

LAP-IV

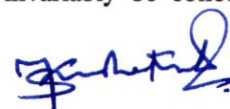
1st Quarter Local Audit Programme– 2023-24 (5th revised)

Sl. No.	Name of the unit	Period of Audit	Transit and dates of audit	Members of Audit team
1.	Meghalaya and Arunachal Pradesh Geo-Spatial Data Centre, Survey of India, Shillong [Sec. 13]	2021-22 & 2022-23	Examination of files for the ensuing assignment and preparation and submission of desk review: 14.04.2023 Transit to Shillong: 16.04.2023 Duty: 17.04.2023 to 28.04.2023 (10 working days) Transit to Kolkata: 29.04.2023 Submission of Records: 01-02.05.2023 Submission of Risk Analysis: 03.05.2023	1. Shri Debasish Dey, SAO 2. Shri Tushar Kanti Ghosh, SAO 3. Shri Akashdeep Mukharjee, AAO
2.	National Atlas Thematic Mapping Organisation, Kolkata [Sec.13]	2022-23	Examination of files for the ensuing assignment and preparation and submission of desk review: 04.05.2023 Duty: 08.05.2023 to 23.05.2023 (12 working days) Submission of Records: 24.05.2023 Risk Analysis: 25.05.2023	1. Shri Debasish Dey, SAO 2. Shri Tushar Kanti Ghosh, SAO (Duty upto 19.05.2023) 3. Shri Akashdeep Mukharjee, AAO 4. Shri Abhinay Gaurav, Ar. (w.e.f. 09.05.2023)
3.	Central Academy of Forest Education, Kurseong [Sec.13]	2020-21 to 2022-23	Examination of files for the ensuing assignment and preparation and submission of desk review: 26.05.2023 Transit to Kurseong: 28.05.2023 Duty: 29.05.2023 to 09.06.2023 (10 working days) Transit to Kolkata: 10.06.2023 Submission of Records: 12-13.06.2023 Submission of Risk Analysis: 14.06.2023	1. Shri Debasish Dey, SAO 2. Shri Tushar Kanti Ghosh, SAO (Transit to Kurseong: 31.05.2023, Duty from 01.06.2023) 3. Shri Akashdeep Mukharjee, AAO (Duty upto 02.06.2023, Transit to Kolkata on 03.06.2023) 4. Shri Suman Gayen, AAO (Transit to Kurseong : 04.06.2023, Duty from 05.06.2023) 5. Shri Abhinay Gaurav, Ar
4.	Zoological Survey of India, North Eastern Regional Centre, Shillong [Sec.13]	2021-22 & 2022-23	Examination of files for the ensuing assignment and preparation and submission of desk review: 15-16.06.2023 Transit to Shillong: 18.06.2023 Duty: 19.06.2023 to 03-07.2023 (10 working days) Transit to Kolkata: 04.07.2023 Submission of Records: 05-06.07.2023 Submission of Risk Analysis: 07.07.2023	1. Shri Debasish Dey, SAO 2. Shri Suman Gayen, AAO 3. Shri Abhinay Gaurav, Ar (Transit to Shillong: 17-18.06.2023 Transit to Kolkata: 04-05.07.2023)

Note:(a) In the case of units where more than one-day transit has been allowed, the officials who would travel by Air, may perform their journey on the date preceding the date of commencement of duty and they may report to OAD Section for the unutilized days of onward transit. In the case of return journey by Air from any place where more than one-day transit has been allowed, officials may perform their journey on the first day of transit as per the programme and report to OAD Section on the next working day.

(b) The reservation of accommodation in the entitled class is the concern of the Government Servant himself and it is the accepted policy of the Government not to take cognizance of a government servants' inability to secure reservation in the entitled class. Therefore, non-attendance to the tour station on the ground of non-availability of railway reservation in entitled class would be viewed seriously and it is advised to perform journey in lower class when reservation is not available in the entitled class.

(c) Records relating to complaint cases, if any, for verification/examination may invariably be collected before proceeding to audit tour.



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Postponment of Local Audit Programme at ZSI, NERC, Shillong due to allotment of Electi Panchayat General Election 2023

From: OAD Section DGA ESD Kolkata Branch

To: DebasisDey SrAuditOfficer Suman Gayen ABHINAY GAURAV

Cc: AAO Administration DGA ESD Kolkata Branch IT Cell DGA ESD Kolkata Branch Report SectionDGA ESD Kolkata Br

Sir,

Due to allotment of Election Duty and Training in r/o General Election to the Panchayat General Election 2023, the program is postponed and may be resumed at suitable time. As per kind instruction of Director dated 21.06.2023, all the party ZSI-NERC, Shillong upto 22.06.2023.

SAO(OAD)

