महालेखाकार कार्यालय (लेखापरीक्षा-II), केरल, तिरुवनंतपुरम
OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II), KERALA, THIRUVANANTHAPURAM

सं.मले. (लेप. -II)/एपीसी कक्ष/1-11/2025-26
No. AG(Au-II)/APCC/1-11/2025-26/
दिनांक Date:23.07.2026

<u>परिपत्र सं./ Circular No.23</u>

विषय: नि.मलेप की 101 नवाचार विचार पहल - नवाचार, मार्गदर्शन और संस्थागत परिवर्तन के लिए एक प्रमुख संस्थागत मंच
Subject: CAG's 101 Innovation Ideas Initiative- A Flagship Institutional Platform for Innovation, Mentorship and Institutional Transformation.

भारत के नियंत्रक एवं महालेखापरीक्षक ने एसएआई इंडिया के कार्यालयों/ संगठनों से अभिनव विचार, समाधान, उत्पाद, प्रथाओं और प्रक्रिया सुधारों के सुझाव पाने हेतु एक प्रमुख संस्थागत मंच ' नि.मलेप 101 इनोवेशन आइडियाज इनिशिएटिव' की शुरुआत की है । इस पहल का उद्देश्य लेखापरीक्षा और लेखांकन कार्यों और आंतरिक प्रशासनिक और संस्थागत प्रक्रियाओं का आधुनिकीकरण करना है ।

The Comptroller and Auditor General of India has launched a flagship institutional platform 'CAG 101 Innovation Ideas Initiative' to seek innovative ideas, solutions, products, practices, and process improvements from offices/formations across SAI India. The initiative is intended to modernise audit and accounting functions and internal administrative and institutional processes.

पहल के अनुमोदित अवधारणा पत्र, इसके उद्देश्यों, विषयगत क्षेत्रों, शासन संरचना, मूल्यांकन मानदंड, रोलआउट साइकल और पहल के कार्यान्वयन के लिए समय-सीमा को निर्धारित प्रारूप के साथ-साथ नवाचार विचारों/प्रस्तावों को प्रस्तुत करने के लिए सभी अधिकारियों के बीच परिपत्र संख्या 19 दिनांक 14.07.2026 के माध्यम से परिचालित किया गया था ताकि उपयुक्त नवीन विचारों की पहचान की जा सके और उनके प्रस्तावों को निर्धारित प्रारूप में तैयार रखा जा सके ।

The approved Concept Paper of the Initiative, outlining its objectives, thematic areas, governance structure, evaluation criteria, rollout cycle, and timelines for implementation of the initiative along with the prescribed format for submission of innovation ideas/proposals was circulated among all officials vide Circular No. 19 dated 14.07.2026 for identifying suitable innovative ideas and keep their proposals ready in the prescribed format.

अब यह सूचित किया जाता है कि नि.मलेप की 101 इनोवेशन आइडियाज इनिशिएटिव के तहत प्रविष्टियों के प्रस्तुतीकरण एवं संसाधान के लिए समर्पित पोर्टल 21 जुलाई 2026 से चालू हो गया है । पोर्टल को http://cag101.cag.gov.in. पर एक्सेस किया जा सकता है । प्रविष्टियां 12 अगस्त 2026 तक प्रस्तुत की जा सकती हैं ।

It is now informed that the dedicated portal for submission and processing of entries under the CAG's 101 Innovation Ideas Initiative has been made operational with effect from 21 July 2026**.** The portal can be accessed at <u>http://cag101.cag.gov.in</u>. The entries can be submitted upto 12 August 2026.

इस संबंध में, सभी समूह अधिकारियों और शाखा अधिकारियों को निदेश दिया जाता है कि उनके अधीन काम करने वाले पदाधकिारियों को पहल और इसकी समय-सीमा के बारे में संवेदनशील बनाएं और उन्हें प्रोत्साहित करें कि वे निर्धारित समय सीमा के भीतर अभिनव विचारों की पहचान कर और पोर्टल के माध्यम से प्रस्तुत करके इसमें सक्रिय रूप से भाग लें। इस उद्देश्य के लिए एक पावरपॉइंट प्रस्तुति संलग्न है जो पहल के उद्देश्यों, प्रस्तुति प्रक्रिया, मूल्यांकन पद्धति और समय-सीमा की व्याख्या करती है।

In this connection, all Group Officers and Branch Officers are directed to sensitise the officials working under them about the Initiative and its timelines and encourage them to actively participate by identifying and submitting innovative ideas through the portal within the stipulated timeline. A PowerPoint presentation explaining the objectives of the Initiative, the submission process, the evaluation methodology and the timelines is enclosed for this purpose.

मुख्या.कार्या. द्वारा अग्रेषित पोर्टल की सभी विशेषताओं को शामिल करने वाला उपयोगकर्ता गाइड भी संदर्भार्थ इसके साथ संलग्न है।

The User Guide forwarded by Headquarters covering all the features of the portal is also enclosed herewith for reference.

(महालेखाकार के दि. 23.07.2026 के आदेशानुसार /
Vide orders of Accountant General dated 23.07.2026)

संलग्नक: यथोपरि
Enclosure: As above.

वरिष्ठ उप महालेखाकार (प्रशासन और एएमजी I)
Senior Deputy Accountant General (Admin &AMG I)

प्रतिलिपि: मले (लेप ।।) कार्यालय. केरल के सभी कर्मचारी
Copy to: All Staff of Office of AG (Audit II), Kerala.

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA

CAG 101 Innovation Ideas Initiative User Guide

Complete reference for submitters, evaluating committees, and PPG administrators — covering every feature of the portal from registration to final selection.

Version 1.0

For official use only

CONTENTS

1 Introduction

The CAG 101 Innovation Ideas Initiative is a digital platform developed by · Data Analytics Cell · O/o PAG Audit-I, Prayagraj, Uttar Pradesh. It facilitates end-to-end submission, evaluation, and selection of innovative ideas across the Indian Audit and Accounts Department (IA&AD).

The portal manages the complete lifecycle of an innovation — from the moment a submitter registers, through two rounds of committee evaluation, to final selection and recommendation to the competent authority.

Key capabilities of the portal:

- Online submission with structured seven-section form
- Team-based submissions with multiple co-submitters
- Two-round evaluation by designated committees
- PPG-mediated clarification and communication workflow
- Automated scoring, ranking, and analytics
- Role-based access with full audit trail

2 User Roles and Access

The portal has four user roles. Each role sees only its own workspace — no cross-role data is accessible.

PPG MASTER

- Full visibility of all submissions
- Create and manage committee accounts
- Assign initiatives for evaluation
- Mediate all clarifications
- Shortlist, rank, and select initiatives
- Access analytics, reports, and audit log
- Monitor escalations and SLA breaches

SUBMITTER

- Self-register on the portal
- Create, draft, and submit initiatives
- Upload supporting documents
- Track submission status in real time
- Respond to clarification queries
- Submit multiple initiatives per account

FILTERING COMMITTEE (ROUND I)

- View only assigned initiatives
- Score on 4 criteria (100 marks total)
- Save draft evaluations
- Raise clarification requests via PPG
- Submit final evaluation scores

RECOMMENDING COMMITTEE (ROUND II)

- View only shortlisted initiatives assigned to them
- Score on 4 criteria (100 marks total)
- Save draft evaluations
- Raise clarification requests via PPG
- Submit final recommendations

> Filtering Committee and Recommending Committee accounts are created and managed by PPG. Only Submitters register themselves.

3 Registration

Every submitter must complete a one-time registration before using the portal. This process takes less than two minutes.

> Registration is a one-time process. The same account and credentials must be used for all future logins and all subsequent initiative submissions.

1 Open the Portal

Access the CAG 101 Portal using the designated web address provided by PPG.

2 Fill the Registration Form

The registration form is visible on the left side of the login page. Provide the following details:

- Full Name
- Designation
- Office / Unit
- Official Email ID *(@cag.gov.in only)*
- Mobile Number
- Password

3 Email and Password Rules

- Only **@cag.gov.in** email addresses are accepted. Any other domain will be rejected.
- Your email ID serves as your **login credential** — there is no separate username.
- Password must be minimum 8 characters, with at least one uppercase letter, one number, and one special character (e.g. @, #, $, !).
- Save your password — it is required for every future login.

4 Submit Registration

Click **Register**. On success, a confirmation is shown. You may sign in immediately using your email ID and password.

4 Logging In

The Sign In form is on the right side of the portal's login page. Enter your official **@cag.gov.in** email ID and password, then click **Login**.

After login, you are directed to your role-specific dashboard automatically:

Role	Redirected to
Submitter	Submitter Dashboard
Filtering Committee	Evaluator Dashboard
Recommending Committee	Screening Dashboard
PPG	PPG Master Dashboard

> Filtering Committee and Recommending Committee members receive their login credentials from PPG. They do not self-register.

---

5 Submitter Dashboard

The dashboard is the central workspace for submitters. It provides a real-time snapshot of all activity.

Summary Cards

Four summary cards are displayed at the top:

Card	What it shows
Total Initiatives	All initiatives created (drafts + submitted)
Draft	Initiatives saved but not yet submitted
Submitted	Initiatives that have entered the evaluation workflow
Pending Clarifications	Queries from the evaluation team awaiting your response

Recent Initiatives

The dashboard lists your most recently submitted initiatives with their current status and Project ID. Click any initiative to open the full detail view.

Actions Available

- **Start New Initiative** — opens the seven-section submission form
- **Edit Draft** — resume filling an incomplete submission
- **View Submitted Initiative** — read-only view of a submitted entry

- **Respond to Clarifications** — reply to queries raised during evaluation

6 Creating a New Initiative

Click **Start New Initiative** from the dashboard to open the submission form. The form is divided into seven sections. A progress indicator at the top shows which section is active.

> Once an initiative is submitted, it **cannot be edited or withdrawn**. Complete all sections and review carefully before clicking Submit.

The Seven Sections

1 Your Details

Individual or team submission. Add co-submitters with their name, designation, and office if this is a team effort.

2 Your Initiative

Title (max 50 words), thematic area, solution type, development stage, category, problem statement, proposed solution, and pilot/testing details.

3 Technology Details

Tech stack, ownership type, scalability approach, and data privacy considerations. Mandatory only for technology-based solution types.

4 Scalability and Impact

Beneficiaries, deployment scope, time saved, cost reduction, error rate improvement, coverage expanded, citizen benefit, and other qualitative gains.

5 Financial Snapshot

One-time setup cost, annual recurring cost, and expected savings or ROI. Rough estimates with clear assumptions are accepted.

6 Uploads

One primary document (required for submission) and one optional supporting document.

7 Declaration

Checkbox declaration, primary submitter name, and date of submission. Mandatory to finalise.

Thematic Areas

In Section 2, select the one thematic area that best describes your initiative:

Code	Area	Covers
A	Intelligence	Data Analytics, Decision Support & Institutional Monitoring
B	Engagement	Stakeholder Outreach, Collaboration & Public Engagement
C	Assurance	Audit Planning, Risk Assessment & Quality Assurance
D	Deliverables	Audit Products, Reporting & Knowledge Management
E	Innovation	Emerging Technologies, R&D & Digital Transformation
F	Capability	Process Improvements, Training & Institutional Capacity

File Uploads (Section 6)

	Primary Document	Supporting Document
Required	Yes — for final submission	No — optional
Formats	PDF, DOCX, PPTX, PPT	PDF, DOCX, PNG, JPG, JPEG, MP4
Max Size	50 MB	10 MB
Submission Type	Demo video / screen-recording · Process workflow / flow diagram · Concept note with screenshots	

Saving a Draft

Click **Save Draft** at any time. A minimum of a title is required to save. Drafts can be edited as many times as needed before final submission. The initiative title is required to save a draft.

Final Submission

Once all sections are complete and the primary document is uploaded, click **Submit Final**. A confirmation dialog appears — confirm to proceed.

> After successful submission, a unique **10-digit Project ID** is assigned to your initiative. This ID appears on your dashboard and should be noted for all future tracking and correspondence.

7 Submission Status Tracking

Every initiative moves through a defined set of stages. Submitters can track the current stage from the dashboard and from the initiative detail view.

Stage	What it means
Draft	Saved but not yet submitted. Can be edited.
Submitted	Submitted to PPG. Awaiting assignment to an evaluator.
Assigned	PPG has assigned the initiative to a Filtering Committee member.
Under Evaluation	Filtering Committee evaluation is in progress.
Awaiting R2	Round I complete. Shortlisted for Round II — awaiting assignment.
R2 In Progress	Recommending Committee evaluation is in progress.
Shortlisted	Selected by PPG for final consideration.
Final Pool	Placed in the Final Consideration pool for recommendation to the competent authority.

8 PPG Master Dashboard

The PPG dashboard is the central command and monitoring interface for the entire initiative. It provides a real-time view across all submissions, committees, and evaluation activity.

Dashboard Overview

- Total submissions received
- Submissions by status (Draft, Submitted, Under Evaluation, Evaluated, Finalised)
- Evaluation progress across both committees
- Pending clarifications requiring PPG action
- Escalations requiring immediate attention
- Quick links to all administrative modules

Navigation Modules (PPG)

Module	Purpose
Initiatives	View, filter, and manage all submitted initiatives
Evaluators	Create and manage committee accounts
Clarifications	Mediate all active clarification requests
Shortlist / Rankings	Shortlist, score, and rank initiatives
Final Consideration	Curate the final pool for recommendation
Analytics	Real-time reports and participation statistics
Escalation Centre	Items requiring immediate PPG attention
Audit Log	Complete tamper-proof activity log

9 PPG — Assignments and Accounts

Creating Committee Accounts

PPG creates all evaluator accounts through the **Evaluators** module. PPG can:

- Create Filtering Committee (Round I) accounts
- Create Recommending Committee (Round II) accounts
- Reset evaluator passwords
- Manage access and deactivate accounts

Credentials are shared confidentially with the respective committee members. Members cannot self-register.

Assigning Initiatives for Evaluation

1. **Open the Initiatives Module**

   View all submissions. Use filters to narrow down by office, formation, state, designation, thematic area, or status.

2. **Select Initiatives**

   Select one or multiple initiatives using checkboxes for batch assignment, or assign individually.

3. **Assign to Evaluator**

Choose the Filtering Committee member to assign to. The initiative immediately becomes visible in that evaluator's queue.

10 Filtering Committee — Round I Evaluation

The Filtering Committee conducts the first round of evaluation. Members can only access initiatives that PPG has specifically assigned to them.

1. **Log in and View Assignments**

   After login, the evaluator dashboard shows all initiatives assigned and their evaluation status (pending / scored).

2. **Open an Initiative**

   Click an initiative to open the full detail view — all seven sections of the submission, all uploaded documents, and the scoring panel.

3. **Score the Initiative**

   Assign marks on each of the four criteria. See §13 for the full scoring framework.

4. **Save Draft or Submit**

   Save Draft — saves scores without finalising. Can be returned to and revised.
   Submit Evaluation — scores become final. No further modification is permitted after submission.

5. **Raise a Clarification (if needed)**

   If additional information is required from the submitter, raise a clarification request. It is routed to PPG first. See §11 for the full workflow.

> Once evaluation is submitted, scores are locked. Results become immediately visible to PPG.

11 Clarification and Communication

All communication between the evaluation committees and submitters is routed through PPG. Direct contact between evaluators and submitters is not permitted.

How it works

Evaluator raises a clarification request

Written query submitted from the initiative detail view. Routed to PPG.

PPG reviews the request

PPG has three options: (A) respond directly to the evaluator, (B) forward the query to the submitter, or (C) reject the query — in which case it is never sent on and the evaluator is informed.

Submitter responds (if forwarded)

Submitter receives a notification and can view the query, provide a written response, and upload additional documents.

PPG shares the response with the evaluator

The evaluator can now view the submitter's answer. A complete audit trail is maintained.

Clarification Status Labels

Status	Meaning
Raised to PPG	Evaluator has submitted the query. Awaiting PPG action.
Sent to Submitter	PPG has forwarded the query to the submitter.
Answered	Submitter has responded. Awaiting PPG to route it to the evaluator.
Shared	PPG has shared the answer with the evaluator.
Rejected	PPG has declined the query. It was not forwarded.

12 Round-II — Recommending Committee

After Round I is complete, PPG reviews the scores and shortlists the top-performing initiatives for Round II.

Process

1 **PPG Shortlists from Round I**

PPG reviews the ranked list from Round I and promotes the top-N initiatives to Round II. These are now visible in the Recommending Committee queue.

2 **PPG Assigns to Recommending Committee**

Shortlisted initiatives are assigned to Recommending Committee members. Each member sees only their assigned subset.

3 **Recommending Committee Evaluates**

Members access their queue, review each shortlisted initiative in full, and assign scores using the same 4-criteria, 100-point framework as Round I.

4 **Clarifications (if needed)**

Members may raise clarification requests through the same PPG-mediated process as Round I.

5 **Submit Final Evaluation**

Scores are submitted. Results become available to PPG for final ranking and selection.

Screening Queue

Recommending Committee members have a dedicated **Queue** view showing all assigned shortlisted initiatives with their current scoring status — pending or scored. Members can search by initiative title or Project ID, and filter to show only pending or already-scored items.

13 Evaluation Scoring Framework

The same scoring framework applies to both the Filtering Committee (Round I) and the Recommending Committee (Round II).

Criterion	Maximum Marks	What to assess
Innovation	**25**	Originality, novelty, and creative thinking behind the solution
Impact	**25**	Tangible benefits — time saved, cost reduced, coverage expanded, citizen benefit
Implementation	**25**	Feasibility, readiness, pilot evidence, and ease of deployment
Scalability	**25**	Potential to scale across offices, states, or the whole of IA&AD
Total	**100**	

Scores from both rounds are used to compute final rankings. Round I scores feed the

> shortlisting decision; Round II scores determine the final recommendation order.

14 PPG — Shortlisting and Rankings

Shortlisting after Round I

Once Round I evaluations are submitted, PPG can view the ranked list sorted by scores. PPG sets a cut-off (e.g. Top 50) and promotes those initiatives to Round II. The promoted initiatives are immediately available for assignment to the Recommending Committee.

Ranked List

The portal automatically compiles rankings using submitted scores. PPG can view:

- Overall top-ranked initiatives
- Category-wise rankings (Union / State / Other)
- Thematic area-wise rankings
- Office-wise participation and scores
- Top 3, Top 10, or any custom shortlist

Rankings are live and update as evaluations are submitted.

PPG Remarks

PPG can attach internal remarks to any initiative at any stage — separate from the clarification system. Remarks are PPG's own notes, visible within the portal for reference during selection decisions.

15 PPG — Final Consideration

After all evaluations are complete, PPG uses the **Final Consideration** module to curate the final pool of initiatives for recommendation to the competent authority.

- PPG manually picks initiatives from the ranked list into the Final Consideration pool
- Round I and Round II scores are displayed for reference
- PPG can add or remove initiatives from the pool freely — no additional scoring happens at this stage
- The Final Consideration pool forms the basis for the formal recommendation

> The Final Consideration pool is a curation step, not a scoring step. It is the last action before recommendations are placed before the competent authority for approval.

16 PPG — Analytics and Reports

The Analytics module provides real-time statistics across the entire initiative. Available data includes:

- Total submissions received
- Office-wise and state-wise participation
- Thematic area-wise distribution of submissions
- Evaluation progress — evaluated vs. pending
- Status distribution across all initiatives
- Top contributing offices and officers
- Ranking dashboards for both rounds

Reports can be generated for Top 3, Top 10, or any custom list required for consideration by the competent authority.

17 PPG — Escalation Centre

The Escalation Centre flags items that require **immediate PPG attention**. It is accessible from the PPG dashboard and is updated in real time.

Escalation Type	What it means
Unassigned Submission	A submitted initiative has not yet been assigned to any evaluator
Filtering Committee Overdue	An evaluator has not submitted their evaluation within the 2-day SLA
Recommending Committee Overdue	A screening member has not submitted their evaluation within the 2-day SLA

Escalation Type	What it means
Clarification Unanswered	A clarification query is pending with no response from the submitter

PPG should review the Escalation Centre regularly to avoid delays in the evaluation timeline. Each escalation shows the initiative details and the responsible party so action can be taken promptly.

18 PPG — Audit Log

The Audit Log provides a complete, tamper-proof record of every action taken on the portal. It is accessible only to PPG.

The log records actions across all categories:

Category	Examples
User events	Registration, login, password reset
Initiative events	Draft created, submitted, status changed
Evaluation events	Score saved, evaluation submitted
Shortlist events	Initiative promoted to Round II, added to final pool
Clarification events	Query raised, forwarded, answered, shared, rejected
File events	Document uploaded
Evaluator events	Account created, assignment made

Each log entry records the action, the user who performed it, and the timestamp. PPG can filter by action type, user, and date range. The log is paginated in sets of 25 entries.

The Audit Log serves as the authoritative record for all portal activity and supports accountability at every stage of the initiative.

→ End-to-End Workflow Summary

1 — User Registration

2 — Initiative Creation

3 — Draft Saving

4 — Final Submission

5 — PPG Review and Assignment

6 — Round-I Evaluation

7 — Clarification and Communication

8 — Round-I Completion

9 — Round-II Assignment

10 — Round-II Evaluation

11 — Final Scoring

12 — Ranking and Selection

13 — Recommendation to Competent Authority

14 — Showcase and Recognition of Selected Initiatives

The portal provides a fully digital workflow for management of the CAG 101 Innovation Ideas Initiative from submission to final selection.

CAG 101
Innovation
Ideas Initiative

A Flagship Institutional Platform for Innovation, Mentorship, and Institutional Transformation

What is the CAG 101 Initiative?

This is a flagship Institutional initiative to modernise:

- Audit and Accounting functions
- internal administrative and institutional processes
- institutional impact , stakeholder engagement and knowledge dissemination

Purpose:

- generating and implementing practical and scalable ideas
- structured system for submitting, evaluating, mentoring, and finally showcasing innovative ideas of staff of IA&AD

Why are we launching this? (Background)

- Our Department is at a cusp of transformation
- We must adopt new tools for audit of emerging areas such as digital governance, AI-enabled systems, and data-driven administration
- SAI India remains relevant, impactful, and data-driven in a rapidly changing governance landscape.

The Three Pillars of Modernization

The initiative focuses on modernising the department through three distinct pillars:

Pillar I: Audit & Accounting: Improving methodologies in respect of functions (Auditing & Accounting).

Pillar II: Administration: Improving internal administrative and institutional processes that enable SAI India to function.

Pillar III: Outreach & Impact: Strengthening institutional impact, stakeholder engagement, and knowledge dissemination.

Thematic Areas for submissions by staff of IA&AD

- **Theme A – Audit Planning, risk identification and Execution Methodologies :**
- The theme focus on Innovations relating to:
  - Audit planning and determination of risks
  - Audit methodologies
  - Oversight mechanisms
  - Evidence systems,
  - Audit quality enhancement and
  - Reduction in timelines
- **Examples:**
  - Technology-assisted verification mechanisms and mobile applications for field audits.
  - Geospatial, drone, or Internet of Things (IoT)-based verification systems.
  - Innovation in audit evidence management
  - Automated audit quality review systems and dataset analytics for audit coverage.

Thematic Areas for submissions by staff of IA&AD contd.

- **Theme B – Business Process Reengineering:** The theme focus on development of our audit products accounts-related products, dashboards, reporting systems, and visualization tools to improve usability ,accessibility and impact of audit.

- **Examples :**
- Creating interactive dashboards and visual audit products .
- Developing automated reporting systems and digital repositories.
- Building thematic compendiums ,visualisation systems and value-added institutional outputs.

Thematic Areas for submissions by staff of IA&AD contd.

Theme C- Institutional Process Improvements & Capacity Building : Improving administrative processes, institutional coordination, office management, staff welfare, and workforce management.

Examples:

- Digital file movement systems and leave/establishment workflow systems.
- Human Resources and Key Performance Indicator (KPI) tracking systems.
- Automated correspondence systems and administrative monitoring systems.

Thematic Areas for submissions by staff of IA&AD contd.

Theme D:Stakeholder Outreach, collaboration & Public Engagement:

Strengthening stakeholder consultation, public interface, accessibility, communication, and participative governance.

- **Examples:**
  - Multilingual and mobile-friendly portals.
  - Grievance management and reconciliation systems.
  - Public-facing dashboards and repositories for sharing institutional best practices.
  - Knowledge sharing systems for transparency and accessibility.

How Ideas are Evaluated (The Two-Tier System)

Tier 1: Filtering Committee

- Comprise of 1 DAI/ADAI and 2 DG/PD level officers
- Review submissions to ensure that they are technically sound ,useful, scalable and feasible.
- Recommend suitable submissions to the Empowered committee

Tier 2: Empowered Committee

- Comprise of 3 IA&AS officers at DAI/ADAI level and 2 external representatives.
- Responsible for overall implementation and oversight.

Evaluation Criteria and Weightage

Submissions are assessed based on four equally weighted categories (25% each):

- **Innovation and Originality:** Assessment of novelty, uniqueness, and innovativeness.
- **Institutional Relevance:** Extent to which the initiative addresses institutional needs, challenges, and priorities.
- **Feasibility and Scalability:** Practicality of implementation, operational viability, and resource requirements.
- **Potential Impact:** Likely impact on efficiency, timelines, quality, monitoring, or outreach.

Digital Platform developed for the initiative

A dedicated digital portal/workflow platform manages the initiative through 8 core functions:

- **Submissions:** Inviting and receiving ideas.
- **Evaluation Workflow:** Managing workflows for committees.
- **Mentor Allocation:** Digital coordination for shortlisted teams.
- **Documentation:** Submission of presentations, prototypes, and videos.
- **Communication:** Feedback and timeline updates to participants.
- **Progress Monitoring:** Tracking initiatives through evaluation stages.
- **Repository:** Hosting dashboards and compendiums.
- **Showcasing:** Dissemination during Audit Diwas.

Mentorship: Helping Your Idea Succeed

- **Expert Guidance:** Shortlisted teams are assigned a mentor (at the Principal Director or Accountant General level).
- **Refinement:** Mentors guide teams in strengthening their concepts, improving their presentations, and refining the scope, scalability, and usability of their proposed solutions to prepare them for the subsequent stage of evaluation.
- **Resource Access:** Mentors may also facilitate institutional coordination and provide guidance relating to implementation perspectives, domain specific issues, datasets, systems or operational consideration wherever required.

The Annual Rollout Cycle (Step-by-Step)

- **Call for Submissions:** Staff submit proposals via a dedicated digital portal
- **Round-I Evaluation:** Filtering Committees shortlist the top ideas (up to 101)
- **Mentoring Phase:** Shortlisted teams work with their mentors to refine their solutions
- **Round-II Evaluation:** Committees recommend the top 10 ideas in each domain
- **Final Selection:** The Empowered Committee selects the final initiatives for institutional onboarding
- **Showcase:** Selected ideas are presented at the Audit Diwas celebrations
- **Post event Dissemination and Monitoring:** Dissemination of selected initiatives across IA&AD offices

Submission Requirements

- **Format:** Submissions must be made through the digital portal .
- **Team or Solo:** You can submit as an individual or as a group .

What to Prepare:

- A clear title (max 15 words)
- A problem statement and a description of your solution
- Scalability and Impact .

Timelines for Financial Year 2026-27

Submission Stage

21 July – 12 August 2026

Round-I Evaluation

13 August – 10 September 2026

Mentorship/Refinement

11 September – 08 October 2026

Final Selection

23 October – 05 November 2026

Audit Diwas Showcase

16 – 17 November 2026

SECTION 1 · YOUR DETAILS

Full Name*

Designation*

Office*

Official Email ID*

Mobile *

1.1 Is this a team submission? *

☐ Yes — I'm submitting on behalf of a team ☐ No — solo submission

1.2 Co-submitters (if any)

List each co-submitter's name, designation, and office. Add rows as needed.

Name	Designation	Office / Wing / State

SECTION 2 · YOUR INITIATIVE

2.1 Which thematic area does your initiative belong to? *

☐ A —Audit Planning, Risk Identification and Execution Methodologies
☐ B —Business Process Re-engineering: Audit, Accounts and Institutional Products and Outputs
☐ C —Institutional Process Improvements, Workforce and Capacity Building
☐ D —Stakeholder Outreach, Collaboration and Public Engagement

2.2 Title of your innovation *

Give it a clear, specific name that describes what the solution does. (Max 15 words)

e.g. AI-powered anomaly detection for state PSU procurement audits

2.3 What type of solution is this? *

☐ Framework / Methodology
☐ Process Redesign
☐ Hardware / IoT Solution
☐ Other (please describe in section 2.4)
☐ Application / Software Tool
☐ Dashboard / Visualisation Tool
☐ AI or ML Model / LLM

2.4 Current stage of development *

SECTION 3 · TECHNOLOGY DETAILS (OPTIONAL)

This section may be skipped if the initiative is not technology-centric (e.g. a process redesign, an administrative improvement, a methodology change). Fill it if the initiative involves software, a digital tool, AI/ML, automation, dashboards, IoT, or similar technology components.

3.1 What technology / tech stack does the solution use?

List the key languages, frameworks, platforms, models, or tools. (Max 100 words)

e.g. Python, FastAPI, PostgreSQL, GPT-4 via Azure OpenAI, LLMs, Power BI dashboards...

3.2 Is the technology proprietary, open-source, or a mix?

- ☐ Fully open-source
- ☐ Mostly open-source with some proprietary components
- ☐ Fully proprietary / commercial licenses
- ☐ Not yet decided

3.3 How will the technology scale?

Can it handle larger data volumes, more users, or more offices without major rework? Note any technical bottlenecks. (Max 150 words)

Describe technical scalability...

SECTION 4 · SCALABILITY AND IMPACT

4.1 Who within the CAG organization will benefit, and where can this be used? *

Which offices, wings, audit types, or functions will benefit? Is this scalable across all 130+ offices, or specific to certain formations? (Max 150 words)

Describe relevance and applicability...

4.2 From the perspective of scalability, please describe if this solution: *

- ☐ Can be hosted/ deployed/ implemented centrally and be applicable across all CAG offices/ or certain formations
- ☐ Will need regional/ state-level/ formation-level customisations to be deployed
- ☐ Other (describe scalability potential)

Describe scalability potential...

SECTION 5 · FINANCIAL SNAPSHOT (OPTIONAL)

Rough one-time / setup cost (₹)	Rough annual recurring cost (₹)
e.g. ₹5–10 lakh, or 'minimal'	*e.g. ₹2 lakh/year, or 'negligible'*

5.1 Any monetary savings or financial benefit or Return-on-Investment that can be estimated?

Describe expected financial benefit, if any...

SECTION 6 · UPLOADS

Please submit ONE primary attachment that best demonstrates your initiative. Pick whichever format fits — a short demo video for software/tools, a workflow diagram for process initiatives, or a concept note with screenshots if neither applies. One supporting document is optional.

6.1 Primary submission — choose ONE format below *

#	Submission Type	Format & Notes
A	**Demo video or screen-recording**	Best for software tools, dashboards, prototypes. MP4 or URL (YouTube/Drive link). 5-10 min duration.
B	**Process workflow / flow diagram**	Best for process or administrative initiatives. PDF or PNG. Max 5 pages, ≤ 50 MB.
C	**Concept note with screenshots**	Use if neither video nor a workflow diagram fits. PDF. Max 5 pages, ≤ 50 MB.

6.2 Supporting document (optional)

One additional PDF if it adds substance — e.g. a one-pager, a sample report, or technical notes. PDF only, ≤ 10 MB. Skip if not needed.

SECTION 7 · DECLARATION

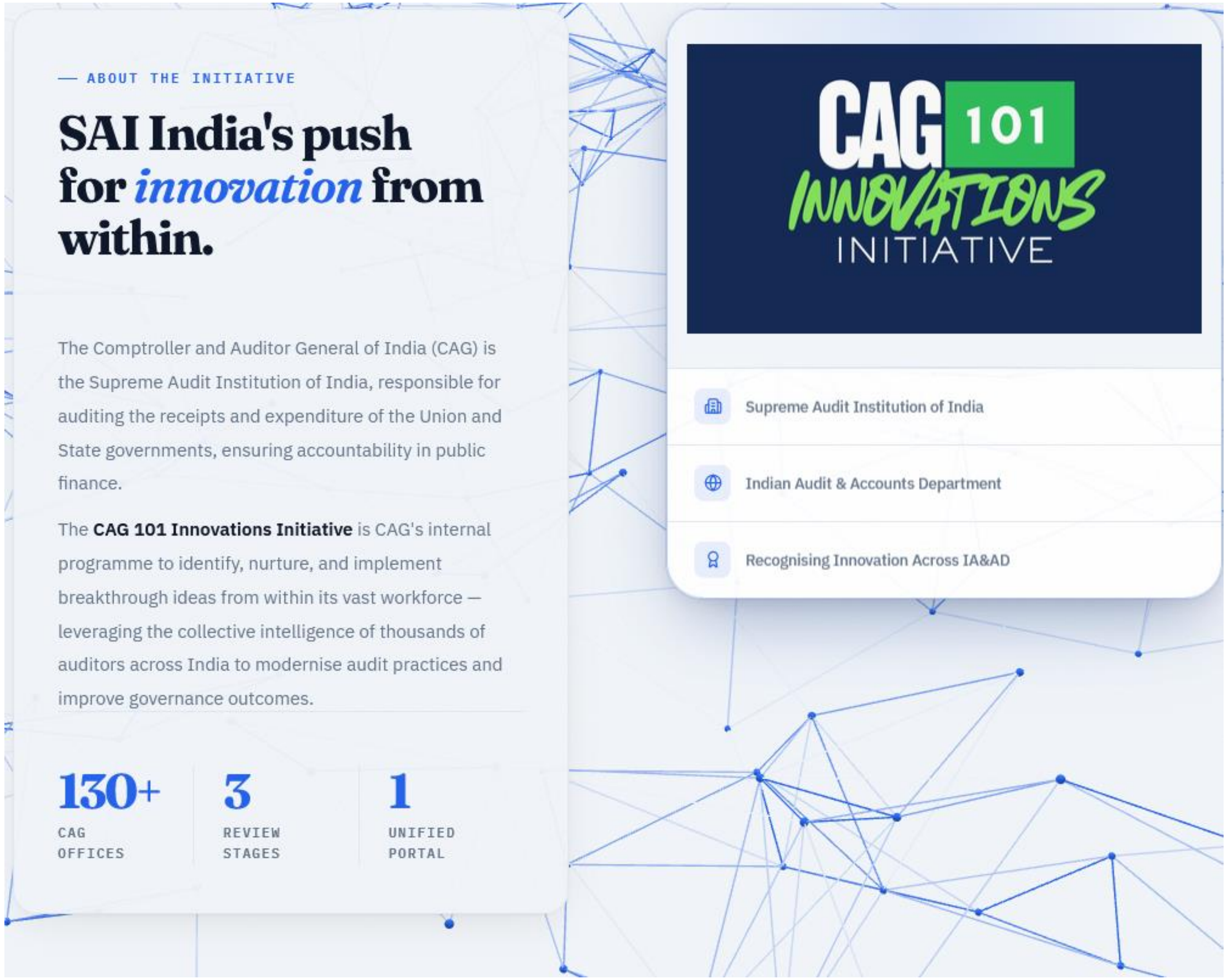
I / We hereby declare that:

1. All information provided in this submission is accurate and complete to the best of my / our knowledge.
2. I / We consent to the PPG Wing sharing this submission with relevant evaluation teams.
3. I / We understand that the competent authority's decisions at each stage of evaluation are final.

Primary Submitter Name *	**Date of Submission** *
Full name	*DD / MM / 2026*

Signature

- Submit your entries by 12 August 2026 in http://cag101.cag.gov.in



THANK YOU