

## LAP-IV

### 3<sup>rd</sup> Quarter Local Audit Programme 2022-23 (3<sup>rd</sup> revised)

Sl. no.	Name of the unit	Period of Audit	Transit and dates of audit	Members of Audit team
2.	Indian Association of the Cultivation of Science, Kolkata [Sec.-14(1)]	2021-22	Examination of files for the ensuing assignment and preparation and submission of desk review: 31.10.2022 Duty: 01.11.2022 to 29.11.2022 (20 working days) Submission of Records: 30.11.2022 Submission of Risk Analysis: 01.12.2022	1. Shri Tushar Kanti Ghosh, Sr.AO 2. Shri Akashdeep Mukherjee, AAO (Except 07.11.2022 to 11.11.2022) 3. Shri Debdt Mukherjee, AAO (Except 03.11.2022 & 04.11.2022) 4. Shri Ranjan Kr. Sardar, A.S.
3.	Institute of Physics, Bhubaneswar [Sec.-14(1)]	2021-22	Examination of files for the ensuing assignment and preparation and submission of desk review: 02.12.2022 Transit to Bhubaneswar: 04.12.2022 Duty: 05.12.2022 to 23.12.2022 Transit to Kolkata: 24.12.2022 (15 working days) Submission of Records: 26-27.12.2022 Submission of Risk Analysis: 28-29.12.2022	1. Shri Tushar Kanti Ghosh, Sr.AO 2. Shri Akashdeep Mukherjee, AAO 3. Shri Debdt Mukherjee, AAO (EL: 12.12.2022 to 16.12.2022, Prefix: 10-11.12.2022 & Suffix: 17-18.12.2022) 4. Shri Ranjan Kr. Sardar, A.S.

**Note:**(a) In the case of units where more than one-day transit has been allowed, the officials who would travel by Air, may perform their journey on the date preceding the date of commencement of duty and they may report to OAD Section for the unutilized days of onward transit.

In the case of return journey by Air from any place where more than one-day transit has been allowed, officials may perform their journey on the first day of transit as per the programme and report to OAD Section on the next working day.

(b) The reservation of accommodation in the entitled class is the concern of the Government Servant himself and it is the accepted policy of the Government not to take cognizance of a Government servants inability to secure reservation in the entitled class. Therefore, non-attendance to the tour station on the ground of non-availability of railway reservation in entitled class would be viewed seriously and it is advised to perform journey in lower class when reservation is not available in the entitled class.

(c) Records relating to complaint cases, if any, for verification/examination may invariably be collected from OAD Section before proceeding to audit tour.

Dy. Director