



कार्यालय प्रधान निदेशक लेखा परीक्षा  
(कृषि, खाद्य एवं जल संसाधन) नई दिल्ली  
Office of the Principal Director of Audit  
(Agriculture, Food & Water Resources) New Delhi



संख्या .: 35/ पी. डी. ए. /AFWR/प्रशासन / 1498 दिनांक: 15.9.2020

सेवा में,

All Heads of Department of Audit Offices,  
(In IA&AD)  
(As per mailing list)

विषय: Deputation Assignment for filling up vacant post of Sr. Auditors/Auditors.

महोदय/महोदया,

The posts of Sr. Auditor/Auditor in the Pay Level-6/Level5 are vacant in this office and these posts would be filled up on deputation basis. Applications from desire candidates are invited for the deputation assignment as per details of vacancy position given below: -

S. No.	Office	No. of Vacancies.
1.	Office of Principal Director of Audit (Agriculture, Food and Water Resources) New Delhi.	Sr. Auditor-14
2.	Branch office at Kolkata	Sr. Auditor-16 Auditor-1
3.	Branch office at Chennai	Sr. Auditor-10 Auditor-2
4.	Branch office at Hyderabad	Sr. Auditor-2 Auditor-2
5.	Branch office at Thiruvananthapuram	Sr. Auditor-2 Auditor-2
6.	Branch office at Mumbai	Sr. Auditor-9
7.	Branch office at Bhopal	Sr. Auditor-2 Auditor-2
8.	Branch office at Chandigarh	Sr. Auditor-8 Auditor-1
9.	Branch office at Lucknow	Sr. Auditor-1

The Sr. Auditors/Auditors working in IA&AD and willing to apply for the vacant post should have: -

1. Experience in administrative work, bills, office establishment and training related work.
2. Knowledge of computers (MS Word, MS Excel)/IT skills, which is essential.
3. Selection of suitable candidate will be made by adopting the appropriate selection procedure based on the requirement of knowledge and skills involved in the job. The selection of the applicant will be notified.
4. All candidate who are willing should apply through their respective Parent Offices. In accordance with Headquarters' instructions, the Parent Offices are requested to forward the applications of all willing candidates alongwith the Bio-data (Annexure enclosed) and APARs for the last five years and vigilance clearance certificate to this office, so as to reach this office latest by 15.10.2020.
5. The term of deputation will be initially for a period of three years and may be extended thereafter subject to his/her continued suitability and administrative convenience. While working in this office the selected official will draw his/her basic pay plus Deputation Allowance as applicable on his/her basic pay and as admissible under extant rules.
6. SAS passed Senior Auditors/Auditors who are likely to be promoted as AAOs in the next three years need not apply.
7. Maximum age limit for appointment by deputation shall not exceed 56 years as on date of application for the post. The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s). The officials working on deputation basis shall not have right for absorption in any post in this office.
8. Field offices shall display the deputation notifications issued by this office on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
9. This office has reserves the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

This issues with the approval of Principal Director of Audit (Agriculture, Food and Water Resources), New Delhi.

संलग्न: यथोपरि

भवदीय  
सतीश  
15/10/2020  
(सतीश कुमार)  
उप निदेशक (प्रशासन)

Latest  
Passport  
Size Photo

Bio-Data (Annexure)

1.	Name in full (S/Sri/Smt./Ms)	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications (i). Educational (ii) Professional	
7.	Office to which the applicant belongs (i). Parent Office (ii). Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service.	
10.	Date of entry in IA&AD.	
11.	Date of Promotion as Senior Audit/Auditor.	
12.	Proficiency in Computers, Detail may be given.	
13.	Present Pay and Pay Level.	
14.	Details of MACP (I, II or III), if Any granted and date of grant of MACP.	
15.	Mobile Number and official email ID	
16.	Any other relevant details.	

Date:

Place:

(Signature of the applicant)