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## **CIRCULAR**

Sub: Awareness program on Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

In pursuance to Headquarters letter no. 208-Staff(Disc.I)/03-2022 dated 15-11-2022 and Ministry of Women and Child Development letter no. WW-16/5/2021-WW(96705) dated 13-10-22, a period of sixteen (16) days from 25.11.2022 to 10.12.2022 is observed by various institutions, civil society organizations including the United Nations for raising awareness about elimination of all forms of violence and discrimination against women so as to ensure safety, security and holistic empowerment of women and to ensure the basic human rights of women and girls. Instruction are laid down to conduct awareness and sensitization programme for the officials, giving wide publicity etc., about the provisions of the SH Act to ensure effective implementation of the Sexual Harassment Act,2013

In this regard, an awareness program is being shcheduled to be conducted on virtual mode on 07-12-2022 at 3.00 pm. Smti Tanushree Biswas, Deputy Director of the Office of the DGA(Central), Kolkata who is also the Chairperson of Sexual Harassment Committee of this Office may preside over the meeting. All the employees of this office are requested to attend the meeting.

This issues with the approval of Deputy Director.

Sd/-

Sr. Audit Officer (Admn.)

Copy to:-

- 1. All Sections:
- 2. Director's Cell;
- 3. All employees;
- 4. Scientific Audit (Category-I) Association;
- 5. Scientific Audit (Category-II) Association;
- 6. Scientific Audit (Category-III) Association;
- 7. Office Circular Book;
- 8. Notice Board.