

## LAP-V

## 3rd Quarter Local Audit Programme 2022-23 (4th Revised)

Sl. No.	Name of the unit	Period of Audit	Transit and dates of audit	Members of Audit team
1.	Fourth Paradigm Institute, Bengaluru [Sec.20(1)]	2018-19 to 2021-22	Transit to Bengaluru: 24.10.2022 Collection & Examination of files for the ensuing assignment at Bengaluru Branch Office and preparation and submission of desk review: 25.10.2022 Duty: 26.10.2022 to 16.11.2022 (15 working days) Submission of Records: 17.11.2022 Transit to Kolkata: 18.11.2022	1. Shri Shri Amitava Banerjee, SAO 2. Shri Raju Kr. Sharma, AAO (Duty & Transit to Kolkata : 01.11.2022) 3. Shri Sharwan Kumar, AAO (Transit to Bengaluru : 02.11.2022, Duty from 03.11.2022) 4. Shri Palash Parui, Asstt. Supervisor (Transit to Bengaluru & duty from 27.10.2022)
2.	Bose Institute, Kolkata [Sec.14(1)]	2021-22	Examination of files for the ensuing assignment and preparation and submission of desk review: 21.11.2022 Duty: 22.11.2022 to 19.12.2022 (20 working days) Submission of Records: 20-21.12.2022 Submission of Risk Analysis: 22-23.12.22	1. Shri Amitava Banerjee, SAO 2. Shri Sharwan Kumar, AAO 3. Shri Gopal Ch. Adhikary, Sr. Auditor

**Note:** (a) In the case of units where more than one-day transit has been allowed, the officials who would travel by Air, may perform their journey on the date preceding the date of commencement of duty and they may report to OAD Section for the unutilized days of onward transit.

In the case of return journey by Air from any place where more than one-day transit has been allowed, officials may perform their journey on the first day of transit as per the programme and report to OAD Section on the next working day.

(b) The reservation of accommodation in the entitled class is the concern of the Government Servant himself and it is the accepted policy of the Government not to take cognizance of a government servants' inability to secure reservation in the entitled class. Therefore, non-attendance to the tour station on the ground of non-availability of railway reservation in entitled class would be viewed seriously and it is advised to perform journey in lower class when reservation is not available in the entitled class.

(c) Records relating to complaint cases, if any, for verification/examination may invariably be collected before proceeding to audit tour.

Dy. Director