

**Appendix 1.1**

**Statement showing Standing Committee Meetings of 12 PRIs during 2012-13**

*(Reference: Paragraph 1.3.1)*

Name of ZP/PS	No of meeting to be held in a year	No. of meeting held by each Standing Committee							Total meeting held	Short
		Finance	Education	Works	Industries	Social Justice	Agriculture	Poverty alleviation		
Uttar Tripura ZP	84	4	3	3	3	3	3	3	22	62
Amarpur PS	84	5	8	7	6	8	8	8	50	34
Gournagar PS	84	3	2	2	1	2	7	1	18	66
Jirania PS	84	2	7	4	5	6	6	2	32	52
Khowai PS	84	0	3	2	3	3	3	4	18	66
Kumarghat PS	84	1	1	1	2	1	1	1	8	76
Kalyanpur PS	84	3	5	3	3	3	3	5	25	59
Matabari PS	84	4	5	5	5	3	5	5	32	52
Satchand PS	84	1	2	2	2	1	2	1	11	73
Teliamura PS	84	3	2	3	2	4	3	3	20	64
Kadamtala PS	84	4	4	4	4	4	4	4	28	56
Hrishyamukh PS	84	4	4	6	3	2	6	4	29	55

**Source:** Information furnished by the auditee units

**Appendix – 1.2**

**Roles and responsibilities of Standing Committees**

*(Reference: Paragraph 1.3.1)*

Sl. No.	Zilla Parishad/Panchayat Samiti
1	The Finance Audit and Planning Committee shall perform functions relating to establishment matters and the finances of the Panchayat Samiti, framing of budget, scrutinizing proposals for increase of revenue, examination of receipt and expenditure statements, consideration of all proposals affecting the finances of the Panchayat Samiti and general supervision of revenue and expenditure of the Panchayat Samiti and the plan priorities, allocation of outlay to development programmes, horizontal and vertical linkages, implementation of guidelines issued by the Government, regular review of planning programmes, evaluation of important programmes and small savings schemes.
2	The Education, Environment, Cultural, Health and Sports Affairs Committee shall perform functions relating to all educational environment and sports activities of the Panchayat Samiti, undertake the planning of education in the Block within the framework of the national policy and the national and State plans. Survey and evaluation of the educational activities of the Panchayat Samiti, perform such other duties pertaining to education, adult literacy and cultural activities as the Panchayat Samiti may assign to it and health services, hospital, family welfare and other allied matters.
3	The Communication, Rural Electrification and Non Conventional Energy Committee shall perform functions relating to communication, buildings, non conventional energy, rural electrification and allied matters.
4	The Agriculture committee shall perform functions relating to agriculture production, animal husbandry, fisheries, contour bunding and reclamation of waste land, food and cooperation.
5	The Industries Committee shall perform functions relating to village and cottage industries, promotion of industries development of the district, promotion of sericulture and promotion of handloom and handicrafts.
6	The Social Justice Committee shall perform functions relating to promotion of education, economic, socio cultural and other interest of the Scheduled Castes and the Scheduled Tribes and the Backward Classes, protection of the Scheduled Castes the Schedule Tribes and the Backward Classes from social injustice and all other forms of exploitation, amelioration of the condition of the Scheduled Castes and the Scheduled Tribes and the Backward Classes and securing social justice to the Scheduled Castes and Scheduled Tribes, women and other weaker sections of the society.
7	The Poverty Alleviation Committee shall perform functions relating to promotion of rural water supply, sanitation and employment, other poverty alleviation programmes, rural housing, social forestry and farm forestry.

## Appendix 2.1

## Statement showing execution of non-permissible work

(Reference: Paragraph 2.1)

**Khowai**

SL No.	Name of Work / Project.	Work Order No & Date	Total Cost (₹ in lakh)
1.	Construction of open market shed for fisherman at Jabartilla market under Jambura GP.	4721-27 dt. 12-07-11	1.96
2.	Construction of paccaghatla at Panchayat pond near Ganki Class XII School under Madhya Ganki GP	14353-61 dt. 14-11-12	2.34
3.	Construction of open farmer shed at BrindhabanGhat market under Purba Cebri GP.	4603-10 dt. 11-07-11	2.07
4.	Maintenance of existing market shed at Sonatala under Sonatala GP.	20108-16 dt. 01-01-13	0.98
<b>Total</b>			<b>7.35</b>

**Gournagar**

Sl. No.	Name of work	Work Order No & Date	Total cost (₹ in lakh)
1	Const. of guard wall at Fultali Panchayat Office	2911-12 dt. 31.07.2010	9.00
2	-do-	2909-10 dt. 31.07.2010	9.00
3	Const. of Guard wall at market stall (Madhya Para) under Jarultali GP	1407-05 dt. 17.06.2010	2.03
4	Const. of community hall near the tea estate at Rangrung GP	27-28 dt. 03.04.2010	2.58
5	Const. of community hall at Madhya Srirumpur GP	647-48 dt. 19.05.2010	5.88
6	Const. of community hall kinaire AWC at Srirumpur GP	3528-29 dt. 31.08.2010	6.88
7	Const. of Market stall at Uttar hirachara Bazar, Under Hirachara VC	1755-56 dt. 03.07.2010	9.28
<b>Total</b>			<b>44.65</b>

**Appendix – 2.2**

**Statement showing parking of funds-Matabari Panchayat Samiti**

*(Reference: Paragraph 2.4)*

*(In ₹)*

<b>Sl. No.</b>	<b>Bill/Cheque/Sanction memo No. &amp; dt.</b>	<b>Scheme/Purpose</b>	<b>Total fund received</b>	<b>Expenditure incurred</b>	<b>Balance as on 31.03.2013</b>
1	770302 dt. 21-04-08	PDF(DTZP)	345500	255330	90170
2	949639 dt. 16-04-08	-do-	1120	--	1120
3	872774 dt. 09-04-09	-do-	550589	516000	34589
4	242106 dt. 29-03-11	-do-	786350	627747	158603
5	031676 dt. 04-02-10	-do-	250000	115107	134893
6	949648 dt. 09-07-08	PDF( RD Cost)	9508	--	9508
7	949664 dt. 21-10-08	-do-	13160	--	13160
8	949236 dt. 31-03-06	-do-	20000	18490	1510
9	949645 dt. 23-06-08	-do-	1925	--	1925
10	949734 dt. 31-07-09	-do-	15510	--	15510
11	949801 dt. 19-11-09	-do-	4060	--	4060
12	949647 dt. 07-07-08	-do-	5562	--	5562
13	949819 dt. nil	-do-	9075	--	9075
14	194025 dt. 30-03-11	-do-	25620	22453	3167
15	151448 dt. 19-04-12	-do-	75235	--	75235
16	292962 dt. 28-09-11	Blood donation day	5000	--	5000
17	113431 dt. 27-12-12	ROR entry	5591	--	5591
18	10609-752 dt. 20-09-11	PDF(hon/Cont)	33300	28985	4315
19	2438-525 dt. 21-03-12	PDF(Dev/Hon/Con)	1435875	1355439	80436
20	1128-334 dt. 21-03-12	-do-	709789	644081	65708
21	-do-	PDF(hon/Cont)	33300	23500	9800
22	441-547 dt. 08-04-11	13 <sup>th</sup> Finance	1346334	1339487	6847
23	1845-950 dt. 30-04-11	-do-	1597834	1593687	4147
24	9185-289 dt.19-08-12	-do-	126904	117779	9125
25	3551-658 dt.17-05-12	-do-	157534	129723	27811
26	8584-694 dt. 28-06-11	-do-	1695261	1475113	220148
27	13532-624 dt. 28-09-12	-do-	1695261	--	1695261
<b>Total:</b>			<b>10955197</b>	<b>8262921</b>	<b>2692276</b>

## Appendix – 2.3

## Statement showing outstanding advances with the Implementing Officers of Jirania Panchayat Samiti.

(Reference: Paragraph 2.5)

(*₹*in lakh)

Statement showing the details of un-adjusted amount lying with Implementing Officers				
Sl. No.	Name of Implementing Officers	Amount lying un-adjusted against advances given during 2011-12	Amount lying un-adjusted against advances given during 2012-13(upto December, 2013)	Total amount lying un-adjusted
1	Ranjit Ghosh,J/M	10.67	4.24	14.91
2	Pannalal Dasgupta,T/A	2.30	8.07	10.37
3	Sukhen Patwari, J/E	3.68	1.28	4.96
4	Laxman Das,W/A	0.37	3.78	4.15
5	Subra Sanka Saha, T/A	--	2.72	2.72
6	Bijoy Bhattacharjee,P/S	--	2.00	2.00
7	Pintu Deb,P/S	--	1.91	1.91
8	Chandan Bose,P/S	--	1.81	1.81
9	Apu Majumder,P/S	--	1.88	1.88
10	Narayan Roy,P/S	1.46	0.33	1.79
11	Goutam Das,J/M	1.60	-	1.60
12	Nihar Bhowmik,P/S	-	0.96	0.96
13	Suamen Lahiri,P/S	-	0.96	0.96
14	Biswanath Roy Choudhury,P/S	-	0.88	0.88
15	Ajit Das,W/A	-	0.88	0.88
16	Sanjoy Laskar,P/S	-	0.88	0.88
17	Amitabha Roy Choudhury,P/S	-	0.80	0.80
18	Matilal Pal,P/S(sup)	-	0.74	0.74
19	Sankar Das,Y/O	0.71	-	0.71
20	Ranjita Roy Namasudra,P/S	-	0.54	0.54
21	Subrata Chakraborty,T/A	-	0.50	0.50
22	Haralal Das,P/S	0.50	-	0.50
23	Tusar Kanti Ghosh,P/S	-	0.47	0.47
24	Kamakhya Charan Bakshi,P/S	-	0.25	0.25
25	Dipika Bhattacharjee,P/S	0.21	-	0.21
26	Kanailal Chakraborty,,P/S	-	0.18	0.19
27	Kalpana Debnath,P/S	0.16	-	0.6
28	Lalit Shil,Secy.TAS	0.15	-	0.15
29	Sukanta Das,Asst.Teacher	-	0.10	0.10
	<b>Total:</b>	<b>21.81</b>	<b>36.21</b>	<b>57.97</b>

**Appendix 2.4**

**Statement showing non-deduction of VAT  
(Reference: Paragraph 2.7)**

<b>Sl. No.</b>	<b>Name of suppliers</b>	<b>Particular</b>	<b>Work order No. &amp; date</b>	<b>Amount paid (In ₹)</b>	<b>VAT not deducted at source (In ₹)</b>
1	Biswaskarma sowing Timber	Supply of Koroi and Gamai wood.	3774 dt. .29/12/12	34,699	4,127
2.	do	do	3774 dt. .29/12/12	34,699	4,127
3.	do	do	Do	34,699	4,127
4.	do	do	3773 dt. 29/12/12	34,699	4,127
5.	Tripureswari sowing Timber	do	42 dt .06/03/13	34,699	4,127
6	Puja size Timber	Supply of Soft wood	1462 dt .01/08/12	12,375	1,072
7.	B.K.Size Timber	Supply of Koroi and Gamai wood.	1179 dt .04/07/11	25,438	3,026
8.	Ramthkur Mechanical works	Supply of steel door, hater, collapsible	2456 dt.. 26/9/11	66,791	7,944
9.	Joy Baba Parameswar Timber & Electronics	Supply of Karoi wood	2208 dt. 18/10/12	42,682	5,077
10.	Biswaskarma sowing Timber	Do	Do	13,041	1,551
11	Satya Narayan Cabinet	Supply of Koroi and Gamai wood.	1164 dt 04/07/11	7,294	868
12	Kalimata Hardware	Cement paint, Pink primer, wood paint & ply wood	1163 dt. 04/07/11	27,780	3,304
13	Baba Parameswar Timber	Supply of Koroi and Gamai wood.	1176 dt. .04/07/11	24,248	288
14	Swanath baidya	Supply of river sand	2208 dt. 18/10/12	33,413	1,591
<b>Total:</b>				<b>4,26,557</b>	<b>45,356</b>

## Appendix – 4.1

Statement showing outstanding revenue in Kamarghat Nagar Panchayat as on  
31-03-2013.

(Reference: Paragraph 4.5)

(₹ in lakh)

Sl. No.	Year	Source of revenue	Target	Revenue realised	Revenue outstanding
1	2011-12	Property tax	2.41	1.45	0.96
2	-do-	Trade license	1.73	1.13	0.60
3	-do-	Stall rent	7.64	6.41	1.23
4	-do-	Water tax	3.73	1.94	1.79
<b>Sub Total</b>			<b>15.51</b>	<b>10.93</b>	<b>4.58</b>
5	2012-13	Property tax	2.56	0.61	1.95
6	-do-	Trade license	2.72	2.02	0.70
7	-do-	Stall rent	8.25	7.08	1.17
8	-do-	Water tax	4.24	1.98	2.26
<b>Sub Total</b>			<b>17.77</b>	<b>11.69</b>	<b>6.08</b>
<b>Grant Total</b>			<b>33.28</b>	<b>22.62</b>	<b>10.66</b>