

Revised Tour Programme of AMG-II Inspection Party No. II for 2nd Qtr. of 2022-23

1. Jb. Khurshid Alam, Sr AO (upto 18.08.2022) Smt. Manina Moktan, Sr. AO (w.o.f. 12.09.2022)	3. Jb. Kamar Ali Khan, AS
2. Shri Kulpati Chik Baraik, AAO	4. Shri. Alope Pramanik, AS
1. Dy. Director of Local Bodies, Burdwan Division at Hooghly, Pipulpati (Near Chinsurah Municipality), Hooghly, Pin- 712103. (Compliance Audit - since period of last audit)	11.07.2022 to 25.07.2022 (10 days)
2. The Director, West Bengal Film Development Corporation Limited, Sector V, Block GM, Kolkata-700091. (Compliance audit for the period of 2017-22)	26.07.2022 to 03.08.2022 (07 days)
3. Secretary, West Bengal Municipal Service Commission, 149, A.J.C. Bose Road, Kolkata-700014. (Compliance Audit - since period of last audit)	04.08.2022 to 11.08.2022 (05 days)
In-house Training on 12.08.2022	
Secretary, West Bengal Municipal Service Commission, 149, A.J.C. Bose Road, Kolkata-700014. (Compliance Audit - since period of last audit)	16.08.2022 to 18.08.2022 (03 days)
4. Executive Officer, Burdwan Development Authority, New Administrative Building (5th floor), Court Compound, P.O. & P.S.- Burdwan, Dist.- Purba Bardhaman, PIN- 713101. (Compliance Audit - since period of last audit)	22.08.2022 to 02.09.2022 (10 days) (Shri R.R. Akant, Sr. AO will supervise this unit)
5. AO, UD, (T & CP) Department, BR Division, Nagarayan, Sector-I, Salt Lake, Kolkata-700064. (Compliance Audit - since period of last audit)	05.09.2022 to 09.09.2022 (05 days) (Unsupervised)
6. Director, State Urban Development Agency, ILGUS Bhaban, HC Block, Sector-III, Salt Lake, Kolkata – 700106. (Financial Audit for 2018-19)	12.09.2022 to 19.09.2022 (06 days)
7. Director, State Urban Development Agency, ILGUS Bhaban, HC Block, Sector-III, Salt Lake, Kolkata – 700106. (Financial Audit for 2019-20)	20.09.2022 to 23.09.2022 (04 days)
8. Director, State Urban Development Agency, ILGUS Bhaban, HC Block, Sector-III, Salt Lake, Kolkata – 700106. (Financial Audit for 2020-21)	26.09.2022 to 29.09.2022 (04 days)
Duty at Headquarter from 30.09.2022	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)

Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. III for 2nd Qtr. of 2022-23

	1. Shri Ram Shankar Singha, Sr. AO	3. Shri Amit Chowdhury, Sr. Ar.
	2. Shri Ram Bharosh Upadhyay, AAO	
1.	Assistant Chief Engineer, O/o the Chief Engineer, Housing Directorate, A Block, 1st Floor, N.S. Building, 1,K.S. Roy Road, Kolkata 700001.	05.07.2022 to 14.07.2022 (07 days)
2.	Administrative Officer, Housng-HB Loan, A Block, 1st Floor, N.S. Building, 1,K.S. Roy Road, Kolkata – 700001. (Compliance Audit - period from 04/2004 to 03/2022)	15.07.2022 to 26.07.2022 (08 days)
3.	Executive Engineer, New Town Construction Division, No. II, P-11, C.I.T. Road (3rd Floor) Kolkata – 700 014. (Compliance Audit - period from 04/2013 to 03/2022)	27.07.2022 to 11.08.2022 (11 days)
In-house Training on 12.08.2022		
4.	CEO, Haldia Development Authority, Satish Samanta Bhawan, City Centre, P.O. - Debhog, Haldia, Pin-721657. (Financial Audit - period 2020-21)	16.08.2022 to 23.08.2022 (05 days)
	CEO, Haldia Development Authority, Satish Samanta Bhawan, City Centre, P.O. - Debhog, Haldia, Pin-721657. (Compliance Audit - period from 04/2021 to 03/2022)	24.08.2022 to 31.08.2022 (06 days)
5.	Director, West Bengal Film Development Corporation Limited, Sector V, Block GM, Kolkata-700091. (Financial audit for the period of 2018-19)	01.09.2022 to 09.09.2022 (07 days)
6.	Director, West Bengal Film Development Corporation Limited, Sector V, Block GM, Kolkata-700091. (Financial audit for the period of 2019-20)	12.09.2022 to 16.09.2022 (05 days)
7.	Director, West Bengal Film Development Corporation Limited, Sector V, Block GM, Kolkata-700091. (Compliance Audit - since period of last audit)	19.09.2022 to 27.09.2022 (07 days)
Duty at Headquarter on 28.09.2022		
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:		

<ul style="list-style-type: none"> ➤ In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR/SAR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The FAP will seek replies of previously issued SAR comments, DDO Codes of the units. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
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Sr. Audit Officer/AMG-II(C)

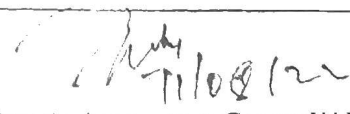
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Deputy Accountant General/AMG-II

Audit Management Group – II (Non-LAD)

Tour Programme of AMG-II Inspection Party No. V for 2nd Qtr. of 2022-23

	1. Shri Rajeev Ranjan Akant, Sr. AO 2. Shri Mithilesh Kumar, AAO	3. Shri Ajoy Kumar Samajder, Supervisor 4. Shri Milan Kumar Das, Asstt. Supervisor
1.	AO, Urban Development (T & CP), West Bengal, Nagarayan Bhavan, DF-8, Sector-I, Salt Lake, Kolkata- 700064. (Compliance Audit - period from 04/2019 to 03/2022)	05.07.2022 to 19.07.2022 (10 days)
2.	Assistant Estate Manager, Urban Development Department, Kalyani, DC Building, Kalyani, Nadia, Pin-741235. (Compliance Audit - since period of last audit)	20.07.2022 to 01.08.2022 (09 days)
3.	Additional Chief Engineer, (South), Municipal and Engineering Directorate, Bikash Bhawan, South Block (1st Floor), Salt lake, Kolkata - 700 091. (Compliance Audit - since period of last audit)	02.08.2022 to 11.08.2022 (07 days)
In-house Training on 12.08.2022		
4.	Executive Officer, Burdwan Development Authority, New Administrative Building (5th floor), Court Compound, P.O. Burdwan, Dist.- Purba Bardhaman, PIN- 713101. Financial Audit for 2016-17	16.08.2022 to 25.08.2022 (07 days)
5.	Executive Officer, Burdwan Development Authority, Burdwan. Financial Audit for 2017-18	26.8.2022 to 1.9.2022 (05 days)
6.	Executive Officer, Burdwan Development Authority, Burdwan. Financial Audit for 2018-19	2.9.2022 to 7.9.2022 (04 days)
7.	Executive Officer, Burdwan Development Authority, Burdwan. Financial Audit for 2019-20	8.9.2022 to 12.9.2022 (03 days)
8.	Executive Officer, Burdwan Development Authority, Burdwan. Financial Audit for 2020-21	13.9.2022 to 15.9.2022 (03 days)
9.	Executive Officer, Burdwan Development Authority, New Administrative Building (5th floor), Court Compound, P.O. & P.S.- Burdwan, Dist.- Purba Bardhaman, PIN- 713101. (Compliance Audit – last five years up to current period)	16.09.2022 to 26.9.2022 (07 days)
Duty at Headquarter from 27.09.2022		
Care be taken to collect the following information:		

<ul style="list-style-type: none"> ➤ In each step of audit, the OIOS guidelines and procedures shall be followed. ➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit. ➤ The DDO code of the units may be collected
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 Deputy Accountant General/AMG-II


 27/8/22