



क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, जयपुर
Regional Capacity Building and Knowledge Institute,
Jaipur

MCTP Level - 3
(24.06.2024 to 29.06.2024)

SESSION	SESSION TIMINGS	Tea Break/Lunch	NON-SESSION TIMINGS
I	10:15 AM to 11.30 AM	Tea Break	11.30 AM to 11.45 AM
II	11:45AM to 1:00 PM	Lunch	1.00 PM to 2.00 PM
III	02:00 PM to 03.15 PM	Tea Break	03.15 PM to 03.30 PM
IV	03:30 PM to 4.45 PM		

Date/Day	Session	Content/Topic	Name of Faculty
24.06.2024 Monday		10:10 AM: Inauguration of Training Course	Principal Director,RCB&KI, Jaipur
	I	Management of Government Finances – Fiscal health of Union andStates	Ms. Monika Mathur, Ass. Professor Manipal University,Jaipur
	II	Public expenditure – Principles, Types and Effects of Public Expenditure, Fiscal Responsibility and Budget Management (FRBM) Act	Ms. Monika Mathur, Ass. Professor Manipal University,Jaipur
	III & IV	Analytical thinking, methodical step-by-step approach to problem solving, systematic and logical approach to resolve problems, identify causation and anticipate unexpected results.	Dr. Akash Deep Arora,RAS
25.06.2024 Tuesday	I & II	Understanding e-Governance, Overview of Central Mission Mode Projects, (MMPs), State MMPs and integrated MMPs, e-Office, eHRMS - Manav Sampada	Dr. Pramod Agarwal, Ex-Director, DoIT, Jaipur
	III	Time and Stress Management; Maintaining a work life balance.	Dr. Anil Mehta, Professor of Management, Deptt. Of Legal Studies, Vanasthali Vidhyapith, Jaipur
	IV	Effective communication with internal and external stakeholders, Advanced and job specific written communication skills, presentationskills.	Shri Vinod Parihar, DAG/AMG-I O/O the AG (Audit-II) Rajasthan, Jaipur
26.06.2024 Wednesday	I, II & III	Working in a Team, Concept of team spirit, Team Building process, techniques related to peer teams and executive teams, encouraging brainstorming, building consensus, team conflicts and conflictresolution.	Professor Abhisek Arora,Co-Founder Personal Reflection, Jaipur.
	IV	Stakeholder Engagement – Major Stakeholder management, Leverage Stakeholder Relationship	Ms. Meena Kumari Meena, Sr. DAG O/O the PAG (Audit-I) Rajasthan, Jaipur

27.06.2024 Thursday	I	Governance, Risk Management and Compliance (GRC) – an organization’s approach to reliably achieve objectives, address uncertainty and act with integrity	Sh. Piyush Dhallaiya, CA
	II	Revenue – Sources of Revenue; Characteristics of a good tax system	Sh. Piyush Dhallaiya, CA
	III & IV	Understanding the Environmental Governance tools – Management of different kinds of pollution including air pollution, water pollution, waste management, conservation of forests etc.	Ms. Pooja Latta, Exe. Engineer, RPCB
28.06.2024 Friday	I	Learning how to manage role change – expectations from SAO, Professional and Tactful conduct.	Pr. Director RCB&KI, Jaipur
	II	Auditing in IT Environment, Data Analytics in audit, Concept of Remote audit	Ms. Mona Kumari Jain, Director O/o the DGA (Defense Services), New Delhi.
	III & IV	Field Trip	
29.06.2024 Saturday	I	Understanding the Global environmental crisis–Global warming, Climate change, Habitat loss, etc.	Shri. Mehul Grover, Director iCED, Jaipur
	II	Internal Controls, Fraud and Forensics	Sh Sanjeev Surana, Sr. DAG/AMG-III O/O the AG (Audit-II) Rajasthan, Jaipur
	III	Holistic wellbeing	Dr. Sahil Trivedi Clinical Psychologist, Life Coach, Jaipur
	IV	End Course Assessment, Feedback & Valediction	Course Director Pr. Director, RCB&KI, Jaipur

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