O.O. reg. Depn to RTI, Hyderabad.pdf

Deptn_Notification RTI, Hyderabad.pdf

OFFICE OF THE PR. ACCOUNTANT GENERAL (AUDIT-I),WEST BENGAL,
TREASURY BUILDINGS, 2 GOVT. PLACE (WEST), KOLKATA-700001.

O.O.No.Admn.I/Depn/ 90   Dated: 18.08.2020

CIRCULAR

Applications are invited from Sr. Audit Officer/Asstt. Audit Officer of this office and O/o the Pr.AG(Audit-II), WB at the Regional Training Institute, Hyderabad for filling up one vacant post of IS Core Faculty on deputation basis in pursuance of their letter No. PDA/RTI/Hyd/Admn./Deputation/2018/1-6/2020-21/131 dated 27.07.2020 as under :-

S.No	Post	No. of vacancies
01	Core Faculty-IS	01

The applications along with filled in bio-data proforma may be forwarded to Admn.I Section of this office by **21.08.2020** as the last date of sending application has been extended upto 31.08.2020 as per RTI, Hyderabad's e-mail dated 13.08.2020.

Sd/-
Sr. Audit Officer (Admn.1)

Copy to:

1.   All Group Officers and Branch Officers as per general e-mail list

2.   All AAOs/Supervisors

सं.प्र.नि/क्षे.प्र.सं-हैदरा/प्रशासन/Deputation/2018/I-6/2020-21/31   दिनांकः 27.07.2020

To
 All Offices of IA&AD as per mailing list (cag-all-offices@ismgr.nic.in)

विषय : Deputation Assignment at Regional Training Institute (RTI), Hyderabad for filling up one vacant post of IS Core Faculty

Sir/Madam,

One post of IS Core Faculty in the pay level 8/9/10 is vacant in Regional Training Institute (RTI), Hyderabad. The post would be filled up on deputation basis. *The Senior Audit Officers/Senior Accounts Officers/ Assistant Audit Officer/ Assistant Accounts Officer working in IA&AD should have-*

- ❖ In-depth knowledge and experience in operating Computer applications (including IDEA, Oracle, PL/SQL Programming, Microsoft Office, Website applications etc.) and aptitude to deliver lectures and experience in IT Audit.
- ❖ Knowledge in working with Data Analytics software like Tableau, Knime, Qlikview is desirable
- ❖ Ability in development and maintenance of IS systems, Website and e-office.
- ❖ Ability in preparation of Course material and Structured Training Modules (STMs) for IS Courses

2. Application(s) of *Senior Audit Officers/Senior Accounts Officers/Assistant Audit Officer/ Assistant Accounts Officer* who are willing to be considered for deputation to RTI, Hyderabad for the post of IS Core Faculty may be forwarded to this office on or before *16th August 2020* along with their *Bio-Data (Annexure enclosed)*, certified copies of APAR for the last five years, duly attested on each page and vigilance clearance certificate. It may be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicant. *The required documents of the eligible candidates considered by the respective Parent offices may be scanned and sent by email to avoid postal delay. Hard copies may be sent thereafter to this office.*

3. The term of deputation will be initially for a period of three years and may be extended thereafter, subject to his/her continued suitability and administrative convenience. While working at RTI, Hyderabad, the selected official will draw his/her basic pay plus **Training Allowance** as applicable on his/her basic pay and as admissible under extant rules.

-Contd-(2)

Off Phone No. : 040-23236810 to 23236819   Ext: 405, 407, 679   email: rtihyderabad@cag.gov.in

4. Maximum age limit for appointment by deputation shall not exceed **56 years** as on date of application for the post. The applications of the Officers/Officials working in the office on deputation basis on normal terms & conditions shall be forwarded through their respective Parent Office(s). The officials working on deputation basis shall not have right for absorption in any post in the Institution.

5. A reference is invited to Headquarters circular **No. 269/Trg. Div./42-A/2019 dated 18.09.2019** wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs were issued for strict compliance. The instructions in the said circular are re-iterated below:

   a. Field offices shall display the deputation notifications issued by RTIs/ RTCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification;

   b. Field offices shall forward all applications received from their officers/staff against the positions advertised by RTIs/RTCs to the concerned Institute/Centre, without withholding any application;

   c. On completion of selection process, the field offices shall obligatorily relieve the selected officer(s) for teaching/administrative assignments at RTIs/RTCs at the earliest;

   d. The initial deputation period to RTIs/RTCs will be for 3 years and extendable on yearly basis thereafter. The RTI/RTC however, reserves the right to repatriate a deputationist at any time, if his/her performance is found unsatisfactory.

6. However, clause at Sl.no 5 (b) regarding instructions to field offices not to withhold any applications received from their officers/staff against positions advertised by RTIs/RTCs *will not apply in case of applicants who have been reverted/repatriated in the last six (6) months from RTIs/RTCs to their parent offices"*. This may please be noted before forwarding the applications.

यह महानिदेशक, क्षेत्रीय प्रशिक्षण संस्थान, हैदराबाद के अनुमोदन से जारी होता है।

भवदीय,

Encl: Bio-data (Annexure)

वरिष्ठ लेखापरीक्षा अधिकारी/प्रशासन
Senior Audit Officer (Admn)

Bio-Data (Annexure)

			Latest Passport Size Photo
1.	Name in full (S/Sri/Smt/Ms)		
2.	Present Post Held		
3.	Permanent Address		
4.	Present Address		
5.	Date of Birth		
6.	Qualifications (i) Educational (ii) Professional		
7.	Office to which the applicant belongs (i) Parent Office (ii) Present Office		
8.	Whether belongs to SC/ST/Neither		
9.	Date of entry into Government Service		
10.	Date of entry in IA&AD		
11.	*Date and year of passing SAS Examination (Please mention Civil Accounts/Civil Audit/Commercial/P&T etc)*		
12.	**Date of promotion as AAO/SAO**		
13.	Details of other exams passed (RAE/CPD-I/ CPD-II/CPD-III/others)		
14.	Proficiency in Computers, full details may be given		
15.	Details of IT Audit Assignments/UN Audit/Embassy Audit assignments		
16.	Present Pay and Pay Level		
17.	Mobile Number and official email ID		
18.	Any other relevant details		

Date:

Place:

(Signature of the applicant)

It is certified that the above particulars furnished are correct as per our office records.

Signature of the Head of the Department (with Stamp)