



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002
प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002
OFFICE OF THE PRL. ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002



No.PAG(Au)/AP/Admn.I/HR-II/Rectt./F.17A/2023-24/

Dated: 25-05-2023

Subject: Hiring of retired Sr. Auditors/ Auditors as consultants for Translation of Audit Reports and Inspection Reports into Telugu Language - reg.

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Applications are invited from Retired Sr. Auditors/ Auditors for hiring on short term contract basis in the Office of the Principal Accountant General(Audit), Andhra Pradesh, Vijayawada in accordance with terms and conditions prescribed by Headquarters Office Circular No.27/2021 issued under letter No. 967-Staff(App-1) 22-2016 dated 03.08.2021. The eligibility criteria, remuneration, job description, etc are given below:

- 1. Eligibility:** - Retired Sr. Auditors/ Auditors shall be eligible for hiring on short term contact basis for the purpose of translating the Audit Reports and Inspection Reports into Telugu language.
- 2. Tenure and age limit:** - The retired official will be initially appointed for a period of one year, extendable up to a maximum of five terms, subject to performance and requirement of service. Further, no retired official shall be hired on short term contract basis beyond the age of 65 years.
- 3. Remuneration and allowance payable:** -

Remuneration and allowances payable to retired officials hired as consultants will be governed by OM No. 3-24/2020-E.III.A dated 09-12-2020 issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi which is as under.

- a. A fixed monthly amount shall be admissible, arrived by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract.
 - b. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed, not exceeding the rate applicable to the appointee at the time of his/her retirement.
 - c. No annual increment/percentage increase, Dearness Allowance and House Rent Allowance shall be allowed during the contract.
- 4. Leave:** -
- a. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed.

However, absence during bandh, strike, lockdown should be dealt with a similar way as in the case of serving officials.

- b. If retired officials hired on short term contract basis remain absent beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under: -


(Fixed monthly remuneration × No. of days of absence on working)/22

5. Duties assignable and other conditions:

- a. The retired officials hired on short term contract basis as consultants will be assigned the duty of translating the Audit Reports and Inspection Reports into Telegu language and other related work.
- b. Retired officials, as far as possible, will not be deputed on field inspections. In case of exigencies, if the situation so demands, they may be deputed on field inspection duties and TA/DA shall be paid as per their entitlement at the time of retirement.
- c. Where considered necessary, the Heads of Department may issue suitable identity card to the retired official hired on short term contract basis.
6. The retired official hired on short term basis shall sign an agreement of confidentiality containing a clause on ethics and integrity.
7. The appointment will be purely on temporary basis and is subject to termination at any time without assigning any reasons.

Retired Sr. Auditors/ Auditors fulfilling the eligibility criteria and willing for the above assignment may submit their Bio-data along with copies of APARs (last 5 years), PPO and last pay certificate. Applications duly filled in all respects must reach the undersigned either by post or through email latest by **30.06.2023**.

This issues with the approval of the Principal Accountant General.


Sr. Audit Officer (Admin-I)

Encl: Application Form

To:

1. All the Heads of Department in IA&AD as per mailing list
2. SAO/IS wing - for uploading the Notification on the official website.
3. Notice Board
4. Hindi Anubhag- for translation

HIRING OF RETIRED OFFICIALS ON SHORT TERM CONTRACT BASIS IN THE
OFFICE OF THE PRL. ACCOUNTANT GENERAL (AUDIT), ANDHRA
PRADESH, VIJAYAWADA – 520 002

APPLICATION FORM

AFFIX
RECENT
PASSPORT
SIZE
PHOTO

1.	Name of the Retired official	:	
2.	Date of Birth	:	
3.	Date of entry in the Government Service	:	
4.	Date of retirement	:	
5.	Name of the Office from which retired	:	
6.	Post held at the time of retirement	:	
7.	Length of service	:	
8.	In case of Voluntary retirement, grounds on which retired	:	
9.	Qualification	:	
	a) Educational	:	
	b) Professional	:	
10.	Experience	:	
11.	Additional information, if any, on professional Experience training, work experience relevant to the post	:	
12.	Mobile Number & E mail ID	:	
13.	Residential Address for communication	:	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge.

Date:

Signature of the applicant