

**Email****AG AE Bihar Patna****[Cag-all-offices] Hiring of retired Officials to work as Senior Auditor / Senior Accountant on short term contract basis-reg.****From :** RTI Chennai <rtichennai@cag.gov.in>

Thu, Jul 20, 2023 09:11 AM

**Subject :** [Cag-all-offices] Hiring of retired Officials to work as Senior Auditor / Senior Accountant on short term contract basis-reg.

✉️\*\*

📎 1 attachment

**To :** CAG Offices <CAG-ALL-OFFICES@ismgr.nic.in>

क्षेत्रीय प्रशिक्षण संस्थान, चेन्नई  
Regional Training Institute, Chennai  
[Indian Audit and Accounts Department](#)  
AG's Office Complex at 361 Anna Salai,  
Teynampet, Chennai - 600018  
Email: [rtichennai@cag.gov.in](mailto:rtichennai@cag.gov.in)

SIR/MADAM,

I am directed attach one Notification calling for applications from retired Assistant Supervisor(Audit)/Assistant Supervisor(Accounts), Senior Auditor / Senior Accountant to work as Senior Auditor / Senior Accountant for hiring on short term contract basis. The eligibility and other terms and conditions are attached.

Yours faithfully,  
Asst. Accounts Officer/ADMN  
RTI, Chennai



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CAG-ALL-OFFICES mailing list -- [cag-all-offices@lsmgr.nic.in](mailto:cag-all-offices@lsmgr.nic.in)  
To unsubscribe send an email to [cag-all-offices-leave@lsmgr.nic.in](mailto:cag-all-offices-leave@lsmgr.nic.in)

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 **SrAdr\_SrAcctt\_On short term contract.pdf**  
143 KB

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भारतीय लेखापरीक्षा तथा लेखा विभाग  
क्षेत्रीय प्रशिक्षण संस्थान, चेन्नई  
INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
REGIONAL TRAINING INSTITUTE, CHENNAI

No. RTI/Admn./Deptn./Unit-II/2023-24/ 81

Dt. 19.07.2023

To

All the Head of the Department in IA&AD

(As per mailing list)

Sub: Hiring of retired Officials to work as Senior Auditor / Senior Accountant on short term contract basis-reg.

Sir/Madam,

Applications are invited from Retired Assistant Supervisor(Audit)/Assistant Supervisor(Accounts), Senior Auditor / Senior Accountant to work as Senior Auditor / Senior Accountant on short term contract basis, in Regional Training Institute, Chennai.

**Essential Qualification:** Retired as Assistant Supervisor(Audit)/Assistant Supervisor(Accounts), Senior Auditor / Senior Accountant

*Duties of Senior Auditor / Senior Accountant*

Details of work allotted:

1. Preparation and forwarding of all non-salary bills.
2. Issue, Maintenance and closing of all Stock Registers Viz. Stock Register consumables-stationery, Stock Register of Sport etc.
3. Issue of consumable items.
4. Maintenance of consumable stock register.
5. Issues relating to issue of Deputation Circulars and other related correspondence.
6. Any other work assigned by Director General/Principal Director/FMs/SAO(A) / AAO(Admn) /AAO(OM).

Appointment of the applicants shall be governed by the terms and conditions as under: -

- (1) The initial tenure of appointment will be one year, from the date of joining the post or vacancy filled through deputation whichever is earlier and cannot be extended for more than 5 tenures subject to the fulfilment of other conditions.
- (2) The age of the applicant should not be more than 65 years.
- (3) Self-attested copies of ACRs/APARs of last 3 years must be attached along with the application.
- (4) The other terms and conditions including remuneration payable will be governed by OM NO.3-25/2020-E III A dated 09.12.2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi.

*Details of remuneration: -*

- (1) The retired official will be paid a fixed amount, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged during the term of the contract.
- (2) Rs.3500/- per month will be paid as Transport Allowance.
- (3) No annual increment, Dearness Allowance, DA on TA and House Rent Allowance shall be allowed during the contract.

Mere submission of application does not entail the applicant for appointment.

The appointment will be purely on temporary basis and is subject to termination at any time.

- 1.5 days of paid leave for each completed month of service is permissible.

Terms and conditions mentioned above can be modified at the discretion of RTI, Chennai. Interested officials (retired) willing to serve in this office may send their complete application, as per the format attached through email i.e., [rtichennai@cag.gov.in](mailto:rtichennai@cag.gov.in) latest by 11.08.2023

Encl: As above.

Yours faithfully,

*Senior Audit Officer (Admn)*

## PROFORMA

Affix recent passport size photo

<i>Sl. No</i>	<i>PARTICULARS</i>	
<i>1</i>	<i>Name of the retired Officer</i>	
<i>2</i>	<i>Residential Address</i>	<i>Permanent</i>
		<i>Present</i>
<i>3</i>	<i>Mail ID</i>	
<i>4</i>	<i>Date of Birth</i>	
<i>5</i>	<i>Mobile No</i>	
<i>6</i>	<i>Qualification</i>	<i>Educational</i>
		<i>Professional</i>
<i>7</i>	<i>Date of entry into Govt. service</i>	
<i>8</i>	<i>Name of the Office from where retired</i>	
<i>9</i>	<i>Date of retirement</i>	
<i>10</i>	<i>Emoluments</i>	<i>Basic Pay on retirement</i>
		<i>Pension fixed on retirement</i>
		Please attach copy of PPO
<i>11</i>	<i>Net Qualifying Service</i>	
<i>12</i>	<i>Post held at the time of retirement</i>	
<i>13</i>	<i>In case of voluntary retirement, ground on which retired</i>	
<i>14</i>	<i>Experience</i>	
		<i>Attach separate sheet along with copies of APAR for the last 3 years</i>