



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002
प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002



PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/

Date:11-11-2024

Tour Programme

The field audit party FAP-10 headed by Sri T Durga Prasad, SAO will visit the following offices for collecting required information related to '**IT Audit on Implementation of AMMAVODI scheme**' as shown below:

FAP No.	Name of the officials	Description/Office	Dates of visit	Working Days
FAP-10	1. T. Durga Prasad, SAO 2. Sripad Ramavath, AAO	O/o Commissioner of School Education, Mangalagiri, Andhra Pradesh (Spell-II)	11.11.2024 to 22.11.2024	10 days
	1. Gorli Suryam, AAO 2. Tushar Soni, AAO	O/o Director of Gram Ward Sachivalayam Department, Andhra Pradesh (Spell-II)	11.11.2024 to 22.11.2024	10 days

Closed Holidays in AP

In November => 16, 17

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at

Headquarters and five days for other offices.

7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.

8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

This is issued with the approval of Sr. DAG/AMG-I.

**MOHAMMED FAKRUDDIN
Senior Audit Officer
AMG-I/Coordination**

To

1. The Individuals

2. SAO/IS Wing

3. SAO/Bills