dedicated to Truth in Public Interest

Indian Audit & Accounts Department  
Office of the Director General of Audit,  
Environment & Scientific Departments,  
Kolkata Branch,

2<sup>nd</sup> MSO Building (6<sup>th</sup> Floor), Nizam Palace,  
234/4 AJC Bose Road, Kolkata-700020

Phone: 033-2289-4111/12/13

Fax: 033-2289-4060

Email ID: admn.kol.esd@cag.gov.in

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### Circular

**Subject:** CCS (Conduct) Rule, 1964 - Submission of Declaration of  
Immovable Property Returns by the Govt Servants - regarding

In terms of Rule 18(4) of CCS (Conduct) Rules, 1964 and as per the DoPT OM No. 11013/7/2014-Estt. (A-III) dated 26.10.2015, every Government servant holding a Group 'A', 'B', 'C' and erstwhile Group 'D' post is required to submit an Annual Return giving full particulars regarding the immovable property inherited by him/her or owned or acquired by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person.

All the officials of this office are, therefore, requested to submit the Annual Return for the year 2022 in the enclosed proforma by 15<sup>th</sup> January, 2023.

It is mentioned that failure on the part of a Government servant to comply with the requirement of the aforesaid rule can form good and sufficient reason for instituting disciplinary proceedings against him/her.

Encl: As above

  
Sr. Audit Officer (Admn.)

Copy to :

1. All Sections;
2. Office Circular Book;
3. Hindi Cell
4. Notice Board.