



PAG(Au)/AP/AMG-I/Co-ordn./Programming/2024-25

Date:23-04-2024

**Revised Tour Programme**

The field party FAP-05 headed by Sri I.L.N.Swamulu, SAO along with Sri Mortha Arish, AAO , Sri M Charan Raj, AAO and Sri Gaurav Kumar Singh, AAO was entrusted with the Compliance Audit of the O/o Andhra Pradesh Vaidya Vidhan Parishad (APVVP), Chittoor, Andhra Pradesh as detailed below.

Description/Office	Dates of Audit & No. of Working Days	Remarks
Transit to Chittoor on 15.04.2024		
O/o Andhra Pradesh Vaidya Vidhan Parishad (APVVP), Chittoor (Along with 1 DH, 2 AHs & 3 CHCs.)	16.04.2024 to 02.05.2024 (14 Working days)	Previous Approved Tour Programme no.01 dated.08.04.2024 from 16.04.2024 to 27.04.2024 (10 working days)
Transit to Vijayawada on 03.05.2024		

**Closed Holidays in AP**

In April =&gt; 17, 21, 28

**Instructions:**

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
7. Audit team may use only official email for communication with the auditee unit. Use of

OIOS is compulsory.

8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

**This is issued with the approval of Sr. DAG/AMG-I.**

**MOHAMMED FAKRUDDIN**  
**Senior Audit Officer**  
**AMG-I/Coordination**

To

1. The Individuals

2. SAO/IS Wing

3. SAO/Bills