


























































## Course Schedule
















Course : Induction Training for DRAAOs CGLE 2018 Batch - Phase I (Civil Audit)					
Day	Session No.	Session Time	Topic	Faculty	Session Feedback
2022-06-01, Wednesday	Session 1	10:15 - 11:30	Inauguration of course and ice breaking session and getting to know each other, expectation setting and orientation session :	Dr. Abhishek Gupta, Director General	
	Session 2	11:45 - 13:00	Inauguration of course and ice breaking session and getting to know each other, expectation setting and orientation session :	Dr. Abhishek Gupta, Director General	
	Session 3	14:00 - 15:15	CAG's Institution – Get an overview of the constitutional provisions and History of IAAD :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	CCS Conduct Rules :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-06-02, Thursday	Session 1	10:15 - 11:30	Getting an overview of CAG's DPC Act, 1971 :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 2	11:45 - 13:00	Getting an overview of CAG's DPC Act, 1971 :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	Regulations on Audit and Accounts, 2020 Get an overview of Regulations on Audit and Accounts, 2020. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Regulations on Audit and Accounts, 2020 Get an overview of Regulations on Audit and Accounts, 2020. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-06-03, Friday	Session 1	10:15 - 11:30	Mandate of SAIs & Capacity Building in SAI's - Need for SAIs and their importance. Global presence of SAIs and their achievements in assuring improved governance. :	Mr. Vir Krishen Bhatt, Senior Audit Officer	
	Session 2	11:45 - 13:00	INTOSAI, INTOSAI Competency Framework and IDI-e-Learning MethodologiesGet an overview of INTOSAI and INTOSAI Competency Framework :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	INTOSAI, INTOSAI Competency Framework and IDI-e-Learning MethodologiesGet an overview of INTOSAI and INTOSAI Competency Framework :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	Accountability and Ownership :	Dr. Nutan Kumar, Principal (Retd.)	
2022-06-04, Saturday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	Accountability and Ownership Contd. :	Dr. Nutan Kumar, Principal (Retd.)	
	Session 4	15:30 - 16:45	Accountability and Ownership Contd. :	Dr. Nutan Kumar, Principal (Retd.)	
2022-06-06, Monday	Session 1	10:15 - 11:30	Pension Rules. :	Ms. Sunita Rambal, Sr. Administrative officer	
	Session 2	11:45 - 13:00	Pension Rules. :	Ms. Sunita Rambal, Sr. Administrative officer	
	Session 3	14:00 - 15:15	PRESENTATION SKILLS Identify the broader objectives of delivering a presentation Identify the fundamental constituents of a presentation :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	













	Session 4	15:30 - 16:45	PRESENTATION SKILLS Identify the broader objectives of delivering a presentation Identify the fundamental constituents of a presentation :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	
2022-06-07, Tuesday	Session 1	10:15 - 11:30	Fundamental Rules and Supplementary Rules (FR & SR) :	Ms. Veena Sharma, Senior Accounts Officer	
	Session 2	11:45 - 13:00	Fundamental Rules and Supplementary Rules (FR & SR) :	Ms. Veena Sharma, Senior Accounts Officer	
	Session 3	14:00 - 15:15	STRESS MANAGEMENT Define stress, and speak about how its definition is experiential Identify the different ways one responds to stressors in their life :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	
	Session 4	15:30 - 16:45	STRESS MANAGEMENT Define stress, and speak about how its definition is experiential Identify the different ways one responds to stressors in their life :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	
2022-06-08, Wednesday	Session 1	10:15 - 11:30	Travelling Allowance (TA) and Leave Travel Concession (LTC) Rules :	Ms. Sunita Rambal, Sr. Administrative officer	
	Session 2	11:45 - 13:00	Book Club :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	Leadership Skills/ supervisory skills Leading by Example Know their natural Leadership strengths Know their job as a Supervisor Understand the power of service as a leader Understand how to flex leadership style as per person and situation :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	
	Session 4	15:30 - 16:45	Leadership Skills/ supervisory skills Leading by Example Know their natural Leadership strengths Know their job as a Supervisor Understand the power of service as a leader Understand how to flex leadership style as per person and situation :	Ms. Chetali Jadhav, M.A.Clinical Psychologist	
2022-06-09, Thursday	Session 1	10:15 - 11:30	IT Act 2000 various section of IT Act 2000. :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 2	11:45 - 13:00	IT Act 2000 various section of IT Act 2000. :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	How to manage personal finances? :	Dr. Amisha Gupta, Asstt. Professor	
	Session 4	15:30 - 16:45	How to manage personal finances? :	Dr. Amisha Gupta, Asstt. Professor	
2022-06-10, Friday	Session 1	10:15 - 11:30	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 2	11:45 - 13:00	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 3	14:00 - 15:15	Reporting, Recommendations, Laying of Report, PAC discussions, ATN, ATR & follow up. Case Studies :	Mr. Shailendra Vikram Singh, Director General	
	Session 4	15:30 - 16:45	Reporting, Recommendations, Laying of Report, PAC discussions, ATN, ATR & follow up. Case Studies :	Mr. Shailendra Vikram Singh, Director General	
2022-06-13, Monday	Session 1	10:15 - 11:30	Discussion OLQ-Commitment Understand the importance of commitment in their own lives • Identify psychological attachment as a key component to commitment :	Dr. Amisha Gupta, Asstt. Professor	
	Session 2	11:45 - 13:00	Discussion OLQ-Commitment Understand the importance of	Dr. Amisha Gupta, Asstt. Professor	

















			commitment in their own lives • Identify psychological attachment as a key component to commitment :		
	Session 3	14:00 - 15:15	New Pension Scheme Rules :	Ms. Sunita Rambal, Sr. Administrative officer	
	Session 4	15:30 - 16:45	Medical Attendance Rules :	Mr. Ramesh Kumar Koul, Senior Audit Officer	
2022-06-14, Tuesday	Session 1	10:15 - 11:30	Sharing your Childhood Stories :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 2	11:45 - 13:00	Sharing your Childhood Stories :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	Ind AS (including IFRS) including discussion of 3 standards Learn about the role of ICAI in formulation of Accounting Standards :	Mr. Surjeet Singh, Senior Audit Officer	
	Session 4	15:30 - 16:45	Share highlights of your hometown :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
2022-06-15, Wednesday	Session 1	10:15 - 11:30	Time Management :	Dr. Ankita Nanda, Asst. Professor	
	Session 2	11:45 - 13:00	Time Management :	Dr. Ankita Nanda, Asst. Professor	
	Session 3	14:00 - 15:15	Gender Sensitization :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	Gender Sensitization :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-06-16, Thursday	Session 1	10:15 - 11:30	Financial Auditing Part - 1 & 2 ISSAIs Concepts :	Mr. Sahil Singla, Assistant Audit Officer	
	Session 2	11:45 - 13:00	Financial Auditing Part - 1 & 2 ISSAIs Concepts :	Mr. Sahil Singla, Assistant Audit Officer	
	Session 3	14:00 - 15:15	ISSAI – 200 Financial Auditing :	Mr. Sahil Singla, Assistant Audit Officer	
	Session 4	15:30 - 16:45	ISSAI – 200 Financial Auditing :	Mr. Sahil Singla, Assistant Audit Officer	
2022-06-17, Friday	Session 1	10:15 - 11:30	ISSAI – 2000 – 2999 Financial Auditing Guidelines :	Mr. Sahil Singla, Assistant Audit Officer	
	Session 2	11:45 - 13:00	ISSAI – 2000 – 2999 Financial Auditing Guidelines :	Mr. Sahil Singla, Assistant Audit Officer	
	Session 3	14:00 - 15:15	Presentation and Group Discussion by participants :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	Presentation and Group Discussion by participants :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-06-18, Saturday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	JAM Session :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	JAM Session :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-06-20, Monday	Session 1	10:15 - 11:30	Ind AS (including IFRS) including discussion of 3 standards learn thoroughly the contents of Ind AS1-Presentation of Financial Statements :	Mr. Surjeet Singh, Senior Audit Officer	
	Session 2	11:45 - 13:00	Ind AS (including IFRS) including discussion of 3 standards learn thoroughly the contents of Ind AS 2 –Inventories and how it differs	Mr. Surjeet Singh, Senior Audit Officer	

			marginally with AS 2-Valuation of Inventories :		
	Session 3	14:00 - 15:15	Roles and Responsibilities & Professional Growth in the Department :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Ind AS (including IFRS) including discussion of 3 standards learn thoroughly the contents of Ind AS 37- Provisions, Contingent Liabilities and Contingent Assets :	Mr. Surjeet Singh, Senior Audit Officer	
2022-06-21, Tuesday	Session 1	10:15 - 11:30	OLQ-Communication skills - Part 1Communication Understand the basics of communication. Get to know each other (i.e., their colleagues)Confidently introduce CAG — be present to the need of their stakeholders and be crisp & precise. Listen actively and accurately to take appropriate action/s.Adapt their own communication style according to the other person. Have collaborative conversations with peers, managers, and subordinates. :	Dr. Amisha Gupta, Asstt. Professor	
	Session 2	11:45 - 13:00	OLQ-Communication skills - Part 1Communication Understand the basics of communication. Get to know each other (i.e., their colleagues)Confidently introduce CAG — be present to the need of their stakeholders and be crisp & precise. Listen actively and accurately to take appropriate action/s.Adapt their own communication style according to the other person. Have collaborative conversations with peers, managers, and subordinates. :	Dr. Amisha Gupta, Asstt. Professor	
	Session 3	14:00 - 15:15	OLQ-Communication skills - Part 2Adapt their own communication style according to the other person. Have collaborative conversations with peers, managers, and subordinates. :	Dr. Mansi Gupta, Asst. Professor	
	Session 4	15:30 - 16:45	OLQ-Communication skills - Part 2Adapt their own communication style according to the other person. Have collaborative conversations with peers, managers, and subordinates. :	Dr. Mansi Gupta, Asst. Professor	
2022-06-22, Wednesday	Session 1	10:15 - 11:30	Communication Become prepared and confident while interacting with a senior stakeholder. Manage their nerves during interactions/ presentations.Effectively communicate during in presentations :	Dr. Amisha Gupta, Asstt. Professor	
	Session 2	11:45 - 13:00	Communication Become prepared and confident while interacting with a senior stakeholder. Manage their nerves during interactions/ presentations.Effectively communicate during in presentations :	Dr. Amisha Gupta, Asstt. Professor	
	Session 3	14:00 - 15:15	Confidence while Communicating :	Dr. Mansi Gupta, Asst. Professor	
	Session 4	15:30 - 16:45	Confidence while Communicating :	Dr. Mansi Gupta, Asst. Professor	
2022-06-23, Thursday	Session 1	10:15 - 11:30	Guiding Principles of Auditing Standards :	Mr. Sanjay Bhan, Sr. Administrative Officer	


	Session 2	11:45 - 13:00	Guiding Principles of Auditing Standards :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	NEGOTIATION Understand what negotiation entails. Recognize and appreciate the role of assertive communication in strategic negotiation. Equip oneself with the tools to combat 'hard balling' strategies and learn the concept of BATNA (Best Alternative to a Negotiated Agreement). Evaluate and accommodate different styles of negotiation. :	Dr. Parul Sharma, Asst. Professor	
	Session 4	15:30 - 16:45	PERSONALITY TYPES Understand what to expect in the session and the makeup of personality. Predict one's personality type using psychometric tests. Understand different personality types. Evaluate different strategic mind sets based on one's individual personalities to succeed :	Mr. Parveen Abrol, Asst. Professor	
2022-06-24, Friday	Session 1	10:15 - 11:30	Site Visit to Directorate of Accounts & Treasuries Finance Department, Jammu :	Mr. Ashok Khajuria, Sadder Treasury Officer	
	Session 2	11:45 - 13:00	Site Visit to Directorate of Accounts & Treasuries Finance Department, Jammu :	Mr. Ashok Khajuria, Sadder Treasury Officer	
	Session 3	14:00 - 15:15	Site Visit to Directorate of Accounts & Treasuries Finance Department, Jammu :	Mr. Ashok Khajuria, Sadder Treasury Officer	
	Session 4	15:30 - 16:45	Site Visit to Directorate of Accounts & Treasuries Finance Department, Jammu :	Mr. Ashok Khajuria, Sadder Treasury Officer	
2022-06-25, Saturday	Session 1	10:15 - 11:30	Speaking with Conviction :	Dr. Mansi Gupta, Asst. Professor	
	Session 2	11:45 - 13:00	Speaking with Conviction :	Dr. Mansi Gupta, Asst. Professor	
	Session 3	14:00 - 15:15	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 4	15:30 - 16:45	Meditation Session :	Ms. Meditation Instructor, Jammu	
2022-06-27, Monday	Session 1	10:15 - 11:30	Reporting and Drafting :	Mr. Chand Ji Raina, Senior Audit Officer	
	Session 2	11:45 - 13:00	Reporting and Drafting :	Mr. Chand Ji Raina, Senior Audit Officer	
	Session 3	14:00 - 15:15	Presentation and Group Discussion by participants :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Presentation and Group Discussion by participants :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-06-28, Tuesday	Session 1	10:15 - 11:30	Social media and IAAD (Whats App/email communication): :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	Social media and IAAD (Whats App/email communication): :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	Audit Evidence :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	Audit Evidence :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-06-29, Wednesday	Session 1	10:15 - 11:30	Integrity: Code of ethics Why is Integrity a 'must have' quality at CAG? :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Integrity: Code of ethics Why is Integrity a 'must have' quality at CAG? :	Mr. Jitender Kumar Pandita, Sr.	









				Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	Email Writing :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 4	15:30 - 16:45	Email Writing :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
2022-06-30, Thursday	Session 1	10:15 - 11:30	Broad framework of Financial, Compliance and Performance Audits Compliance Auditing Learn about ISSAI 400- Fundamental Principles of Compliance Auditing CAG's Compliance Auditing Guidelines The New Compliance Auditing Guidelines. The basic elements & general principles of Compliance Audit (CA). Planning the CA and individual audits. New concepts such as defining Apex Auditable Entities and Auditable Units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	Broad framework of Financial, Compliance and Performance Audits Compliance Auditing Learn about ISSAI 400- Fundamental Principles of Compliance Auditing CAG's Compliance Auditing Guidelines The New Compliance Auditing Guidelines. The basic elements & general principles of Compliance Audit (CA). Planning the CA and individual audits. New concepts such as defining Apex Auditable Entities and Auditable Units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	Presentation and Group Discussion :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Presentation and Group Discussion :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-07-01, Friday	Session 1	10:15 - 11:30	Performance Audit: Introduction to Performance Audit, mandate for Performance Audit, 3 E's concept, specific nature of Performance Audit and programme evaluation etc. What was the earlier method? What is the new one? :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Performance Audit: Introduction to Performance Audit, mandate for Performance Audit, 3 E's concept, specific nature of Performance Audit and programme evaluation etc. What was the earlier method? What is the new one? :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	Sports Activity :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Sports Activity :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-07-02, Saturday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	Musical Evening :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 4	15:30 - 16:45	Musical Evening :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
2022-07-04, Monday	Session 1	10:15 - 11:30	Performance Audit contd., Performance Audit for selected subject Performance Audit Plan, understanding the programme, audit organisation and environment, understanding	Mr. A.K. Bhan, DAG (Retd.)	

			the subject, risk analysis.Pilot study, preliminary survey criteria, Role of criteria in Performance Audit, development of guidelines etc. Hands-on exercise :		
	Session 2	11:45 - 13:00	Performance Audit contd.,Performance Audit for selected subjectPerformance Audit Plan, understanding the programme, audit organisation and environment, understanding the subject, risk analysis.Pilot study, preliminary survey criteria, Role of criteria in Performance Audit, development of guidelines etc. Hands-on exercise :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	Performance Audit contd.,Evidence gathering techniques in performance audit, development of audit observations, evidence and documentation Development of conclusions and recommendation audit findings matrix :	Mr. Vir Krishen Bhatt, Senior Audit Officer	
	Session 4	15:30 - 16:45	Performance Audit contd.,Evidence gathering techniques in performance audit, development of audit observations, evidence and documentation Development of conclusions and recommendation audit findings matrix :	Mr. Vir Krishen Bhatt, Senior Audit Officer	
2022-07-05, Tuesday	Session 1	10:15 - 11:30	Standing Order on Role of Audit in relation to cases of fraud and corruption. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Standing Order on Role of Audit in relation to cases of fraud and corruption. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	Online Quiz :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 4	15:30 - 16:45	Sports Activity :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-07-06, Wednesday	Session 1	10:15 - 11:30	CCS (CCA) Rules :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Leave Rules :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	CAG's Compliance Auditing Guidelines The audit universe. Determining the scope, audit objectives, audit criteria. The concept of Compliance Audit Design Matrix and Audit Finding Matrix. The new formats of reports. :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
	Session 4	15:30 - 16:45	CAG's Compliance Auditing Guidelines The audit universe. Determining the scope, audit objectives, audit criteria. The concept of Compliance Audit Design Matrix and Audit Finding Matrix. The new formats of reports. :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
2022-07-07, Thursday	Session 1	10:15 - 11:30	Auditing of projects & Contract Management The concept of Public-Private Partnerships. Different models of Public-Private Partnership. Audit of Financing	Mr. A.K. Bhan, DAG (Retd.)	















			Risk.Audit of Viability Gap Funding. Audit of Contracts. Practice Guide on Audit of Contract Management :		
	Session 2	11:45 - 13:00	Auditing of projects & Contract Management The concept of Public-Private Partnerships. Different models of Public-Private Partnership. Audit of Financing Risk.Audit of Viability Gap Funding. Audit of Contracts. Practice Guide on Audit of Contract Management :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	Sanctions Audit Audit mandate and take responsibility for the audit of sanctions relating to Establishment Audit, Grants-in-aid, Contracts, Appropriation audits, etc. :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
	Session 4	15:30 - 16:45	Case Studies – Reporting, Audit Evidence & Drafting (GENERAL) Appreciate the structure and process of preparing an Audit Para. Extract from the CAG's Report. Understand the nuances in the respective topic/subject :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
2022-07-08, Friday	Session 1	10:15 - 11:30	Presentation and Group Discussion by the participants :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 2	11:45 - 13:00	Presentation and Group Discussion by the participants :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 4	15:30 - 16:45	Meditation Session :	Ms. Meditation Instructor, Jammu	
2022-07-11, Monday	Session 1	10:15 - 11:30	OLQ – Emotional Intelligence :	Mr. Parveen Abrol, Asst. Professor	
	Session 2	11:45 - 13:00	OLQ – Emotional Intelligence :	Mr. Parveen Abrol, Asst. Professor	
	Session 3	14:00 - 15:15	Introduction to Computers and their components – Hardware, CPU, Memory Devices etc By the end of the session, participants will get an introduction to computers and their components – Hardware, CPU, Memory Devices etcOperating System and its functions Introduce the participants to the various Operating Systems in Information Technology systems :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 4	15:30 - 16:45	Introduction to Computers and their components – Hardware, CPU, Memory Devices etc By the end of the session, participants will get an introduction to computers and their components – Hardware, CPU, Memory Devices etcOperating System and its functions Introduce the participants to the various Operating Systems in Information Technology systems :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
2022-07-12, Tuesday	Session 1	10:15 - 11:30	Salal Hydro Power Project NHPC, Jyothipuram :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	Salal Hydro Power Project NHPC, Jyothipuram :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	Salal Hydro Power Project NHPC, Jyothipuram :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Salal Hydro Power Project NHPC, Jyothipuram :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-07-13, Wednesday	Session 1	10:15 - 11:30	Environment Audit – Understanding Environment and Climate Change, international	Mr. A.K. Bhan, DAG (Retd.)	























			treaties and conventions on Environmental Safeguards :		
	Session 2	11:45 - 13:00	Environment Audit – Understanding Environment and Climate Change, international treaties and conventions on Environmental Safeguards :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	Environment Audit – Organisation and Policy initiatives for environmental protection and climate change in India. Environment Audit and Climate Change – Planning and Process :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
	Session 4	15:30 - 16:45	Environment Audit – Organisation and Policy initiatives for environmental protection and climate change in India. Environment Audit and Climate Change – Planning and Process :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
2022-07-14, Thursday	Session 1	10:15 - 11:30	Environment Audit – Detail Audit Guidelines for financial, compliance and performance Audit. :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 2	11:45 - 13:00	Environment Audit – Detail Audit Guidelines for financial, compliance and performance Audit. :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	Case study on Performance Audit :	Mr. Devinder Kumar Bakshi, Principal Director(Retd)	
	Session 4	15:30 - 16:45	Case study on Performance Audit :	Mr. Devinder Kumar Bakshi, Principal Director(Retd)	
2022-07-15, Friday	Session 1	10:15 - 11:30	Basic Network Concepts – LAN/WAN/Internet, server infrastructure, endpoint devices Have a basic understanding of network concepts – LAN/WAN/Internet, server infrastructure, endpoint devicesCloud Computing Basic concepts Get an overview of basic concepts of cloud computing (IAAS, PAAS, SAAS) :	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	
	Session 2	11:45 - 13:00	Basic Network Concepts – LAN/WAN/Internet, server infrastructure, endpoint devices Have a basic understanding of network concepts – LAN/WAN/Internet, server infrastructure, endpoint devicesCloud Computing Basic concepts Get an overview of basic concepts of cloud computing (IAAS, PAAS, SAAS) :	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	
	Session 3	14:00 - 15:15	Entrepreneur Resource Planning (ERP) Get a overview of the various concepts of Entrepreneur Resource Planning (ERP) :	Ms. Sneha Chopra, Master Trainer	
	Session 4	15:30 - 16:45	Entrepreneur Resource Planning (ERP) Get a overview of the various concepts of Entrepreneur Resource Planning (ERP) :	Ms. Sneha Chopra, Master Trainer	
2022-07-16, Saturday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	Sports Activity. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Sports Activity. :	Mr. Sanjay Bhan, Sr. Administrative Officer	







2022-07-18, Monday	Session 1	10:15 - 11:30	Presentation and Group Discussion by the participants :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	Presentation and Group Discussion by the participants :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	Hierarchy and Protocol Understand the basis of hierarchy, i.e. respect. Understand the structure and hierarchy of the executive, as well as specifically for the IA&AD. Determine the best mode of communication within inter- and intra-government offices. Enlist office procedure within the IA&AD. :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
	Session 4	15:30 - 16:45	Hierarchy and Protocol Understand the basis of hierarchy, i.e. respect. Understand the structure and hierarchy of the executive, as well as specifically for the IA&AD. Determine the best mode of communication within inter- and intra-government offices. Enlist office procedure within the IA&AD. :	Mr. Yoginder Kuchroo, Sr. Audit officer(Retired)	
2022-07-19, Tuesday	Session 1	10:15 - 11:30	Financial Auditing Part – 3Financial Accounting with Elementary Costing learn about the basics of Financial Accountinglearn thoroughly the contents of Ind AS 37- Provisions, Contingent Liabilities and Contingent Assets :	Mr. Amit Gupta, Chartered Accountant	
	Session 2	11:45 - 13:00	Financial Auditing Part – 3Financial Accounting with Elementary Costing learn about the basics of Financial Accountinglearn thoroughly the contents of Ind AS 37- Provisions, Contingent Liabilities and Contingent Assets :	Mr. Amit Gupta, Chartered Accountant	
	Session 3	14:00 - 15:15	Financial Auditing 4 & 5 (Financial Management) – • Introduction, Scope of finance- financial management system – objectives of a firm – profit maximization – Shareholders wealth maximization• Financial Planning – Meaning of Budget, types of budget – advantages of budgeting• Concept of time, value of money – compounding method – discounting method. • Cost of Capital-Cost of Debt-Cost of Preference Capital-Cost of Equity Capital-Weighted Average Cost of Capital- Dividend policy- Financing and Dividend Decision• Calculation of Earnings Per Share and Return on Equity• Capital Budgeting Decision- Evaluation of Investment proposals• Concepts of Working Capital- Operating Cycle Method :	Mr. Amit Gupta, Chartered Accountant	
	Session 4	15:30 - 16:45	Financial Auditing 4 & 5 (Financial Management) – • Introduction, Scope of finance- financial management system – objectives of a firm – profit maximization – Shareholders wealth maximization• Financial Planning – Meaning of Budget, types of budget – advantages of budgeting• Concept of time, value of money – compounding	Mr. Amit Gupta, Chartered Accountant	






			method – discounting method. • Cost of Capital-Cost of Debt-Cost of Preference Capital-Cost of Equity Capital-Weighted Average Cost of Capital- Dividend policy- Financing and Dividend Decision • Calculation of Earnings Per Share and Return on Equity • Capital Budgeting Decision- Evaluation of Investment proposals • Concepts of Working Capital- Operating Cycle Method :		
2022-07-20, Wednesday	Session 1	10:15 - 11:30	Presentation and Group Discussion by the participants :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Presentation and Group Discussion by the participants :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	General Provident Fund (GPF) Rules :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	General Provident Fund (GPF) Rules :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-07-21, Thursday	Session 1	10:15 - 11:30	Environment Audit – Introduction to audit of biological diversity, air pollution, water pollution, waste management, climate change etc. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Environment Audit – Introduction to audit of biological diversity, air pollution, water pollution, waste management, climate change etc. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	Data Base Management System (DBMS) and Relational Database Management System (RDBMS) Have an understanding of the various concepts of DBMS and RDBMS :	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	
	Session 4	15:30 - 16:45	Data Base Management System (DBMS) and Relational Database Management System (RDBMS) Have an understanding of the various concepts of DBMS and RDBMS :	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	
2022-07-22, Friday	Session 1	10:15 - 11:30	Environment Audit -Case Study :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	Environment Audit -Case Study :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	Movie Session. :	Mr. Sahil Pangotra, Assistant Administrative Officer	
	Session 4	15:30 - 16:45	Movie Session. :	Mr. Sahil Pangotra, Assistant Administrative Officer	
2022-07-23, Saturday	Session 1	10:15 - 11:30	Simple Database –Concepts of Joins, view, data manipulation etc.Have an understanding of the practical concepts of a simple database, concepts of Joins, view, data manipulation etc., :	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	
	Session 2	11:45 - 13:00	Simple Database –Concepts of Joins, view, data manipulation etc.Have an understanding of the	Mr. Rajesh Kumar Gupta, Senior Accounts Officer	

			practical concepts of a simple database, concepts of Joins, view, data manipulation etc., :		
	Session 3	14:00 - 15:15	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 4	15:30 - 16:45	Meditation Session :	Ms. Meditation Instructor, Jammu	
2022-07-25, Monday	Session 1	10:15 - 11:30	26 Infantry Div. Headquarters, Satwari and adjoining units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	26 Infantry Div. Headquarters, Satwari and adjoining units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	26 Infantry Div. Headquarters, Satwari and adjoining units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	26 Infantry Div. Headquarters, Satwari and adjoining units. :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-07-26, Tuesday	Session 1	10:15 - 11:30	ISSAI – 5100 -5399 IT Auditing Understand about IT Audit. Understand the requirements related to IT Audit and IT Audit process. Get an overview of IT audit tools and techniques :	Mr. Amit Kumar Rathee, Assistant Audit Officer	
	Session 2	11:45 - 13:00	CAG's IT Audit Guidelines Understand different IT controls. Understand and fill different checklists used during the IT audit process. :	Mr. Amit Kumar Rathee, Assistant Audit Officer	
	Session 3	14:00 - 15:15	CAG's IT Audit Guidelines Understand different IT controls. Understand and fill different checklists used during the IT audit process. :	Mr. Amit Kumar Rathee, Assistant Audit Officer	
	Session 4	15:30 - 16:45	Networking give and take: Recognise their natural tendency to give or take in relationships. Understand the value of a giving culture at the IA&AD. Evaluate three networking styles of giving, matching, and taking. Differentiate between selfless and responsible giving. :	Mr. Parveen Abrol, Asst. Professor	
2022-07-27, Wednesday	Session 1	10:15 - 11:30	Civil Accounts Manual – CGA role and responsibilities Become aware of the various features of the Civil Accounts Manual and will have a reasonable understanding of the procedures and processes in place for drawl, authorisation, accounting and audit of Government Transactions through the Treasury/PAO System. :	Mr. Mukesh Kumar Dhayal, Assistant Accounts Officer	
	Session 2	11:45 - 13:00	Civil Accounts Manual – CGA role and responsibilities Become aware of the various features of the Civil Accounts Manual and will have a reasonable understanding of the procedures and processes in place for drawl, authorisation, accounting and audit of Government Transactions through the Treasury/PAO System. :	Mr. Mukesh Kumar Dhayal, Assistant Accounts Officer	
	Session 3	14:00 - 15:15	Constitutional Provisions relating to the Budget Become aware of all the Constitutional Provisions relating to the Budget, the procedure in the Parliament relating to the Budget and Financial Matters. :	Mr. Prem Kumar Gautam, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	Constitutional Provisions relating to the Budget Become aware of all the Constitutional Provisions relating to the Budget, the procedure in the Parliament	Mr. Prem Kumar Gautam, Assistant Accounts Officer	

			relating to the Budget and Financial Matters. :		
2022-07-28, Thursday	Session 1	10:15 - 11:30	Central Government Account – Receipts and Payments Rules, 1983 The provisions regarding Receipt of Government Dues, their credit into and from Government Account. Provisions relating to Public Debt, Provident Funds, Deposits, :	Mr. Prem Kumar Gautam, Assistant Accounts Officer	
	Session 2	11:45 - 13:00	Central Government Account – Receipts and Payments Rules, 1983 The provisions regarding Receipt of Government Dues, their credit into and from Government Account. Provisions relating to Public Debt, Provident Funds, Deposits, :	Mr. Prem Kumar Gautam, Assistant Accounts Officer	
	Session 3	14:00 - 15:15	MSO (A&E) Volume I Become aware of the provisions of the MSO(A&E) Volume I with regard to its application :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	MSO (A&E) Volume I Become aware of the provisions of the MSO(A&E) Volume I with regard to its application :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
2022-07-29, Friday	Session 1	10:15 - 11:30	Financial Statements Become aware of the financial statements to be presented along with the Budget, as prescribed in the FRBM Act. :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
	Session 2	11:45 - 13:00	Financial Statements Become aware of the financial statements to be presented along with the Budget, as prescribed in the FRBM Act. :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
	Session 3	14:00 - 15:15	Budget (Demands for Grants, Budget Estimates, Revised Estimates) Appropriation Act Become aware of the Budget Estimates, Demands for Grants and Revised Estimates. :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	Appropriation & Re-appropriation of Accounts Become aware of the Appropriation and Re-appropriation. :	Mr. Mananjay Kumar Upadhyay, Assistant Accounts Officer	
2022-07-30, Saturday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	Cash Management & Public Debt Management Become aware of Cash Management and Public Debt Management. :	Mr. Sudheer Rana, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	Cash Management & Public Debt Management Become aware of Cash Management and Public Debt Management. :	Mr. Sudheer Rana, Assistant Accounts Officer	
2022-08-01, Monday	Session 1	10:15 - 11:30	General Financial Rules 2017 Become aware of the general system of Financial Management, Procurement of Goods and Services, Contract Management. :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 2	11:45 - 13:00	General Financial Rules 2017 Become aware of the general system of Financial Management, Procurement of Goods and Services, Contract Management. :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	General Financial Rules 2017 Grants in Aid and loans, budgeting, accounting for	Ms. Veena Sharma, Senior Accounts Officer	

			externally aided projects and government guarantees. :		
	Session 4	15:30 - 16:45	General Financial Rules 2017 Grants in Aid and loans, budgeting, accounting for externally aided projects and government guarantees. :	Ms. Veena Sharma, Senior Accounts Officer	
2022-08-02, Tuesday	Session 1	10:15 - 11:30	General Financial Rules 2017 – Miscellaneous subjects viz Establishment, Security Deposits, Maintenance of Records, Contingent and Miscellaneous Expenditure, etc. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 2	11:45 - 13:00	General Financial Rules 2017 – Miscellaneous subjects viz Establishment, Security Deposits, Maintenance of Records, Contingent and Miscellaneous Expenditure, etc. :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 3	14:00 - 15:15	General Financial Rules 2017 - Government Accounts and works :	Ms. Veena Sharma, Senior Accounts Officer	
	Session 4	15:30 - 16:45	General Financial Rules 2017 - Government Accounts and works :	Ms. Veena Sharma, Senior Accounts Officer	
2022-08-03, Wednesday	Session 1	10:15 - 11:30	Presentation by trainees and Group Discussion :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 2	11:45 - 13:00	Presentation by trainees and Group Discussion :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 3	14:00 - 15:15	Sports Activity :	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	Sports Activity :	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-08-04, Thursday	Session 1	10:15 - 11:30	Accounting policy laid down in Government Accounting Rules (GAR) 1990 (Chapter 1 and 2 of GAR 1990) :	Mr. Raj Nath Koul, Senior Accounts Officer	
	Session 2	11:45 - 13:00	Accounting policy laid down in Government Accounting Rules (GAR) 1990 (Chapter 1 and 2 of GAR 1990) :	Mr. Raj Nath Koul, Senior Accounts Officer	
	Session 3	14:00 - 15:15	Chapter 3 and 4 of GAR 1990 :	Mr. Ramesh Khunda, Senior Accounts Officer	
	Session 4	15:30 - 16:45	Chapter 3 and 4 of GAR 1990 :	Mr. Ramesh Khunda, Senior Accounts Officer	
2022-08-05, Friday	Session 1	10:15 - 11:30	Chapter 6, 7 :	Mr. Ramesh Khunda, Senior Accounts Officer	
	Session 2	11:45 - 13:00	Chapter 6, 7 :	Mr. Ramesh Khunda, Senior Accounts Officer	
	Session 3	14:00 - 15:15	Chapter 8 of GAR 1990 Appendix - I :	Ms. Veena Sharma, Senior Accounts Officer	
	Session 4	15:30 - 16:45	Chapter 8 of GAR 1990 Appendix - I :	Ms. Veena Sharma, Senior Accounts Officer	
2022-08-06, Saturday	Session 1	10:15 - 11:30	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 2	11:45 - 13:00	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 3	14:00 - 15:15	Movie Session :	Mr. Sahil Pangotra, Assistant Administrative Officer	
	Session 4	15:30 - 16:45	Movie Session :	Mr. Sahil Pangotra, Assistant Administrative Officer	
2022-08-08, Monday	Session 1	10:15 - 11:30	Constitutional role of CAG - advice on accounting procedures received from Government of India (GOI) Become aware of the role of CAG as an advisor on accounting procedures. :	Mr. Ravi Kumar Verma, Deputy Accountant General	
	Session	11:45 -	Delegation of Financial Powers	Mr. Ravi Kumar Verma,	

	2	13:00	1978 State the powers of various Government Officers and other functionaries as laid down in the Delegation of Financial Powers Rules, 1978 :	Deputy Accountant General	
	Session 3	14:00 - 15:15	Role of Government Accounting Standards Advisory Board (GASAB) and Indian Government Accounting Standards (IGASs) for cash system of accounting notified by Government :	Mr. Ravi Kumar Verma, Deputy Accountant General	
	Session 4	15:30 - 16:45	Role of Government Accounting Standards Advisory Board (GASAB) and Indian Government Accounting Standards (IGASs) for cash system of accounting notified by Government :	Mr. Ravi Kumar Verma, Deputy Accountant General	
2022-08-10, Wednesday	Session 1	10:15 - 11:30	Financial Attest Audit Guidelines Become aware of the provisions of the Financial Attest Audit Guidelines for State Government Accounts :	Mr. Chand Ji Raina, Senior Audit Officer	
	Session 2	11:45 - 13:00	Financial Attest Audit Guidelines Become aware of the provisions of the Financial Attest Audit Guidelines for State Government Accounts :	Mr. Chand Ji Raina, Senior Audit Officer	
	Session 3	14:00 - 15:15	MSO (A&E) Volume II Become aware of the provisions of the MSO(A&E) Volume II with regard to its application in regard to preparation of Appropriation and Finance Accounts :	Mr. Amarjit Singh Raina, Senior Accounts Officer	
	Session 4	15:30 - 16:45	MSO (A&E) Volume II Become aware of the provisions of the MSO(A&E) Volume II with regard to its application in regard to preparation of Appropriation and Finance Accounts :	Mr. Amarjit Singh Raina, Senior Accounts Officer	
2022-08-11, Thursday	Session 1	10:15 - 11:30	Account Code Volume III (Chapter 1 and 2) :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 2	11:45 - 13:00	Account Code Volume III (Chapter 1 and 2) :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	Salient features of the RTI Act Historical perspective of Right to Information Act 2005 Rights conferred on the citizen Responsibilities of Public Authorities Process of providing information including Third Party Information Duties of CPIOs/ACPIOs Powers and Functions of Central/State Information Commission Exemptions from disclosure Appeal procedure and Penalties :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
	Session 4	15:30 - 16:45	Salient features of the RTI Act Historical perspective of Right to Information Act 2005 Rights conferred on the citizen Responsibilities of Public Authorities Process of providing information including Third Party Information Duties of CPIOs/ACPIOs Powers and Functions of Central/State Information Commission Exemptions from disclosure Appeal procedure and Penalties :	Mr. Jitender Kumar Pandita, Sr. Administrative Officer (Retd.)	
2022-08-12, Friday	Session 1	10:15 - 11:30	Account Code Volume III (Chapter 3 up to and including section 3) :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 2	11:45 - 13:00	Account Code Volume III (Chapter 3 up to and including section 3) :	Mr. A.K. Bhan, DAG (Retd.)	

	Session 3	14:00 - 15:15	Account Code Volume III (Chapter 3 – Section 4 to Section 11) :	Mr. Maharaj Krishan Bhat, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	Account Code Volume III (Chapter 3 – Section 4 to Section 11) :	Mr. Maharaj Krishan Bhat, Assistant Accounts Officer	
2022-08-16, Tuesday	Session 1	10:15 - 11:30	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 2	11:45 - 13:00	Yoga Session :	Mr. Yoga Instructor, Jammu	
	Session 3	14:00 - 15:15	Account Code Volume III (Chapter 4 and Chapter 5) :	Mr. Anil Kumar, Assistant Accounts Officer	
	Session 4	15:30 - 16:45	Account Code Volume III (Chapter 4 and Chapter 5) :	Mr. Anil Kumar, Assistant Accounts Officer	
2022-08-17, Wednesday	Session 1	10:15 - 11:30	Site Visit : MIET(Jammu) :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 2	11:45 - 13:00	Site Visit : MIET(Jammu) :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 3	14:00 - 15:15	Site Visit : MIET(Jammu) :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
	Session 4	15:30 - 16:45	Site Visit : MIET(Jammu) :	Ms. Kusum Lata Sadhu, Senior Audit Officer	
2022-08-18, Thursday	Session 1	10:15 - 11:30	Account Code Volume III (Chapter 6 and 7) :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 2	11:45 - 13:00	Account Code Volume III (Chapter 6 and 7) :	Mr. A.K. Bhan, DAG (Retd.)	
	Session 3	14:00 - 15:15	:	Mr. Sanjay Bhan, Sr. Administrative Officer	
	Session 4	15:30 - 16:45	:	Mr. Sanjay Bhan, Sr. Administrative Officer	
2022-08-20, Saturday	Session 1	10:15 - 11:30	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 2	11:45 - 13:00	Meditation Session :	Ms. Meditation Instructor, Jammu	
	Session 3	14:00 - 15:15	Summing up and Valediction :	Dr. Abhishek Gupta, Director General	
	Session 4	15:30 - 16:45	Summing up and Valediction :	Dr. Abhishek Gupta, Director General	