

प्रधान महालेखाकार (लेखा-परीक्षा) का कार्यालय, असम

बेलतला, गुवाहाटी - 781 029

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT), ASSAM

BELTOLA, GUWAHATI - 781 029

No: Admn/Estt/Conf/2021-22/43

Date: 23/02/2022

CIRCULAR

Departmental Examination for Auditors – March 2022

1. Departmental Examination for Auditors is likely to be held in March 2022. Therefore, interested and willing officials belonging to the following categories may submit their applications in the prescribed format (*enclosed*) through their respective reporting officers after due verification with Service Book to Confidential Cell latest by **28/02/2022**:
 - (i) Directly recruited Auditors with 1 year's continuous service: They are required to pass the departmental examination for confirmation and promotion to the higher scale of Senior Auditors.
 - (ii) Clerks promoted as Auditors on seniority basis: They are required to pass the departmental exam for promotion to the higher scale of Senior Auditors.
 - (iii) Graduate Group 'C' officials with combined regular service of 3 years as on 04/02/2022: They have to pass the departmental examination to be eligible for promotion to the post of Auditor under 'examination' quota in terms of Headquarters Circular No. 06-Staff (App 1)/2022 issued under letter No. 158-Staff (App-1)/18-2020 dated 04/02/2022.
2. Directly recruited Auditors and graduate Clerks/MTS having deficiency in qualifying service up to a maximum of 2 months as on **01/02/2022** may also appear in the aforesaid Examination subject to the condition that their deficiency in qualifying service is condoned by the Principal Accountant General in terms of Para 9.4.4 of MSO (Admn) Vol-I.
3. In terms of Examination Wing Circular No. 01 of 2022 issued under letter no. 04/08-Exam/Syllabus Revision/2021 dated 06/01/2022, the Departmental Examination for Auditors will be conducted on 'Multiple Choice Questions (MCQ)' pattern except wherever there is testing of language skill in English/Hindi/Other Indian language, the existing pattern of descriptive mode shall be continued.

Further, in terms of Examination Wing Circular No. 02 of 2022 issued under letter no. 05/08-Exam/Syllabus Revision/2021 dated 07/01/2022, the syllabus of the Departmental Examination for Auditors has been revised and a paper on 'Information Technology Practical' has been introduced. The question papers on the revised syllabus will be in MCQ pattern (except IT Practical). The IT Practical paper will be computer based.

The Examination will consist of 4 papers as follows:

Sl. No.	Name of Paper	Pattern	Duration	Maximum Marks
(i)	Paper 1 - Government Accounts and Commercial Accounting	MCQ	2 hours	100
(ii)	Paper 2 - Mandate of CAG and Service Regulations			
(iii)	Paper 3 - Government Audit and Basic Concepts of Income Tax and Goods and Service Tax			
(iv)	Paper 4 - Information Technology Practical	Computer based practical		

Detailed examination schedule will be circulated in due course.

[Authority: PAG's order dated 22/02/2022 in File No. Admn/Estt/Conf/1-4/DEA]

Sd/-
Dy. Accountant General (Admn)

Copy to:

1. Secretary to PAG (Audit) Assam, Guwahati
2. PA to all Group Officers
3. All BOs – They are requested to relay the content of this circular to the eligible officials under their disposal.
4. AAO/ISW - with a request to upload the circular in office website.
5. AAO/Estt - for information and necessary action
6. Hindi Cell - for translation
7. Notice Board


23/02/22
Sr. Audit Officer (Estt)

APPLICATION FORM

{ for Departmental Examination for Auditors - March 2022 }

(i)	Name in full (in block letters)	:	
(ii)	Designation and Section	:	
(iii)	Date of Birth	:	
(iv)	Educational Qualification	:	
(v)	Category (SC/ST/OBC/UR)	:	
(vi)	Date of Appointment in the IA&AD and this Office (<i>to be shown separately</i>)	:	
(vii)	Date of Appointment as:		
	(a) Auditor	:	
	(b) Stenographer	:	
	(c) DEO Grade 'A'	:	
	(d) Clerk	:	
	(e) MTS	:	
(viii)	Completed years of regular continuous service in a cadre as on 1 st February 2022 (<i>mention cadre name</i>)	:	
(ix)	Phone Number (<i>for communication</i>)	:	

Date:

Signature of the Applicant

Verified with Service Book.

Assistant Audit Officer (Estt)

Supervising Officer while forwarding the application to Confidential Cell will please report on the following:

(i)	Attendance	:	
(ii)	Energy	:	
(iii)	Business Habit	:	
(iv)	General Endeavour	:	
(v)	Aptitude for work	:	
(vi)	Prospect of passing of the applicant	:	

Signature of Supervising Officer