



महालेखाकार (लेखापरीक्षा) का कार्यालय,  
Office of the Accountant General (Audit),

नागालैण्ड, कोहिमा- ७९७००१

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Dated:10.09.2020.

To

The Heads of Department  
(A&E Offices of the IA&AD as per list)

Subject: Deputation of SAS (Civil Audit) examination passed officials to the post of  
Asstt. Audit Officer in Civil Audit Offices – regarding.

Sir/Madam,

Applications are invited for filling up 1(One) regular post of Assistant Audit Officer in pay level -8(pre- revised Pay Band Rs.9300-34800/- Grade Pay Rs.4800/-) on deputation basis on the terms and conditions as per Headquarters' office letter No.1023-Staff(App)-I/04-2020/Vol I dated:26.08.2020.

It is requested to forward the applications of eligible officials to this office complete with the enclosed proforma along with attested copies of APARs for the last 05 years and Vigilance Clearance/Integrity Certificate latest by 14.10.2020.

This issues with the approval of Pr. Accountant General (Audit).

Yours faithfully,

Sr. Deputy Accountant General (Audit)

## PROFORMA

1.	Name (in Block letters)	
2.	Designation	
3.	Residential Address and Mobile No.	
4.	Name of the Parent office	
5.	Present pay with the scale of Pay(Level)	
6.	Date of Appointment	
7.	Date/year of passing SAS	
8.	Educational Qualification	
9.	Any other qualification	
10.	Details of working experience in different branches of the A&E office	
11.	Detail of Computer background and experience in computer activities , if any	
12.	Any other relevant details	

**(Signature of Applicant)**