

कार्यालयप्रधानमहालेखाकार (लेखाउहक) पश्चिमवङ्ग
ट्रेजरीबिल्डिंग, 2यसरकारीस्थानपश्चिम, कोलकाता-700001

कार्यालयप्रधानमहालेखाकार (लेखाएवंहक) पश्चिमवङ्गाल
ट्रेजरीबिल्डिंग, 2सरकारीस्थानपश्चिम, कोलकाता-700001



Supreme Audit Institution of Indian
लोकहितार्थसत्यहिष्ठा
Dedicated To Truth in Public Interest

Office of the Principal Accountant
General (Accounts and Entitlement)
WestBengal

Treasury Building, 2nd Government Place
West, Kolkata-700001.

No. PAGAEWB/03/57/113/ATO 2026/145

Date: 15.09.2026

CIRCULAR

It has come to the notice of the competent authority that monthly accounts from several Public Works Divisions are being submitted to this office with inordinate delay, in violation of the prescribed timelines laid down in the Manual and extant orders.

Timely submission of monthly accounts of divisions is one of the vital performance parameter to be evaluated by the Departmental Transfer Committee during Annual General Transfer of officials of the Divisional Accountant Cadre in accordance with the Headquarters' Circular No. 4(A) (h)-Staff (App-III)/2025 dated 22.01.2025.

In view of the above, it is reiterated to all the officials of the DA/DAO cadre that proper and timely submission of monthly accounts is to be strictly taken into account for considerations of preferred options for stations exercised by DA/DAO during the ensuing Annual General Transfer as per Headquarters' circular ibid. Therefore, it is to be ensured by every DA/DAO that proper and timely submission of monthly accounts to this office is strictly adhered to as per prescribed timeline. Any delay/default in this regard will be viewed seriously and will be reflected in their performance assessment for taking into account by the Departmental Transfer Committee at the time of Annual General Transfer.

Sd/-

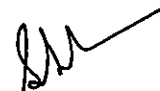
Deputy Accountant General (A/cs, VLC & CISO)

No. PAGAEWB/03/57/113/ATO 2026/1236-1239

Date: 15.09.2026

Copy forwarded for information and necessary action to:

1. All Divisional Officers/Executive Engineers.
2. Sr. AO/ITSC with a request to upload the same in the office website.
3. All officials of Divisional Accountant cadre.
4. General Secretary, West Bengal DAO & DA Association.


Sr. Accounts Officer/WM

