

Tour Programme of AMG-III Inspection Party No.I for 1st Qtr. of 2024-25

S/Shri 1.Aloke Kr. Guha, Sr. AO 2.Anirban Das, AAO		3. Rizwan Ahmed, AAO(Adhoc) 4. Uday Pratap Pramanik, Sr. Ar.
1.	Secretary to Govt. of West Bengal, Deptt. of Public Works, Nabanna,325, Sarat Chatterjee Rd, Howrah-711 102, Ph. No. 2214-5444, 04/23 to 03/24 (for compliance audit and collection data/information for preparation of ADM)	08.04.2024 to 15.04.2024 (04) (Sr. AO/I.P. No.I & V will submit jointly the ADM of PW Department)
2.	Chief Engineer (Hd.Qtr.) (PWD), Nabanna (8 th floor), 325,Sarat Chatterjee Road, Shibpur, Howrah-711 102, Ph No.2214-5494, 04/23 to 03/24 (for compliance audit and collection of data/information for preparation of ADM)	16.04.2024 to 23.04.2024 (06)
To attend headquarters on 24.04.2024 to 06.05. 2024 (8 days) to complete the work as specified in Sl. No. a to g except c which will be completed in course of audit.		
<p>a) Conduct desk review with the help of guard files provided to them and data/information collected from Department/Directorate.</p> <p>b) Prepare audit design matrix for audit of the concerned department as a whole(para 4.17) of compliance auditing guidelines)</p> <p>c)Specific unit wise plan of audit procedure as per annexure I of Guidance Note issued by Headquarters office may be prepared and get approved by Group Officer through Co-ordination</p> <p>d)Selection of implementing units (pairing with units already selected/planned circulated to field audit teams) for the year 2021-22 and get the same approved by Group Officer through Co-ordination. All the 'A' category units should be mandatorily audited by the audit team. Only plan for audit of 'B' & 'C' category units may be changed with proper justification.</p> <p>e)As per AG's instructions, guidelines for audit of beneficiary schemes may be customized department wise and the same should be got approved from the Group Officer. Action on the guidelines may be taken as per instruction issued by the AG in quarterly meeting held on 06.10.2017.</p> <p>f)For updating guard files field audit teams are requested to collect required data/information/documents of the apex auditable entity/audit units/implementing units in a separate file and forward the same to Co-ordination along with draft IRs. However, the information/data as would be collected from the Department and Directorates may be incorporated in the Guard File by the audit team itself for convenience of their desk review. The addition of information/data may be appraised to the Group officer in their notes while submitting the Audit Design Matrix for approval.</p> <p>g) As per order of the Dy. Accountant General dated 14.01.2019, the audit teams are required to submit Audit Finding Design Matrix alongwith Draft Inspection Report to Vetting Sections.</p>		
3. C	Central Kolkata Division-II (PWD), 76, Dr. Deodar Rahaman Road, Lake Gardens, Kolkata-700 033, Ph. 2422-0961,04/21 to 03/24, Jadavpur S/D	07.05.2024 to 21.05.2024 (10)
4. B	Howrah Division (PWD), Onkar Mall Jetia Road, HowrahPIN-711 101, 04/2022 to 04/2024, Shibpur S/D	22.05.2024 to 09.06.2024 (11)
Monthly meeting will be held on 24.05.2024		
5. A	Burdwan Division (PWD), Court Compound, Aftab Club Ground Burdwan--713 101, 04/2022 to 03/2024, Katwa S/D	10.06.2024 to 26.06.2024 (12)
Headquarters duty from 27.06.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		
<ul style="list-style-type: none"> Instances of drawl of funds in order to avoid lapse of budget provision. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit. 		<ul style="list-style-type: none"> Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance. Process for submission of IRs of WRIDD is as per B.O. No. AMG-III(Co-ord)/AAP/24-25/298/Vol.1/55 dated 19.02.2024(Copy attached). Field party should not be at camp site on 15.06.2024 to 17.06.2024, 22.06 and 31.06.2024 being Saturday, Sunday and State Govt. Holidays..

Attested


Sr. Audit Officer/AMG-III(C)


Sd/-
Deputy Accountant General/AMG-III

3rd revised Tour Programme of AMG-III Inspection Party No.II for Ist Qtr. of 2024-25

S/Shri		
1. Swapan Kr. Naskar, Sr. AO		3. Ayan Sarkar, AAO
2. Anand Kumar, AAO		4. Brojen Naskar, Asstt. Supvr.
1. C	Pr. Secretary, Irrigation & Waterways Deptt. Jalsampad Bhawan, Salt Lake, Kolkata – 700 091, 04/2023 to 03/2024 <i>(for compliance audit and collection data/information for preparation of ADM)</i>	08.04.2024 to 16.04.2024(05) (Sr. AO/I.P. No II & III will submit jointly the IR, ADM and the DAN 24-25 for I&WD)
To attend headquarters on 17.04.2024 to 28.04.2024 (8 days) to complete the work as specified in Sl. No. a to g except c which will be completed in course of audit.		
<p>a) Conduct desk review with the help of guard files provided to them and data/information collected from Department/Directorate.</p> <p>b) Prepare audit design matrix for audit of the concerned department as a whole (para 4.17) of compliance auditing guidelines)</p> <p>c) Specific unit wise plan of audit procedure as per annexure I of Guidance Note issued by Headquarters office may be prepared and get approved by Group Officer through Co-ordination</p> <p>d) Selection of implementing units (pairing with units already selected/planned circulated to field audit teams) for the year 2021-22 and get the same approved by Group Officer through Co-ordination. All the 'A' category units should be mandatorily audited by the audit team. Only plan for audit of 'B' & 'C' category units may be changed with proper justification.</p> <p>e) As per AG's instructions, guidelines for audit of beneficiary schemes may be customized department wise and the same should be got approved from the Group Officer. Action on the guidelines may be taken as per instruction issued by the AG in quarterly meeting held on 06.10.2017.</p> <p>f) For updating guard files field audit teams are requested to collect required data/information/documents of the apex auditable entity/audit units/implementing units in a separate file and forward the same to Co-ordination along with draft IRs. However, the information/data as would be collected from the Department and Directorates may be incorporated in the Guard File by the audit team itself for convenience of their desk review. The addition of information/data may be appraised to the Group officer in their notes while submitting the Audit Design Matrix for approval.</p> <p>g) As per order of the Dy. Accountant General dated 14.01.2019, the audit teams are required to submit Audit Finding Design Matrix alongwith Draft Inspection Report to Vetting Sections.</p>		
2. C	Subarban Drainage Division (I&WD) , Jalsampad Bhawan, Salt Lake, Kolkata- 700091., 02/2022 to 03/2024, S/D-I	29.04.2024 to 13.05.2024(09)
3. B	Lower Damodar Irrigation Divn. (I&WD) , Singur, Hooghly, PIN-712 409, 04/2019 to 03/2024, Memari S/D	14.05.2024 to 17.05.2024 and 27.05.24 to 03.06.24(10)
Headquarters duty from 20/05/24 to 24/05/2024		
4. C	Damodar Survey & Investigation Divn (I&WD) , Jalsampad Bhawan (5 th floor), Salt Lake, Kolkata-91.04/2018 to 03/2024, Burdwan S/D-II	04.06.2024 to 11.06.2024(06)
5. C	Mograhat Drainage Division (I&WD) , New Office Buildings, Irrigation Complex, Puratan Bazar, Baruipur, Kol -700 144, 04/2019 to 03/2024, Baruipur Dranaige S/D	12.06.2024 to 27.06.2024(11)
Headquarters duty from 28.06.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		
<ul style="list-style-type: none"> Instances of drawl of funds in order to avoid lapse of budget provision. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. The IR should contain brief description on purpose of functioning of the Audited entity and 		<ul style="list-style-type: none"> Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. The party should specifically mention the

<p>a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</p> <ul style="list-style-type: none"> • Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. • <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i> 	<p>total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</p> <ul style="list-style-type: none"> • <i>FAPs shall perform their audit duties through OIOS.</i> • Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance. • <i>Process for submission of IRs of WRIDD is as per B.O. No. AMG-III(Coord)/AAP/24-25/298/Vol.I/55 dated 19.02.2024(Copy attached).</i>
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Attested


24/5/24
Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

Copy to :

1. Secy., to the PAG
2. Secy., to the DAG/AMG-III
3. Sr. AO/Admn. III
4. Concerned section (s) of AMG-III
5. Persons concerned.

Tour Programme of AMG-III Inspection Party No. III for 1st Qtr. of 2024-25

S/Shri 1. Nirmalya Pramanik, Sr. AO 2. Atanu Dasgupta, AAO		3. Manish Kr. Sharma, AAO(Adhoc) 4. Swaroop Kr. Biswas, Ar.
1. C	Pr. Secretary, Irrigation & Waterways Deptt. 'Jalsampad Bhawan' Salt Lake, Kolkata 700 091.04/2023 to 03/2024 (for compliance audit and collection data/information for preparation of ADM)	08.04.2024 to 16.04.2024(05) (Sr. AO/I.P. No II & III will submit jointly the IR, ADM and the DAN 24-25 for I&WD)
To attend headquarters on 17.04.2024 to 28.04.2024 (8 days) to complete the work as specified in Sl. No. a to g except c which will be completed in course of audit.		
<p>a) Conduct desk review with the help of guard files provided to them and data/information collected from Department/Directorate.</p> <p>b) Prepare audit design matrix for audit of the concerned department as a whole (para 4.17) of compliance auditing guidelines)</p> <p>c) Specific unit wise plan of audit procedure as per annexure I of Guidance Note issued by Headquarters office may be prepared and get approved by Group Officer through Co-ordination</p> <p>d) Selection of implementing units (pairing with units already selected/planned circulated to field audit teams) for the year 2021-22 and get the same approved by Group Officer through Co-ordination. All the 'A' category units should be mandatorily audited by the audit team. Only plan for audit of 'B' & 'C' category units may be changed with proper justification.</p> <p>e) As per AG's instructions, guidelines for audit of beneficiary schemes may be customized department wise and the same should be got approved from the Group Officer. Action on the guidelines may be taken as per instruction issued by the AG in quarterly meeting held on 06.10.2017.</p> <p>f) For updating guard files field audit teams are requested to collect required data/information/documents of the apex auditable entity/audit units/implementing units in a separate file and forward the same to Co-ordination along with draft IRs. However, the information/data as would be collected from the Department and Directorates may be incorporated in the Guard File by the audit team itself for convenience of their desk review. The addition of information/data may be appraised to the Group officer in their notes while submitting the Audit Design Matrix for approval.</p> <p>g) As per order of the Dy. Accountant General dated 14.01.2019, the audit teams are required to submit Audit Finding Design Matrix alongwith Draft Inspection Report to Vetting Sections.</p>		
2. C	Bidyadhari Drainage Division (I&WD), Barasat North 24 Pgs, PIN-700 124, 03/2021 to 03/2024, Barasat S/D	29.04.2024 to 15.05.2024(11)
3. C	S.E. Eastern Circle (I&WD), Jalsampad Bhawan (8 th flr), Western Block, Salt Lake, Kol-91, 01/21 to 03/24	16.05.2024 to 21.05.2024(04)
4. A	Hooghly Irrigation Division(I&WD), Pearabagan Road, Hooghly-712 103, Mundeswari S/D, 12/2022 to 03/2024	22.05.2024 to 10.06.2024(12)
Monthly meeting will be held on 24.05.2024		
5. A	Kakdwip Irrigation Division (I&WD), Kakdwip Irrgn Colony, Kakdwip, 24 Parganas(South), PIN-743 347, 11/2022 to 03/2024, Sagar S/D	11.06.2024 to 27.06.2024(12)
Headquarters duty from 28.06.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		
<ul style="list-style-type: none"> Instances of drawl of funds in order to avoid lapse of budget provision. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit. 		<ul style="list-style-type: none"> Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance. Process for submission of IRs of WRIDD is as per B.O. No. AMG-III(Co-ord)/AAP/24-25/298/Vol.I/55 dated 19.02.2024(Copy attached). Field party should not be at camp site on 15.06.2024 to 17.06.2024, 22.06 & 23.06.2024 being Saturday, Sunday and State Govt. Holidays

Attested


Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

Revised Tour Programme of AMG-III Inspection Party No. IV for 1st Qtr. of 2024-25

S/Shri 1. Tufan Adhikari, Sr.AO		3. Amit Kr Singh AAO (Adhoc)
2. Manoj Kumar Das, AAO		4. Goutam Biswas, Sr. Ar.
1.	Pr. Secretary, Water Resources Investigation & Development Deptt, Khadya Bhavan, Block-A (5 th floor), 11-A, Mirza Galib Street, Kol- 7000 87, 11/2021 to 03/2024 (for compliance audit and collection data/information for preparation of ADM)	08.04.2024 to 16.04.2024(05)
2	Director of Personnel and Ex officio Chief Engineer, Water Resources Development Directorate (WRDD) under WRIDD, Khadya Bhawan, Block-B (6 th flr), 11-A Mirza Galib Street, Kolkata – 700 087, upto 03/2024 (for compliance audit and collection data/information for preparation of ADM)	17.04.2024 to 24.04.2024(05)
To attend headquarters from 24.04.2024 to 06.05.2024 (8 days) to complete the work as specified in Sl. No. a to g except c which will be completed in course of audit.		
<p>a) Conduct desk review with the help of guard files provided to them and data/information collected from Department/Directorate.</p> <p>b) Prepare audit design matrix for audit of the concerned department as a whole (para 4.17) of compliance auditing guidelines)</p> <p>c) Specific unit wise plan of audit procedure as per annexure I of Guidance Note issued by Headquarters office may be prepared and get approved by Group Officer through Co-ordination</p> <p>d) Selection of implementing units (pairing with units already selected/planned circulated to field audit teams) for the year 2021-22 and get the same approved by Group Officer through Co-ordination. All the 'A' category units should be mandatorily audited by the audit team. Only plan for audit of 'B' & 'C' category units may be changed with proper justification.</p> <p>e) As per AG's instructions, guidelines for audit of beneficiary schemes may be customized department wise and the same should be got approved from the Group Officer. Action on the guidelines may be taken as per instruction issued by the AG in quarterly meeting held on 06.10.2017.</p> <p>f) For updating guard files field audit teams are requested to collect required data/information/documents of the apex auditable entity/audit units/implementing units in a separate file and forward the same to Co-ordination along with draft IRs. However, the information/data as would be collected from the Department and Directorates may be incorporated in the Guard File by the audit team itself for convenience of their desk review. The addition of information/data may be appraised to the Group officer in their notes while submitting the Audit Design Matrix for approval.</p> <p>g) As per order of the Dy. Accountant General dated 14.01.2019 , the audit teams are required to submit Audit Finding Design Matrix alongwith Draft Inspection Report to Vetting Sections.</p>		
3.	(i) E.E. Barasat (A-I) Divn, WRIDD, Administration Buildings (Gr. Flr.) Opposite Hatipukur, Kolkata -700 124, 11/21 to 03/24, (ii) A.E. Barasat(A-I) S/D, (iii) A.E. Basirhat(A-I) S/D, (iv) Habra(A-I) S/D (v) A.E. Bangaon(A-I) S/D	07.05.2024 to 22.05.2024(07+04)
Monthly meeting will be held on 24.05.2024 (23, 25 & 26.05.2024 Holidays)		
4.	(i) E.E. Kalyani (A-M) Division, WRIDD Administration Buildings (1st floor), Nadia-741 235, 12/2021 to 03/2024, (ii) A.E. Ranaghat(A-M) S/D. (iii) A.E. Fulia (A-M) S/D (iv) A.E. Hanskhali (A-M) S/D	27.05.2024 to 08.06.2024 (07+03)
Transit to Bankura on 09.06.2024		
5.	(i) E.E. Bankura (A-I) Divn (WRIDD), Administration Bldgs, Pranabananda Pally, Kenduadihi, PIN-722 102, 03/2022 to 03/2024, (ii) A.E. Bankura (A-I)-I S/D (iii) A.E. Bankura(A-I)-II S/D (iv) A.E. Bankura(A-I)-III S/D (v) A.E. Bishnupur(A-I) S/D	10.06.2024 to 25.06.2024(07+04)
Transit to Kolkata on 26.06.2024 AND Headquarters duty from 27.06.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		
<ul style="list-style-type: none"> Instances of drawl of funds in order to avoid lapse of budget provision. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. 		<ul style="list-style-type: none"> Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. Party should not visit centers/sub centers/

- The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.
- Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.
- *In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.*

subdivision other than specified one under any unit without approval of Headquarters.

- The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit
- *FAPs shall perform their audit duties through OIOS.*
- Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.
- *Process for submission of IRs of WRIDD is as per B.O. No. AMG-III(Co-ord)/AAP/24-25/298/Vol.1/55 dated 19.02.2024(Copy attached).*

Attested

Shishir 15/4/24
Sr. Audit Officer/AMG-III(C)


Sd/-

Deputy Accountant General/AMG-III

SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
15-04-2024
I/583744/2024

Tour Programme of AMG-III Inspection Party No.V for 1st Qtr. of 2024-25

S/Shri 1. Vikas Sahay, Sr. Ar. 2. Ram Kumar Pandit, AAO	3. Subodh Kumar, AAO 4. Samarendra Nath Paramanya, Asstt. Supvr. 09.04.2024 to 22.04.2024(08)
1. Chief Engineer (Hd.Qtr.) (PW/Rds), Nabanna (8 th floor) 325, Sarat Chatterjee Road, Shibpur, Howrah-711 102, Ph. No.2214-5494, 04/23 to 03/24 (for compliance audit and collection data/information for preparation of ADM)	(Sr. AO/I.P. No.I & V will submit jointly the ADM of PWD, and Sr. AO/I.P. No. V will be responsible to submit DAN 24-25 of entire PW Department)
To attend headquarters on 23.04.2024 to 06.05. 2024 (9 days) to complete the work as specified in Sl. No. a to g except c which will be completed in course of audit.	
<p>a) Conduct desk review with the help of guard files provided to them and data/information collected from Department/ Directorate.</p> <p>b) Prepare audit design matrix for audit of the concerned department as a whole(para 4.17) of compliance auditing guidelines)</p> <p>c) Specific unit wise plan of audit procedure as per Annexure I of Guidance Note issued by Headquarters office may be prepared and get approved by Group Officer through Co-ordination</p> <p>d) Selection of implementing units (pairing with units already selected/planned circulated to field audit teams) for the year 2021-22 and get the same approved by Group Officer through Co-ordination. All the 'A' category units should be mandatorily audited by the audit team. Only plan for audit of 'B' & 'C' category units may be changed with proper justification.</p> <p>e) As per AG's instructions, guidelines for audit of beneficiary schemes may be customized department wise and the same should be got approved from the Group Officer. Action on the guidelines may be taken as per instruction issued by the AG in quarterly meeting held on 06.10.2017.</p> <p>f) For updating guard files field audit teams are requested to collect required data/information/documents of the apex auditable entity/audit units/implementing units in a separate file and forward the same to Co-ordination along with draft IRs. However, the information/data as would be collected from the Department and Directorates may be incorporated in the Guard File by the audit team itself for convenience of their desk review. The addition of information/data may be appraised to the Group officer in their notes while submitting the Audit Design Matrix for approval.</p> <p>g) As per order of the Dy. Accountant General dated 14.01.2019, the audit teams are required to submit Audit Finding Design Matrix alongwith Draft Inspection Report to Vetting Sections.</p>	
3. North 24 Parganas Electrical Division(PWD), Mechanical C Complex (top floor), Baguihati-Kolkata 700 059, 04/2022 to 03/2024, Barasat Elect S/D	07.05.2024 to 19.05.2024(08)
4. S.E. Southern Highway Circle (PW/Rds), Bhabani C Bhawan, Alipore, PIN-700 027, 04/23 to 03/24, Ph. No.2479-0257	20.05.2024 to 27.05.2024(04)
Monthly meeting will be held on 24.05.2024	
5. Howrah H/W Division(PW/Rds), onkar mal jetia Road, A Under via duct, Andul Road (2 nd Bridge), Howrah-711 103, 04/2023 to 03/2024, Uluberia S/D	28.05.2024 to 11.06.2024(11)
6. Nadia Highway Division-I(PW/Rds), Ashabari House, A Ananta Hari Mitra Road, Krishnanagar, PIN-741 101, 04/2023 to 03/2024 Krishnanagar S/D-I,	12.06.2024 to 27.06.2024(11)
Headquarters duty from 28.06.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	
<ul style="list-style-type: none"> Instances of drawl of funds in order to avoid lapse of budget provision. Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i> 	<ul style="list-style-type: none"> Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance. Process for submission of IRs of WRIDD is as per B.O. No. AMG-III(Co-ord)/AAP/24-25/298/Vol.I/55 dated 19.02.2024(Copy attached). Field party should not be at camp site on 15.06.2024 to 17.05.2024, and 22.06 to 23.06.2024 being Saturday, Sunday and State Govt. Holidays.

Attested

 22/06/23
 Sr. Audit Officer/AMG-III(C)

Sd/-
 Deputy Accountant General/AMG-III

Special Party No. I for 1st Qtr. Of 2024-25 for audit of Annual Accounts of Shishu Kishore Akademi for the year 2021-22 and 2022-23.

Party Member: Shri Arindam Basu, Sr. A.O(Com)
 Shri Sujan Dasgupta, AAO(Com)
 Shri Rathindra Nath Biswas, Asstt. Supervisor

Sl.No.	Name of the office to be inspected	Period of audit
1.	Shishu Kishore Akademi, Rabindra Sadan, 2nd Floor, Gerasim Lebedev Sarani, Kolkata, West Bengal 700071	13-06-2024 (Thu) to 26-06- 2024 (Thu) (09 working days)
Headquarters duty from 27/06/2024		

R. Biswas 5/6/24
 Sr. AO /AMG-III (Co-ord.)


Copy to: 1. Secy, to the PAG, 2. Secy. To the DAG/ AMG-III, 3. Sr. AO/Admn. III, 4. Concerned section of AMG-III, 5. Persons concerned	Approved in e-Office by: #ApprovedByName# DEPUTY ACCOUNTANT GENERAL 05-06-2024 #DocumentNumber#
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AA-25787

Special Party No. II for 1st Qtr. Of 2024-25 for audit for "Updating Commercial Audit Manual"

Party Member: Shri Rana Deb, Sr. A.O(Com)
Shri Abhinav Mishra, AAO(Com)
Smt. Srabani Ganguly, Asstt. Supervisor

Sl. No.	Name of the office to be inspected	Period of audit
1.	Department of Tourism, Govt. of West Bengal New Secretariate Building I, 3 rd Floor, K. S. Roy Road, Kolkata- 700001	03.06.2024 to 07.06.2024 (05 Days)
2.	West Bengal Tourism Development Corporation Limited, DG Block, Sector -II, Bidhannagar, Saltlake, Kolkata - 700091	10.06.2024 to 14.06.2024 (05 Days)
Headquarters duty from 15.06.2024		


29/5/24
Sr. AO /AMG-III (Co-ord.)


Copy to: 1. Secy, to the PAG, 2. Secy. To the DAG/ AMG-III, 3. Sr. AO/Admn. III, 4. Concerned section of AMG-III, 5. Persons concerned	Approved in e-Office by: SHISHIR KUMAR SRIVASTAVA DEPUTY ACCOUNTANT GENERAL 29-05-2024 1/626332/2024
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Tour programme for Special Party No. III for collection/update of data on the basis of the monthly report of PDPs for April'2024:

Party Members: Jb. Aftabur Rahman, AAO

Shri Siddhartha Sankar Biswas, AAO

Sl.No.	Name of the office to be inspected	Period of audit
1.	O/o the EE, Asansol Mechanical Div, Janasasthya Karigori Bhavan, Sen- Ralcih Road, Dist.- Paschim Bardhaman, PIN-713305, PO- Asansol	10.06.24 (Mon) to 13.06.24 (Thu) (4 working days)
Headquarters duty on 14.06.2024 (Fri), Holidays on 15.06.2024 (Sat) to 17.06.2024 (Mon)		
2.	O/o the EE, Midnapore Mechanical Div, PHE Complex, Kharagpur, Inda, Paschim Medinipur, PIN-721305	18.06.24 (Tue) to 21.06.24 (Fri) (4 working days)
Holidays on 22.06.2024 (Sat) and 23.06.2024 (Sun) Headquarters duty on 24.06.2024 (Mon)		


Sr. AO/AMG-III (Co-ord.)
5/6/2024


प्रतिलिपि:	
i. Secretary Pr.AG(Audit-II) W.B. ii. P.A.to DAG/AMG-III iii. Sr. AO/AMG-III(Co-ord) iv. Sr. AO/ AMG-III(HQ-II) v. Persons Concerned (1 copy) vi. For OIOS	Approved in e office by: SHISHIR KUMAR SRIVASTAVA DEPUTY ACCOUNTANT GENERAL 05-06-2024 I/634907/2024

Tour Programme of SSCA Team-I for "Construction and maintenance of Bridges by PWD, Govt. of W.B."

Party Members:

1. Shri Om Prakash Sinha, Sr. A.O. (Joint Supervision.)
2. Shri Suman Samaddar, AAO
3. Shri Kamalakanta Bar, Supervisor

Sl No	Name of Division with address to be visited	Period of visit
1	O/o the EE, Howrah Highway Division Address: Onkar mall jetia Road Under via Duct, Andul Road (2 nd Bridge), Dist. Howrah, Pin -711103 Ph. 2688-0119	22.05.24 to 07.06.24 (12 days)
2	Transit to Alipurduar	09.06.24
3	O/o the EE, Alipurduar Highway Division, Address: New town Durgabary, P.O & Dist- Alipurduar, Dist.: Alipurduar, Pin -736122 Ph./ Fax: 03564-255175	10.06.24 to 26.06.24 (12 days)
4	Transit to Kolkata	27.06.24
5	HQ Duty	28.06.24


9/5/24
Sr. AO /AMG-III (Co-ord.)

Copy to:

1. Secy, to the PAG,
2. Secy. To the DAG/ AMG-III,
3. Sr. AO/Admn. III,
4. OIOS Mapping
5. Persons concerned

Approved in e-Office by:

SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
09-05-2024
I/609946/2024


Tour Programme of SSCA Team-I for "Construction and maintenance of Bridges by PWD, Govt. of W.B." for the 2nd Qtr. of 2024-25.

Party Members:

1. Shri Om Prakash Sinha, Sr. A.O. (Joint Supervision.)
2. Shri Suman Samaddar, AAO
3. Jb. Aftab Alam Khan, AAO

Sl No	Name of Division with address to be visited	Period of visit
	Head Quarter Duty	01.07.24
	Transit to Purulia	02.07.24
1	O/o the EE, Purulia Highway Division, Address: Ranchi Road, P.O & Dist- Purulia, Pin -723101	03.07.24 to 16.07.24 (10 days)
	Transit to Burdwan	17.07.24
2	O/o the EE, Burdwan South Highway Division, Address: Aftab Club Ground, P.O & Dist- Burdwan, Pin -713101	18.07.24 to 25.07.24 (06 days)
3	O/o the EE, Burdwan North Highway Division, Address: Court Compound, P.O & Dist- Purba Burdwan, Pin -713101	26.07.24 to 02.08.24 (06 days)
	Head Quarter Duty	05.08.24
	Transit to Raiganj	06.08.24
4	O/o the EE, Uttar Dinajpur Highway Division, Address: P.O- Raiganj, Dist- North Dinajpur, Pin -733134	07.08.24 to 18.08.24 (07 days)
	Transit to Siliguri	19.08.24
5	O/o the SE, State Highway Design & Planning Circle, 1 st Floor Roads Buildings, Shaktigarh, PWD More, Siliguri- 734005 Email-id : seshdpepwrslg@gmail.com	20.08.24 to 26.08.24 (04 days)
6	O/o the EE, Coochbehar Highway Division, Address: P.O & Dist- Coochbehar, Pin- 735304	27.08.24 to 06.09.24 (09 days)
	Transit to Kolkata	07.09.24
	Head Quarter Duty	09.09.24
7	O/o the EE, Nadia Highway Division-I, Address: Ashabari House, Ananta Hari Mitra Road, P.O- Krishnanagar, Dist- Nadia, Pin -741101	10.09.24 to 23.09.24 (09 days)
8	O/o the EE, Nadia Highway Division-II, Address: City Centre Buildings, Opposite Kalyani Stadium, P.O- Kalyani, Dist- Nadia,	24.09.24 to 04.10.24 (08 days)

Pin -741235	07.10.24
Head Quarter Duty from	


29/5/24
Sr. AO /AMG-III (Co-ord.)


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Tour Programme of SSCA Team-II for "Construction and maintenance of Bridges by PWD, Govt. of W.B."

Party Members:

1. Shri Om Prakash Sinha, Sr. A.O. (Joint Supervision.)
2. Shri Bashishth Kumar, AAO
3. Jb. Aftab Alam Khan, AAO
4. Shri Sanjib Das, Sr. Ar.

Sl No	Name of Division with address to be visited	Period of visit
1	O/o the EE, Howrah Division (PWD) Address: Onkar mall jetia Road (Near Nabanna Bus Stand), Dist. Howrah, Pin -711101 Ph. 2688-0230	22.05.24 to 07.06.24 (12 days)
2	Transit to Alipurduar	09.06.24
3	O/o the EE, Alipurduar Division (PWD), Address: P.O Alipurduar Court, Dist.: Alipurduar, Pin -736122 Ph./ Fax: 03564-255175	10.06.24 to 26.06.24 (12 days)
4	Transit to Kolkata	27.06.24
5	HQ Duty	28.06.24


9/5/2024
Sr. AO /AMG-III (Co-ord.)

Copy to:

1. Secy, to the PAG,
2. Secy. To the DAG/ AMG-III,
3. Sr. AO/Admn. III,
4. OIOS Mapping
5. Persons concerned

Approved in e-Office by:


SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
09-05-2024
I/610981/2024

Tour Programme of SSCA Team-II for "Construction and maintenance of Bridges by PWD, Govt. of W.B."

Party Members:

1. Shri Om Prakash Sinha, Sr. A.O. (Joint Supervision.)
2. Shri Bashishth Kumar, AAO
3. Shri Kamala Kanta Bar, Supervisor
4. Shri Sanjib Das, Sr. Ar.

Sl No	Name of Division with address to be visited	Period of visit
	Head Quarter Duty	01.07.24
	Transit to Purulia	02.07.24
1	O/o the EE, Purulia Division, PWD Address: Ranchi Road, P.O & Dist- Purulia, West Bengal, Pin -723101	03.07.24 to 16.07.24 (10 days)
	Transit to Burdwan/Kolkata	17.07.24
2	O/o the EE, Burdwan Division, PWD Address: Court Compound, Aftab Club Ground, Burdwan, Pin -713101	18.07.24 to 02.08.24 (12 days)
	Head Quarter Duty	05.08.24
	Transit to Raiganj	06.08.24
3	O/o the EE, Uttar Dinajpur Division, PWD Address: Hospital Road, P.O- Raiganj, Dist- North Dinajpur, Pin -733134	07.08.24 to 18.08.24 (07 days)
	Transit to Mekhaliganj, Coochbehar	19.08.24
4	O/o the EE, Teesta Bridge Construction Division, PWD Address: Mekhaliganj, Dist- Coochbehar, Pin- 735304	20.08.24 to 26.08.24 (04 days)
5	O/o the EE, Coochbehar Division, PWD Address: P.O & Dist- Coochbehar, Pin- 736101	27.08.24 to 06.09.24 (09 days)
	Transit to Kolkata	07.09.24
	Head Quarter Duty	09.09.24
6	O/o the EE, Nadia Division, PWD Address: P.O- Krishnanagar, Dist- Nadia, Arabinda Sarani, Pin -741101	10.09.24 to 23.09.24 (09 days)
7	O/o the Secretary, PWD Address: Nabanna Head Qtrs., Sharat Chaterjee Road, Shibpur, Dist- Howrah, Pin -711102	24.09.24 to 04.10.24 (08 days)
	Head Quarter Duty from	07.10.24


 Sr. AO /AMG-III (Co-ord.)
 25/5/24

<p>Copy to:</p> <ol style="list-style-type: none"> 1. Secy, to the PAG, 2. Secy. To the DAG/ AMG-III, 3. Sr. AO/Admn. III, 4. OIOS Mapping 5. Persons concerned 	<p>Approved in e-Office by:</p> <p>SHISHIR KUMAR SRIVASTAVA DEPUTY ACCOUNTANT GENERAL 29-05-2024 I/626328/2024</p>
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Revised Tour Programme of PA Team –I for Jal Jeevan Mission in WB

Party Members:


1. Sri Patit Paban Sarkar, Sr. AO
2. Sri Ganesh Chandra Mallik, AAO
3. Sri Goutam Mondal, AAO
4. Sri Manoj Kumar, AAO

Sl No	Name of Division with address to be visited	Period of visit
1	O/o the EE, Barasat Division, PHE Dte, Rishi Bankim Sarani, Barasat, Dist. North 24 Parganas, PIN-700 124 (including all district, sub-district and others labs under the Division)	15.04.24 to 12.05.24 (16 working days)
<p>Headquarters duty on 17.04.24 & 01.05.24 – due to State Govt. holidays & H.Q Duty on 18.04.2024 and attend Entry Conference of PA at PHED H.Q</p>		
2	O/o the EE, North 24 Parganas W/S Division-I, PHE Dte, KMDA Housing Complex, Barraekpore, Dist. North 24 Parganas, PIN 700 121 (including all district, sub-district and others labs under the Division)	13.05.24 to 29.05.24 (12 working days)
3	O/o the EE, Resources Division, PHE Dte, Janaswasthya Karigari Bhawan (NIJALAYA), CN8, Street Number 18, CN Block, Sector V, Bidhannagar, Kolkata – 700 091	30.05.24 to 08.06.24 (07 working days)
Transit to Jalpaiguri 09.06.2024		
4	O/o the EE, Jalpaiguri Division, Club Road (Near State Bank), Jalpaiguri, Dist. Jalpaiguri, PIN – 735 101 (including all district, sub-district and others labs under the Division)	10.06.24 to 01.07.24 (15 working days)
5	O/o the EE, Northern Mechanical Division, Sukanta Sarani, Paresh Nagar, Siliguri, Dist. Darjeeling, PIN – 734 001	02.07.24 to 10.07.24 (7 working days)
Transit to Kolkata: 11.07.2024		
Headquarters duty for discussion with GO on Audit progress on 12.07.2024		
13.07.2024 being saturday		
Transit to Bankura 14.07.2024		
6	O/o the EE, Bankura Division, PHE Dte, Jail Road, Rabindra Sarani, Bankura, Dist. Bankura, PIN - 722101 (including all district, sub-district and others labs under the Division)	15.07.24 to 05.08.24 (15 working days)
7	O/o the EE, Bankura Mechanical Division, PHE Dte, P.H.E. Complex, Ailakundi, P.O.:- Kenduadihi, Bankura, Dist. Bankura, PIN – 722102	06.08.24 to 14.08.24 (7 working days)
Transit to Kolkata 15.08.2023		
Headquarters duty for discussion with GO on Audit progress on 16.08.2024		
17.08.2024 & 18.08.24 being Saturday and Sunday		
Transit to Malda 19.08.2024		
	O/o the EE, Malda Division, Daulatpur, Manikchak	

May 21

EU

8	Road, Malda, Dist. Malda, PIN – 732 102 (including all district, sub-district labs under the Division)	20.08.24 to 10.09.24 (15 working days)
9	O/o the EE, Malda Arsenic Area W/S Division, Mahila, Village Daulatpur. Near Malda Polytechnic, Malda, Dist. Malda, PIN – 732102 (including all district, sub-district labs under the Division)	11.09.24 to 27.09.24 (12 working days)
Transit to Kolkata 28.09.2024		
29.09.24 being Sunday		
Headquarters duty and Mid Term Review due to Sate Govt. holidays on Durga Puja w.w.f 30.09.24 to 19.10.24		
Transit to Malda 20.10.2024		
10	O/o the EE Malda Mechanical Division, Village - Daulatpur, Post - Mahila, Near Malda Polytechnic, Malda, Dist. Malda, PIN – 732 102 (for jurisdiction of both the districts of Malda and Dakshin Dinajpur)	21.10.24 to 30.10.24 (8 working days)
Transit to Kolkata 31.10.24		
Headquarters duty w.e.f 01.11.2024 to 04.11.2024 due to Sate Govt. holidays		
11	O/o the EE, Barasat Arsenic Division, PHE Dte, AB-30/1, Prafulla Kanan, Krishnapur (Kestopur), Dist. North 24 Parganas, PIN-700 101 (including all district, sub-district and others labs under the Division)	05.11.2024 to 25.11.2024 (12 working days)
12	O/o the EE, Eastern Mechanical Division, PHE Dte, P 16 India Exchange Place, KIT Annex Building, Kolkata- 700 073	26.11.2024 to 04.12.2024 (7 working days)
Headquarters duty from 05.12.2024		


23/4/24
Sr. Audit Officer/ AMG-III (Co-ord)

Sd/- 23.04.2024
Deputy Accountant General /AMG-III

Approved in e-office:
SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
23-04-2024
I/592146/2024

Copy to:

- i) Secretary to the PAG (Audit - II), West Bengal,
- ii) PA to DAG/ AMG - III
- iii) Sr. AO/ Admn. III
- iv) Sr. AO/ Report,
- v) Person concerned
- vi) For OIOS

Tour programme of PA Team -II for Jal Jeevan Mission in WB

Party Members:

1. Sri Rajeev Ranjan Akant, Sr. AO
2. Sri Sabyasachi Mahato, AAO
3. Sri Narendra Kumar, AAO
4. Sri Abhijit Majumder, AAO

Sl	Name of Division with address to be visited	Period of visit
1	O/o the Lab in-charge, Dakshin Roypur Water Treatment Plant State Referral Laboratory, PHE Dte. Vill & Post: Dakshin Roypur, via Birlapur, PS:- Nodakhali, under Budge Budge-II block, Dist. South 24 Parganas, PIN- 743 318	15.04.24 to 22.04.24 (5 working days)
17.04.24 - Headquarters duty due to State Govt. holidays and discussion with GO on Audit progress		
2	O/o the Lab in-charge, Kalyani State Referral Laboratory, Haringhata Water Treatment Plant, Near Buddha Park, Haringhata, Kalyani, Dist. Nadia, PIN – 741 235	23.04.24 to 29.04.24 (5 working days)
3	O/o the Pr. Secretary, PHE Deptt. Janaswasthya Karigari Bhawan (NIJALAYA), CN8, Street Number 18, CN Block, Sector V, Bidhannagar, Kolkata – 700 091	30.04.24 to 07.05.24 (5 working days)
01.05.24 – Headquarters duty due to State Govt. holidays and discussion with GO on Audit progress		
Transit to Balurghat: 08.05.24		
4	O/o the EE, Balurghat Division, Raghunathpur, PHE Complex, P.O- Beltalapak. Balurghat, Dist. Dakshin Dinajpur, PIN – 733 103 (including all district, sub-district labs under the Division)	09.05.24 to 29.05.24 (14 working days)
Transit to Kolkata: 30.05.24		
5	O/o the SE, Planning Circle-II, PHE Dte, Bikash Bhawan, 3 rd Floor, Salt Lake, Kolkata – 700 091 Email: se_pc2@wbphed.gov.in	31.05.24 to 04.06.24 (3 working days)
6	O/o the SE, Planning Circle-I, PHE Dte, Janaswasthya Karigari Bhawan (NIJALAYA), CN8, Street Number 18, CN Block, Sector V, Bidhannagar, Kolkata – 700 091 Email: se_pc1@wbphed.gov.in	05.06.24 to 07.06.24 (3 working days)
Transit to Berhampore: 09.06.2024		
7	O/o the EE, Berhampur Mechanical Division, River site complex, 4 Netaji Road, Berhampore, Dist. Murshidabad, PIN – 742 101	10.06.24 to 19.06.24 (7 working days)
Transit to Kolkata: 20.06.24		
8	O/o the EE, Tamluk Division, PHE Complex (1st floor) Parbatipur, PO:- Tamluk, Dist. Purba Medinipur, PIN – 721 636 (including all district, sub-district and others labs under the Division)	21.06.24 to 11.07.24 (15 working days)
12.07.24 – Headquarters duty for discussion with GO on Audit progress		
13.07.24 being Saturday		
Transit to Murshidabad: 14.07.24		
9	O/o the EE, Murshidabad Division, 4, CR Das Road, Berhampore, Dist. Murshidabad, PIN – 742 101 (including all district, sub-district and others labs under the Division)	15.07.24 to 05.08.24 (15 working days)
10	O/o the EE, Berhampur Division I, 4, CR Das Road (2nd Floor), Berhampore, Dist. Murshidabad, PIN – 742101 (including all district, sub-district labs under the Division)	06.08.24 to 23.08.24 (12 working days)
Transit to Kolkata: 24.08.24		
25.08.24 being Sunday		
26.08.24 – Headquarters duty due to State Govt. holidays and discussion with GO on Audit progress		
11	O/o the CE (HQ), PHE Dte. Janaswasthya Karigari Bhawan (NIJALAYA), CN8, Street Number 18, CN Block, Sector V, Bidhannagar, Kolkata – 700 091	27.08.24 to 02.09.24 (5 working days)
12	O/o the EE, Midnapore Mechanical Division, Inda, Khargapur, Dist. Paschim Medinipur, PIN – 721 305	03.09.24 to 11.09.24 (7 working days)
13	O/o the EE, Burdwan Division, Purta Bhaban, 2nd Floor, Sadarghat, Sripalli, Burdwan, Dist. Bardhaman, PIN – 713 103 (including all district, sub-district labs under the Division)	12.09.24 to 06.10.24 (15 working days)
Headquarters duty from 07.10.2024 to 20.10.2024 for Mid Term Review and Sate Govt. holidays due to Durga Puja		
14	O/o the EE, Central Mechanical Division, Purta Bhaban (5th Floor), Sadarghat, PO-Sri Pally, Burdwan, Dist. Bardhaman, PIN – 713103	21.10.24 to 29.10.24 (7 working days)

Sl	Name of Division with address to be visited	Period of visit
15	O/o the EE, Durgapur W/S Division, Nababhat, PO: Fagapur, Burdwan, Dist. Bardhaman, PIN – 713104 (including all district, sub-district labs under the Division)	30.10.24 to 20.11.24 (10 working days)
16	O/o the EE, New Town Kolkata Mechanical Division, Utility Building, Ground Floor, Besides Delhi Public School, AA- ID, New Town, Kolkata -700 156	21.11.24 to 28.11.24 (6 working days)
Headquarters Duty from 29.11.24		

Sd/-30/05/2024

Asing
30/5/24
Sr. Audit officer /AMG-III(Co-Ord)

Deputy Accountant General /AMG-III

प्रतिलिपि:

- 1) Secretary Pr.AG(Audit-II) W.B.
- 2) P.A.to DAG/AMG-III
- 3) Sr. AO/Report
- 4) Sr. AO/Admn.III
- 5) Person Concerned (1 copy)
- 6) For OIOS

Approved in E office by:

SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
30/05/2024

Asing
31/5/24

Asing
31/5/24