

**Proforma showing the bio-data of Sr.AO/AAO
recommended for the post of Specialist: _____**

(To be submitted in duplicate)

1. Name & Designation (if Commercial, please also indicate i.e., SrAO/AAO)	
2. Date of birth and age as on 01.01.2024	
3. Qualification (i) Educational : (ii) Professional :	
4. Office to which the officer belongs (i) Parent Office : (ii) Office and station in which working at present :	
5. Date of entry into Govt. Service	
6. Date of entry in IA&AD	
7. Date & Year of passing SOG Examination	
8. Date of appointment/promotion as SO/AAO; AO /SAO	SO/AAO : AO/SAO:
9. Number of years completed in the grade as on 01.01.2024 . a) SO/AAO : b) AO/Sr.AO :	
10. Present pay	Rs.
11. Experience and posts held	Attach separate sheet giving details under this column, duly signed.
12. Details of previous deputation (a) Indian deputation/ assignment (b) Foreign deputation/ assignment (i.e. posting abroad, foreign assignment, etc)	Attach separate sheet giving details under this column, duly signed.
14. Contact details (Ph. No. and e-mail)	
15. Proficiency in Computer. Details may be given	
17. Any other information.	

The information furnished above are correct to the best of my knowledge. In the event of my selection, I am willing to serve in the Headquarters Office at New Delhi, for a period of 3 years, on return.

Signature of the Candidate