





15	Shri Somnath Mukhopadhyay	SAO	Ward 9(1), Kolkata	Ward-9(2), 9(3), 9(4)	AB	60	2025-26	01.04.2026	30.06.2026	Combined	FP 15 and 26 are combined	
	Shri Subha Guha Roy (after completion of CC 3(1), Kol)		Ward 1(2), Exemption, Kolkata		MR	20	2025-26	01.07.2026	28.07.2026	Single		
	Ms. Priyanka Saha	AAO	ITO Ward-14(1), Kol		ABP	20	2025-26	29.07.2026	25.08.2026	Single		
	Shri Sanjay Kumar	AAO										
	Shri Subrata Narayan Saha	Supvr										
	N. Mohanraj (w.e.f. 01.06.2026)	Sr. Ar.										
16	Shri Rabindra Saran Verma	SAO	Circle 7(1), Kolkata	Circle-7(2), 8(1), 8(2), 9(1), 9(2)	AB	70	2025-26	01.04.2026	14.07.2026	Combined	FP 16 and 20 are combined	
	Ms Deblina Bhattacharya	AAO	Circle 32, Kolkata	Circle-31, 33	MR	20	2025-26	15.07.2026	11.08.2026	Single		
	Shri Pranab Kumar Biswas	AAO										
	Shri Sant Kumar Mishra	Sr. Ar.										
17	Shri Subir Kumar Pal	SAO	Combined with FP-3 for audit of Central Circle 1(2), Kolkata					2025-26	01.04.2026	07.07.2026	Combined	FP 17 and 3 are combined
	Ms Jyoita Sinha (upto completion of Circle 49 (1), Kol)	SAO	Circle 49(1), Kolkata	Circle-50(1), Wd- 49(2), 50(2), 51(1)	ABU	20	2025-26	08.07.2026	04.08.2026	Single		
	Shri Manish Kumar-IV	AAO	ITO Ward-3(1), Malda	AC/DC Cir-3(1), 3(2), Malda, ITO Ward-3(2), 3(3) Malda	Malda	20	2025-26	06.08.2026	04.09.2026	Single	Transit to Malda on 05.08.2026 Transit to Kolkata on 05.09.2026	
	Shri Manoj Prasad Gaur	Ar.										
18	Shri Amar Nath Kumar	SAO	Combined with FP-6 for audit of Circle 4(1), Kolkata					2025-26	01.04.2026	07.07.2026	Combined	FP 18 and 6 are combined
	Shri Rajesh Kumar-I	AAO	ITO Ward 1(1), Durgapur	ITO Ward 1(2), Durgapur	Durgapur	20	2025-26	09.07.2026	05.08.2026		Transit to Durgapur on 08.07.2026 Transit to Kolkata on 06.08.2026	
	Shri Subhankar Roy Chowdhury	AAO										
	Shri Amal Kumar Raj	Sr. Ar.										
19	Shri Dhruvajyoti Bose	SAO	Preparation of Audit Report on Ease of Doing Business of Income Taxpayers									
	Shri Surajit Nandan	AAO										
	Shri Mrityunjoy Kal	AAO										
20	Shri Pankaj Kumar-I	SAO	Combined with FP 16 for Circle 7(1), Kolkata						01.04.2026	14.07.2026	Combined	FP 20 and 16 are combined
	Smt. Paramita Roy ( from 12.08.2026)											
	Shri Vinod Misra Priyush	AAO	ITO Ward-34(1), Kolkata		ABP	20	2025-26	15.07.2026	11.08.2026			
	Shri Devasheesh Gupta	Ar.	DCIT, Circle-1, Burdwan	AC/DCIT Circle-2, Burdwan	Burdwan	20	2025-26	13.08.2026	11.09.2026		Transit to Burdwan on 12.08.2026	
			AO/DDO-Burdwan		Burdwan	4	2025-26	16.09.2026	21.09.2026		Transit to Kolkata on 22.09.2026	
21	Shri Rabindra Saran Verma (w.e.f 09.08.2026)	SAO	Ward 40(1), Kolkata	Ward-40(2), 40(3), 40(4)	GP	60	2025-26	01.04.2026	22.06.2026	Combined	FP 21 and 24 are combined	
	Shri Sumit Kumar (w.e.f 09.08.2026)	AAO	Engaged in EoDB Chapter 4 upto 10.07.2026									
	Shri Ashutosh Kumar (upto completion of Ward 50(1), Kol)	AAO	Ward 50(1), Kolkata	Ward-50(2), 50(3), 50(4), 50(5), 50(6), 50(7), 51(1), 51(2), 51(3), 51(4)	ABU	20	2025-26	13.07.2026	07.08.2026	Single		
	Shri Bankim Chandra Biswas (upto completion of Ward 50(1), Kol)	AAO	DCIT, Circle-1, Siliguri	AC/DCIT Circle-2, Siliguri	Siliguri	20	2025-26	10.08.2026	07.09.2026		Transit to Siliguri on 09.08.2026	
	Shri Gobinda Mondal	Asstt. Supv.	Add CIT R-1, Siliguri		Siliguri	4	2025-26	08.09.2026	11.09.2026		Transit to Kolkata on 12.09.2026	



29	Shri Alope Kumar Majumdar	SAO	Combined with FP for audit of Ward 6(2), Kolkata				15.06.2026	30.06.2026	Combined	FP 29 and 14 are combined
	Shri Akhil Kumar Baranwal	SAO	AD/DDIT(IT) Circle-1(1), Kolkata	ABP	20		01.07.2026	28.07.2026		
	Shri Mrinal Kanti Ray	AAO	Ward 37(1), Kolkata	GP	20	2025-26	01.07.2026	28.07.2026	Single	
	Ms Mitali Khan	AAO								
30	Shri Manojit Mandal (upto completion of CC 4(2), Kol)	SAO	Combined with FP-8 for audit of Central Circle 4(2), Kolkata				01.04.2026	30.06.2026	Combined	FP 30 and 8 are combined
	Shri Rabin Shome (upto completion of CC 4(2), Kol)	AAO								
	Shri Pulak Kumar Bhar (upto completion of CC 4(2), Kol)	AAO								
	Shri Anish Kumar (upto completion of CC 4(2), Kol)	Ar.								
31	Shri Debabrata Ghosh Hazra	SAO	Combined with FP-23 for audit of Central Circle 3(2), Kolkata				01.04.2026	30.06.2026	Combined	FP 31 and 23 are combined
	Shri Uttam Kumar Mishra	AAO	Ward-23(1), Hooghly	Ward-23(2), 23(3), 23(4)	Chinsurah	20	2025-26	01.07.2026	28.07.2026	Single
	Shri Narayan Ch. Gharami	AAO	Ward 4(3), Kolkata		AB	20	2025-26	29.07.2026	25.08.2026	Single
	Shri Srikant Keshari	Ar.	ITO, Ward 1(1), Jalpaiguri	ITO Ward-1(2), 1(3), 1(4) Jalpaiguri	Jalpaiguri	20	2025-26	30.07.2026	27.08.2026	Single
32	Shri Manoj Kumar Paswan	SAO	Feasibility Study on Mismatch of Tax Payments and Refunds							
	Shri Amit Ranjan	SAO								
	Shri Shalendra Kumar	AAO								
	Shri Jaydeb Mandal	AAO								
	Shri Somdev Mandal	Ar.								

Note:

(i) All Field Parties should adhere to the Revised Sampling Methodology and the desk review is to be submitted mandatorily in the revised Desk Review Format.

(ii) Field Parties shall strictly follow- (a) the Sectional Order No.: RA/ITRA(Co-ordn./SAI to OIOS/181/2022-23/160-64 dated 09.05.2023 containing guidelines for sampling, detailed audit, key documents for audit on OIOS (b) the SOP on 'Watching Recovery of outstanding demand' and (c) Sectional Order No.: RADT/ITRA (Co-ordn.)/SOPs/2022-23/570 dated 18.11.2022 regarding Key Documents in connection with high money value Paras.

(iii) Template in Revised Format showing details of the scrutiny cases under four different categories (i.e. Mandatory Criteria, Two 'Yes' Criteria, One 'Yes' Criteria and 'Discretion' Criteria) should be submitted even in the case where total Population of Scrutiny Cases is less than the Lower Floor Limit. All templates are to be attached in the 'Attachment Info' in OIOS.

(iv) Field parties are requested to collect all important points alongwith the Customized Report from Statement/BS section before commencement of audit of any unit. Recovery Cases are to be pursued with the Department and status of the same to be submitted to the HQ along with the LAR.

(v) Outstanding Paras shown in the Customized Report should be reviewed critically and special emphasis may be made on significant Paras which can be processed into DP/SF.

(vi) The format, as prescribed by the Headquarters office, for Department Centric Audit should be kept in view and on examination of the information/documents as required/called for, suitable Paras may be proposed in the draft LAR.

(vii) In respect of the field parties stationed at Aayakar Bhawans at Purba, Dakshinapan and Chinsurah, a monthly discussion at ITRA (HO) will be held on last working day of relevant calendar month, if not cancelled/postponed/preponed, and party will report at ITRA (Co-ordination) therefor.

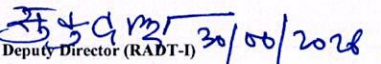
(viii) Field Parties are requested to adhere the Guidelines of the Circular (Admn. Series) No. 283 dated 18.12.2023 regarding Medical Emergency on Official Duty.

Officials presently posted in the ongoing PA on Grievance Redressal shall join Compliance Audit as per this Quarterly Programme only after they are released by the Review Section.

(ix) Officers and

  
Asstt. Audit Officer (ITRA Co-ordn.)

  
Sr. Audit Officer (ITRA Co-ordn.)

  
Deputy Director (RADT-I)