



भारतीय लेखापरीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT

प्रधान महालेखाकार (लेखा व हकदारी)-I का कार्यालय, महाराष्ट्र
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)-I, MAHARASHTRA

२री मंजिल, प्रतिष्ठा भवन, न्यूमरीन लाईन्स
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No. WM Cell/AGT-2025/Options/522

Date: 28/04/2025

Office Order

Subject: Annual General Transfers-2025-Options for stations for Transfer.

As per the guidelines issued by the Headquarters office, the DA Cadre officials listed in Annexure-I are due for transfer this year. Accordingly, these officials are required to submit their preferences, in order of priority, for THREE different stations with appropriately graded vacant divisions from the provided list.

While submitting the options, the following factors must be considered:

1. Transfers and postings of DA Cadre officials will be carried out in accordance with the guidelines, circulars, and classifications issued by the Headquarters office and this office from time to time.
2. Stations opted for by the officials will be considered subject to vacancy availability, relevant guidelines, and administrative exigencies.
3. If an appropriate division is not available in the opted stations, a nearby station may be considered for transfer and posting.
4. Options received after the due date and time will not be considered, and postings will be decided based on the availability of vacancies.
5. Transfers and postings will be allocated to appropriately graded divisions based on factors such as average annual expenditure, nature of work, territorial jurisdiction, performance of the officer, geographic distribution of officials, and administrative requirements.
6. Adverse remarks against the official, if any, from inspecting Officers auditing divisional accounts, Reporting Officers (such as Executive Engineers/Superintending Engineers) in Annual Performance Appraisal Reports, provided such remarks are accepted by Reviewing Officers, Performance in timely submission of accounts, and Verified complaint cases supported by evidence, etc., will be considered when deciding postings and transfers.
7. If an official due for transfer upon completing three years in a division opts for another station as their first choice, it will be considered as their willingness to be transferred from the current station. However, all options (same or different stations) will be assessed based on the criteria mentioned in Point No. 5 above.

Officials must submit their options only through official email IDs to this office i.e. singhrj@cag.gov.in with cc to saowm.mh1.ae@cag.gov.in with the subject **“OPTION FOR POSTING”**, on or before 12:00 Noon of **19/05/2025**. The option form sent by any other means or sent on any other e-mail will not be taken into consideration. Options received after the due date will not be considered, and postings will be determined based on vacancy availability.

A list of vacant divisions, along with divisions likely to fall vacant and their respective grades, has been published on the office website to assist officials in selecting their preferred stations for the Annual General Transfers 2025.

(Authority: Principal Accountant General's orders dated 28/04/2025)

A handwritten signature in blue ink, consisting of a stylized 'S' followed by a checkmark-like flourish.

Sr. Deputy Accountant General (Admn)

OPTION FORM

To,

The Sr. Dy. Accountant General (Admn)
O/o the Principal Accountant General (A&E)-I
Maharashtra, Mumbai-440 001

Madam,

With reference to Office Order No. WM Cell/AGT-2025/Options/522 dated 28/04/2025, I desire to opt for the following stations in the order of preference for my posting in the division.

1.
2.
3.

Yours faithfully

Signature.....

Name.....

Designation.....

Date.....