



कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी)
जम्मू व कश्मीर, श्रीनगर-190009
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
JAMMU & KASHMIR, SRINAGAR – 190009



No. Admn-I/A&E/S-I/2025-26/1414-1416

Dated: 28.07.2025

NOTICE

Applications in the prescribed proforma enclosed are invited from retired Supervisors / Asstt. Supervisors / Sr. Accountants / Accountants to work as consultant on short term contract basis for the post of Accountant in terms of in this office in terms of the Headquarters' Office Circular No.25-2025 issued vide letter No.1180-Staff(App.)-I/22-2016 dated 08.07.2025.

The following broad terms and conditions are applicable to the contractual Officials: -

1. Name of the Post : Accountant
2. Age should not be beyond **65 years** as on **01.08.2025**.
3. Retired person would be initially appointed for a period of 12 months, extendable up to a maximum of five terms of 12 months each which is subject to performance and requirement of service.
4. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment / percentage increase during the contract period. Further, an appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment.
5. Paid Leave of absence may be allowed at the rate of **1.5 days** for each completed month of service to the retired Officer/official hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, lockdown shall be dealt with in a similar way as in the case of serving officers/officials.
6. If retired Officials hired on short term contract basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under:

Fixed monthly remuneration × No. of days of absence on working days
22

7. **The engagement as Consultant will be purely on temporary basis, terminable at any time subject to Administrative Convenience.**

Statutory deductions levied by the Union / Government shall be made as per rules. Interested retired Officials of the IA&AD, fulfilling the eligibility criteria and willing for above assignment may submit their applications along with bio-data in enclosed Annexure-A. Applications duly filled in all respects must reach the undersigned either by post or through e-mail at agaejammukashmir@cag.gov.in latest by **08.08.2025**.

(Encl: Application form)

Sd/-

Dy. Accountant General (Admn)

Copy to:

1. All Heads of Department of IA&AD.
2. Sr. Accounts Officer (Admn), O/o Pr. Accountant General (A&E) J&K, Jammu
3. Notice Board I&II

Uinay Aronkar
28/07/25

Sr. Accounts Officer (Admn)

APPLICATION FORM**Sl. No. Particulars**

1. Name of the retired Officer/Official : _____
2. Date of Birth : _____
3. Qualifications: -
 - a. Educational: _____
 - b. Professional: _____
4. Date of entry in the Government Service _____
5. Name of the Office from which retired: _____
6. Length of service: _____
7. Date of retirement: _____
8. Post held at the time of retirement : _____
9. Post applied for : _____
10. In case of voluntary retirement, ground on which retired _____
11. Experience: _____
12. Mobile Number : _____
13. Additional information, if any, on professional experience training, work relevant to the post : _____
14. Grading of APARS for last 5 years _____

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief.

**Signature of the Applicant
dated:**