OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
10 - B.S.Z. MARG, NEW DELHI.

EXAMINATION SECTION

No.806(A)/45-Exam/Circulars/Supply.Feb.2013/2012
Dated: 19-12-2012

Circular No. 28 of 2012

To

        All IA&AD offices,
        RTIs/RTCs/NAAA/iCISA &
        Director (P)

Subject: Date Sheet for February/ March 2013 Supplementary SAS Examination.

Sir/Madam,

        In continuation of Examination Section Circular No. 23 of 2012 issued vide No.628/45-Exam/Circulars/Supply.13/2012 dated 12-10-2012, please find enclosed Date Sheet for February/ March 2013 Supplementary SAS Examination scheduled to be held from 26-02-2013 to 02-03-2013.

        Receipt of this circular letter may please be acknowledged.

Encls: Date Sheet

Yours faithfully

Sd/-
(Karan Singh)
Principal Director/Exam

Date Sheet for Feb/ March 2013 Supplementary SAS Examination.

Date / Day	**Forenoon Session** (9.00 Hrs to 13.30 Hrs) Batch I & II	**Afternoon Session** (14.00 Hrs to 18.30 Hrs) Batch III & IV
26.02.2013 Tuesday	**PC-1** **(1 paper)**	**PC—8, 9, 10, 11 & 12** **(5 papers)**
27.02.2013 Wednesday	**PC-2** **(1 paper)**	**PC- 13, 14 & 15** **(3 papers)**
28.02.2013 Thursday	**PC-3** **(1 paper)**	**PC-16, 17, 18, 19 & 20** **(5 papers)**
1.03.2013 Friday	**PC-4** **(1 paper)**	**PC-21, 22, 23, 24, 25 & 26** **(6 papers)**
2.03.2013 Saturday	**PC- 5, 6, 7** **(3 papers)**	**PC-27, 28, 29** **(3 papers)**

Batch Timings

Date	Forenoon Session		Afternoon Session	
	Batch I	Batch II	Batch III	Batch IV
26-2-2013 (Tuesday)	**9:00 to 11:30**	**Nil**	**14:00 to 16:00**	**16:30 to 18:30**
27-2-2013 to 2-3-2013	**9:00 to 11:00**	**11:30 to 13:30**	**14:00 to 16:00**	**16:30 to 18:30**

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

No. 798/45-Exam/Circulars/2012
Dated 07-12-2012

Circular No. 27 of 2012

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: February 2013 Supplementary SAS Examinations - PC-1 and PC-4 regarding.

Sir/Madam,

It is for information of the candidates intending to appear in February 2013 Supplementary SAS Examination scheduled to be held from 26-02-2013 to 02-03-2013 that the Tab & Control keys, Cut, Copy and Paste commands are deactivated in CBT mode while giving examination in PC-1, Language Skills. "Indent" buttons shown in the tool box will be used for increasing/decreasing para spacing as mentioned in the instructions. In PC-4, Information Technology (Practical) paper also, the shortcut keys like "Ctrl. Key" will be disabled.

Candidates appearing in the aforesaid examination may please be informed accordingly.

Yours faithfully

Sd/-
(Karan Singh)
Principal Director/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

No.766/45-Exam/Circulars/Supply. 13/2012
Dated:12-11-2012

To

      All concerned IA&AD offices
      RTIs/RTCs/NAAA Shimla/iCISA Noida &
      Director (P)

Subject: Registration of candidates for February 2013 Supplementary SAS Examination.

Sir/Madam,

      This is just to remind that the registration of eligible candidates for February 2013 Supplementary SAS Examination is in progress and will last till 15-11-2012 as communicated vide Exam Section Circular No. 23 of 2012 issued vide No.628/45-Exam/Circulars/Supply.13/2012 dated 12-10-2012. Candidates intending to appear in the said examination who have not been registered for the said examination so far may be registered by the respective user offices by 15-11-2012 as no further extension will be given. User Id and Pass word for registering the candidates and their approval by Heads of Department have since been sent to all the offices. The approval/disapproval of registration of candidates for the aforesaid examination by the Heads of Department will remain open from 16-11-2012 to 23-11-2012.

      Yours faithfully,

      Sd/-
      (Karan Singh)
      Pr. Director/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
10-BSZ MARG, NEW DELHI.

EXAMINATION SECTION

No. 643/45-Exam/Circulars/2012
Dated:31-10-2012

Circular No. 26 of 2012

To

All IA&AD Offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: PC-4 – Information Technology (Practical) & PC-1, Language Skills - regarding version of software in February 2013 Supplementary SAS Examination.

Sir/Madam,

This is to inform that for PC-4 - Information Technology (Practical) & PC-1, Language Skills papers of February 2013 Supplementary SAS Examination the operating system and the software will be Windows XP & MS Office 2003 respectively.

Receipt of this circular letter may please be acknowledged.

Yours faithfully,

Sd/-
(Karan Singh)
Pr. Director (Exam)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Registration of candidates for February 2013 Supplementary SAS Examination.

Sir/Madam,

In continuation of this office Circular No. 24 of 2012 circulated vide No.474/45-Exam/Circulars/Supply.13/2010-2012 dated 17-10-2012 it is informed that the web-site for registration of candidates for February 2013 Supplementary SAS Examination has been enabled/activated. Candidates intending to appear in the said examination can be registered as per detailed instructions sent with the above referred circular letter by logging on the web address: http://examreg.cag.gov.in/registration/.

Yours faithfully

Sd/-

(Kiran Singh)
Pr. Director/Exam

Examination Section

No.746/35-Exam/2008/V
Date:17-10-2012

Circular No. 25 of 2012

To

All IA&AD Offices
(Including Subordinate Offices)
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: - Supplementary Subordinate Audit/Accounts Service (SAS) Examination scheduled to be held from 26-02-2013 to 02-03-2013 -Determination of relaxed standards for Scheduled Caste/Secluded Tribe Candidate.

Sir/Madam,

In pursuance of the Supreme Court Judgment of April 1986 and the Government of India, Ministry of Personnel and Public Grievances & Pensions (Department of Personnel & Training) instructions issued vide No. 36012/23/96-Estt (Res) Vol. II dated 3rd October 2000, the Comptroller and Auditor General of India has carefully considered the extent of relaxation to be allowed to the candidates belonging to Scheduled Caste/Scheduled Tribe categories for the Supplementary SAS Examination scheduled to be held from 26-02-2013 to 02-03-2013 and has decided that the extent of relaxation would be as under:-

In all paper of SAS Group – I and II there will be relaxation of upto 5 per cent in each individual paper. In other words, the candidate who secure not less than 45 per cent marks in individual paper relaxation of marks upto 5 per cent in that paper will be granted to him/her to declare him/her pass as well as exempt in that paper.

The above relaxation is only in respect of Supplementary SAS Examination scheduled to be held from 26-02-2013 to 02-03-2013. The extent of such relaxation for future SAS examination for SC/ST candidates will be reviewed and notified accordingly before the commencement of such examinations.

Wide publicity may be given to this relaxation and the SC/ST candidates may be informed of the above relaxation suitably.

The receipt of this letter may please be acknowledged.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director/Exam

No:747/45-Exam/Circulars/Suply. 13/2010-12
Dated: 17-10-2012

EXAMINATION SECTION

Circular No. 24 of 2012

To

All Heads of Department of IA&AD Offices
RTIs/RTCs/NAAA/iCISA & Director (P)
(Except overseas Audit Offices)

Subject: Guidelines for On-line registration of candidates for Supplementary SAS Examination scheduled to be held from 26-02-2013 to 02-03-2013 and list of Centres.

Sir/Madam,

As already communicated vide Examination Section Circular No. 23 of 2012 issued vide No.628/45-Exam/Circulars/2012 dated 12-10-2012, the next Supplementary Subordinate Audit and Accounts Service (SAS) Examination for existing candidates i.e. the candidates who have appeared in SAS Examination held in September 2012 or earlier SOGE/SAS exam but failed to qualify the exam, will be held from 26-02-2013 to 02-03-2013.

2.   The prospective candidates for the aforesaid examinations will be registered online. Registration of candidates will be open from 01.11.2012 to 15.11.2012. Since the registration is online, there is no scope for re-opening of the registration as well as that of entries made therein. It is therefore emphasized that the correctness of the particulars of the candidates should be verified and ensured from the Service Book and other related record in this regard. Further, once a candidate is registered the chance will be treated as having been availed of.

3.   The candidates intending to appear in the above mentioned examination have to register themselves online by filling up their applications in the respective offices to which they belong. Sr. DAG/DAG (Admin) or Sr. AO/AO (Admin) of the respective offices are required to personally supervise the process of registration of the candidates and ensure correctness of the particulars filled in by the candidates. This will ensure not only the accuracy of the facts but also avoid duplication in registration and acts as input control. For this purpose, the field offices should earmark one or more dedicated Personal Computers with internet facility. The passwords for the Registration and the approval of the candidature by the HOD have been generated for all the field offices and are being communicated separately.

4.   Despite clear cut instruction issued to the field offices for online registration of candidates, some cases of incomplete/incorrect/delayed registration have been noticed. During check of registration details, it was noticed that some of the candidates at the

time of registration had applied for Group-I or Group-II or both groups and at the last moment requested for change in groups. Some of the candidates had not claimed exemption in certain papers at the time of registration and subsequently claimed it either after the closure of registration or at the time of issue of Admit Cards. There was also an instance wherein the Headquarter office was requested to change the name of the candidate after the declaration of result thus causing lot of inconvenience in the working of Exam Section. **All these clearly indicate that the particulars filled in by the candidates were not checked properly by the field offices while approving the cadndidature for the examination.** It should not be repeated. **It may, therefore, please be ensured inter-alia that**:-

 (i) Full name of the candidate and his/her parentage is recorded **as per Service Book.** The registration of candidates is to be submitted by the Administration only after complete checking of all particulars. Heads of Department are requested to please ensure that the particulars filled in are correct and complete.

(ii) The particulars filled in by the candidate are **duly checked by the Administration,** particularly the Index No./Year/Branch in which he/she appeared designation and the exemptions claimed. Particulars of exemptions claimed on account of SAS/SOGE and non-SAS are filled in the appropriate fields only.

(iii) A separate field has been provided in the registration module for claiming exemption in PC-16 by the Divisional Accountants/DAO-II, if eligible. The eligible candidates will enter the year of passing the Divisional Accountant Grade Examination and the Roll No. The particulars filled in by the Divisional Accountants/DAO-II while claiming exemption in PC-16 are to be duly checked by the Administration.

(iii) The candidates should register themselves through the respective offices to which they belong. Photo being uploaded is the latest one, taken not before **1st October, 2012**.

(iv) In case of transfer of any candidate to any other office after the candidate has been registered from a particular office, the fact of his transfer to other office may be reported to the Headquarters immediately.

5. Detailed instructions/steps to be followed for registration of the candidates for the aforesaid examinations are enclosed along with the list of Centres.

6. Further, all other checks prescribed at Chapter IX of MSO (Admin) are to be exercised by the Head of the Department besides thorough verification of vital information furnished by the candidates like category, exemptions claimed etc.

Receipt of this circular may please be acknowledged.

Encl: As above

Yours faithfully,

Sd/-
(Karan Singh)
Principal Director (Exam)

Detailed instructions for Registration of Candidates for February 2013 Supplementary SAS Examination.

A- Registration of Candidates (Registration Module)

1. Log – on the Web address: http://examreg.cag.gov.in/registration/

2. System asks for your office code and password. Please enter them. Password is being sent separately.

3. All the important information required in the application for the registration is indicated in red asterisk. The system will not allow the submission of application unless all information with red asterisk is filled in.

4. Candidates registered in September 2012, March 2012 (Supplementary), August 2011 or November 2010 CBT should enter the latest Index number of CBT September 2012, March 2012 (Supplementary), August 2011 or November 2010, as the case may be. Select Date of Birth and click submit button. Then fill the required field as asked for.

5. The candidates who have taken previous SOG examination and have not taken CBT September 2012, March 2012 (Supplementary), August 2011 or November 2010 examination have to enter his/her SOGE index number, year and month in which he/she has appeared last and click on the "Submit New Registration" button. Then fill the required fields as asked for.

6. Candidate should check his information minutely before clicking on "Submit" button. If some information is to be modified it should be done by clicking on 'Edit' button. **If edited, the photo with signature is to be uploaded once again by using 'Browse' button**. Repeat, if any of the information is modified/edited, photo with signature has to be re-attached/re-uploaded by using "Browse" button. Once submitted, the modification can not be carried out at registration stage.

7. Once the candidate clicks on the 'Submit' button, the system considers the application as final and generates index number of the candidate prefixing 'S' for SAS examination.

8. The index number may be noted down by the candidate, which is useful for future correspondence and close the window. This completes the process of submission by the candidate.

9. To facilitate sending messages regarding generation and collection of admit cards and entry into the examination hall, please indicate the optional information like e-mail address, mobile phone numbers and office Identity Card number correctly.

10. Each registration is counted as one attempt. Remember that w.e.f. November 2010 there are only six attempts permissible to pass the SAS examination. Therefore, candidates who are prepared to take the examination should register for the examination. Withdrawal of candidature is **NOT** permissible once the candidate is registered.

B - Approval by the Head of Department (Admin Module)

1. HOD should thoroughly carry out all the checks as required to be exercised as per Chapter 9 of MSO (Admin) including exemption allowed.

2. System asks for your User ID and password. User ID is; 'cag', the password is being sent separately. Please enter them. HOD can change the user ID and password.

3. The Head of the Department (HOD) can see the details filled in by the candidate. The system exhibits the number of applications received till date with their Index Number.

4. Head of the Department can verify online the exemption claimed by the candidate by clicking on the registration number and the exemption matrix available on the screen.

5. HOD can modify the information furnished by the candidate through "Edit" menu.

6. For editing the application submitted by the candidate Log-on to the Web address: http://examreg.cag.gov.in/cag_admin. After verification of the details furnished, if everything is found correct, click on 'Submit'. This completes the HOD's approvals for the application of the candidate.

7. Any clarification including non-approval of the candidature may be taken up separately with the candidate. After obtaining the information/ clarification form the candidate, HOD has to re-visit the 'admin' module and approve the candidature.

C - Headquarters module

1. Principle Director (Exam) access the registration website with the same web address of HOD with different 'User ID' and 'Password'.

2. Since all the required checks have been conducted by the HOD, the checks at Headquarters will be kept at minimal. However, if any deficiencies are noticed while checking selected percentage of approved applications, all the application relating to that office will be referred back for re-verification.

3. The information of final approval of the candidature is available to the HOD in the website. However, the procedure set out at Sl. No. 2 & 3 of 'admin' module is to be followed.

4. This completes the registration of the candidate.

Sd/-

(Karan Singh)
Pr. Director/Exam

List of Centres for February 2013 SAS Supplementary Exam

1	AGARTALA
2	AHMEDABAD
3	AIZAWL
4	ALLAHABAD
5	BANGALORE
6	BHOPAL
7	BHUBANESWAR
8	CHANDIGARH
9	CHENNAI
	CUTTACK-in BHUBANESWAR
10	DEHRADUN
	GOA-in MUMBAI
11	GANGTOK
12	GORAKHPUR
13	GWALIOR
14	GUWAHATI
15	HYDERABAD
16	IMPHAL
17	JAIPUR
18	JAMMU
19	KOCHI
20	KOLKATA
21	KOHIMA
	KAPURTHALA-in CHANDIGARH
	KOZIKHODE-in THRISSUR
22	LUCKNOW
23	MUMBAI
24	MADURAI
25	NAGPUR
26	NEW DELHI
27	PUNE
28	PATNA
	PORT BLAIR-in KOLKATA
29	RANCHI
30	RAIPUR
31	RAJKOT
32	SHILLONG
33	SHIMLA
34	SRINAGAR
35	THRISSUR
36	THIRUVANANTHAPURAM

EXAMINATION SECTION

No. 628/45-Exam/Circulars/Supply. 13/2012
Dated:12-10-2012

CIRCULAR NO. 23 of 2012

To

    All concerned IA&AD offices
    RTIs/RTCs/NAAA Shimla/iCISA Noida &
    Director (P)

Subject: Supplementary SAS Examination in February 2013.

Sir/Madam,

    In terms of Staff Appointment Wing Circular No. 34-Staff App-1/2011 issued vide letter No.938-Staff (App.)-1/2011 dated 24-11-2011, a Supplementary SAS Examination is to be conducted in the month of February/March every year. The Next Supplementary SAS Examination will accordingly be conducted from 26-02-2013 to 02-03-2013. The Examination would be conducted for the existing candidates i.e. the candidates who have appeared in SAS Exam held in September 2012 or earlier SOGE/SAS examination but failed to qualify the exam. The examination would be open to the candidates of only those offices, in which the September 2012 SAS Examination was held in terms of Examination Section Circular No. 5 of 2012 issued vide No.203/5-Exam/Circulars/2012 dated 9.4.2012.

    The on-line registration of eligible candidates for the aforesaid examination will be open from 1-11-2012 to 15-11-2012. User Id and Pass word for registering the candidates by the field offices is being sent separately.

    Further it is also informed that for Hindi medium candidates in PC-1, Language Skills, the commonly used "Akshar" Font with "Remington" Key board customized layout will be made available for giving the examination in the aforesaid Supplementary SAS Examination also. The same is already uploaded in the demo test link of CAG's website for practice by the candidates in PC-1, Language Skills. The demo test is available at the website http://76.74.250.14/cagdtest, which can be accessed through CAG's website under route About Us—Other Wings—Examination. It is reiterated that the candidates may be encouraged to do practice in the relevant papers including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination.

    The candidates may be informed accordingly.

    Receipt of this circular letter may please be acknowledged.

Yours faithfully,

Sd/
(Karan Singh)
Pr. Director/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, NEW DELHI

Examination Section

No.621/4-Exam/Program/SAS/RA/IE/2010/Vol
Dated:-09-10-2012

Circular No. 22 of 2012

To

    All Heads of Department of IA&AD Offices
    RTIs/RTCs/NAAA/iCISA/Director (P)

Subject:- SAS/RA/Incentive Examinations.

In continuation to Staff Appointment Wing's Circular No. 17NGE/2010 issued vide letter No. 632-NGE(App)/24-2010 Dated 07-06-2010 regarding revamping of Section Officers Grade/ Revenue Audit/Incentive Examinations, the Competent Authority, in order to check the scope of guess work in SAS/RAE/IE, has decided to introduce negative marking in the aforesaid examinations. The extent of negative marking will be 0.25 marks (25%) for each wrong answer where the candidates are tested on the basis of Multiple Choice Questions (MCQs). The system of negative marking shall take effect from the annual SAS/RAE/IE, 2013 (main) likely to be held in August/September 2013.

This may please be given wide Publicity.

Receipt of this circular may be acknowledged.

Yours faithfully

Sd/-

(Karan Singh)
Pr. Director (Exam)

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA
NEW DELHI

Examination Section

No. 638/Pr. Dir.(Exam)/Result/SAS/RA/IE/Sept. 2012

Date: 05-10-2012

Circular No. 21 of 2012

To

      All concerned IA&AD offices,
      RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: - Result of September 2012 SAS/RA/IE.

Sir/Madam,

      This is to inform you that the result of September 2012 SAS/RA/IE held from 11-09-2012 to 17-09-2012 has been declared. All concerned HsOD are requested to please download the result and the score cards from either of the following web links, http://examreg.cag.gov.in/cag_admin/ and http://saiindia.gov.in/english/home/about_us/Other_Wings/Examination/Result/Result.html

      The user ID and Password is same as was sent to the HsOD for approval of candidates' Registration. Duly signed hard copy is being sent separately.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,

10-BSZ MARG, NEW DELHI.

NO. 578 /129/Exam/SOGE/Syllabus/Rev/2009/Vol V

Dated: 04-09-2012

<u>**e-mail**</u>

EXAMINATION SECTION

Circular No. 20 of 2012

To

All Heads of the Department

(As per mailing list)

Subject: Regarding syllabus of Paper IE-I-Management Accounting of Incentive Examination for Sr.AO's/AO's/AAO's of A&E offices.

Dear Sir/Madam,

Titles of chapter 2 and 3 of the GFR 2005 mentioned as "Budget, Grant and Appropriation" in the syllabus of the Paper IE-I- "Management Accounting" of incentive Examination for Sr.AO's/AO's/AAO's of A&E offices (Annexure V), circulated vide No. 632-NGE (App)/24-2010 dated 07-06-2010 may be read as "General System of Financial Management" and "Budget Formulation and Implementation", respectively.

Yours faithfully,

Sd/-
(KARAN SINGH)
Principal Director (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

No.　　　/45-Exam/Circulars/Sept.12/2012
Dated :　　　-2012

EXAMINATION SECTION

Circular No. 19 of 2012

To

   All concerned Heads of the Department
   (As per mailing list)

Subject: Admit Cards for September 2012 SAS/RA & Incentive Exams.

Dear Sir/Madam,

     The Admit Cards for Septmeber 2012 SAS/RA/IEs are ready and can be downloaded from following link from 21-08-2012 to 31-08-2012. A specimen copy of SAS admit card is enclosed. The Admit Cards are to be issued by the office and no direct downloading by the candidate is permitted. The candidate has to affix his recent passport size photo taken not before 1st April 2012 on the admit card in the space provided for thereon and sign it. The candidate's signature is to be attested on the admit card by Sr. AO/AO In-charge of the administration. It is in two copies; one for the candidate and the other for the office record (Office copy). Print of admit cards can be taken in batches of 25 Admit Cards with one click as per following route:

- Link　http://examreg.cag.gov.in/cag_admin
- Use "user ID and HOD password" as communicated earlier for approval of candidature
- After log in click on SAS/RA/IE candidates appearing in the menu bar.
- Click on 'to print 25 admit cards with hyper link 0_24, 25_49……..so on' to take print in batches of 25 Admit Cards.
- For taking print of one Admit card, just click on the Index Number of the candidate.

     Admit cards have to be countersigned by the Sr. AO/AO (Admn.) in the space provided for in the Admit Card. The specimen copy may please be gone through for familiarization in advance.

Encl's: Sample Admit Card

Yours faithfully,

(KARAN SINGH)
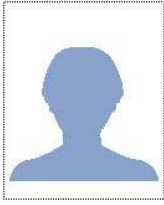**Principal Director (Examination)**

Comptroller and Auditor General of India

Admit Card for September 2012 SAS Examination Online Test (Candidate's Copy)

This Admit Card consists of 3 pages including instructions.

Index Number	SXXXXXXXXXXXXX
Password	XXXXXX
Name	XXXXXXXXXX
Date Of Birth	Sunday, August XX, XXXX
Office Name & Code	DGA, DS, New Delhi-002
Icard	XXXXXXX
Group	Both(Group I & II)
Branch	XXXXXXXXXX

Please Affix your recent passport size photo taken
not before 1-April-2012.

Test Center Name & Address:
Navayuga Radiance Sr. Secondary School,
Rajendra Nagar, Lucknow-226004
(Tele : 0522-2691414)

Group I	
Date & Time	**Subject**
11-Sep-2012 09:00 - 11:30 hrs	PC-1: Language Skill (all branches)
12-Sep-2012 09:00 - 11:00 hrs	PC-2: Logical, Analytical and Quantitative abilities(all branches)
13-Sep-2012 09:00 - 11:00 hrs	PC-3: Information Technology(Theory)(all branches)
14-Sep-2012 09:00 - 11:00 hrs	PC-4: Information Technology (Practical)(all branches)
15-Sep-2012 09:00 - 11:00 hrs	PC-6: Constitution of India, Statutes and Defence Service Regulation (Defence Audit)
Group II	
12-Sep-2012 14:00 - 16:00 hrs	PC-9: Financial Rules and Principles of Defence Accounts (Defence Audit)
13-Sep-2012 14:00 - 16:00 hrs	PC-14: Financial Accounting with Elementary Costing(Civil Audit, Local Audit, Defence Audit, Railway Audit & P&T Audit)
14-Sep-2012 14:00 - 16:00 hrs	PC-17: Budgetary process and financial audit (DAD-I) (Defence Audit)
15-Sep-2012 14:00 - 16:00 hrs	PC-23: Contract Management and Laws (DAD II) (Defence Audit)

Candidate's full signature in presence of Sr.AO/AO/Admin OR Equivalent in case of deputationist.

(Signature of Candidate)

(Signature of Sr.AO / AO /Admin
OR Equivalent in case of deputationist)

INSTRUCTIONS TO THE CANDIDATES

1. You are required to report to the assigned examination centre **atleast one and half hours(1 ½ hrs.)** before the scheduled starting time, otherwise you may not be allowed to take the test. The address of the test centre is printed on the admit card. In your own interest familiarize with the centre location before the test date.

2. You are going to take a computer based Test on a computer workstation.

3. On reporting to the test centre, you are required to produce your ID proof in original and admit card for verification.

4. On verification you will be registered and assigned to a particular computer workstation. The proctors will guide you to the computer workstation.

5. Don't carry any of your belongings except pencils & pens to computer workstation where you are expected to take the test.

6. Calculators, pagers, cellular phones and any other electronic gadgets are not permitted inside the examination hall.

7. For working purpose a scribble pad will be provided at the registration desk which contains 8 sheets and no additional pads will be provided.

8. Candidates may visit the website http://76.74.250.14/cagdtest/ for familiarisation with Computer based test (CBT) mode of taking the Examination. The sample/model test papers have also been uploaded in cag's website http://www.cag.gov.in . The route is About us → other wings → Exam → Online Demo Test.

9. The centre observer from CAG/administrator is authorized to debar you from the test session and initiate action as per CCS (CCA) rules for any of the following reasons:

   - Misbehaving/Creating disturbance or Talking to other test taker(s) or unbecoming of an examinee.

   - Attempting to take the test on behalf of someone else or engaging someone else for taking test on your behalf.

   - Attempting to tamper with the computer system – either hardware or software.

   - Exchanging/Tearing out the scribble pad or Found using calculators, slide rules, pagers, cell phones, concealed microphones, wireless devices or any other material that may aid in answering questions.

10. The test you are taking is the CBT of **120 minutes** duration except in case of PC-1 which is of **150 minutes**. No break is permitted during the **Test**. Candidate has to stay in the examination hall for full time.

11. The questions will appear both in English and Hindi (bilingual). Each question is followed by multiple options. Choose the option that is most appropriate. Indicate your answer by clicking on the circle adjacent to the option you think is appropriate/best.

12. You can go to any question directly by clicking on the question number, which will appear in the bottom of the screen. The answered question number will be in specific colour and the unanswered/skipped question number will have different colour. The colour indication of both will be there at the bottom of the screen.

13. If you are doubtful of the answer, you can mark a question for review which is indicated with '**^**' under the question number. You may unmark the question under review by clicking on 'Unmark review' button.

14. If you want to change your answer to any question, you may select the question and change the answer by clicking on the appropriate answer.

15. Timer display at the top of the screen indicates the time through out the test.The test closes automatically once the allotted time is over.

16. In case you finish your test before allotted time, you will get a confirmation page which will give you two options. Either to go back to the test or to complete the test.

17. In case you want to review the answers in the remaining time you can do or else you may complete the test and submit.

18. Ensure that you click on submit as a sign of completion. Please be sure before clicking **'submit'** that you have completed the test. Once you submit you will not be able to go back to the test.

19. Once you complete the test, you should be able to see the screen indicating completion of test with a thank you note.

20. Raise your hand on completion to handover the used scribble pad to the administrator.
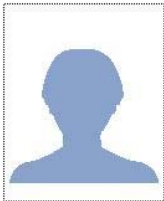
परीक्षार्थियों के लिए अनुदेश

1. परीक्षा केन्द्र पर परीक्षा प्रारम्भ होने के निर्धारित समय से कम से कम डेढ़ घंटे (1 ½ घंटे) पहले रिपोर्ट करें अन्यथा परीक्षा में बैठने की अनुमति नहीं दी जायेगी। परीक्षा केन्द्र का पता प्रवेश पत्र पर अंकित है। यह आपके स्वयं के हित में होगा कि आप परीक्षा की तिथि से पहले केन्द्र के स्थान से परिचित हो जाएं।

2. आप कम्प्यूटर पर कम्प्यूटर आधारित परीक्षा दे रहे है।

3. परीक्षा केन्द्र में आपको अपना आई डी प्रमाण और प्रवेश पत्र प्रस्तुत करना अनिवार्य है।

4. सत्यापन के बाद आपको पंजीकृत कर दिया जाएगा और एक विशेष कम्प्यूटर कार्य स्टेशन नियत कर दिया जाएगा। अभिकर्ता आपको कार्यस्टेशन के प्रति मार्ग दर्शन करेगें।

5. कार्य स्टेशन जहाँ पर आपको परीक्षा देने की प्रत्यासा की जाती है पेन्सिल और पेन को छोड़कर कोई अन्य सामान न ले जाएं।

6. केलकुलेटर, पेजर, सेल्युलर फोन और अन्य इलेक्ट्रानिक उपकरण परीक्षा कक्ष के अन्दर ले जाने की अनुमति नहीं है।

7. रजिस्ट्रेशन डेस्क पर कार्य करने के प्रयोजन से एक लिखाई पेड उपलब्ध कराया जाएगा जिसमें आठ पृष्ठ होगें और कोई अतिरिक्त पेड उपलब्ध नहीं कराया जाएगा।

8. परीक्षार्थी कम्प्यूटर आधारित परीक्षा (सीबीटी) प्रणाली से परिचित होने के लिए http://76.74.250.14/cagdtest/ वेबसाइट का निरीक्षण करें। प्रतिदर्श मानक परीक्षा प्रश्नपत्रों को केग के वेबसाइट http://www.cag.gov.in में भी अपलोड किया गया है। इसे प्राप्त करने के लिए About us → Other Wings → Exam → Online Demo Test.

9. सी.ए.जी./प्रशासक से केन्द्र प्रवेश क्षक्ष निम्नलिखित कारणों के लिए आपको परीक्षा सत्र से बहिष्कृत करने और सीसीए (सीसीए) नियमावली के अनुसार कार्रवाई प्रारम्भ करने के लिए प्राधिकृत हैं

   ■ दुर्व्यवहार/बाधा उत्पन्न करना या अन्य परीक्षा देने वाले से बातचीत करना अनुचित परीक्षार्थी होना/बनना।

   ■ किसी अन्य की ओर से परीक्षा देने या किसी अन्य से अपने लिए परीक्षा दिलवाने की कोशिश करना।

   ■ कम्प्यूटर प्रणाली चाहे हार्डवेयर हो या सॉफ्टवेयर, के साथ मनमाना पन दिखाना।

   ■ लिखाई पेड को अदला बदली करना/फाड़ना या केलकुलेटर, स्लाइड रूल, पेजर, सेलफोन, लॉगिंग मशीन माइक्रोफोन, वायरलेस साधन अथवा किसी अन्य सामग्री जो प्रश्नों का उत्तर देने में सहायक हो का उपयोग करते हुए पाया जाना।

10. पीसी-I जो 150 मिनट की अवधि का और बाकी सभी सीबीटी 120 मिनट के है। परीक्षा के दौरान कोई अवकाश अनुमत नहीं है। परीक्षार्थी को पूरे समय के लिए परीक्षा कक्ष में ठहरना होगा।

11. प्रश्न अंग्रेजी और हिन्दी दोनों (द्विभाषीय) भाषाओं में होंगे। प्रत्येक प्रश्न बहुविकल्पों द्वारा अनुसरित है उस विकल्प को चुने जो सबसे अधिक उपयुक्त हो। अपने उत्तर को उस विकल्प के घेरे पर क्लिक करें जिसे आप सर्वोत्तम समझें।

12. प्रश्न संख्या पर क्लिक करके आप किसी भी प्रश्न पर जा सकते जो स्क्रीन के निचले भाग पर दिखाई हैं। उत्तर दिये गये प्रश्नों की संख्या विशेष रंग का होगा और उत्तर न दिये या छोड़े गये प्रश्नों की संख्या का रंग अलग होगा। दोनों के रंग स्क्रीन के निचले भाग में होंगे।

13. यदि आप उत्तर से सन्देहास्पद है आप पुनरीक्षण के लिए प्रश्न को चिन्हित कर सकते हैं जो प्रश्न संख्या के नीचे '^' से दिखाए गए हैं। आप अचिन्हित पुनरीक्षण बटन पर क्लिक करके पुनरीक्षण के अधीन प्रश्न को अचिन्हित कर सकते हैं।

14. यदि आप किसी प्रश्न के उत्तर को बदलना चाहते तो आप प्रश्न का चयन करें और उपयुक्त उत्तर पर क्लिक करके उत्तर बदल सकते हैं।

15. स्क्रिन के ऊपरी भाग में काल समंजक प्रदर्शन पूरी परीक्षा के दौरान समय को दर्शाता रहेगा। निर्धारित समय समाप्त हो जाने पर परीक्षा स्वत: समाप्त हो जाएगी।

16. यदि आप अपनी परीक्षा निर्धारित समय से पहले समाप्त करते, हैं तो आपको एक समर्थन पृष्ठ मिलेगा जो आपको या तो परीक्षा में पीछे जाने या परीक्षा को समाप्त करने के दो विकल्प देगा।

17. यदि शेष समय में आप प्रश्न का पुनरीक्षण करना चाहते तो आप कर सकते हैं अन्यथा परीक्षा को समास करके प्रस्तुत कर सकते हैं।

18. सुनिश्चित करें कि समासि के संकेत के रूप में आप सबमिट पर क्लिक करते है। कृपया सबमिट क्लिक करने से पहले सुनिश्चित हो जाए कि आप परीक्षा पूरी कर ली है। सबमिट करने के बाद परीक्षा में पीछे नहीं जहां जा सकता।

19. एक बार यदि परीक्षा पूरी कर देते हो तो आपको धन्यवाद टिप्पणी के साथ परीक्षा की समासि को दर्शाते हुए स्क्रीन नजर आएगा।

20. परीक्षा समासि पर उपयोग किया हुआ लिखने वाला पेड प्रशासक को हस्तान्तरित करने के लिए अपना हाथ उठाएं।

Comptroller and Auditor General of India

Admit Card for September 2012 SAS Examination Online Test (Office Copy)

Index Number	SXXXXXXXXXXXXXXX
Password	XXXXXX
Name	XXXXXXXXXXXXXX
Date Of Birth	Sunday, August XX, XXXX
Office Name & Code	DGA, DS, New Delhi-002
Icard	XXXXXXXXXX
Group	Both(Group I & II)
Branch	XXXXXXXXXX

Please Affix your recent passport size photo taken
not before 1-April-2012.

Test Center Name & Address:
Navayuga Radiance Sr. Secondary School,
Rajendra Nagar, Lucknow-226004
(Tele : 0522-2691414)

Group I	
Date & Time	**Subject**
11-Sep-2012 09:00 - 11:30 hrs	PC-1: Language Skill (all branches)
12-Sep-2012 09:00 - 11:00 hrs	PC-2: Logical, Analytical and Quantitative abilities(all branches)
13-Sep-2012 09:00 - 11:00 hrs	PC-3: Information Technology(Theory)(all branches)
14-Sep-2012 09:00 - 11:00 hrs	PC-4: Information Technology (Practical)(all branches)
15-Sep-2012 09:00 - 11:00 hrs	PC-6: Constitution of India, Statutes and Defence Service Regulation (Defence Audit)
Group II	
12-Sep-2012 14:00 - 16:00 hrs	PC-9: Financial Rules and Principles of Defence Accounts (Defence Audit)
13-Sep-2012 14:00 - 16:00 hrs	PC-14: Financial Accounting with Elementary Costing(Civil Audit, Local Audit, Defence Audit, Railway Audit & P&T Audit)
14-Sep-2012 14:00 - 16:00 hrs	PC-17: Budgetary process and financial audit (DAD-I) (Defence Audit)
15-Sep-2012 14:00 - 16:00 hrs	PC-23: Contract Management and Laws (DAD II) (Defence Audit)

Candidate's full signature in presence of Sr.AO/AO/Admin OR Equivalent in case of deputationist.

(Signature of Candidate)

(Signature of Sr.AO / AO /Admin
OR Equivalent in case of deputationist)

Note: The Admit card is in two copies; one copy for candidate and the other for office record of cadre controlling office.
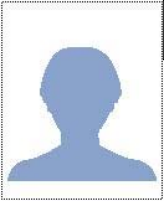
Both the copies should carry on it (i) recent pasport size photo in the box as provided above (ii)Full signature of candidate in presence of Sr.AO/AO/Admin. (iii) signature of Sr.AO/AO/Admin

Comptroller and Auditor General of India

Admit Card for September 2012 SAS Examination Online Test (Overseer's Copy)

Index Number	SXXXXXXXXXXXXXXXXXXX
Password	XXXXXX
Name	XXXXXXXXXXXX
Date Of Birth	Sunday, August XX, XXXX
Office Name & Code	DGA, DS, New Delhi-002
Icard	XXXXXXXXXX
Group	Both(Group I & II)
Branch	XXXXXXXXXX

Test Center Name & Address:
Navayuga Radiance Sr. Secondary School,
Rajendra Nagar, Lucknow-226004
(Tele : 0522-2691414)

Group I			
Date & Time	**Subject**	**Candidate's full Signature**	**Invigilator's Signature**
11-Sep-2012 09:00 - 11:30 hrs	PC-1		
12-Sep-2012 09:00 - 11:00 hrs	PC-2		
13-Sep-2012 09:00 - 11:00 hrs	PC-3		
14-Sep-2012 09:00 - 11:00 hrs	PC-4		
15-Sep-2012 09:00 - 11:00 hrs	PC-6		
Group II			
12-Sep-2012 14:00 - 16:00 hrs	PC-9		
13-Sep-2012 14:00 - 16:00 hrs	PC-14		
14-Sep-2012 14:00 - 16:00 hrs	PC-17		
15-Sep-2012 14:00 - 16:00 hrs	PC-23		

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
10, BZMargNEW DELHI.

EXAMINATION SECTION
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e-mail   **No. 430/105-Exam/Prog./Date Sheet/2012**
                              Dated: 01-08-2012

Circular No. 18 of 2012

To

       All IA&AD offices,
       RTIs/RTCs/NAAA/iCISA &
       Director (P)

Subject: Date Sheet for September 2012 SAS/RA & Incentive Examinations.

Sir/Madam,

      In continuation of Examination Section Circular No. 12 of 2012 issued vide letter No.226/45-Exam/Circulars/2012 dated 01-05-2012, please find enclosed Date Sheet for September 2012 SAS/RA/Incentive Examinations scheduled to be held from 11-09-2012 to 17-09-2012.

      Receipt of this letter may please be acknowledged.

Encls: Date Sheet

                                    Yours faithfully

                                          Sd/-
                                 (Karan Singh)
                            Principal Director/Exam

Date Sheet for SAS/RA & Incentive Examinations, September, 2012

Date / Day	Forenoon Session (9.00 Hrs to 13.30 Hrs)	Afternoon Session (14.00 Hrs to 18.30 Hrs)
11.09.2012 Tuesday	PC-1 (1 paper)	RAE-1 & IE-1 PC-27, 28, 29 (5 papers)
12.09.2012 Wednesday	PC-2 (1 paper)	PC-8, 9, 10, 11 & 12 (5 papers)
13.09.2012 Thursday	PC-3 & IE-3 (2 papers)	PC- 13, 14 & 15 (3 papers)
14.09.2012 Friday	PC-4 & IE-4 (2 papers)	PC-16, 17, 18, 19 & 20 (5 papers)
15.09.2012 Saturday	PC- 5, 6, 7 (3 papers)	PC-21, 22, 23, 24, 25 & 26 RAE-4 to RAE-9 (12 papers)
16.09.2012 Sunday	Holiday	Holiday
17.09.2012 Monday	RAE-2 & RAE-3 (2 papers)	IE-2 (1 paper)

Batch Timing

Date	Forenoon Session		Afternoon Session	
	Batch I	Batch II	Batch III	Batch IV
11-9-2012 (Tuesday)	9:00 to 11:30	Nil	14:00 to 16:00	16:30 to 18:30
12 to 17-9-2012	9:00 to 11:00	11:30 to 13:30	14:00 to 16:00	16:30 to 18:30

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

<u>**EXAMINATION SECTION**</u>

No. 406/45-Exam/Circulars/2012

Dated: 12-07-2012

<u>**e-mail**</u>

Circular No. 17 of 2012

To

    All IA&AD offices
    RTIs/RTCs/NAAA/iCISA &
    Director (P)

Subject: SAS/RA/I Examinations scheduled to be held from 11-09-2012 to 17-09-2012.

Sir/Madam,

    In continuation of this office Circular No. 9 of 2012 circulated vide No.217/Exam/Circulars/2012 dated 24-04-2012 it is reiterated that the SAS candidates may please be encouraged to do practice in the on-line demo test including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination. The demo test is available at the website http://76.74.250.14/cagdtest, which can be accessed through CAG's website also under route About Us—Other Wings—Examination—On-line Demo Test.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director/Exam

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

EXAMINATION SECTION

No. 301/45-Exam/Circulars/2012
Dated:17-05-2012

Circular No. 16 of 2012

To

All IA&AD Offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: PC-4/IE-4 Information Technology (Pract ical) & PC-1, regarding version of software in September 2012 SAS & Incentive Examination.

Sir/Madam,

This is to inform that for PC-4/IE-4 Information Technology (Practical) paper of September 2012 SAS/I Examinations the operating system and the software will be Windows XP & MS Office 2003 respectively. Traini ng to the candidates may therefore be imparted/regulated accordingly.

Receipt of this circular letter may please be acknowledged.

Yours faithfully,

Sd/-
(Karan Singh)
Pr. Director (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

<u>**EXAMINATION SECTION**</u>

To

      All IA&AD Offices
      RTIs/RTCs/NAAA Shimla/iCISA Noida &
      Director (P)

Subject: SAS Examination scheduled to be held from 11-09-2012 to 17-09-2012.

Sir/Madam,

      Staff Appointment Wing vide their letter No.436/Staff(App.1)/24-2010/KW-II dated 14-05-2012 has issued the following clarification in respect of SAS Examination scheduled to he held from 11-09-2012 to 17-09-2012:-

(A) A&E officials who had appeared previously in Civil Audit Examination but failed therein will be allowed to appear in the Civil Accounts branch Examination. However, all their previous chances which they have exhausted while appearing in the SAS (Civil Audit) Examination will be taken into account while reckoning their remaining number of chances. Further, they will not be allowed to appear in the Civil Audit Examination till the time SAS Civil Accounts Examination is open in their parent offices.

(B) A&E employees who have passed the Civil Audit branch and are presently on deputation in Audit offices for their eventual absorption in Audit offices will not be allowed to sit in the SAS (Civil Accounts) 2012 Examination.

(C) SAS Civil Audit passed candidates of A&E offices, who could not be absorbed in Audit Stream, will have to clear the remaining papers of SAS (Civil Accounts) Examination for their promotion as Assistant Accounts Officer. However, such officials would be allowed to appear in the SAS (Civil Accounts) Examination only after furnishing a written undertaking that they agree to forfeit their claim for deputation-cum eventual absorption in any Civil Audit office. Further all their previous chances, which they have exhausted while appearing in the SAS (Civil Audit) examination, will be taken into account while reckoning their remaining number of chances.

      Receipt of this circular letter may please be acknowledged.

Yours faithfully,
Sd/-
(Karan Singh)
Pr. Director (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

EXAMINATION WING

<div align="right">

No. 241/45-Exam/Circulars/2012
Dated : 07-05-2012

</div>

Circular No. 14 of 2012

To

All IA&AD Offices
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)

Subject: Approval of registration of candidates for September 2012 SASE/RAE/IE.

Sir/Madam,

This is just to remind that the registration of eligible candidates for September 2012 SAS/RA/IEs is in progress and will last till 15 May 2012 as communicated vide Examination Section Circular No. 10 of 2012 issued vide No.221/45-Exam/Circulars/2010-2012 dated 27-04-2012. HD module for approval/disapproval of ca ndidature has also been activated. The approval of registration of candidates for the aforementioned examinations by the Heads of Department will remain open from 07-05-2012 to 15-05-2012. It is requested that Examination Circulars No. 11 & 13 of 2012 issued vide   No.224/45-Exam/Circulars/2010-2012 dated 30-04-2012 & No.26/45-Exam/Circulars/2010-2012 dated   02-05-2012 respectively may please be inter alia kept in view while approving the registration of candidates for these examinations.

<div align="right">

Yours faithfully,

Sd/-
(Karan Singh)
Pr. Director (Exam)

</div>

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
NEW DELHI

EXAMINATION SECTION

<u>**e-mail**</u>

No. 236/45-Exam/Circulars/2010-2012
Dated 02-05-2012

Circular No. 13 of 2012

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Relaxation in provision contained in Para 9.2.6 of C&AG's MSO (Admn.) Vol. I.

Sir/Madam,

In continuation of Staff Appointment Wing circular letter No.116-Staff(App 1)/18-2010/KW dated 17-02-2012 regarding relaxation in provision contained in Para 9.2.6 of C&AG's Manual of Standing Orders (Admn.) Vol.I, it is further clarified that the candidates who have not completed their two years of continuous service and have not completed probation period successfully by the date of commencement of the September 2012 SAS main examination are not eligible for September 2012 SAS examination.

Since candidates for the aforementioned examination would have been registered by now by the field offices, it may please be ensured that candidature of those candidates who are yet to complete two years of continuous service/ probation period successfully as on the date of the commencement of September 2012 main examination may be cancelled/disapproved by the Heads of Department.

Receipt of this circular letter may please be acknowledged.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

<u>EXAMINATION WING</u>

<div align="right">

No. 226/45-Exam/Circulars/2012
Dated : 01-05-2012

</div>

Circular No. 12 of 2012

To

  All IA&AD Offices
  RTIs/RTCs/NAAA Shimla/iCISA Noida &
  Director (P)

Subject: Conduct of August/September 2012 SASE/RAE/IE.

Sir/Madam,

  In continuation of Examination Section Circular No. 6 of 2012 issued vide No.204/45-Exam/Regtn.(Annual)/SAS/RA/IEs/2010(Vol.II) dated 9-04-2012 it is informed that next SAS/RA/IEs will be conducted from **11th September 2012 to 17th September 2012.**

  Date wise programme will be communicated later on.

  Receipt of this circular letter may please be acknowledged.

<div align="right">

Yours faithfully,

Sd/-
(Karan Singh)
Pr. Director (Exam)

</div>

**OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA,
NEW DELHI**

EXAMINATION SECTION

<u>e-mail</u>

<div align="right">

No. 224/45-Exam/Circulars/2010-12
Dated 30-04-2012

</div>

Circular No. 11 of 2012

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA &
Director (P)

Subject: Eligibility for appearing in Revenue Audit Examination.

Sir/Madam,

  Staff Appointment Wing vide their Circular No. 16/Staff (App.1)-2012 issued vide letter No.350-Staff(App 1)/1-2006/KW I dated 27-04-2012 (also sent by mail to IA&AD offices) has prescribed eligibility criteria for appearing in the Revenue Audit Examination to be held in September 2012. It may therefore, please be ensured that candidates fulfilling the said criteria only are registered for the Revenue Audit Examination scheduled to be held in September 2012. The concerned Heads of Department are therefore requested to kindly ensure that only those candidates who are fulfilling the said criteria are registered and registration of those candidates who do not fulfill the above criteria are cancelled/disapproved. Date for registering the candidates for September 2012 SAS/RA/IEs has already been extended upto 15-05-2012 as communicated vide Examination Section Circular No. 10 of 2012 issued vide letter No.221/45-Exam/Circulars/2010-12 dated 27-04-2012.

  Receipt of the circular letter may please be acknowledged.

<div align="right">

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director (Exam)

</div>

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

e-mail

<div align="right">

No. 221/45-Exam/Circulars/2010-2012
Dated 27-04-2012

</div>

Circular No. 10 of 2012

To

       All IA&AD offices
       RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: Extension in date of registration of candidates for September 2012 SAS/RA/IEs.

Sir/Madam,

      Since some of the field offices have not conducted Preliminary Examination for ensuing SAS/RA/IEs scheduled to be held in September 2012, closing date viz. 27th April 2012 as communicated vide Examination Circular No. 6 of 2012 circulated vide No.204/105-Exam/Regtn.(Annual)/SAS/RA/IE/2010-12 dated 09-04-2012 <u>has been extended upto 15th of May 2012</u> for registration of candidates for September 2012 SAS/RA/IEs.

      Receipt of the circular letter may please be acknowledged.

<div align="right">

Yours faithfully

Sd/-
(Kiran Singh)
Pr. Director (Exam)

</div>

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

No. 217/Exam/Circulars/2012
Dated 24-04-2012

Circular No. 9 of 2012

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: September 2012 SAS/Incentive Examinations - PC-1 and PC-4/IE-4 regarding.

Sir/Madam,

In continuation of this office Circular No. 5 of 2012 circulated vide No.203/105-Exam/Circulars/2012 dated 09-04-2012 it is informed that for Hindi medium candidates in PC-1, Language Skills, the commonly used "Akshar" Font with "Remington" Key board customized layout will be made available for giving the examination in September 2012 SAS Examination. Same Font and Key board customized layout is already uploaded in the demo test link of CAG's website for practice by the candidates in PC-1, Language Skills. The demo test is available at the website http://76.74.250.14/cagdtest, which can be accessed through CAG's website under route About Us—Other Wings—Examination. It is reiterated that the candidates may be encouraged to do practice in the relevant papers including Section – B (Drafting and Writing Abilities Basics) of PC-1, Language Skills, for familiarization with the CBT mode of examination.

Further, it is also for information of the candidates that the Tab & Control keys, Cut, Copy and Paste commands are deactivated in CBT mode while giving examination in PC-1, Language Skills. "Indent" buttons shown in the tool box will be used for increasing/decreasing para spacing as mentioned in the instructions. In PC-4/IE-4, Information Technology (Practical) paper also, the shortcut keys like "Ctrl. Key" will be disabled.

Candidates appearing in the September 2012 SAS/IE may please be informed accordingly.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director/Exam

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA, NEW DELHI

EXAMINATION SECTION

Circular No. 8 of 2012

To

All IA&AD offices
RTIs/RTCs/NAAA/iCISA & Director (P)

Subject: September 2012 Revenue Audit Examination.

Sir/Madam,

In continuation of this office Circular No. 5 of 2012 circulated vide No.203/105-Exam/Circulars/2012 dated 09-04-2012 it is informed that the Multiple Choice Questions (MCQs) in respect of RAE-1 "Income Tax" and RAE-2 "Central Excise, Customs and Service tax" will be based on "Finance Act, 2011-12" & "Excise & Customs Tariff, 2011-12" respectively.

Candidates appearing in the September 2012 Revenue Audit Examination may please be informed accordingly.

Yours faithfully

Sd/-
(Karan Singh)
Pr. Director (Exam)

email

EXAMINATION SECTION

No -213 /35-Exam/2008/V
Date: 16/04 /2012

CIRCULAR NO. 7 of 2012

To

All IA&AD Offices
(Including subordinate Offices)
(As per mailing list)

Sub: Subordinate Audit/Accounts Service Examination scheduled to be held in September 2012 - Determination of relaxed standards for Scheduled Caste/Scheduled Tribe Candidates.

Sir/Madam,

In pursuance of the Supreme Court Judgement of April 1986 and the Government of India, Ministry of Personnel and Public Grievances & Pensions (Department of Personnel & Training) instructions issued vide No.36012/23/96-Estt(Res) Vol.II dated 3rd October 2000, the Comptroller and Auditor General has carefully considered the extent of relaxation to be allowed to the candidates belonging to Scheduled Caste/Scheduled Tribe categories for the SAS examination to be held in September 2012. and has decided that the extent of relaxation would be as under.

In all papers of SAS Group-I and II there will be relaxation of upto 5 percent in each individual paper. In other words, the candidate who secures not less than 45 percent marks in individual paper relaxation of marks upto 5 percent in that paper will be granted to him/her to declare him/her pass as well as exempt in that paper.

The above relaxation is only in respect of SAS examination to be held in September 2012. The extent of such relaxation for future examination for SC/ST candidates will be determined and notified before the commencement of such examinations.

Wide publicity may be given to this relaxation and the SC/ST candidates may be informed of the above relaxation suitably.

The receipt of this letter may please be acknowledged.

Yours faithfully,

(Karan Singh)
Principal Director (Exam)

EXAMINATION SECTION

No: 204 /45-Exam/Regtn. (Annual)/SAS/RA/IE/2010 (Vol.II)
Dated: 09-04-2012

Circular No. 6   of 2012.

To

All concerned Heads of Department of IA&AD Offices
RTIs/RTCs/NAAA/iCISA/Director(P)
(Except overseas Audit Offices)

Subject: Guidelines for On-line registration of candidates for annual SAS/RA & Incentive examination scheduled to be held in September 2012 and list of Centres.

Sir/Madam,

In continuation of Examination Section Circular No. 26 of 2011 issued vide No.1052/Exam/Circulars/2011 dated 17-11-2011,it is informed that the next Annual Subordinate Audit and Accounts Service(SAS)/Revenue Audit & Incentive Examination will be held in the month of September 2012. Exact dates for conducting the examination will be notified in due course.

2.   The prospective candidates for the aforesaid examinations will be registered online. Registration of candidates will be open from 16.04.2012 to 27.04.2012. Since the registration is online, there is no scope for re-opening of the registration as well as that of entries made therein. It is therefore emphasized that the correctness of the particulars of the candidates should be verified and ensured from the Service Book and other related record in this regard. Further, once a candidate is registered the chance will be treated as having been availed of.

3.   The candidates intending to appear in the above mentioned examinations have to register themselves online by filling up their applications in the respective offices to which they belong. Sr. DAG/DAG (Admin) or Sr. AO/AO (Admin) of the respective offices are required to personally supervise the process of registration of the candidates and ensure correctness of the particulars filled in by the candidates. This will ensure not only the accuracy of the facts but also avoid duplication in registration and acts as input control. For this purpose, the field offices should earmark one or more dedicated Personal Computers with internet facility. The passwords for the Registration and the approval of the candidature by the HOD have been generated for all the field offices and communicated separately.

4.   Despite clear cut instruction issued to the field offices for online registration of candidates, some cases of incomplete/incorrect/delayed registration have been noticed. During checking of registration details, it was noticed that some of the candidates had not filled in the relevant index number(s) and year(s) of SOG/SAS examination while claiming exemptions in certain papers although five boxes have been provided in the registration form for recording the Index No's and the years of the examination. In some cases, particulars of exemptions claimed on account of SOG/SAS examination were filled in the field provided for claiming non-SAS exemptions like (CA/ICWA. etc.). Also some of the candidates claimed exemptions in various subjects after the issue of Admit Cards. <u>All these clearly indicate that the particulars filled in by the candidates were not checked properly by the field offices</u>. It should not be repeated. **It may, therefore, please be ensured inter-alia that**:-

(i)   Full name of the candidate and his/her parentage is recorded **as per Service Book.**

(ii)   The particulars filled in by the candidate are **duly checked by the Administration,** particularly the Index No./Year/Branch in which he/she appeared and the exemptions claimed. Particulars of exemptions claimed on account of SAS/SOGE and non-SAS are filled in the appropriate fields only.

(iii)   The candidates should register themselves through the respective offices to which they belong. Photo being uploaded is the latest one, taken not before March, 2012.

(iv)   In case of transfer of any candidate to any other office after the candidate has been registered from a particular office, the fact of his transfer to other office may be reported to the Headquarters immediately.

5. Detailed instructions/steps to be followed for registration of the candidates for the aforesaid examinations are enclosed along with the list of Centres.

6. Further, all other checks prescribed at Chapter IX of MSO (Admin) are to be exercised by the Head of the Department besides thorough verification of vital information furnished by the candidates like category, exemptions claimed etc.

7. As per Exam Section Circular No. 5 of 2012 dated 09/04/2012 the September 2012 Civil Audit SAS Exam for A&E officials is open for all eligible Group 'B' and 'C' officials and adhoc AAOs. Fresh regular and regular temporary AAOs of A&E offices are not eligible for September, 2012 Civil Audit SAS. However, Regular and Regular Temporary AAOs of A&E offices who have appeared for Civil Audit SAS either in November 2010 or August 2011 or March 2012 are eligible to take Civil Audit SAS examination in September 2012.

Receipt of the circular may please be acknowledged.

Encl: As above

Yours faithfully,

(Karan Singh)
Principal Director (Exam)

Detailed instructions for Registration of Candidates for September 2012 annual SASE/RAE/IE.

A- Registration of Candidates (Registration Module)

1. Log – on the Web address: http://examreg.cag.gov.in/registration/

2. System asks for your office code and password. Please enter them. Password is being sent separately.

3. All the important information required in the application for the registration is indicated in red asterisk. The system will not allow the submission of application unless all information with red asterisk is filled in.

4. **Candidates registered in March 2012 (Supplementary), August 2011 or November 2010 CBT** should enter the latest Index number of CBT March 2012 (Supplementary) or CBT August 2011 or CBT November 2010, as the case may be. Select Date of Birth and click submit button. Then fill the required field as asked for.

5. The candidates who have taken previous SOG examination and have not taken CBT March 2012 or CBT August 2011 or CBT November 2010 examination have to enter his/her SOGE index number, year and month in which he/she has appeared last and click on the "Submit New Registration" button. Then fill the required fields as asked for.

6. Candidate should check his information minutely before clicking on "Submit" button. If some information is to be modified it should be done by clicking on 'Edit' button. **If edited, the photo with signature is to be uploaded once again by using 'Browse' button**. Repeat, if any of the information is modified/edited, photo with signature has to be re-attached/re-uploaded by using "Browse" button. Once submitted, the modification can not be carried out at registration stage.

7. Once the candidate clicks on the 'Submit' button, the system considers the application as final and generates index number of the candidate prefixing 'S' for SAS examination, 'R' for Revenue Audit examination and 'I' for Incentive examination.

8. The index number may be noted down by the candidate, which is useful for future correspondence and close the window. This completes the process of submission by the candidate.

9. To facilitate sending messages regarding generation and collection of admit cards and entry into the examination hall, please indicate the optional information like e-mail address, mobile phone numbers and office Identity Card number correctly.

10. Each registration is counted as one attempt. Remember that w.e.f. November 2010 there are only six attempts permissible to pass the SAS examination. Therefore, candidates who are prepared to take the examination should register for the examination. Withdrawal of candidature is **NOT** permissible once the candidate is registered.

B - Approval by the Head of Department(Admin Module)

1. HoD should thoroughly carry out all the checks as required to be exercised as per Chapter 9 of MSO (Admin) including exemption allowed.

2. System asks for your User ID and password. User ID is; 'cag', the password is being sent separately. Please enter them. HoD can change the user ID and password.

3. The Head of the Department (HOD) can see the details filled in by the candidate. The system exhibits the number of applications received till date with their Index Number.

4. Head of the Department can verify online the exemption claimed by the candidate by clicking on the registration number and the exemption matrix available on the screen.

5. HOD can modify the information furnished by the candidate through "Edit" menu.

6. For editing the application submitted by the candidate Log-on to the Web address: http://examreg.cag.gov.in/cag_admin

7. After verification of the details furnished, if everything is found correct, click on 'Submit'. This completes the HOD's approvals for the application of the candidate.

8. Any clarification including non-approval of the candidature may be taken up separately with the candidate. After obtaining the information/ clarification form the candidate, HOD has to re-visit the 'admin' module and approve the candidature.

C - Headquarters module

1. Principle Director (Exam) access the registration website with the same web address of HOD with different 'User ID' and 'Password'.

2. Since all the required checks have been conducted by the HOD, the checks at Headquarters will be kept at minimal. However, if any deficiencies are noticed while checking selected percentage of approved applications, all the application relating to that office will be referred back for re-verification.

3. The information of final approval of the candidature is available to the HOD in the website. However, the procedure set out at Sl. No. 2 & 3 of 'admin' module is to be followed.

4. This completes the registration of the candidate.

(Karan Singh)
Pr. Director/Exam

List of Centres for September 2012 SASE/RAE/IE

1	AGARTALA
2	AHMEDABAD
3	ALLAHABAD
4	BANGALORE
5	BHOPAL
6	BHUBANESWAR
7	CHANDIGARH
8	CHENNAI
	CUTTACK-in BHUBANESWAR
9	DEHRADUN
	GOA-in MUMBAI
10	GANGTOK
11	GORAKHPUR
12	GWALIOR
13	GUWAHATI
14	HYDERABAD
15	IMPHAL
16	JAIPUR
17	JAMMU
18	KOCHI
19	KOLKATA
20	KOHIMA

KAPURTHALA-in CHANDIGARH

KOZIKHODE-in THRISSUR

21	LUCKNOW
22	MUMBAI
23	MADURAI
24	NAGPUR
25	NEW DELHI
26	PUNE
27	PATNA

PORT BLAIR-in KOLKATA

28	RANCHI
29	RAIPUR
30	RAJKOT
31	SHILLONG
32	SHIMLA
33	SRINAGAR
34	THRISSUR
35	THIRUVANANTHAPURAM

email

EXAMINATION SECTION

**No. 203 /105 /-Exam/Circulars/2012
Dated: 09/04/2012**

CIRCULAR NO.5 of 2012

To

All IA&AD offices
RTI/RTC/NAAA Shimla/iCISA Noida
Pr. Director (PPG) and Director (P)

Subject: SAS/RA/IE Examination-September 2012.

Sir/Madam,

It has been decided to hold the next Subordinate Audit/Accounts Service, Revenue Audit and Incentive Examination in the month of September 2012 in the following offices:

(A)   Audit Offices.

(I)   Revenue Audit Examination (RAE) will be conducted in all the Audit Offices.

(II)   SAS examination will be conducted **(for all categories)** in all the Audit Offices except in the following two Railway Audit Offices where this examination will be conducted only for the **ST candidates**

OFFICES
Principal Director of Audit, Southern Railway, Chennai (for ST only)
Principal Director of Audit, Eastern Railway, Kolkata (for ST only)

(B)   **A&E OFFICES**

(I)   Incentive Examination (IE) will be conducted in all the A&E Offices.

(II)   SAS examination will be conducted as per the details given below

Offices where Examination is to be conducted for all Categories	Offices where Examination is to be conducted for SCs & STs only	Offices where Examination is to be conducted for STs only
AG (A&E) Gujarat, Rajkot	Pr. AG (A&E)-I, Maharashtra, Mumbai	Pr. AG (A&E)-I Uttar Pradesh

Pr. AG (A&E) Mizoram	AG (A&E)-II, Maharashtra, Nagpur	AG (A&E) Tripura
Sr. DAG (A&E) Sikkim	AG (A&E) Kerala	AG (A&E)-1 Madhya Pradesh
AG (A&E) Chhattisgarh	Pr. AG (A&E) Haryana	AG (A&E) Punjab
AG (A&E) Uttarakhand	AG (A&E), Himachal Pradesh	Pr. AG (A&E) Assam
AG (A&E) Bihar	Pr. AG (A&E), Karnataka	Pr. AG (A&E) Tamil Nadu
Sr. DAG (A&E) Nagaland	AG (A&E) West Bengal	AG (A&E) Jammu & Kashmir
AG (A&E) Meghalaya	Pr. AG (A&E) Andhra Pradesh	-
AG (A&E) Arunachal Pradesh	-	-
AG (A&E) Manipur	-	-

(III)   SAS examination **will not be** conducted in the following A&E offices:

Offices where exam will not be conducted
AG (A&E) Jharkhand
Pr. AG (A&E) Rajasthan
Pr. AG (A&E) Orissa

(C)   SAS (Civil Audit) for A&E officials: This is opened for all the eligible Group 'B' & 'C' officials and adhoc AAOs of A&E offices except Regular and Regular Temporary AAOs. However, Regular and Regular Temporary AAOs, who have already appeared in SAS (Audit) in previous years and still have some papers to clear and have yet to exhaust all six chances would be permitted to take SAS (Audit) Examination 2012. All the officials would be permitted to take examination only after giving an undertaking in writing to the effect that after passing the SAS (Audit) examination, they will switch over to the Audit Offices within two years form the date of passing the examination. This undertaking may be obtained from the candidates before allowing them to sit for this examination.

Yours faithfully,

(Karan Singh)
Pr.Director (Exam)

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA, 10-BSZ MARG, NEW DELHI.

EXAMINATION WING

URGENT

No.54/131-Exam/Progr./ SAS (Supply.)/2011
Dated :09-03-2012

CIRCULAR NO. 4 of 2012

To

All concerned Heads of the Department
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)
(As per mailing list)

Subject: Reporting time to the assigned examination centre by the March 2012 SAS Examination (Supplementary) candidates.

Dear Sir/Madam,

As you know the SAS examination in Computer Based Mode (CBT) is conducted in batches due to the paucity of computers at some station. The candidates are required to reach the examination centre sufficiently in time for registration and allocation of computer workstation. Therefore, all March 2012 SAS examination candidates may be instructed to report to the examination centre **at least one hour before the scheduled starting time**. If the candidates are reaching/reporting beyond this latest reporting time, they may not be allowed entry in the examination hall. Time of 30 minutes mentioned in the instructions printed on the Admit Card issued to the candidates may, therefore, be read as one hour.

This may, kindly be given wide publicity and displayed prominently on Notice Boards to ensure that all the candidates reach the assigned examination centre one hour before the commencement of the examination.

Receipt of the circular letter may please be acknowleged.

Yours faithfully,

Sd/-
(KARAN SINGH)
Principal Director (Examination)

EXAMINATION WING

No. 49/131-Exam/Progr./ SAS (Supply.)/2011
Dated :06-03-2012

CIRCULAR NO. 3 of 2012

To

**All concerned Heads of the Department
RTIs/RTCs/NAAA Shimla/iCISA Noida &
Director (P)
(As per mailing list)**

**Subject: Saving answer text being typed while taking Section – B (Precis &
Draft) of PC-I (Language Skills) in March 2012 SAS Examination
(Supplementary).**

Dear Sir/Madam,

In continuation of Examination Section Circular No. 31 of 2011 issued
vide No. 1135/45-Exam/Regn./SAS/RA/IE/2011 dated 09-12-2011 it is reiterated
that the candidates taking test in PC-1 (Language Skills) in March 2012 SAS
Examination (Supplementary) are required to save the text being typed by them
while taking Question No. 51 & 52 (Precis and Draft) of Section-B before
switching over from Question No. 51 to 52 or vice-versa to ensure that the answer
is saved. The candidates may be reiterated these instructions.

This may, therefore, be given wide publicity and displayed prominently
on Notice Boards to ensure that all the candidates taking PC-1 (Language Skills)
paper are aware of this before the start of the examination.

Receipt of the circular letter may please be acknowleged.

Yours faithfully,

**Sd/-
(KARAN SINGH)
Principal Director (Examination)**

EXAMINATION SECTION

e-mail   **No.105/131-Exam/Progr./Date Sheet/2010-2012**
                                          Dated: 09-02-2012

Circular No. 2 of 2012

To

> **All concerned offices in IA&AD**
> **RTIs/RTCs/NAAA/iCISA &**
> **Director (P)**

Subject: Date Sheet for March 2012 SAS Examination (Supplementary).

Sir/Madam,

In continuation of Examination Wing Circular No. 34 of 2011 issued vide letter No.767/131-Exam/Programme/SAS Supp./2011 dated 19-12-2011, please find enclosed Date Sheet for March 2012 SAS Examination (Supplementary) scheduled to be held from 13th March 2012 to 17th March 2012.

Further, it is reiterated that the demo test is available at the website http://76.74.250.14/cagdtest which can also be accessed through CAG's website under route About us—Other Wings—Examination. The candidates may be encouraged to do practice in the relevant papers including Section- B (Drafting and Writing Abilities Basics) of PC-1 Language Skills, for familiarization with the CBT mode of examination.

This may be given wide publicity.

Receipt of the letter may please be acknowledged.

Encls: Date Sheet

                                                            Yours faithfully

                                                                      Sd/-
                                                            (Karan Singh)
                                                      Principal Director/Exam

Office of the C.A. & G. of India, 10, BSZ Marg, NEW DELHI.

DATE SHEET for March 2012 SAS Examination
(Supplementary)

Date and Day	Forenoon Session	Afternoon Session
13.03.2012 (Tuesday)	PC - 1	PC - 4
14.03.2012 (Wednesday)	PC - 16, 17, 18, 19 & 20 (5 papers)	PC - 3
15.03.2012 (Thursday)	PC - 13, 14 & 15 (3 papers)	PC - 2
16.03.2012 (Friday)	PC-21, 22, 23, 24, 25 & 26 (6 papers)	PC- 5, 6, 7 (3 papers)
17.03.2012 (Saturday)	PC—8, 9, 10, 11 & 12 (5 papers)	PC - 27, 28, 29 (3 papers at Kolkata, Patna & Ranchi)

Batch Timings

Dates	Forenoon Session		Afternoon Session	
	Batch I	Batch II	Batch I	Batch II
13-3-12 (Tuesday)	9:00 to 11:30	Nil	14:00 to 16:00	16:30 to 18:30
14-3-12 to 17-3-12 (Wednesday to Saturday)	9:00 to 11:00	11:30 to 13:30	14:00 to 16:00	16:30 to 18:30

OFFICE OF THE COMPTROLLER & AUDITOR GENERAL OF INDIA
NEW DELHI – 110 124

EXAMINATION SECTION

No.   4/5/Prog./SAS/RA/Inc. Exam/2011/KW-3
Dated   20 January 2012

Circular No. 1 of 2012

To

All Heads of Department in the IA&AD

RTIs/RTCs/NAAA, Shimla/iCISA,

Director (P) & PD (Training)

Subject: Regarding conduct of training for SAS Examination

Sir/Madam,

The Competent Authority has decided that single training for both Group I and II may be provided to eligible candidates from the forthcoming SAS (Main) Examination (August/September 2012) and onwards.

Yours faithfully,

(Karan Singh)
Principal Director (Exam)