



कार्यालय प्रधान महालेखाकार (लेखा एवं हकदारी)
जम्मू व कश्मीर, श्रीनगर-190009
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
JAMMU & KASHMIR, SRINAGAR – 190009



No.: Admn.I/A&E/S-3/Dep. Notification/2025-26/93

Date: 13/04/2026

To.

All the Head of Offices in IA&AD
(As per mailing list)

Subject- Filling up of posts of Senior Accounts Officer and Assistant Accounts Officer
in O/o the Principal Accountant General (A&E) J&K on deputation basis.

Madam/Sir,

Applications are invited for filling up of posts in the cadre of Sr. Accounts Officer and Assistant Accounts Officer in office of the Pr. Accountant General (A&E) J&K, Srinagar on deputation basis.

2. The eligibility conditions are as under:-

S.No.	Name of the post and Number of the posts	Level in Pay Matrix	No. of Posts	Eligibility / Experience
1.	Sr. Accounts Officer	Level-10/11	05	Sr. Accounts Officer / Sr. Audit Officer holding analogous posts (Level 10/11) on regular basis.
2.	Assistant Accounts Officer	Level-08/09	15	Assistant Accounts Officer / Assistant Audit Officer holding analogous posts (Level 08/09) on regular basis.

3. Terms and conditions:

- The initial period of deputation will be for one (01) year, extensible based on the continued suitability of the individual and administrative convenience.
- The parent or borrowing department reserves the right to repatriate a deputationist at any time in case of unsatisfactory performance or on administrative grounds.
- The deputation will be governed by the terms and conditions stipulated in **Headquarter's Circular No. 60-Staff (App)-1/14-2023 dated 27.01.2025** and **DoPT O.M No. 24/11/2017-Estt(Pay-II) dated 24.11.2017** as circulated by Headquarters Office vide **letter No. 439- Staff Entt (Rules)/03-217 dated 27.11.2017**.
- Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

- e) Allowances in vogue for officers posted in Kashmir Valley shall also be paid accordingly.
 - f) The names of the Officers to be recommended should not be due for promotion at least for the next one year.
 - g) Officers selected for deputation will be liable to be posted anywhere under the cadre controlling authority of H.O Srinagar and B.O. Jammu as per administrative convenience.
4. In light of the above, it is requested that the applications of willing officers who in the event of final selection can be spared immediately for the post of Sr. Accounts Officer and Assistant Accounts Officer on deputation basis, may kindly be forwarded through proper channel alongwith the following documents/certificates, **via email to agaejammukashmir@cag.gov.in** on or before **30/04/2026**:
- i.) Bio-data in the enclosed prescribed proforma.
 - ii.) Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page.
 - iii.) Integrity certificate / Vigilance Clearance certificate and statement of major / minor penalty during last 10 years.
5. This may please be widely circulated in your offices.

This issues with the approval of Principal Accountant General.

Encl. Bio-Data Proforma


Dy. Accountant General (Admin.)

BIO-DATA FOR THE POST OF SR. ACCOUNTS OFFICER AND ASSISTANT ACCOUNTS OFFICER

1.	Name (Block letters)	
2.	Designation	
3.	Date of birth and Age as on today	
4.	Present Address	
5.	Permanent Address	
6.	Category	
7.	Educational Qualification	
8.	Office to which the applicant belongs i. Parent office ii. Present office	
9.	Date of entry into Government Service	
10.	Date of entry in IA&AD	
11.	i. Date of promotion to the present post ii. Date of confirmation & post in which confirmed iii. Basic Pay & Grade Pay iv. Pay Band	
12.	Details of MACP/ Financial upgradation / NFU (I, II or III), if any granted and date of grant of such pay upgradation	
13.	Contact Number & Official email id	
14.	Post applied for	

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge.

Place:

Date:

Signature of the applicant

It is certified that the above particulars furnished are correct as per our office records.

Signature of Group officer/HOD(with stamp)