



SUPREME AUDIT INSTITUTION OF INDIA  
लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth in Public Interest

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, जयपुर  
Regional Capacity Building and Knowledge Institute,  
Jaipur

"Audit of Works Accounts"  
(07.10.2024 to 11.10.2024)

Training Schedule

Session Timings		Non-Session Timings	
I -10:00 AM to 11.15 AM II -11:45 AM to 01:00 PM III - 02:00 PM to 03.15 PM IV - 03:45 PM to 05.00 PM <b>Library/sports session: 05.00 PM to 05.30 PM</b>		11.15 AM to 11.45 AM 01.00 PM to 02.00 PM 03.15 PM to 03.45 PM	
DAY	SESSION	CONTENT	Faculty
07.10.24		Inauguration of training at 09.50 AM	Principal Director, RCB&KI, Jaipur
	I	<ul style="list-style-type: none"><li>Overview of Public Works Department</li><li>Role of Audit in PWD</li></ul>	Shri Rajeev Maheshwari, AAO, O/o AG (A&E), Jaipur
	II	<ul style="list-style-type: none"><li>Contracts</li><li>General and special conditions of contract</li><li>Principal to be observed in framing contract agreements.</li><li>Documents forming integral part of contracts</li></ul>	Shri Rajeev Maheshwari, AAO, O/o AG (A&E), Jaipur
	III & IV	<ul style="list-style-type: none"><li>Design of Roads; Lane fixation of Road; Traffic Survey</li><li>Soil Testing</li><li>Preparation of DPR (Road level) Early level</li><li>Fixation of road level</li></ul>	Shri Kaushlendra Bhardwaj, Additional Chief Engineer, PWD, Udaipur
08.10.24	I & II	<ul style="list-style-type: none"><li>How Detailed Project Reports for Construction of Bridges are prepared?</li><li>Important points to be checked by audit in audit of construction of bridges</li></ul>	Shri Kaushlendra Bhardwaj, Additional Chief Engineer, PWD, Jaipur
	III & IV	<ul style="list-style-type: none"><li>Points to be seen while preparing the estimate for work</li><li>Importance of PWD and PWA code</li></ul>	Shri Mahesh Chand Kanodia, Sr.DAO

09.10.24	I & II	<ul style="list-style-type: none"> <li>• Administrative Approval and Technical Sanction</li> <li>• Revised Estimation</li> <li>• Types of estimates</li> <li>• Initial records maintained by Public Works Department and points to be seen in these records.</li> </ul>	Shri R.N. Tailor, Retired Sr.AO
	III & IV	<ul style="list-style-type: none"> <li>• Concept of Tender and Agreement</li> <li>• F2 Agreement</li> <li>• Standard Bidding Documents (SBD) and Turnkey Project</li> </ul> <p>Precautions to be observed while opening tenders, treatment for delay and late tenders, tender committee, agreement forms, signing of agreements</p>	Shri Ajay Jangid, AAO, AMG-II, O/o AG (Audit-I), Jaipur
10.10.24	I & II	<ul style="list-style-type: none"> <li>• Importance of analysis of rates and Schedule of Rates (SOR)</li> <li>• Method of preparation of SOR</li> <li>• Significance of Measurement Book Points to be checked in audit</li> </ul>	Shri Suresh Kumar Bhupesh, Sr.AO O/o AG (Audit-II), Jaipur
	III & IV	<b>Study tour</b> to the ongoing local projects of PWD. Distance to be travelled should not be more than 30 kms.	
11.10.24	I & II	Management of Price Adjustment to Contractor in works as per SBD Contract awarding extra item Determination of Extra item rate	Shri Ajay Jangid, AAO, AMG-II, O/o AG (Audit-I), Jaipur
	II & III	Important and interesting <b>case studies</b> based on CAG Audit Reports	Shri Rakesh Vijayvargiya, Sr.AO/Core Faculty RCB&KI, Jaipur
	IV	<b>End Course Assessment, Feedback and Valediction</b>	

**PRAMOD KUMAR JAIN  
COURSE DIRECTOR**