

**OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA
NEW DELHI**

EXAMINATION WING

Circular No. 03 of 2024

(Only for IA&AD)

No. 270/03-Exam/Syllabus Revision/2024

Dated: 08.08.2024

To

All Heads of Department of IA&AD offices
(As per standard e-mail list)

**Sub: Revised Syllabus of Departmental Examination for 12th pass Multi
Tasking Staff (MTS) for promotion as Clerks**

Madam/Sir,

The syllabus of departmental examinations is revised from time to time according to departmental requirements on changed circumstances. In this regard, it is informed that the Competent Authority has revised the syllabus of Departmental Examination for 12th pass MTS for promotion as Clerks. A paper on 'Information Technology (Practical)' has been introduced in the revised syllabus. The revised syllabus is enclosed herewith, which will be applicable from the date of issue.

2. The question papers on revised syllabus will now be in MCQ pattern (except Information Technology Practical) with two hours duration. The Information Technology (Practical) paper will be held on Computer with two hours duration.
3. The pass percentage and all other terms and conditions will be applicable as outlined in Circular No. 01 of 2024.

Yours faithfully



**(Swati Pandey)
Principal Director (Exam)**