

Tour Programme of AMG-II Inspection Party No. I for 3rd Quarter of 2024-25

	Tour Programme and		inter Singh AAO
	1. Mr. Jaydip Narayan Chakrabarti, SAO	3. Mr. Chand Kishor Singh, AAO 4. Mr. Aloke Pramanik, A.S. 2024 01.10.2024 (half day) and 03.10.2024 (half day)	
	2. Mr. Bipul Mallick, AAO		
	2. Mr. Bipul Mallick, AAO Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30	.09.2024, 01.10.2027 (ham	
1.	Secretary, Department of PE & IR, West Bengal, Shilpa Sac Abanindranath Tagore Sarani (Camac Street), Kolkata – 700016. (Compliance Audit period from 04/2023 to 03/2024)	lan, 2nd Floor, 4 No.	21.10.2024 to 30.10.2024 (08 days)
	To attend Headquarters on 01.11.2024, 04	.11.2024, 07.11.2024 & 08.	.11.2024
2.	Durgapur Chemicals Limited, 6, Little Russell Street, Kolkata – 70 (Compliance Audit period from 04/2023 to 03/2024)	00 071	05.11.2024 to 18.11.2024 (07 days)
3.	Webfil Limited, Yule House, 8 Dr. Rajendra Prasad Sarani, K 700001 (Compliance Audit period from 04/2023 to 03/2024)	olkata, West Bengal	19.11.2024 to 27.11.2024 (07 days)
	Transit to Cooch Beha	ar on 28.11.2024	
4.	Cooch Behar, Nilkuthi, P.O		29.11.2024 to 10.12.2024 (08 days)
5.	Divisional Forest Officer Wildlife Division-II (Gorumara), Arany Old Court Road, P.O. & Dist Jalpaiguri, PIN- 735101 (Compliance Audit period from 04/2023 to 03/2024)	a Bhawan, 3rd Floor,	11.12.2024 to 20.12.2024 (08 days)
	Transit to Kolkata o	n 21.12.2024	
	Duty at Headquarter fi	rom 23.12.2024	
	Following information need to be incorporated with	n IR failing of which IR	will not be accepted:
		Information may b on beneficiary sch	be collected, and observation may be floate nemes in the line of approved guidelines, i ated/related to such schemes during the audi

- like processing DP, sending report to be done through OrOS.
 The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.
- The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.
- The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.
- The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.

20/9/24

Senior Audit Officer/AMG-II (C)

- Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters.
- The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.
- Teams should recommend setting of the paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.
- The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25.
- Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.

-Sd-Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. II for 3rd Quarter of 2024-25

	1. Mr. Karunakar Sahoo, SAO	3. Mr. Shyam	Anand AAO
	2. Mr. Sidiu Boipai, AAO	and the second se	akash Gupta, AAO
Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30		00 2024 01 10 2024 d 15	akash Gupta, AAO
	Transit to Darjeeling	09.2024, 01.10.2024 (half	day) and 03.10.2024 (half day)
1.	Divisional Forest Officer, Wildlife- I (Darieeling), Bengal Natr	on 20.10.2024	
	Meadow Bank, Darjeeling, PIN- 734101 (Compliance Audit period from 04/2023 to 03/2024)	uai history Museum,	21.10.2024 to 30.10.2024 (08 days)
	Transit to Kolkata o		
•	To attend Headquarters on 01.11.2024, 04	4.11.2024, 07.11.2024 8	& 08.11.2024
2.	Additional Chief Secretary, Department of Science & Technolo W.B., Vigyan Chetana Bhavan, 26/B, Block-DD, Sector I, Salt Lake, (Compliance Audit period from 04/2023 to 03/2024)	an 9 D! (1 1	05.11.2024 to 14.11.2024 (06 days)
	Transit to Bankura	on 17.11.2024	
3.	District Mineral Foundation Trust (DMFT), Bankura, Court Con Bankura, PIN-722101 (Compliance Audit period from 04/2023 to 03/2024)	nplex, P.O. & Dist	18.11.2024 to 27.11.2024 (08 days)
	Transit to Kolkata	on 28.11.2024	
4.	West Bengal State Forest Development Agency, Aranya Bha Sector- III, Salt Lake, Kolkata, West Bengal 700106 (Compliance Audit period from 04/2023 to 03/2024)	wan,BLock LA-10A,	29.11.2024 to 10.12.2024 (08 days)
5.	West Bengal Biotech Development Corporation Limited, EN Bloc Kolkata-70009 (Compliance Audit period from 04/2023 to 03/2024)		11.12.2024 to 20.12.2024 (08 days)
	Duty at Headquarter f	rom 23.12.2024	
	Following information need to be incorporated with	h IR failing of which IR	R will not be accepted:
	According to CAG officer order, commencing 1 st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.	 Information may be collected, and observation may be float on beneficiary schemes in the line of approved guidelines, case the unit executed/related to such schemes during the au- period. Party should visit centers/sub centers/ subdivision other th specified one under only with approval of Headquarters. The team should check the outstanding paras and pursue f reply to the paras outstanding. Based on the merit of the rep team should recommend settling of the paras with justification Teams should update the outstanding paras and include in t present IR wherever feasible and settle the outstanding para IR. The audit should bring out a proposal of topic for DCA / PA the Department for incorporation in audit plan 2024-25. Beneficiary details including Bank Account No., IFS code the bank account are to be checked in respect of all transactioo initially failed but subsequently were successful during the au- period. 	

Senior Audit Officer/AMG-II (C)

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Deputy Accountant General/AMG-II

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Tour Programme of AMG-II Inspection Party No. III for 3rd Quarter of 2024-25

	1. Mr. Manoj Kumar, SAO	3. Mr. Arbi	nd Kumar, AAO	
	2. Mr. Anindya Mitra, AAO	4. Mr. Raji	b Pandit, AAO	
	Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30	0.09.2024, 01.10.2024	(half day) and 03.10.2024 (half day)	
1.	Principal Secretary, Department of Environment, W.B., Pran Floor, LB-2, Sector-III, Salt Lake, Kolkata-700098 (Compliance Audit period from 04/2023 to 03/2024)	ni Sampad Bhavan.5th 21.10.2024 to 30.10.2024 (08 days)		
	To attend Headquarters on 01.11.2024, 0	4.11.2024, 07.11.20	24 & 08.11.2024	
2.	Institute of Environmental Studies & Wetland Management, DD-24, Sector-I, Salt Lake City, Kolkata - 700 064 (Compliance Audit period from 04/2023 to 03/2024)		alt 05.11.2024 to 19.11.2024 (08 days)	
3.	West Bengal Bio-Diversity Board, 5th Floor, Pranisampad Bhaw Lake, Sector III, Bidhannagar, Kolkata - 700 106 (Compliance Audit period from 04/2023 to 03/2024)	West Bengal Bio-Diversity Board, 5th Floor, Pranisampad Bhawan, Block LB-II, Salt ake Sector III, Bidhannagar, Kolkata - 700 106 (08 days)		
4.	 District Mineral Foundation Trust (DMFT), Paschim Medinipur, P.O. & District-Paschim Midnapore, PIN-721101. (Compliance Audit period from 04/2023 to 03/2024) 		(08 days)	
5.	Compensatory Afforestation Fund Management and Planning Authority (CAMPA), 12.12.2024 to 23.12.2024			
	Following information need to be incorporated with			
*	 No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. The team should check the objectives of the audited unit. The team should check the objectives of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. The team should check the schemes/ control and Internal Audit. The team should check the schemes/ control and Internal Audit. The team should check the schemes/ control and Internal Audit. 			
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Senior Audit Officer/AMG-II (C)

Deputy Accountant General/AMG-II

Tour Programme of AMG-II Inspection Party No. IV for 3rd Quarter of 2024-25

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2. Mr. Soumen Sarkar, AAO 4. Mr. Rahul Kumar, AAO Duty at IQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024. 01.10.2024 (half day) and 03.10.2024 (half day) Additional Chief Secretary, Department of Forest, Aranya Bhawan, LA-10A Block, Sector- III. Sah Lake, Kolkata-700.106 (Compliance Audit period from 04/2023 to 03/2024) 21.10.2024 (b 81.1.2024 (08 days) To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024 (Compliance Audit period from 04/2023 to 03/2024) 05.11.2024 to 20.11.2024 (09 days) West Bengal Forest Development Corporation Limited, KV-19. Saltlake , Sector-III. (Compliance Audit period from 04/2023 to 03/2024) 05.11.2024 to 20.11.2024 (09 days) West Bengal Small Industries Development Corporation Limited, 31. Black Burn (Compliance Audit period from 04/2023 to 03/2024) 04.12.2024 to 13.12.2024 (08 days) Vest Bengal Small Industries Development Corporation Limited, 31. Black Burn (Compliance Audit period from 04/2023 to 03/2024) 04.12.2024 to 13.12.2024 (08 days) Principal Secretary, Department of Micro Small and Medium Enterprises and Testiles, Shilps Sadan, 5th Floor, 4 No. Abanindranath Tagore Sarani (Camae Street). Kolkata - 700016 16.12.2024 to 25.12.2024 (08 days) Principal Secretary, Department of Naigment No and audit Product No generate in OIOS mut through OIOS. All audit related work like processing DP, sending report to be done through OIOS secording to CAG officer order, commencing 1 th April 2023, all earts should nention Audit Assignment No and audit Product No generate in OIOS guidelines and procederesshall followed. 11.10204 the outstandin	1. Mr. Barindra Lal Bose, SAO	3. Mr. Pradeep Kumar, AAO		
S. Mr. Arindam Sarkar, A.S. Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024.01.10.2024 (half day) and 03.10.2024 (half day) Additional Chief Secretary, Department of Forest, Aranya Bhawa, LA-10A Block, Sector- III, Sait Lake, Kolkan-700.106 (Compliance Audit period from 04/2023 to 03/2024) 21.10.2024 to 30.10.2024 (08 days) To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024 (Compliance Audit period from 04/2023 to 03/2024) 05.11.2024 to 20.11.2024 (09 days) West Bengal Khadi & Village Industries Board, Hemanta Basu Khadi 'O' Gramin Shilpa Bhaban, 12, B.B.D. Bag (East), 2nd & 3rd Floor, Kolkata - 700 001 (Compliance Audit period from 04/2023 to 03/2024) 05.11.2024 to 30.12.2024 (09 days) West Bengal Shadi Industries Development Corporation Limited, 31, Black Burn Lane, 4th Floor, 'Shilpa Bhavan, (Near Poddar Court), Kolkata-700012 (Compliance Audit period from 04/2023 to 03/2024) 04.12.2024 to 13.12.2024 (08 days) Principal Secretary, Department of Micro Small and Medium Enterprises and Textiles, Shilpa Bavan, (Near Poddar Court), Kolkata-700012 (Compliance Audit period from 04/2023 to 03/2024) 04.12.2024 to 26.12.2024 (08 days) Vaccording to CAG officer order, commencing 1 ^m April 2023, all followed. 16.12.2024 to 26.12.2024 (08 days) * According to CAG officer order, commencing 1 ^m April 2023, all followed. * Information may be collected, and observation may be file on beneficiary schemes in the line of approved guideline case the unit executed/related to such schemes during the period. * The team should chec				
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 According to CAG officer older, commentening in reprote dudition of the processing DP, sending report to be done through OIOS. The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. The team should check the objectives of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	Following information need to be incorporated wi	ith IR failing of which IR		
Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.	 teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. Specific comments on extent of Internal Control and Internal Audit 	 on beneficiary so case the unit exerperiod. Party should vis specified one und reply to the para team should record team should record to the parant team should record the Department fill. The audit should the Department fill benchiciary deta the bank account initially failed be 	chemes in the line of approved guidelines, secuted/related to such schemes during the at sit centers/sub centers/ subdivision other t der only with approval of Headquarters. d check the outstanding paras and pursue is outstanding. Based on the merit of the re- ported by the paras with justification pdate the outstanding paras and include in rever feasible and settle the outstanding pa- d bring out a proposal of topic for DCA / PA for incorporation in audit plan 2024-25. ails including Bank Account No., IFS code it are to be checked in respect of all transacti	

Deputy Accountant General/AMG-II

Senior Audit Officer/AMG-II (C)

3. Mr. Samir Mondal, AAO 1. Ms. Chandrima Saren, SAO 4. Mr. Hardeo Lal Sharma, Sr. Ar. 2. Mr. Mithilesh Kumar, AAO Duty at HQ from 30.09.2024 to 18.10.2024. Desk review on 30.09.2024, 01.10.2024 (half day) and 03.10.2024 (half day) Principal Secretary, Department of Industry, Commerce and Enterprises, Shilpa 21.10.2024 to 30.10.2024 Sadan, 6th Floor, 4 Abanindranath Tagore Sarani (Camac Street), Kolkata - 700 016 1. (08 days) (Compliance Audit period from 04/2023 to 03/2024) To attend Headquarters on 01.11.2024, 04.11.2024, 07.11.2024 & 08.11.2024 West Bengal State Leather Industries Development Corporation Limited, Kasba 05.11.2024 to 19.11.2024 Industrial Estate, Phase-III, D. I. C. Buildings (3rd floor), Kolkata-700107 2. (08 days) (Compliance Audit period from 04/2004 to 03/2024) NEO Pipes and Tubes Company Limited, 17 Radha Bazar Street 1st Floor, Kolkata, 20.11.2024 to 26.11.2024 3. West Bengal, India - 700001. (05 days) (Compliance Audit period from 04/2023 to 03/2024) East Kolkata Wetland Management Authority, Pranisampad Bhavan, 5th Floor, LB-2, 27.11.2024 to 06.12.2024 Sector-III, Salt Lake, Kolkata- 700 106. 4. (08 days) (Compliance Audit period from 04/2023 to 03/2024) West Bengal Mineral Development and Trading Corporation Limited, 3rd Floor, DJ-09.12.2024 to 18.12.2024 10, WBIIDC Building, DJ Block, Sector II, Salt Lake City, Kolkata - 700091 5. (08 days) (Compliance Audit period from 04/2023 to 03/2024) West Bengal Handicrafts Development Corporation Limited, Karuangan, Block - IB-19.12.2024 to 30.12.2024 181, Sector-III, Salt Lake, Kolkata - 700106 6. (07 days) (Compliance Audit period from 04/2023 to 03/2024) Duty at Headquarter from 31.12.2024 Following information need to be incorporated with IR failing of which IR will not be accepted: According to CAG officer order, commencing 1st April 2023, all > \triangleright Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. case the unit executed/related to such schemes during the audit The teams should mention Audit Assignment No and audit Product period.

Tour Programme of AMG-II Inspection Party No. V for 3rd Quarter of 2024-25

- No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed.
- The IR should contain brief description on purpose of functioning of > the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view.
- The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported.
- The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity

Senior Audit Officer/AMG-II (C)

- Party should visit centers/sub centers/ subdivision other than ≻
- specified one under only with approval of Headquarters.

Þ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification.

> Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR.

- \triangleright The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25.
- Beneficiary details including Bank Account No., IFS code of ۶ the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.

-Sd-

Deputy Accountant General/AMG-II