

Revised Tour Programme of AMG-II Inspection Party No. I for 4th Quarter of 2024-25

1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Bipul Mallick, AAO
2. Mr. Prabir Dey, SAO (w.e.f. 07.01.2025)	4. Mr. Dipak Chowdhury, AAO (w.e.f. 07.01.2025)
	5. Mr. Rahul Kumar, AAO

Duty at HQ from 01.01.2025 to 02.01.2024 for desk and Quarterly meeting with Pr.AG on 03.01.2025

1.	West Bengal Industrial Development Corporation Limited, "Protiti" 23, Abanindranath Thakur Sarani, (Camac Street), Ground Floor Kolkata - 700017 (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal State Forest Development Agency, Aranya Bhawan, Block LA 10A, Salt Lake City, Sector-III, Kolkata – 700106. (Financial Audit for 2023-24)	20.01.2025 to 30.01.2025 (08 days)
3.	West Bengal Industrial Infrastructure Development Corporation, Block - DJ, Plot no. - 10, Sector - II, Salt Lake, Kolkata - 700091 (Compliance Audit period from 04/2023 to 03/2024)	31.01.2025 to 13.02.2025 (09 days)

Duty at Headquarter from 14.02.2025

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
--	--



Senior Audit Officer/AMG-II (C)

-Sd-

Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. II for 4th Quarter of 2024-25

1. Mr. Karunakar Sahoo, SAO	3. Mr. Sidiu Boipai, AAO
2. Mr. Kamal Kumar Gupta, AAO (w.e.f. 07.01.2025)	4. Mr. Shyam Anand, AAO 5. Mr. Shiv Prakash Gupta, AAO

Duty at HQ from 01.01.2025 to 02.01.2024 for desk and Quarterly meeting with Pr.AG on 03.01.2025

1.	Principal Secretary, Department of M.S. & M.E. & Textiles, Shilpa Sadan, 5th Floor, 4 No. Abanindranath Tagore Sarani (Camac Street), Kolkata-700016. (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 27.01.2025 (15 days)
2.	West Bengal Trade Promotion Organisation, "PROTITI" 23, Abanindranath Tagore Sarani, (Camac Street), Kolkata-700017 (Compliance Audit period from 04/2023 to 03/2024)	28.01.01.2025 to 10.02.2025 (09 days)

Duty at Headquarter from 11.02.2025

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
--	--



Senior Audit Officer/AMG-II (C)

-Sd-

Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. III for 4th Quarter of 2024-25

1. Mr. Manoj Kumar, SAO	3. Mr. Arbind Kumar, AAO
2. Mr. Anindya Mitra, AAO	4. Mr. Rajib Pandit, AAO

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.

1.	West Bengal Pollution Control Board , Paribesh Bhawan 10A, Block-LA, Sector-III Bidhannagar, Kolkata-700 106 (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal State Council of Science & Technology , 26/B, DD Block, Behind ILS Hospital, City Centre I, Sector I, Salt Lake, Kolkata 700064 (Compliance Audit period from 04/2023 to 03/2024)	20.01.2025 to 05.02.2025 (11 days)
Duty at Headquarter from 06.02.2025		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none">➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS.➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.	<ul style="list-style-type: none">➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25.➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
---	---

Senior Audit Officer/AMG-II (C)

-Sd-

Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. IV for 4th Quarter of 2024-25

1. Mr. Barindra Lal Bose, SAO	3. Mr. Pradeep Kumar, AAO
2. Mr. Soumen Sarkar, SAO (w.e.f. 07.01.2025)	4. Mr. Arindam Sarkar, A.S.

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.

1.	Saraswaty Press Limited, 11, B T Road, Belghoria, Kolkata-700056. (Compliance Audit period from 04/2023 to 03/2024)	06.01.2025 to 17.01.2025 (10 days)
2.	West Bengal Forest Development Corporation Limited, Aranya Bikash, KB-19, Sector-III, Salt Lake City, Kolkata – 700106. (Financial Audit for 2023-24)	20.01.2025 to 30.01.2025 (08 days)
3.	West Bengal Textbook Corporation (P) Limited, 11, B T Road, Belghoria, Kolkata-700056. (Compliance Audit period from 04/2023 to 03/2024)	31.01.2025 to 13.02.2025 (09 days)
4.	West Bengal Khadi & Village Industries Board, Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 (Compliance Audit period from 04/2023 to 03/2024)	17.02.2025 to 03.03.2025 (10 days)

Duty at Headquarter from 04.03.2025

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
--	--



Senior Audit Officer/AMG-II (C)

-Sd-

Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II Inspection Party No. V for 4th Quarter of 2024-25

1. Mr. Rishabendra Basu, SAO (w.e.f. 07.01.2025)	3. Mr. Vikash Kumar Shaw, AAO (w.e.f. 07.01.2025)
2. Mr. Mithilesh Kumar, AAO	4. Mr. Samir Mondal, AAO
	5. Mr. Hardeo Lal Sharma, Sr. Ar.

Team to prepare desk review of the Units and submit to DAG from 01.01.2025 to 02.01.2025 for approval and Quarterly Meeting with Pr.AG on 03.01.2025.

1.	National Iron & Steel Company (1984) Limited, 17, Radha Bazar Street, Kolkata - 700001 (Financial Audit for 2023-24)	06.01.2025 to 13.01.2025 (06 days)
2.	Krishna Silicate and Glass (1987) Limited, 17, Radha Bazar Street, Kolkata – 700 001. (Financial Audit for 2007-08)	14.01.2025 to 20.01.2025 (05 days)
3.	Biswa Bangla Marketing Corporation Limited, Karigari Bhawan, Room No. 009, B/7, Action Area III, Rajarhat, New Town, Kolkata, - 700160 (Compliance Audit period from 04/2023 to 03/2024)	21.01.2025 to 05.02.2025 (10 days)

Duty at Headquarter from 06.02.2025

Following information need to be incorporated with IR failing of which IR/SAR will not be accepted:

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. 	<ul style="list-style-type: none"> ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
--	--



Senior Audit Officer/AMG-II (C)

-Sd-

Deputy Accountant General/AMG-II