



PRINCIPAL ACCOUNTANT
GENERAL (AUDIT), HIMACHAL
PRADESH
Office of the Pr. AG (Audit), Himachal
Pradesh

Tour_Programme/AMG-III/ComplianceAudit/Revenue_Sector of RS-AP-01 for Q1 of FY 2025-26

Inspecting officer information

Inspecting officer	Effective from	Effective to
Jitender Kumar	19/05/2025	

Party members

Name	Designation	Member from	Member till	Team Head
Sandeep Kumar	Assistant Audit Officer	06/05/2025	31/07/2025	false
Gobind Singh	Assistant Supervisor (Audit)	06/05/2025	31/07/2025	false
Jitender Kumar	Sr.AO	19/05/2025	31/07/2025	true

Selected auditable entities



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Audit entity	Assignment	No. of days	Date from	Date to	Type of audit	On tour	Status
Sub Registrar Deha SR-0030(APE-295213)	Compliance audit of Revenue Department	4	05/06/2025	10/06/2025	Field Audit	Yes	Approved
Sub Registrar Manali SR-0030(APE-295370)	Compliance audit of Revenue Department	3	12/06/2025	16/06/2025	Field Audit	Yes	Approved
Sub Registrar Kullu SR-0030(APE-295371)	Compliance audit of Revenue Department	4	17/06/2025	20/06/2025	Field Audit	Yes	Approved
Registrar Kullu SR-0030(APE-295372)	Compliance audit of Revenue Department	3	21/06/2025	23/06/2025	Field Audit	Yes	Approved
Sub Registrar Bhuntar SR-0030(APE-295373)	Compliance audit of Revenue Department	4	24/06/2025	27/06/2025	Field Audit	Yes	Approved
Sub Registrar Aut SR-0030(APE-295374)	Compliance audit of Revenue Department	3	28/06/2025	01/07/2025	Field Audit	Yes	Approved

Holiday List

Month	Dates
June 2025	07,08,11,14,15,22,29

Event List

Event type	Event details	Start date	End date	Status
Transition	Transit from Deha to Manali	11/06/2025	11/06/2025	Active
Transition	Transit from Sarahan to Shimla	18/06/2025	18/06/2025	Inactive
Transition	Transit from Aut to Shimla	02/07/2025	02/07/2025	Active



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Special Instructions:

1). If the team is within a radius of 75 km, then it will ensure presence in Shimla Hqrs. on Gazetted holidays and weekends. 2). If the team is within 75–150 kms, it will ensure presence in Shimla Hqrs. on 02 consecutive holidays. However, if the audit party is staying at Govt Rest House/Circuit House or has made its own arrangements (except Hotels) at the audit location, it may need not return to Hqrs. 3). If the team is stationed upto 250 kms, it will ensure presence in Shimla Hqrs. on 3 consecutive holidays. However, if the audit party is staying at Govt Rest House/Circuit House or has made its own arrangements (except Hotels) at the audit location, it may need not return to Hqrs. 4). Team will comply with Estt. Bills office order No. स् थ. िबेल/ए/ले.प./या.भ./2014–15/107 dated 05.06.2014. 5). Team will take transit cum work from Shimla to Deha on 05.06.25, Manali to Kullu on 17.06.25, Kullu to Bhuntar on 24.06.25 and Bhuntar to Aut on 28.06.25.

Approved by: Rajwant Kaur (Deputy Accountant General)





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Inspecting officer information

Inspecting officer	Effective from	Effective to
Jitender Kumar	19/05/2025	
Sandeep Kumar	06/05/2025	19/05/2025

Party members

Name	Designation	Member from	Member till	Team Head
Sandeep Kumar	Assistant Audit Officer	06/05/2025	30/06/2025	false
Gobind Singh	Assistant Supervisor (Audit)	06/05/2025	30/06/2025	false
Jitender Kumar	Sr.AO	19/05/2025	30/06/2025	true

Selected auditable entities



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Audit entity	Assignment	No. of days	Date from	Date to	Type of audit	On tour	Status
Secretary (Revenue) to Government of H.P.(APE-292260)	Compliance audit of Revenue Department	1	08/05/2025	08/05/2025	Desk Review	Yes	Cancelled
Sub Registrar Junga SR-0030(APE-292261)	Compliance audit of Revenue Department	6	09/05/2025	17/05/2025	Field Audit	Yes	Cancelled
Secretary (Revenue) to Government of H.P.(APE-293265)	Compliance audit of Revenue Department	1	19/05/2025	19/05/2025	Desk Review	Yes	Cancelled
Secretary (Revenue) to Government of H.P.(APE-293403)	Compliance audit of Revenue Department	1	19/05/2025	19/05/2025	Field Audit	Yes	Approved
Sub Registrar Kotgarh SR-0030(APE-293266)	Compliance audit of Revenue Department	3	21/05/2025	23/05/2025	Field Audit	Yes	Approved
Sub Registrar Kotkhai SR-0030(APE-293267)	Compliance audit of Revenue Department	4	24/05/2025	28/05/2025	Field Audit	Yes	Approved
Sub Registrar Junga SR-0030(APE-293268)	Compliance audit of Revenue Department	4	30/05/2025	03/06/2025	Field Audit	Yes	Approved

Holiday List



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Month	Dates
May 2025	10,11,12,25
June 2025	01

Event List

Event type	Event details	Start date	End date	Status
Transition	From Shimla to Kotgarh	20/05/2025	20/05/2025	Active
Transition	from kotkhair to junga	29/05/2025	29/05/2025	Active

Special Instructions:

1. Audit team will follow the attached instructions. 2. If the team is within a radius of 50 km, then it will ensure presence in Shimla Hqrs. On Gazetted holidays and weekends. If the team is within 150 kms, it will ensure presence in Shimla Hqrs. on two consecutive holidays & team will ensure presence in Shimla Hqrs. For three consecutive holidays from any location within the state. 3. Team will comply with Estt. Bills office order No. स् थ. िविल/ए/ले.प./या.भ./2014-15/107 dated 05.06.2014. 4. Team will send the weekly diary to HQ on a regular basis. 5. Team will take transit cum work from kotgarh to Kotkhair on 24.05.2025.

Approved by: Rajwant Kaur (Deputy Accountant General)





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Tour_Programme/AMG-III/ComplianceAudit/Revenue_Sector of RS-AP-02 for Q1 of FY 2025-26

Inspecting officer information

Inspecting officer	Effective from	Effective to
Singa Tiu	06/05/2025	

Party members

Name	Designation	Member from	Member till	Team Head
Singa Tiu	Assistant Audit officer	06/05/2025	05/07/2025	true
Rohit Wadhwa	Assistant Audit Officer	06/05/2025	05/07/2025	false
Harish	Assistant Supervisor (Audit)	08/05/2025	05/07/2025	false

Selected auditable entities

Audit entity	Assignment	No. of days	Date from	Date to	Type of audit	On tour	Status
Deputy Commissioner, Excise, Shimla, SED-0039(APE-295144)	Compliance Audit of State taxes and Excise Department	12	06/06/2025	23/06/2025	Field Audit	Yes	Approved
Deputy Commissioner, Excise, Solan, SED-0039(APE-295495)	Compliance Audit of State taxes and Excise Department	11	24/06/2025	05/07/2025	Field Audit	Yes	Approved

Holiday List



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Month	Dates
June 2025	07,08,11,14,15,22,29

Special Instructions:

1). If the team is within a radius of 75 km, then it will ensure presence in Shimla Hqrs. on Gazetted holidays and weekends. 2). If the team is within 75-150 kms, it will ensure presence in Shimla Hqrs. on 02 consecutive holidays. However, if the audit party is staying at Govt Rest House/Circuit House or has made its own arrangements (except Hotels) at the audit location, it may need not return to Hqrs. 3). If the team is stationed upto 250 kms, it will ensure presence in Shimla Hqrs. on 3 consecutive holidays. However, if the audit party is staying at Govt Rest House/Circuit House or has made its own arrangements (except Hotels) at the audit location, it may need not return to Hqrs. 4). Team will comply with Estt. Bills office order No. स् थ. िबेल/ए/ले.प./या.भ./2014-15/107 dated 05.06.2014 and Circular No. Ent/Audit/TA/2024-25/612-17 dt. 10.09.2024. 5). Team will take transit cum work from Shimla to Solan on 24/06/2025 and work cum transit from Solan to Shimla on 05/07/2025

Approved by: Rajwant Kaur (Deputy Accountant General)





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Inspecting officer information

Inspecting officer	Effective from	Effective to
Singa Tiu	06/05/2025	

Party members

Name	Designation	Member from	Member till	Team Head
Singa Tiu	Assistant Audit officer	06/05/2025	05/06/2025	true
Rohit Wadhwa	Assistant Audit Officer	06/05/2025	05/06/2025	false
Harish	Assistant Supervisor (Audit)	08/05/2025	05/06/2025	false

Selected auditable entities



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Audit entity	Assignment	No. of days	Date from	Date to	Type of audit	On tour	Status
Secretary, Excise & Taxation(APE-292238)	Compliance Audit of State taxes and Excise Department	1	08/05/2025	08/05/2025	Desk Review	Yes	Cancelled
Commisioner,Excise and Taxation(APE-292239)	Compliance Audit of State taxes and Excise Department	7	09/05/2025	19/05/2025	Field Audit	Yes	Cancelled
Secretary, Excise & Taxation(APE-293630)	Compliance Audit of State taxes and Excise Department	1	26/05/2025	26/05/2025	Field Audit	Yes	Approved
Secretary, Excise & Taxation(APE-293251)	Compliance Audit of State taxes and Excise Department	1	26/05/2025	26/05/2025	Desk Review	Yes	Cancelled
Commisioner,Excise and Taxation(APE-293252)	Compliance Audit of State taxes and Excise Department	7	27/05/2025	04/06/2025	Field Audit	Yes	Approved

Holiday List

Month	Dates
May 2025	10,11,12,18,29
June 2025	01

Special Instructions:

1. Audit team will follow the attached instructions. 2. If the team is within a radius of 100 km, then it will ensure presence in Shimla Hqrs. On Gazetted holidays and weekends. If the team is within 100–150 kms, it will ensure presence in Shimla Hqrs. on two consecutive holidays & the team will ensure presence in Shimla Hqrs, for three consecutive holidays when party is camping at 250 km from Hqrs. 3. Team will comply with Estt. Bills office order



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No. स् थ. िबिल/ए/ले.प./या.भ./2014-15/107 dated 05.06.2014 & No.
Ent/Audit/TA/2024-25/612-17 dated: 10.09.2024. 4. Team will send the weekly diary to
HQ regularly. 5. Team will timely submit the desk review.

Approved by: Rajwant Kaur (Deputy Accountant General)

