



No: Admn/15-51/2026 (C)/ GO/

Date: 21.08.2026

To
All Heads of Offices
in IA & AD, (as per e-mail list).

Sub: - Filling up vacancies in the cadre of Assistant Audit Officer on deputation basis.

Sir/Madam,

I am directed to state that the posts of Assistant Audit Officers in the Office of the Principal Director of Audit, Railway, Kolkata; Branch:- Kolkata – I, Kolkata – II, Burdwan (units of RPU & MR) and Varanasi (units of RPU & MR) are presently lying vacant and are proposed to be filled on deputation basis. The appointment on deputation shall be governed by the extant terms and conditions prescribed in CAG's Circular Letter No.60-Staff (App-I)-14-2023 dated 27.01.2025, along with the relevant orders/instructions issued by the Department of Personnel & Training (DoPT), Government of India, as amended from time to time.

In this regard, it is requested to kindly recommend the names of eligible Assistant Audit Officers (Pay level 8 with pay range from Rs. 47,600/- to Rs. 1, 51,100/-) and SAS Passed candidates (for the post of AAuO) who are willing and can be spared immediately in the event of their selection for the post of Assistant Audit Officer on deputation basis. The officers on deputation will be liable to be posted in the Office of the Principal Director of Audit, Railway, Kolkata; Branch: - Kolkata – I, Kolkata – II, Burdwan (unit of RPU & MR) and Varanasi (unit of RPU & MR) and Divisional Audit Offices in Howrah, Asansol, Malda and Sealdah and Co-ordination Wing-II at Liluah.

Officers joining on a deputation basis shall not be eligible for absorption.

The eligibility criteria for deputation are as under:

- I. The deputation shall initially be for a period of one year, which may be subsequently extended, subject to requirement of this office and performance of the officer.
- II. The candidate once selected will not be allowed to withdraw his/her candidature subsequently.
- III. The maximum age of the applicant shall not be more than 56 years as on closing date of the application.
- IV. The deputationist shall be entitled to deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

The recommendations accompanied with the following enumerated documents/certificates of interested officials who will fulfil the above criteria and other parameters such as total tenure of deputation not exceeding 12 years as per headquarters letter No. 60-Staff(App)-I/14-2023 dated

27.01.2025, may kindly be sent to the Director (Administration), O/o the Principal Director of Audit, Railway, Kolkata Branch: Kolkata – I, by 10.09.2026.

- a) Duly filled up Application in prescribed format (*copy enclosed*).
- b) Photocopies of complete and up-to-date ACR/APARs for the last 5 years duly attested on each page and Integrity Certificate/Vigilance Clearance Certificate and Statement of major/minor penalty during last 05 years, if any.

This issues with the approval of Principal Director of Audit, Railway, Kolkata.

Yours faithfully.

Encl: As above.

Sd/-

Director (Administration)

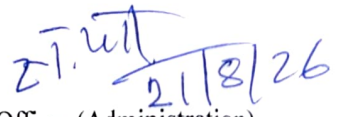
No: Admn/15-51/2026 (C)/ GO/4670

Date: 21.08.2026

Copy to:-

✓(i) Sr. Audit Officer (IT&EDP), Branch: Kolkata – I & Kolkata – II with the request to upload the letter in the official website.

(ii) Notice Board.


Sr. Audit Officer (Administration)

Application

1	Name of the Candidate	
2	Post held and date from which present post held	
3	Date of Birth	
4	Gender	
5	Year of SAS Examination passed	
6	Total length of service in the post of Assistant Audit Officer	
7	Date of Superannuation	
8	Educational qualifications	
9	Any other qualifications	
10	Name of the Office in which presently working	
11	Address for communication (With mobile number and e-mail id)	
12	Nature of duties performed as Assistant Audit Officer	
13	Enclose a separate sheet if any, duly authenticated by the department for SI. No.12.	
14	Present Basic Pay and Pay level in pay matrix.	

Date:

Signature of the Candidate

It is certified that particulars furnished above (SI. No. 01 to 14) are correct and no vigilance/disciplinary proceedings is either pending or contemplated against the Officer and no penalty, major or minor was imposed on the officer during the last 10 years.

The integrity of the Officer is beyond doubt.

Signature of the Head of the Department
(with stamp)