

प्रधान महालेखाकार (लेखापरीक्षा)
का कार्यालय
आन्ध्र प्रदेश, विजयवाडा - 520 002.



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT)
ANDHRA PRADESH, VIJAYAWADA-520 002.

PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/

Date:19-02-2025

Revised Tour Programme

The following field audit party is entrusted with Compliance Audit/Certification Audit for the Offices given below:

FAP. No.	Name of the officials (Sri/Ms.)	Description/ Office	Approved Dates of Audit	Revised Dates of Visit	Remarks
FAP-05	1.I.L.N.Swamulu, SAO 2.Ankit Kumar Meena, AAO 3.Gaurav Kumar Singh, AAO* 4.Murari Lal Swami, Sr Ar**	Transit to Ongole on 19.01.2025			In revision to the Previous approved tour programme dated.24.01.2025
		O/o District Education Officer(DEO), Ongole (along with 2 MEOs & 20 Schools)	20.01.2025 to 12.02.2025 (20 days)	20.01.2025 to 15.02.2025 (23 days)	
		Transit to Vijayawada on 16.02.2025			
		O/o Principal Secretary, Labour & Employment Department (LAE) (along with Sanction Audit)	17.02.2025 to 05.03.2025 (12 days)	18.02.2025 to 05.03.2025 (11 days)	
		Review of O/S paras & correspondence of LAE dept. In consultation with Edit Section	06.03.2025 to 14.03.2025 (07 days)	06.03.2025 to 14.03.2025 (07 days)	

* Sri Gaurav Kumar Singh, AAO is instructed to report at Headquarters, Vijayawada from 12.01.2025 onwards by availing transit to Vijayawada on 11.01.2025 to attend "Telugu Introductory Course" training.

** Sri Murari Lal Swami, Sr Ar, is attached to team FAP-05 w.e.f 29.01.2025 by availing transit to Ongole on 28.01.2025.

Closed Holidays in AP

In January 2025 => 05, 11, 12, 13, 14, 15, 19, 25*, 26.

In February 2025 => 01*, 02, 08, 09, 15*, 16, 22*, 23, 26.

In March 2025 => 01*, 02, 08, 09.

Instructions:

- 1. Audit Party is instructed to take the information regarding IT systems usage and their developments from APEX Units (Principal Secretary Offices).**
2. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
3. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
4. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
5. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
6. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tourprogramme on ground of leave availed by the party members.
7. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
8. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.
9. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

This is issued with the approval of Sr. DAG/AMG-I.

FAKRUDDIN

MOHAMMED

**Senior Audit Officer
AMG-I/Coordination**

To

1. The Individuals

2. SAO/IS Wing

3. SAO/Bills

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