

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL**
3rd MSO Building, CGO Complex, 5th Floor, DF Block,
Sector- I, Salt Lake, Kolkata – 700 064
E-mail: agauwestbengal2@cag.gov.in

N.S. No. Admn.I/6-2/Deptn/XXVI (Part.2)/2026-27/310

Dated: 24.06.2026

Enclosed please find following letters:

Sl. No.	Letter No. / Reference	Last Date to receive application in Admn-I
1.	Letter No. 538-Staff(App)-I/01-2025/Vol.II dated 23.06.2026 received from Headquarters' office regarding filling up of various posts in North Eastern Police Academy, Ministry of Home Affairs, Meghalaya on deputation basis.	01.07.2026
2.	Letter No. 537-Staff(App)-I/01-2025/Vol.II dated 23.06.2026 received from Headquarters' office regarding filling up of the posts of Deputy Director of Financial Intelligence Unit-India in Financial Unit-India under Ministry of Finance, Department of Revenue at New Delhi on deputation basis.	01.07.2026
3.	Letter No. 536-Staff(App)-I/01-2025/Vol.II dated 23.06.2026 received from Headquarters' office regarding filling up the post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted – Non Ministerial) under the Central Institute of Coastal Engineering for Fishery, Bengaluru on deputation basis.	29.06.2026
4.	Letter No. 73-RCB&KI/SHG/Deptn./1-1/2026-27/Vol.XIII/257 dated 23.06.2026 received from RCB&KI, Shillong regarding extension of date for receiving application. Previous circular in this regard was issued vide NS No. Admn-I/6-2/Deptn/XXVI(Part.2)/2026-27/169 dated 19.05.2026.	14.07.2026

Branch officers concerned are requested to bring the contents of the above letters to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.

Digitally signed by
ASHUTOSH BISWAS
Date: 24-06-2026
18:02:03

Sr. Audit Officer (Admn.I)

Copy to:

1. Sr. DAG /AMG-I (Admn. & AS)
2. Sr. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)

10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. /Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

By
24/06/26

Asstt. Audit Officer (Admn.I)

A-1/CAG/128, dt: 23/06/26

Fwd: [Cag-all-offices] Filling up of the various posts in North Eastern Police Academy, Ministry of Home Affairs, Meghalaya on deputation basis - reg - subhajitd.wbl.au < subhajitd.wbl.au@cag.gov.in >

PAG Audit II West Bengal < agauwestbengal2@cag.gov.in >

Tue, 23 Jun 2026 4:02:02 PM +0530

To "ASHUTOSH BISWAS"<biswasa.wbl.sca@cag.gov.in>,"Chiranjit Ghosh"
<chiranjitg.wbl.au@cag.gov.in>,"Tanishtha Pal"
<tanishthap.wbl.au@cag.gov.in>,"Admn I Audit II West Bengal"
<admn1gen.wbl2.au@cag.gov.in>,"Subhajit Dey"<subhajitd.wbl.au@cag.gov.in>

===== Forwarded message =====

From: Ajit Kumar <saoapp@cag.gov.in>

To: "CAG-ALL-OFFICES"<cag-all-offices@ismgr.nic.in>

Date: Tue, 23 Jun 2026 15:28:45 +0530

Subject: [Cag-all-offices] Filling up of the various posts in North Eastern Police Academy, Ministry of Home Affairs, Meghalaya on deputation basis -reg

===== Forwarded message =====

Sir/ Madam,

I am directed to forward the vacancy circular issued by North Eastern Police Academy, Ministry of Home Affairs, Meghalaya for filling up the post on deputation basis for your information and further necessary action at your end please.

Regards

Ajit Kumar

Sr. AO/ Staff App. I

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in



SUPREME AUDIT INSTITUTION OF INDIA
आकस्मिकता संस्थान
Dedicated to Truth in Public Interest

कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

*Shri T. Parial, Sr. Ar.
Rn.
23/6*

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

The information on the subject as cited above has been attached with this E - mail. Kindly download the attachment for further necessary action at your end.

Disclaimer :

This e-mail and its attachments may contain official Indian Government information. If you are not the intended recipient, Please notify the sender immediately and delete this e-mail. Any dissemination or use of this information by a person other than the intended recipient is unauthorized. The responsibility lies with the recipient to check this email and any attachment for the presence of Viruses.



2 Attachment(s)

Letter No. 538, NEPA, MHA.pdf
312.8 KB

North Eastern Police Academy,...
4.5 MB

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

23.06.2026

दिनांक / DATE _____

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)

Subject: Filling up of the various posts in North Eastern Police Academy, Ministry of Home Affairs, Meghalaya on deputation basis -reg.

Sir / Madam,

I am directed to forward the vacancy circular issued by North Eastern Police Academy, Ministry of Home Affairs, Meghalaya for filling up various posts on deputation basis vide letter F. No. Estt-AFD0FCS/1/2026-ESTT SECTION/1538 dated 24.04.2026(*copy enclosed*).

2. In this regard, it is requested to kindly recommend the names of eligible officers/officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the **Asstt. Comptroller and Auditor General (N)-I latest by 10.07.2026**. Applications received after 10.07.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above

Ajit Kumar
(Ajit Kumar)

Sr. Administrative Officer (Staff App-I)



उत्तर पूर्वीय पुलिस अकादमी / North Eastern Police Academy
CBC & NABET Accredited "Utkrishi" Organization

भारत सरकार / Govt. of India

गृह मंत्रालय / Ministry of Home Affairs

उमसाव / Umsaw, मेघालय / Meghalaya/ 793 123

Tele & Fax – 0364-2572036

Email : nepa-meg@nic.in : Website : www.nepa.gov.in



F.No.Estt-AFD0FCS/1/2026-ESTT SECTION/538

Dated 24/4/2026.

To

1. The Comptroller and Auditor General (CAG) of India, HQ, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110124.
2. The Director, Intelligence Bureau (IB) of India, MHA, 35 Sardar Patel Marg, Chanakyapuri, New Delhi -110021
3. The Director General, BPR&D, MHA, NH-48, Mahipalpur, New Delhi - 110037.
4. The Director, Central Bureau of Investigation, CGO Complex, Lodhi Road, New Delhi -110003.
5. The Director, National Crime Records Bureau (NCRB), MHA, NH-8, Mahipalpur, New Delhi - 110037.
6. The Director General, National Investigation Agency (NIA) Opposite CGO Complex, Lodhi Road, New Delhi-110003.
7. The Director, LNIN-NICFS, NFSU Delhi Campus, MHA, Sector-3, Outer Ring Road, Rohini, Delhi-110085.
8. The Director General (DG), Directorate General, NDRF, 6th Floor, NDCC-II Building, Jai Singh Road, New Delhi - 110001.
9. The Director General, Narcotics Control Bureau, MHA West Block No-1, Wing No-5, R.K. Puram, New Delhi - 110066.
10. The Director General, Bureau of Civil Aviation Security (BCAS), 2nd Floor, 'A' Block, Udaan Bhawan, Safdarjung Airport, New Delhi - 110003.
11. The Director General (DG) of the Railway Protection Force (RPF), Rail Bhawan, Raisina Road, New Delhi -110001.
12. The Director, Sardar Vallabhbhai Patel National Police Academy, Shivrampally, Hyderabad, Telangana - 500052, India
13. The Director, Directorate of Coordination Police Wireless, (DCPW) Block No. 9, CGO Complex, Lodhi Road, New Delhi-110003.
14. The Director General, Directorate General Fire Services, Civil Defence & Home Guards (DGCD), Ministry of Home Affairs, East Block-7, Level-7, R. K. Puram, New Delhi - 110066.
15. The Director, NEGRHMS, Mawdiangdiang, Shillong-793018, Meghalaya.
16. The Joint Director, Ganesh Das Government MCH Hospital, Lawmali Road, Polo Hills / Golf Links, Shillong, Meghalaya 793001.
17. The Director of Health Services (Research), Red Hill Compound, Laitumkhrah, Shillong - 793003.
18. The Director of Health Services (Family Welfare), Assam, Swasthaya Bhawan, Hengrabari, Guwahati-781036.
19. The Director, Sports Authority of India, Jawaharlal Nehru Stadium Complex (East Gate), Lodhi Road, New Delhi - 110003.
20. The Director General, National Informatics Centre, A-Block, CGO Complex, Lodhi Road, New Delhi - 110003.
21. The Director General, Software Technology Park of India (STPI) HQ, 1st Floor, Plate B, Office, Block-1, East Kidwai Nagar, New Delhi - 110023
22. The Section Officer, PT Section, MHA, New Delhi - for uploading on MHA's website
23. The Department of Personnel & Training, Ministry of Personnel, PG and Pensions, Govt. of India, North Block, New Delhi - 110002 - for uploading on DDOPT website
24. The Section Officer, NSEPS, for uploading on NSEPS website

Subj: Inviting nominations for filling up the vacant posts in North Eastern Police Academy, Govt of India, B. O Umsaw, Ri-Bho District, Meghalaya by deputation / transfer / absorption basis.



2371656

SN	Name & Particulars of Post	Number of vacancies	Pay Level	The eligibility criteria (E.Q., Experience, etc)
1.	Assistant Director (Information Technology) General Central Service, Group- "A", Gazetted, Non-Ministerial	1	Level-10	Annexure - I
2.	Superintendent (Training) Group- "B", Non-Gazetted, Ministerial	1	Level-6	Annexure - II
3.	Stenographer-I Group- "B", Non-Gazetted, Ministerial	1	Level-6	Annexure - III
4.	Staff Nurse Group - "B", Non-Gazetted, Non-Ministerial	1	Level-6	Annexure - IV
5.	Swimming Coach, General Central Service, Group- "B" Non-Gazetted, Non-Ministerial	1	Level-6	Annexure - V
6.	Upper Division Clerk, General Central Service, Group- "C" Non-Gazetted, Ministerial	1	Level-4	Annexure - VI

2. It is requested that the above posts may kindly be circulated among all Departments/ Institutions / Offices / Branches / Battalions under your charge and also requested to host on your website. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. The nominations of eligible officers along with, (a) their bio-data in the prescribed proforma for Group-A & B (Annexure -VII) & Group-C (Annexure-VIII) duly attested / counter signed, (b) Attested copies of APAR / ACR for the last five years (c) details of major and minor penalties, if any, for the last 10 years and (d) Certificate of Integrity, Vigilance and Cadre Clearance as mentioned in bio-data proforma may please be forwarded to this Academy through proper channel. The advertisement for the aforementioned post shall be treated as rolling advertisement and shall remain valid until all vacancies are filled or up to the end of FY 2026-27, whichever is earlier.

4. Incomplete application in any respect or those not accompanied by the documents / information mentioned in para 3 above **will not be considered**. The cadre controlling authorities may ascertain that the particulars sent by the officers are correct as per the service records. While forwarding the nominations for the above posts, it may kindly be ensured that the nominated officers should not be in the pay scale higher on regular basis than the pay scale of the deputation post mentioned against each. However, selected personnel/candidate may elect to draw either the pay in the scale of pay of deputation post or his basic pay in the parent cadre as per rule.

5. The Candidate if selected, will be eligible to draw Deputation Allowance @ 6.25% to 12.5% of Basic Pay for Civilian posts, 10% S.D.A on Basic Pay, SCRLA, in addition to other allowance/facilities as admissible time to time as per rule.

6. Leave shall be regulated in accordance with the rules applicable to the parent Department/Cadre.

Yours faithfully,

Encl. Annexure I - VIII

24/8/26

Dr. S. Gupta
Secretary



Annexure-I

1.	Name of the Post	Assistant Director (Information & Technology)
2.	Eligibility Criteria	Deputation (Including short-term contract) Officers of the Central Government or State Governments or Union territories administration or recognized research institutions or Universities or public sector undertakings or semi-government or statutory or autonomous organizations; (A) (i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts in level-8 in the pay matrix or equivalent in the parent cadre or department; or (iii) with three years' service in the grade rendered after appointment thereto on regular basis in posts in level 7 in the pay matrix or equivalent in the parent cadre or department; and (B) Possessing the educational and other qualifications as follows: Essential: (i) Master's Degree in Computer Application or Master of Science (Computer Science or Information Technology) from a recognized University or Institute; or (ii) Bachelor of Engineering or Bachelor of Technology in Computer Engineering or Computer Science or Computer Technology or Computer Science and Engineering or Information Technology from a recognized University or Institute; and (iii) three years' post qualification experience in Electronic Data Processing work including experience in actual Programming or Information System in a Government Office or Public Sector Undertaking or Autonomous Body or Statutory Body or in a recognized Institution.

Note: Period of deputation (ISTC) including period of deputation (ISTC) in another Ex-Cadre post will immediately include any appointment in a deputation post in any organization or Department of Government of India or State Government or Union Territory Government.

Sd/- *(Signature)*

By deputation (ISTC)



4.	Age limit	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years, as on the closing date of receipt of application.
5.	Deputation period	Initially for a period of (03) three years , extendable as per extant rules/instructions.
6.	Pay & Allowances	(i) Special Duty Allowance @ 10%. (ii) Deputation Allowance as admissible. (iii) Other allowances as admissible.
7.	Facilities	Rent free accommodation, medical assistance, educational assistance, For welfare - CPC, Cooperative Store, Wet Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	The duties and responsibilities of the post is to take classes in various courses run by this Academy. To assist the Deputy Director in executing all the training programmes pertaining to basic training and other in-service training courses related to computer subjects conducted by the Academy like CIPA/CCTNS/Cyber Crime etc. and other administrative work assigned by the authority

[Signature]
24/4/26

(Dr. S. Gogoi)
Sr. CMO / HOO



1.	Name of the Post	Superintendent (Training)
2.	Eligibility Criteria	Officers of the Central Government or State Government or Union Territory: (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with six years' service in the grade rendered after appointment thereto on regular basis in the pay band-I Rs. 5200-20200 with grade pay of Rs.2800/- or equivalent in the parent cadre or department; or (b) Possessing the following educational qualification and experience: (i) Bachelor degree from a recognized University; and (ii) having three years' experience in administrative and training matters possessing knowledge of rules such as General Financial Rules, Delegation of Financial Power Rules, Fundamental Rules and Supplementary Rules, establishment and other administration rules, etc. Deputation / re-employment of Armed Forces Personnel / Ex-Servicemen The Armed Forces personnel up to the level of Junior Commissioned Officers or equivalent in the Army, Navy or Air Force who are due to retire or who are to be transferred to reserve within a period of one year, shall also be considered and such officers, if selected, will be given deputation terms up-to the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment terms, but in case such officers have retired or have been transferred to reserve before the actual selection to the post is made, then, their appointment will be on re-employment basis. <i>Note: The period of deputation including period of deputation in another Ex-Cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years.</i>
3.	Method of Recruitment	By Deputation
4.	Age limit	The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.
5.	Deputation period	Initially for a period not exceeding three years, extendable in part by extension of service.
6.	Pay & Allowances	(i) Special Duty Allowance (ii) Deputation Allowance as per Govt. of India (iii) Other allowances as per Govt. of India
7.	Pay Band	Rs. 5200-20200 with grade pay of Rs. 2800/- or equivalent



		Canteen, Dairy, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	Duties and responsibilities of the post is to supervise all the work in Training Section and maintain the file works/training schedule/maintaining records of trainees etc. He has to assist the Dy. Directors/faculties in dealing all matter and performed other administrative works assigned by the authority from time to time.



(Dr. S. Gogoi)
Sr. CMO / HOO

Annexure - III

1.	Name of the Post	Stenographer Grade - I
2.	Eligibility Criteria	Officers under the Central Government: - (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with ten years' regular service in the pay PB-I Rs.5,200-20,200/- with Grade Pay of Rs.2400/- or equivalent. <i>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for by promotion.</i> <i>Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</i>
3.	Method of Recruitment	By deputation
4.	Age limit	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years' as on the closing date of receipt of applications.
5.	Deputation period	Initially for a period of (03) three years , extendable as per extant rules/instructions.
6.	Pay & Allowances	(i) Special Duty Allowance @10% (ii) Deputation Allowance as admissible. (iii) Other Allowance as per admissible.
7.	Facilities	Rent free accommodation, Medical Assistance, Educational Assistance, For Welfare - CPC, Cooperative Store, Wet Canteen, Diary, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	The duties and responsibilities of Stenographer - I is to provide stenographic assistance to the Addl. Director/Jt. Director and to perform various official works of the said officers besides other duties assigned by the authority from time to time.




 (Dr. S. Gogoi)
 Sr. CMO HOO

Annexure - IV

1.	Name of the Post	Staff Nurse
2.	Eligibility Criteria	Officers under the Central Government or State Governments or Union territory administrations: (i) Holding analogous post on regular basis; or (ii) with five years' regular service in the post in pay PB-2 (Rs. 9300-34800) Grade Pay of Rs.4200/- and (iii) having the educational and other qualification prescribed below: - (a) 10+2 pass from a recognized Board or University. (b) Three years diploma in General Nursing programme from recognized institution. (c) Registration as Nurse and Mid-wife with the Central or State Nursing Council. (d) Three years of working experience in recognized Hospital Desirable: Experience in the field of Tuberculosis, Hospital Administration and Sister tutor, Public Health Pediatrics physically. <i>Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</i>
3.	Method of Recruitment	By deputation
4.	Age limit	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years' as on the closing date of receipt of applications.
5.	Deputation period	Initially for a period of (03) three years , extendable as per extant rules/instructions.
6.	Pay & Allowances	(i) Special Duty Allowance @ 10% (ii) Deputation Allowance as admissible. (iii) Other Allowance as per admissible.
7.	Facilities	Rent free accommodation, Medical Assistance, Educational Assistance, For Welfare - CPC, Cooperative Store, Wet Canteen, Diary, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	To perform the duty of staff nurse in the NEPA hospital.



24/4/26
 (Signature)
 SECRETARY

Annexure -V

1.	Name of the Post	Swimming Coach
2.	Eligibility Criteria	Officers under the Central Government or State Governments or Union Territory Administration or recognized research Institutions or Public Sector undertakings or autonomous bodies or Statutory organizations. (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with six years regular service in the Level-5 (Rs. 29200 - 92300) in the pay matrix and (b) Possessing the educational qualifications and experience as prescribed as under: Essential: (i) Diploma in coaching from Sports Authority of India, Netaji Subhas National Institute of Sports or from any other recognized Indian or Foreign University; or (ii) Participation in Asian Games or World Championship with certificate course in coaching; or (iii) qualification and participation in Olympic Games. Desirable: Bachelor's degree in physical education from a recognized university or institute <i>(Period of deputation (ISTC) including period of deputation (ISTC) in another Ex-Cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three years)</i>
3.	Method of Recruitment	By deputation (including short term contract)
4.	Age limit	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.
5.	Deputation period	Initially for a period of (03) three years , extendable as per extant rules/instructions.
6.	Pay & Allowances	(i) Special Duty Allowance @ 10% (ii) Deputation Allowance as admissible. (iii) Other Allowances as per-admissible.
7.	Facilities	Rent free accommodation, Medical Assistance, Educational Assistance, Bar Welfare - Canteen, Cooperative Store, Well Canteen, Diary, Library besides facilities of Swimming Pool, Gym, Sports etc.



8.	Nature of Duty	(i) Imparting theoretical as well as practical training to the trainees, staff and children in swimming. (ii) Training the trainers, so that they can be developed as swimming coach. (iii) Ensuring safety/security of the swimmers. (iv) Ensuring that swimming pool is hygienically maintained. (v) Organizing swimming competitions.
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24/11/26
 (Dr. S. Gogoi)
 Sr. CMO/ HOO



Annexure-VI

1.	Name of the Post	Upper Division Clerk
2.	Eligibility Criteria	From amongst the officers of the Central Government or State Governments or Union territory Administrations. (i) Holding analogous post on regular basis; or (ii) Lower Division Clerk of the Central Government with ten years regular service in the pay band-I (Rs.5200-20200) and Grade Pay of Rs.1900/- (iii) Possessing three years' experience in administration & establishment matter. <i>Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.</i>
3.	Method of Recruitment	By Deputation/Absorption
4.	Age limit	The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.
5.	Deputation period	Initially for a period of (03) three years , extendable as per extant rules/instructions.
6.	Pay & Allowances	(i) Special Duty Allowance @10% (ii) Deputation Allowance as admissible. (iii) Other Allowance as per admissible.
7.	Facilities	Rent free accommodation, Medical Assistance, Educational Assistance, For Welfare – CPC, Cooperative Store, Wet Canteen, Diary, Library besides facilities of Swimming Pool, Gym, Sports etc.
8.	Nature of Duty	The duties and responsibilities of Upper Division Clerk is to deal with the cases and giving disposal of the correspondence. Also, to deal with accounts / establishment matters etc.



(Dr S. Gogoi)
Sr. CMO/H.O.O.

24/4/26

BIO-DATA/CURRICULUM VITAE PROFORMA

1. Name and address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry in to service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualification/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience

5.1 Note: To be filled up needs to be amplified to indicate Essential and Desirable Qualification and Experience by the Administrative Ministry/Department/Office as per the format of advertisement and advertisement in the Employment News.

5.2 In the case of degree and Post Graduate Qualification Elective in main subjects and subsidiary subjects etc., to be indicated by the candidate.



6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-Data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/institution	Post held on regular basis	From	To	* Pay Band and Grade pay/ pay scale of the post held on regular basis	Nature of duties (in detail) highlighting experience required for the post applied for

* Important: Pay band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi permanent or Permanent

9. In case the present employment is not on deputation contract, please state:



a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization.
9.1 Note: In case of Officers on deputation, the applications of such officers should be forwarded by the parent cadre/ department along with cadre clearance, Vigilance Clearance and Integrity Certificate. 9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/ organization.			
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
14. Total emoluments per month now drawn			



15. In case the applicant belongs to an organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organization showing the following details may be enclosed

Basic Pay with Scale of Pay and rate of increment	Dearness pay/Interim relief/other allowance etc. (with break up details)	Total Emoluments

16.A Additional information, if any relevant to the post you applied for in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualification (ii) Professional training and (iii) work experience over and above prescribed in the vacancy circular/advertisement.

(Note: Enclose a separate sheet, if the space is insufficient)

16. B Achievements:

The candidates are requested to indicate information with regard to;

(i) Research Publications and reports and special projects

(ii) Awards/Scholarships/ official Appreciation

(iii) Affiliation with the professional bodies/institutions/societies and;

(iv) Patents registered in own name or achieved for the organization

(v) Any research/innovative measure involving official recognition vi) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for Junior ST/ Assistant Post-graduate level officers under Central State Governments are only eligible for Application Candidates of non-Government organizations are eligible only for short term contract.



# (The option of STC/Absorption/RE-employment are available only if the vacancy circular specially mentioned recruitment by STC or Absorption or Re-employment)	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am aware that the information furnished in the Curriculum vitae duly supported by the documents in respect of essential qualification/work experience submitted by me also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date _____



CERTIFICATION BY THE EMPLOYER/CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt _____.

ii) His/Her integrity is certified.

iii) His/Her CR dossier in original is enclosed/photocopies of the ACRs/APARs for the last 5 years duly attested by an officer not below the rank of Under Secretary to the Government of India or equivalent are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)



BIO-DATA/CURRICULUM VITAE PROFORMA

(For the post of _____)

1. Name of the Candidate :
(In block Letters)
2. Date of Birth :
(In Christian era)
3. Date of retirement under :
Central / State Govt./UT Rules.
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

		Qualification / Experience Required	Qualifications / Experience Possessed by the officer
Essential	(1) (2) (3)		
Desired	(1) (2)		

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post.
7. Details of Employment in chronological order Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Level in the pay matrix (Indicate Basic Pay)	Nature of duties



8. Nature of present employment, i.e., Ad-hoc or temporary or Quasi-Permanent or permanent.
9. In case the present employment is held on deputation / contract basis, please state --
 - (a) The date of initial appointment:
 - (b) Period of appointment on deputation/ Contract:
 - (c) Name of the parent office/ Organization to which you belong:
10. Additional details about present employment:
Please indicate whether working under (indicate the name of your employer against relevant column)
 - (a) Central Govt. :
 - (b) State Govt. :
 - (c) Others :
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
13. Total Emoluments per month now drawn :
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular / Advertisement (Note: Enclose a separate sheet, if the space is insufficient)
15. Please state whether you are applying for Transfer or Deputation Transfer
16. Whether Single or SC / ST



17. Remarks

(The candidates may indicate information with regard to

(i) Research publications and reports and special projects

(ii) Awards / scholarship / Official Appreciation (iii)

Affiliation with the professional bodies / Institutions /

societies and (iv) any other information:

(Note: Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished in the Biodata / Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Signature of the Candidate

Contact Address: _____

Date: _____

Mobile No.: _____

Email ID: _____



Certificate to be given by Employer / Cadre Controlling Authority of the Applicant

1. Certified that particulars furnished by Shri / Smt. _____ have been verified from his / her record and found correct. He / She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.
2. No vigilance or disciplinary case is either pending or contemplated against Shri / Smt. / Kum. _____.
3. His / her integrity is certified.
4. No major / minor penalty has been imposed on him / her during the last 10 years or a list of major / minor penalties imposed on him / her during the last 10 years as per records is enclosed.
5. Attested copies of APAR / ACR for the last five years are enclosed.

Signature of Employer / Cadre Controlling Authority
Office Seal



Fwd: [Cag-all-offices] Filling up of the vacant post of Deputy. Director of Financial Intelligence Unit-India in Level-I I of Pay Matrix in the Financial Intelligence Unit-India under the Ministry of Finance. Department of Revenue at New Delhi on deputation basis -reg

subhajitd.wbl.au <subhajitd.wbl.au@cag.gov.in>

PAG Audit II West Bengal <agauwestbengal2@cag.gov.in >

Tue, 23 Jun 2026 4:05:12 PM +0530

To "ASHUTOSH BISWAS"<biswasa.wbl.sca@cag.gov.in>,"Chiranjit Ghosh"
<chiranjitg.wbl.au@cag.gov.in>,"Tanishtha Pal"
<tanishthap.wbl.au@cag.gov.in>,"Admn I Audit II West Bengal"
<admn1gen.wbl2.au@cag.gov.in>,"Subhajit Dey"<subhajitd.wbl.au@cag.gov.in>

===== Forwarded message =====

From: Ajit Kumar <saoapp@cag.gov.in>

To: "CAG-ALL-OFFICES" <cag-all-offices@ismgr.nic.in>

Date: Tue, 23 Jun 2026 15:26:27 +0530

Subject: [Cag-all-offices] Filling up of the vacant post of Deputy. Director of Financial Intelligence Unit-India in Level-I I of Pay Matrix in the Financial Intelligence Unit-India under the Ministry of Finance. Department of Revenue at New Delhi on deputation basis -reg

===== Forwarded message =====

Sir/ Madam,

I am directed to forward the vacancy circular issued by Deputy Director of Financial Intelligence Unit, New Delhi for filling up the post on deputation basis for your information and further necessary action at your end please.

Regards

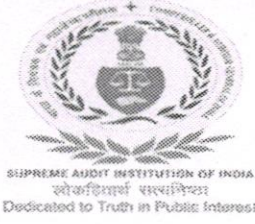
Ajit Kumar

Sr. AO/ Staff App. I

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in

To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

Shri T. P. Singh, Sr. A
8/5
23/6



कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

The information on the subject as cited above has been attached with this E - mail. Kindly download the attachment for further necessary action at your end.

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2 Attachment(s)

Letter No. 537, DD of FIU.pdf
341.9 KB

Ministry of Finance, Departme...
2.3 MB

भारत के नियंत्रक एवं महालेखापरीक्षक का कार्यालय
9, दीन दयाल उपाध्याय मार्ग,
नई दिल्ली-110 124



OFFICE OF THE COMPTROLLER &
AUDITOR GENERAL OF INDIA
9, DEENDAYAL UPADHYAYA MARG,
NEW DELHI - 110 124

दिनांक / DATE 23.06.2026

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)

Subject: Filling up of the vacant post of Deputy, Director of Financial Intelligence Unit-India in Level-11 of Pay Matrix in the Financial Intelligence Unit-India under the Ministry of Finance, Department of Revenue at New Delhi on deputation basis -reg.

Sir / Madam,

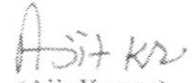
I am directed to forward the vacancy circular issued by Ministry of Finance, Department of Revenue at New Delhi for filling up the vacant post of Deputy director of finance Intelligence Unit-India in Level-11 on deputation basis vide letter F. No. A-35021/1/2025-ES Cell-DOR date 27.04.2026 20098/08/2026/Estt-4/HQ NSG/2590-95 dated 29.05.2026 (copy enclosed).

2. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App.)-1/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the Asstt. Comptroller and Auditor General (N)-I latest by 10.07.2026. Applications received after 10.07.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above


(Ajit Kumar)

Sr. Administrative Officer (Staff App-I)

Details

Computer No :	4204108	Receipt No :	4204108/2026/O/o CAG
Subject :	Filling up of the post of Deputy Director in the Financial Intelligence Unit, India (FIU-IND) on deputation basis - regarding.	File No :	
From :	PRASHANT SAGAR	Designation :	UNJDER SECRETARY TO THE GOVT OF INDIA
Main Category :	General	Sub Category :	General
Address :	MINISTRY OF FINANCE DEPARTMENT OF REVENUE, ROOM NO. 14108, KARTAVYA BHAWAN-I NEW DELHI	Letter Ref. No :	R&I NO.2371599
Letter Date :	27/04/2026	Sender Type :	
Delivery Mode :	By Post	Enclosure/Remarks :	

DM(HR)

WSS

F.No.A-35021/1/2025-ES Cell-DOR

Government of India
Ministry of Finance
Department of Revenue

Room No. 14108, Kartavya Bhawan - I, New Delhi

Dated: 27th April, 2026

Vacancy Circular

Subject: - Filling up of the post of Deputy Director in the Financial Intelligence Unit, India (FIU-IND) on deputation basis – regarding.

Applications are invited from eligible candidates for filling up the vacant posts of Deputy Director of Financial Intelligence Unit-India in Level 11 (Rs. 67,700 - 2,08,700) of Pay Matrix, in the Financial Intelligence Unit-India, under the Ministry of Finance, Department of Revenue at New Delhi, on deputation basis.

2. FIU-IND has been set up by the Government of India vide Ministry of Finance, Department of Revenue's Office Memorandum dated 18th November, 2004 to coordinate and strengthen the collection and sharing of financial intelligence through an effective national, regional and global network to combat money laundering and related crimes. The FIU-IND is the central national agency responsible for receiving, processing, analyzing and disseminating information relating to suspect financial transactions. It receives prescribed information from various entities in the financial sector under the Prevention of Money Laundering Act 2002 (PMLA) and in appropriate cases, disseminates information to relevant enforcement/ intelligence agencies, and regulators of the financial sector.

3. In terms of Recruitment Rules, the following categories of officers are eligible:-

Officers under the Central Government:-

- (a)(i) Holding analogous post on regular basis in the parent cadre or Department; or
- (ii) With five years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band 3 (15600 – 39100) with Grade Pay of Rs. 5400 or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience:
 - i) A Bachelor's degree from a recognized university;
 - ii) Five years' experience in the relevant fields, namely, administration or financial and economic administration or law or company law or economic laws such as money laundering or capital market or auditing or enforcement of laws or investigation and prosecution or tax administration or regulatory mechanism or information technology.

[Note: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.]

4. The pay & allowances and other terms will be regulated in accordance with the Department of Personnel & Training's O.M. No. 6/8/2009-Estt. (Pay II) dated 17th June, 2010 as amended/revised from time to time.

5. The Cadre Controlling Authorities are requested that the applications of eligible and willing officers may be forwarded in the proforma annexed so as to reach the Under Secretary (ES Cell), Department of Revenue, Ministry of Finance, Room No. 14108, 4th Floor, 'C' Wing, Kartavya Bhawan – I, New Delhi-110001. The advertisement can also be seen at the Department's website <https://dor.gov.in/vacancies>.

6. While forwarding the applications, the Cadre Controlling Authorities shall verify and ensure that the particulars furnished by the applicants are correct and no disciplinary case is either pending or contemplated against the officer concerned. The Cadre Controlling Authorities may also ensure that the applicant fulfils all the eligibility conditions specified above. Once Cadre Clearance is given, it will be presumed that the eligibility conditions are fulfilled and particulars are correct. The following documents should also be sent along with the applications:-

- i. Bio data included his/her contact no. & e-mail address.
- ii. Complete and up-to-date ACRs/APARs dossier for the last available five years and certified copy thereof.
- iii. Vigilance Certificate/Clearance.
- iv. Integrity Certificate/Clearance.
- v. Cadre Clearance.
- vi. A statement of major/minor penalties, if any, imposed upon the officer during the last 10 years.

7. Incomplete applications or applications not received through proper channel will not be considered. The candidate will not be allowed to withdraw their candidature subsequently on any ground. This is an open vacancy circular. The complete applications received by last day of every month shall be considered for selection in the subsequent month for available vacancies. This process will continue till all the vacancies are filled up.

-3-

8. A check list of documents to be attached with the application may also be sent (proforma enclosed).

प्रशान्त सगर
27/4/26
(Prashant Sagar)
Under Secretary to the Govt. of India
Tele: 2401-2620

To

All Ministries & Departments of the Government of India.

Copy to :-

1. Chairman, CBDT
2. Chairman, CBIC – with a request to put this vacancy circular in the E-Pratinyukti Portal of CBIC as well.
3. CAG, O/o The Comptroller & Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi-110124 & FIU-IND with request to place the above vacancy circular on their respective websites.
4. Member (Finance), Digital Communications Commission, Department of Telecommunications.

प्रशान्त सगर
27/4/26
(Prashant Sagar)
Under Secretary to the Govt. of India

PROFORMA

APPLICATION FOR THE POST OF DEPUTY DIRECTOR IN THE FINANCIAL
INTELLIGENCE UNIT- INDIA ON DEPUTATION BASIS

Passport size photo

1.	Name (IN BLOCK LETTERS)	
2.	Post applied for	
3.	Date of Birth	
4.	Date of Retirement	
5.	Age as on the closing date of receipt of application	
6.	Educational Qualification	
7.	Whether the present grade is granted By way of MACP or Regular Promotion:	
8.	Date of entry into service (including service & batch)	
9.	a) Present post held (whether regular, ad-hoc or on deputation basis).	
	b) if presently on deputation, please indicate designation of the post held in the parent office/ cadre and scale of pay of that post along with the present basic pay in that grade.	

10.	Present Pay Band and Grade Pay (also mention Basic Pay)				
11.	Date of getting the present scale on regular basis.				
12.	Mobile No., E-mail id & Official Land Line No. of the applicant				
13.	Details of service:				
	Designation Place of posting	& Scale of pay with Grade Pay	Period	Whether post held on regular or ad-hoc basis.	Nature of duties performed
14.	Details of Good / Outstanding work carried out by you in last five years; if any:				
15.	Details of Appreciation/ Awards received in last 5 years; if any:				
16.	APAR Gradings (strictly as per Proforma attached)				

17.	Name and designation of the Cadre Controlling Authority	
18	Name, address and telephone number of concerned officer in the office of the Cadre Controlling Authority.	
19.	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant field, age on closing date of applications and period are fulfilled.	

Declaration:-

I have carefully gone through the vacancy circular/advertisement and I hereby declare that the details submitted are true and correct to the best of my knowledge, belief and information.

Date:

Signature of the candidate

Countersigned
(Employer with Seal)

Proforma for APAR Gradings

S. No.	Name of the Officer	Service	Batch	APAR Period	Reporting Officer			Reviewing Officer			Integrity	Remarks
					Grading of Reporting Officer	Comments of Reporting Officer	Pen Picture	Grading of Reviewing Officer/overall grading	Whether Grading changed (Y/N) If yes, Comments	Pen Picture		

The following points to be compiled with:-

- If there is no APAR for the last five years (in view of NRC/NIC), then APAR for last five available years to be provided.
- Copies of APARs certified by the Cadre Controlling Authority also need to be forwarded alongwith the application.
- Exact date / period of APAR in the format, from DD-MM-YYYY to DD-MM-YYYY, to be mentioned in APAR Period column.
- It is also to be ensured that there should be no gap in the APAR Period and if there is a gap, reasons for the same to be mentioned in the Remarks column.

(Part-B)

FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

1.	Whether the officer meets eligibility requirement as on the closing date of application	Yes/No
2.(a)(i)	Whether any vigilance case is pending or contemplated against the officer	Yes/No
(ii)	If yes, please give details	
(b)(i)	Whether any Major/Minor penalty has been imposed on the proposed officer during last ten years	Yes/No
(ii)	If yes, please give details	
(iii)	Indicate whether any penalty is in operation as on date	
(c)	Whether cadre clearance for the officer has been granted by the Competent Authority	Yes/No
(d)	Whether Integrity Certificate issued	Yes/No

It is certified that the information/entries furnished by the officer has been verified from the service records of the officer.

Date:

Signature_____

Name:

Designation
(with stamp)

Check list of documents to be attached

(Please tick)

1.	Application in prescribed format forwarded by the sponsoring authority	
2.	Complete and up-to-date ACR/APAR dossier for the last five years certified the Cadre Controlling Authority. If there is no APAR for the last five years (in view of NRC/NIC), then APAR for last five available years to be provided.	
3.	If ACR/APAR has not been written for a particular year or a part (more than three months) of a year, a No Report Certificate (NRC) for the period to be attached along with ACR/APARs of previous year(s)	
4.	Vigilance Clearance Certificate	
5.	Integrity Certificate	
6.	Major/Minor penalty Statement during last 10 years	
7.	Cadre Clearance from Cadre Controlling/Appointing Authority	

Date:

Signature of the forwarding authority
(with stamp)

A-1/CAG/126 dt: 23/06/26

Fwd: [Cag-all-offices] Fitling up the post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted- Non Ministerial) in Level -I I under the Central Institute of Coastal Engineering for Fishery, Bengaluru on deputation basis -reg.

subhajitd.wbl.au <subhajitd.wbl.au@cag.gov.in>

PAG Audit II West Bengal <agauwestbengal2@cag.gov.in>

Tue, 23 Jun 2026 3:53:07 PM +0530

To "ASHUTOSH BISWAS" <biswasa.wbl.sca@cag.gov.in>, "Chiranjit Ghosh" <chiranjitg.wbl.au@cag.gov.in>, "Tanishtha Pal" <tanishthap.wbl.au@cag.gov.in>, "Admn I Audit II West Bengal" <admn1gen.wbl2.au@cag.gov.in>, "Subhajit Dey" <subhajitd.wbl.au@cag.gov.in>

===== Forwarded message =====

From: Ajit Kumar <saoapp@cag.gov.in>

To: "CAG-ALL-OFFICES" <cag-all-offices@ismgr.nic.in>

Date: Tue, 23 Jun 2026 15:23:00 +0530

Subject: [Cag-all-offices] Fitling up the post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted- Non Ministerial) in Level -I I under the Central Institute of Coastal Engineering for Fishery, Bengaluru on deputation basis -reg.

===== Forwarded message =====

Sir/ Madam,

I am directed to forward the vacancy circular issued by Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted - Non Ministerial) in Level - 11 under the Central Institute of Coastal Engineering for Fishery, Bengaluru for filling up the post on deputation basis for your information and further necessary action at your end please.

Regards

Ajit Kumar

Sr. AO/ Staff App. I

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.inTo unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in

Shri T. Parial, Sr. A
A
23/6



कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

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2 Attachment(s)

Letter No. 536 Civil Engineerin...
343.1 KB

Central Institute of Coastal En...
6.8 MB

दिनांक / DATE 23.06.2026



भारत के प्रमुख एवं महानिदेशक का कार्यालय

9, दीन दयाल उपाध्याय मार्ग,

नई दिल्ली-110 124

To

1. All the Heads of Department in IA&AD
2. Principal Director (Commercial)-I
3. Director (P)

Subject: Filling up the post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted- Non Ministerial) in Level - II under the Central Institute of Coastal Engineering for Fishery, Bengaluru on deputation basis -reg.

Sir / Madam,

I am directed to forward the vacancy circular issued by from Central Institute of Coastal Engineering for Fishery, Bengaluru for filling up the post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted- Non Ministerial) in Level - II on deputation basis vide letter No. F. No-J-1304/4/2026-Fy (E.F.27865) dated 17.04.2026 (copy enclosed).

2. In this regard, it is requested to kindly recommend the names of eligible officials who are willing and can be spared immediately in the event of their selection for such post on deputation basis after following the provisions given in Deputation Policy for non-IA&AS Officers for deputation outside IA&AD as circulated vide circular No. 1050-Staff (App)-I/05-2022 dated 28.06.2022 and revised guidelines of deputation of staff within IA&AD as circulated vide circular No.60-Staff(App)-I/14-2023 dated 27.01.2025. The recommendations accompanied with the necessary documents / certificates (as detailed in the vacancy circular) may kindly be sent to the Asstt. Comptroller and Auditor General (N)-I latest by 03.07.2026. Applications received after 03.07.2026 will not be considered under any circumstance.

3. In case of selection, the candidate will not be allowed to withdraw the application. In case of withdrawal of willingness after selection, the candidate will be debarred from applying to the deputation for 03 years from the date of communication of the selection by the borrowing department.

Yours faithfully,

Encls:-As above

Sr. Administrative Officer (Staff App-I)

(Ajit Kumar)

H-57 K2.

F.No.j-1304/4/2026-Fy (E.F.27865)
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
(Department of Fisheries)

1st Floor, Chanderlok Building, 36 Janpath.
New Delhi, 17 April 2026

To

1. All Ministries/Departments of Government of India,
2. Chief Secretaries of All State Governments/UT Administrations,
3. Indian Council of Agricultural Research
4. Commissioners/Secretaries dealing with Fisheries Departments of all State Govts.

Sub: Filling up of the post of Deputy Director (Civil Engineering) Group 'A' Gazetted) in Level – 11 (Rs. 67,700 - 2,08,700/-) in the Pay Matrix or equivalent in Central Institute of Coastal Engineering for Fishery (CICEF), Bengaluru on deputation basis-reg.

Sir,

I am directed to say that one post of Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted – Non-Ministerial) in Level – 11 (Rs. 67700 - 208700/-) in the Pay Matrix or equivalent is proposed to be filled up in Central Institute of Coastal Engineering for Fishery (CICEF), Bengaluru, a subordinate office under the administrative control of the Department of Fisheries, Ministry of Fisheries, Animal Husbandry & Dairying, by deputation from amongst the officers serving in Central Government/State Governments/ Union Territories:

- a) (i) holding analogous post on regular basis in the parent cadre or department; or
- (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in level 10 (Rs. 56100 - 177500/-) in the pay matrix or equivalent in the parent cadre/department; and

b) possessing the educational qualification and experience

Essential:

(A) **Qualification:** Bachelor Degree in Civil Engineering of a recognized University or Institute; or Master's Degree in Civil Engineering of a recognized University or Institute.

(B) Experience:

- (i) For Bachelor degree holder - four years' experience in harbour projects and design of maritime structures in any government department or organization.
- (ii) For Master degree holder - two years' experience in harbour projects and design of maritime structures in any government department or organization; and

Desirable:

(A) **Qualification:** Masters Degree in Coastal and Harbour Engineering or Ocean Engineering or Marine Engineering of a recognized University or Institute.

(B) **Experience:** Nil

Continued from page 4

9.1 NOTE :- In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.

9.2 NOTE :- Information under Column 5(c) and (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

10. If any post held on deputation in the post by the applicant, date of return from the last deputation and other details.

11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)

a) Central Government
b) State Government
c) Autonomous Organization
d) Government Undertaking
e) Universities
f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.

14. Total emoluments per month now drawn

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief / other Allowances etc. (with break-up details)	Total Emoluments

16. A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training and (iii) Work experience over and above prescribed in the Vacancy Circular/ Advertisement). (Note: Enclose a separate sheet, if the space is insufficient).

16.B. Achievements: The candidates are requested to indicate information with regard to:

(i) Research publications and reports and special projects
(ii) Awards/Scholarships/Official Appreciation.
(iii) Affiliation with the professional bodies/institutions /societies and
(iv) Patents registered in own name or achieved for the organization
(v) Any research/innovative measure involving official recognition.
(vi) Any other information
(Note: Enclose a separate sheet if the space is insufficient).

17. Please state whether you are applying for Deputation (STC)/ Absorption/ Re-employment Basis. Officers under Central/ State Governments are only eligible for 'Absorption'. Candidates of non-Government Organisations are eligible only for Short Term Contract).
(The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by 'STC' or 'Absorption' or 'Re-employment').

18. Whether belongs to SC/ST

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date : Signature of the Candidate
Address :

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualification and experience mentioned in the Advertisement. If selected, he/she will be relieved immediately.

2. Also certified that:
- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt.
- ii) His/her integrity is certified.
- iii) His/her CR dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an Officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or



भारत सरकार / Government of India
मत्स्यपालन, पशुपालन और डेयरी प्रशासन
Ministry of Fisheries, Animal Husbandry and Dairying
मत्स्यपालन विभाग Department of Fisheries

केंद्रीय मत्स्यिकी तटवर्ती इंजीनियरी संस्थान Central Institute of Coastal Engineering for Fishery

इसरो जलवायु के सामने, जलशक्ती, सेक्टर-560013
Opp. to ISRO Qtrs., Jalahalli, Bengaluru-560013

संदर्भ सं./Ref. No. A.35(17)/2015-CEF

Deputation Advertisement

Applications are invited for the following post in Central Institute of Coastal Engineering for Fishery, Department of Fisheries, Bengaluru to be filled on Deputation Basis.

Sl. No.	Name of the Post	No. of Post
1.	Deputy Director (Civil Engineering) (General Central Service Group 'A' Gazetted - Non-Ministerial) in Level-11 of the Pay Matrix (Rs. 67100 - 208700/-)	01

Eligibility for Deputation: Officers serving in Central Government/State Government/ Union Territories:-

- a) (i) holding analogous post on regular basis in the parent cadre or department, or (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in level 10 (Rs. 56100-177500/-) in the pay matrix or equivalent in the parent cadre/department, and
b) possessing the educational qualification and experience

Essential:

(A) Qualification: Bachelor Degree in Civil Engineering of a recognized University or Institute, or Masters Degree in Civil Engineering of a recognized University or Institute
(B) Experience:

(i) For Bachelor degree holder - four years' experience in harbour projects and design of maritime structures in any government department or organization.

(ii) For Master degree holder - two years' experience in harbour projects and design of maritime structures in any government department or organization; and

Desirable:

(A) Qualification: Masters Degree in Coastal and Harbour Engineering or Ocean Engineering or Marine Engineering of a recognized University or Institute.

(B) Experience: Nil

Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

The prescribed forms for applying to the above post is available on the website of CICEF (<https://cicef.gov.in/>). Interested candidates may send their filled-in application complete in all respects through proper channel within 60 days from the date of advertisement in Employment News.

EN 6/33

a list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)
Annexure-II

Points to be noted by the Borrowing/ Parent Department/ Office to be highlighted in DOP&T circular for compliance by the Ministries/ Departments]

- Vigilance Clearance will not normally be granted for a period of 3 years after the currency of punishment, if a minor penalty has been imposed on an officer. In case of imposition of a major penalty, Vigilance Clearance will not normally be granted for a period of 5 years after the currency of punishment in terms of DOP&T O.M. No. 110/12/11/2007-Ext.(A) dated 14.12.2007.
- While forwarding applications in respect of officers who are about to complete their 'cooling-off' period shortly the instructions of DOP&T as contained in O.M. No.21/2012-Ext.(Pay.II) dated 04.01.2013 may be strictly adhered to.
- A copy of the Application format may be provided by the Borrowing Department in their website in a downloadable form as Word Document along with the advertisement.
- In the case of a vacancy already existing at the time of issue of communication inviting nominations/ publication in the Employment News, the eligibility may be determined with reference to the last date prescribed for receipt of nominations in the concerned administrative Ministry/Department. In the case of an anticipated vacancy, the crucial date for determining eligibility should be the date on which the vacancy is expected to arise.
- It shall be prominently mentioned in the vacancy circular/ advertisement that the applications/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.
- Crucial date for determining the eligibility of the applicants will be counted, after excluding the first date of publication of the vacancy/ post in the Employment News i.e. For the vacancy published in the Employment News of 18-24 Jan, 2014, the crucial date will be counted from the 19th Jan, 2014 (excluding the first date of publication).
- To facilitate determination of eligibility of the applicants working in Public Sector Undertakings/ Autonomous Organizations not following the Central Government Scales, their equivalent scales of pay/posts may be confirmed by the Borrowing Department. Where necessary, details in this regard may also be ascertained from the Lending Department.

6481838 EN 6/78

Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The Period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Job description: Deputy Director (Civil Engineering) is responsible for carrying out reconnaissance survey, feasibility studies for identification of suitable sites, planning and conducting detailed engineering investigations for development of Fishery Harbours (FHs)/Fish Landing Centres (FLCs). Planning of layout, design, estimation and preparation of Techno Economic Feasibility Reports (TEFRs) for FHs/FLCs. Scrutiny of the project proposals for FHs/FLCs received from the Ministry, States and UTs. Monitoring and rendering technical advice on the progress of construction of FHs/FLCs sanctioned under the Centrally Sponsored Scheme of the Government of India. Assist the Director and guide the subordinate officers/staff in technical matters.

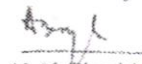
2. The pay and other terms and conditions of the official selected will be governed by the provisions laid down in the Government of India, DoPT's O.M. No. 6/8/2009-Estt. (Pay. II) dated 17th June 2010 as amended from time to time.

3. The applications from eligible officers in the enclosed proforma (in duplicate) may be forwarded through proper channel to the **Director, Central Institute of Coastal Engineering for Fishery (CICEF), opp. to ISRO Quarters, Jalahalli, Bengaluru - 560 013** within **60 days** from the date of publication of this advertisement in the Employment News along with the APARs for the last 5 years in original or photocopies duly attested by an officer of the level of Under Secretary of above, Vigilance Clearance and Integrity Certificate. Cadre Controlling Authority may also kindly ensure that while forwarding the applications, they should verify and certify that the particulars furnished by the officers are correct. It may also be certified that no major or minor penalty was imposed on the officer during the last 10 years of his service.

4. Applications received after the due date or without APARs or otherwise found incomplete will not be considered.

5. It is requested that the vacancy may be given wide publicity in the attached/sub-offices under their control.

Yours faithfully,


(A.K. Singh)

Under Secretary to the Government of India
Ph: 011-23310374

**Fwd: [Cag-all-offices] Filling up of vacant posts
on deputation basis in RCB&KI, Shillong.**

subhajitd.wbl.au < subhajitd.wbl.au@cag.gov.in >

PAG Audit II West Bengal < agauwestbengal2@cag.gov.in >

Tue, 23 Jun 2026 3:54:48 PM +0530

To "ASHUTOSH BISWAS"<biswasa.wbl.sca@cag.gov.in>,"Chiranjit Ghosh"
<chiranjitg.wbl.au@cag.gov.in>,"Tanishtha Pal"
<tanishthap.wbl.au@cag.gov.in>,"Admn I Audit II West Bengal"
<adm1gen.wbl2.au@cag.gov.in>,"Subhajit Dey"<subhajitd.wbl.au@cag.gov.in>

===== Forwarded message =====
From: Regional Capacity Building and Knowledge Institute Shillong <rtishillong@cag.gov.in>
To: "CAG-ALL-OFFICES"<cag-all-offices@ismgr.nic.in>
Date: Tue, 23 Jun 2026 14:59:35 +0530
Subject: [Cag-all-offices] Filling up of vacant posts on deputation basis in RCB&KI, Shillong.
===== Forwarded message =====

Sir/Madam,

*Please find attached herewith the letter No.73-RCB&KI/SHG/Deptn./1-1/2026-27Vol,XIII/287 Dt.
23/06/2026 on the subject cited above.*

Kind regards

Sd/-

*Sr.Audit Officer(Admn)
RCB&KI, Shillong*

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in



कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

The information on the subject as cited above has been attached with this E - mail. Kindly download the attachment for further necessary action at your end.

Disclaimer :

This e-mail and its attachments may contain official Indian Government information. If you are not the intended recipient, Please notify the sender immediately and delete this e-mail. Any dissemination or use of this information by a person other than the intended recipient is unauthorized. The responsibility lies with the recipient to check this email and any attachment for the presence of Viruses.



1 Attachment(s)

287_0001.pdf

4.3 MB

क्षेत्रीय क्षमता निर्माण और ज्ञान संस्थान
लाचटेल्लेटे कॉम्प्लेक्स, लाइतुमखराह,
शिलांग - 793003.



SUPREME AUDIT INSTITUTION OF INDIA
सर्वोच्च लेखापरीक्षा संस्थान
Dedicated to Truth in Public Interest

REGIONAL CAPACITY BUILDING AND
KNOWLEDGE INSTITUTE
LACHATELLETE COMPLEX, LAITUMKHAH
SHILLONG - 793003.

23 JUN 2026

Date: 23.06.2026

संख्या /No. 73-RCB&KI/SHG/Deptn./1-1/2026-27/Vol.XIII/287

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।

All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।

Sub: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/महोदया,

Sir/Madam,

In inviting a reference to this office circular issued, vide letter No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/126 dated 14.05.2026 (enclosed) regarding filling up of vacant posts in the cadre of Private Secretary, Senior Auditor/ Senior Accountant, Junior Translator. It is hereby intimated that the last date for submission of application for appointment on deputation basis for the post mentioned in circular has been extended up to 24.07.2026.

यह महानिदेशक के अनुमोदन से जारी किया जाता है।

This issues with the approval of the Director General.

भवदीय/Yours faithfully,

Encl.: As stated

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admin)

क्षेत्रीय क्षमता निर्माण और ज्ञान संस्थान
लाचाटेल्लेटे कॉम्प्लेक्स, लाइतुमखराह,
शिलांग - 793003.



REGIONAL CAPACITY BUILDING AND
KNOWLEDGE INSTITUTE
LACHATELLETE COMPLEX, LAITUMKHAH
SHILLONG - 793003.

Date: 14 MAY 2026

संख्या/No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/26 Date: 14.05.2026

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।

All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।

Subject: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,

Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Shillong, invites applications from eligible candidates to fill up the vacant Regular Temporary posts on deputation basis as enclosed in Annexure – I.

1. Submission of Applications

Applications should be forwarded to this office on or before 15.06.2026, along with:

- Bio-Data (Annexure – II).
- Certified copies of APARs for the last five years, duly attested on each page (Annexure – III).
- Vigilance Clearance Certificate, certifying that no disciplinary, court, or vigilance case is pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. Term & Remuneration

- The term of deputation shall initially be for a period of three (03) years in respect of the posts at Sl. Nos. 1 and 3 of Annexure-I, and for a period of one (01) year, in respect of the post at Sl. No. 2 of Annexure-I.
- While working at RCB&KI, Shillong, the selected official will draw his/her basic pay plus admissible Deputation allowance under extant rules and regulations.

3. Eligibility & Age Limit

- The maximum age for appointment by deputation shall not exceed 56 years as on date of application.

- b) The officials working on deputation shall not have the right for absorption in any post in the Institution.
- c) The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters' Instructions

A reference is invited to Headquarters Circular No. 269/Trg.Div./42-A/2019 dated 18.09.2019 (attached herewith), wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs renamed as RCB&KIs/RCB&KCs were issued for strict compliance. The instructions in the said circular are reiterated below:

- a) Field offices shall display the deputation notifications issued by RCB&KIs/RCB&KCs on the notice boards and circulate among the staff giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall forward all applications received from their officers/staff against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre, without withholding any application.
- c) On completion of selection process, the field offices shall obligatorily relieve the selected official(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.
- d) The RCB&KI, Shillong reserve the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

Further a reference is invited to Headquarters' letter No. 60-Staff(App-I)/14-2023 dated 27.01.2025 regarding "Revised Deputation Guidelines - Deputation to RCB&KIs/NAAA/ICISA/ICED", which emphasizes uniformity and transparency in the deputation process and adherence to stipulated procedures while filling such posts.

5. Restriction on Reapplications

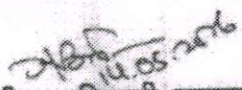
Clause 5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted/ repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Hqrs' Circular No. 398/Trg.Div/42A/2019 dated 14.07.2020 (copy enclosed). This may please be noted before forwarding the applications.

This Circular is also available in the office website of RCB&KI, Shillong under Public Interface < Circulars/orders.

This issues with the approval of Director General.

Yours faithfully,

Encl: As stated above.


वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - I

Sl. No.	Post	No. of Posts	Purpose	Work Requirements
1.	Private Secretary	01	To provide secretarial and administrative support	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS. 3. Good typing and shorthand skills. 4. Sound knowledge of computer applications and office procedures.
2.	Junior Translator	01	Translation of administrative and training-related work	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS. 3. Good typing skills in both Hindi and English. 4. Ability to translate STMs, office correspondence, orders, circulars, etc. from English to Hindi and vice versa.
3.	Senior Accountant / Senior Auditor	02	To handle accounts, administrative and training support functions	1. Holding analogous post on a regular basis in the parent cadre. 2. Working knowledge of administrative functions including hostel management, maintenance, e-Tendering, and asset management (IT & non-IT). 3. Experience in correspondence with Headquarters and field offices. 4. Ability to assist Core Faculty (General & IT) in preparation and coordination of training programmes. 5. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS.

(Signature)
वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - II**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ JUNIOR
TRANSLATOR/ SR. ACCOUNTANT/ SR. AUDITOR/**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number & official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।
It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)
Signature of the Head of the Department (with stamp)

¹ Separate annexure may be attached.

Annexure III

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2024-25

(Year-wise APAR grading for the five* years to be given in respect of each official)

1							
2							
3							
4							
5							

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/o_____

Place_____

Date:



संख्या/No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/

Date : .04.2026

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।
All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।
Subject: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,
Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Shillong, invites applications from eligible candidates to fill up the vacant Regular Temporary posts on deputation basis as enclosed in **Annexure – I**.

1. Submission of Applications

Applications should be forwarded to this office **on or before 05.06.2026**, along with:

- Bio-Data (**Annexure – II**).
- Certified copies of APARs for the last five years, duly attested on each page (**Annexure – III**).
- Vigilance Clearance Certificate, certifying that no disciplinary, court, or vigilance case is pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. Term & Remuneration

- The term of deputation will be initially for a period of 03 (three) years for Sl. No. 1 & 3 at Annexure I and 01 (One) year for Sl No. 2 at Annexure I.
- While working at RCB&KI, Shillong, the selected official will draw his/her basic pay plus admissible Deputation allowance under extant rules and regulations.

3. Eligibility & Age Limit

- The maximum age for appointment by deputation shall not exceed 56 years as on date of application.
- The officials working on deputation shall not have the right for absorption in any post in the Institution.

- c) The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters' Instructions

A reference is invited to Headquarters Circular No. 269/Trg.Div./42-A/2019 dated 18.09.2019 (attached herewith), wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs renamed as RCB&KIs/RCB&KCs were issued for strict compliance. The instructions in the said circular are reiterated below:

- a) Field offices shall **display the deputation notifications issued by RCB&KIs/RCB&KCs** on the notice boards and **circulate among the staff** giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall **forward all applications received from their officers/staff** against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre, **without withholding any application.**
- c) On completion of selection process, the field offices shall obligatorily relieve the selected official(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.
- d) The RCB&KI, Shillong reserve the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

Further a reference is invited to Headquarters' letter No. 60-Staff(App-I)/14-2023 dated 27.01.2025 regarding "*Revised Deputation Guidelines – Deputation to RCB&KIs/NAAA/ICISA/ICED*", which emphasizes uniformity and transparency in the deputation process and adherence to stipulated procedures while filling such posts.

5. Restriction on Reapplications

Clause 5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted/ repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Hqrs' Circular No. 398/Trg.Div/42A/2019 dated 14.07.2020 (copy enclosed). This may please be noted before forwarding the applications.

This Circular is also available in the office website of RCB&KI, Shillong under *Public Interface < Circulars/orders*.

This issues with the approval of Director General.

Yours faithfully,

Encl: As stated above.

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - I

Sl. No.	Post	No. of Posts	Purpose	Work Requirements
1.	Private Secretary	01	To provide secretarial and administrative support	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office and e-Office. 3. Good typing and shorthand skills. 4. Sound knowledge of computer applications and office procedures.
2.	Junior Translator	01	Translation of administrative and training-related work	1. Holding analogous post on a regular basis in the parent cadre. 2. Proficiency in MS Office and e-Office. 3. Good typing skills in both Hindi and English. 4. Ability to translate STMs, office correspondence, orders, circulars, etc. from English to Hindi and vice versa.
3.	Senior Accountant / Senior Auditor	02	To handle accounts, administrative and training support functions	1. Holding analogous post on a regular basis in the parent cadre. 2. Working knowledge of administrative functions including hostel management, maintenance, e-Tendering, and asset management (IT & non-IT). 3. Experience in correspondence with Headquarters and field offices. 4. Ability to assist Core Faculty (General & IT) in preparation and coordination of training programmes. 5. Proficiency in MS Office and e-Office.

वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - II

**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ JUNIOR
TRANSLATOR/ SR. ACCOUNTANT/ SR. AUDITOR/**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number & official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।

It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)

Signature of the Head of the Department (with stamp)

¹ Separate annexure may be attached

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2024-25

(Year-wise APAR grading for the five* years to be given in respect of each official)

Sl. No.	Name & Designation	2025-26	2024-25	2023-24	2022-23	2021-22
1						
2						
3						
4						
5						

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/a-----

Place-----

Date: