



OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A & E), WEST BENGAL

TREASURY BUILDINGS, KOLKATA – 700 001



No. PAGAEWB/03/57/53/WM

Date:20.06.2026

CIRCULAR

Copy of the circular No. PAGAEWB/02/06/29/2026-27/66 dated 19.06.2026 regarding “ Instructions for Candidate Registration and Authentication Process” to be followed by all the registered candidates of SAS/IE/RA/CPD Examination-I of 2026 is attached herewith for information and necessary action by all the candidates in respect of DA/DAO cadre.

sd-

Sr. Accounts Officer/WM

No. PAGAEWB/03/57/53/WM

Date:20.06.2026

Copy forwarded to Sr.AO/ITSC with a request to upload the same in the DA cadre platform of Office Website.

[Signature]

Sr. Accounts Officer/WM

कार्यालय प्रधान महालेखाकार (लेखा ओ हक) पश्चिमवङ्ग
ट्रेजरी बिल्डिंग, 2य सरकारी स्थान (पश्चिम), कोलकाता-
700001

कार्यालय प्रधान महालेखाकार (लेखा एवं हक) पश्चिम बंगाल
ट्रेजरी बिल्डिंग, 2 सरकारी स्थान पश्चिम, कोलकाता-700001



**Office of the Pr. Accountant General
(Accounts and Entitlement) West
Bengal**

**Treasury Building, 2nd Government
Place West, Kolkata-700001.**

Supreme Audit Institution of India
लोकहितार्थ सत्यनिष्ठा
Dedicated To Truth in Public Interest

Circular No. PAGAEWB/02/06/29/2026-27/66

Date: 19.06.2026.

परिपत्र

A copy of the "Instructions for Candidate Registration and Authentication Process" to be followed by all registered candidates of SAS/IE/RA/CPD Examination-1 of 2026 is enclosed herewith and circulated for information and necessary action by all concerned.

Further, all candidates are instructed to carry their Official Identity Card to the Examination Centre.

Candidates are also requested to download their Admit Cards for the SAS/IE/RA CPD Examination-I, 2026 from the following URL: <https://cagexam.in/Candidate/CandidateLogin.aspx> by logging in with their Candidate ID and password.

SAS/IE/RA/CPD परीक्षा-1 (2026) के सभी रजिस्टर्ड उम्मीदवारों को "उम्मीदवार रजिस्ट्रेशन और ऑथेंटिकेशन प्रक्रिया के लिए निर्देश" का पालन करना होगा। इसकी एक कॉपी इसके साथ संलग्न है और सभी संबंधित लोगों की जानकारी और जरूरी कार्रवाई के लिए भेजी जा रही है।

इसके अलावा, सभी उम्मीदवारों को निर्देश दिया जाता है कि वे परीक्षा केंद्र पर अपना आधिकारिक पहचान पत्र साथ लेकर आएँ।

उम्मीदवारों से यह भी अनुरोध है कि वे SAS/IE/RA CPD परीक्षा-I, 2026 के लिए अपने एडमिट कार्ड नीचे दिए गए URL: <https://cagexam.in/Candidate/CandidateLogin.aspx> से अपनी कैंडिडेट ID और पासवर्ड का उपयोग करके लॉग-इन करके डाउनलोड कर लें।

(Authority:- DAG(Admn.)'s order dated 19 .06.2026).

Sd/-

Sr. Accounts Officer(Training & Exam.)

Copy forwarded to:-

1. The Sr. Accounts Officer (W.M.) - with the request to bring the contents of this Circular to the notice of all the candidates of SAS/IE/CPD Exam. 1 of 2026 working in Public Works Department in different Divisions in the State of West Bengal.

Sd/-

Asstt. Accounts Officer (Training & Exam.)

Instructions for Candidate Registration and Authentication Process

Registration

- All candidates are advised to report to the Examination Centre by 09:30 AM for Shift-I and 01:30 PM for Shift-II to facilitate smooth registration and entry procedures. Candidates will not be permitted to enter the Examination Centre after 10:30 AM for Shift-I and 02:30 PM for Shift-II under any circumstances.
- Upon arrival at the Examination Centre, each candidate shall undergo the registration process.
- During registration, the candidate's photograph shall be captured through the system and linked with the candidate's examination record.

Recording of Seating Details on Admit Card

- After completion of registration, the following details shall be recorded on the Admit Card:
 1. *Lab Number allotted to the candidate.*
 2. *System/Workstation Number allotted to the candidate.*
 3. *Serial Number of the candidate on the Attendance Sheet.*
- These details shall be entered by the registration staff immediately after completion of registration and before the candidate proceeds to the allocated seat.
- Candidates shall be guided to their respective locations based on the details recorded on the admit card.

Final Authentication at Workstation

- After taking their allotted seats, candidates shall undergo a final face authentication/face detection process at their respective workstations.
- Candidates shall be permitted to access the examination system only after successful authentication. In case of any difficulty or issue during the authentication process, the same should be brought immediately to the notice of the Invigilator.

Seating Arrangement

- Seats shall be allotted through the system on a random basis.
- If the Centre In-charge considers it necessary from an examination administration or operational perspective, candidates may be requested to change seats. Candidates shall comply with such instructions.

Demo Videos and Examination Guidance Material

- Demo videos for PC-1, PC-3, PC-8 and Barcode Process have been uploaded. Candidates are advised to go through the same before appearing in the examination.
- The demo videos may be accessed by following the steps given below:
 1. Visit the CAG website at <https://cag.gov.in>.
 2. Click on the "Departmental Examinations" tab available on the homepage to access the Departmental Examinations Dashboard.
 3. Under the "Useful Links" section on the Dashboard, click on the links to the demo videos available therein.

Safekeeping of Candidates' Belongings

- A designated area for safekeeping of candidates' belongings shall be provided by the Examination Centre. However, candidates are advised not to bring valuables to the Examination Centre.

General Instructions

- The question paper will be available in both English and Hindi languages. However, both language versions will not be displayed simultaneously on the same screen.
- Candidates will have the option to switch between English and Hindi at any stage during the examination by using the Language Shift button provided on the screen.
- Candidates may change the language for any question, as many times as required, throughout the examination.
- By clicking the Language Shift button, the question currently being viewed will be displayed in the selected language (English or Hindi).

- In case of any difference between the English and Hindi version of the question, the English version will prevail.

Scanning of Descriptive Answer Scripts

- Candidates appearing in descriptive papers/components are required to remain seated till completion of scanning of the answer booklets.
- Signature from the candidates shall be obtained after scanning of the answer sheets in the forms provided by the SSC as confirmation that their answer sheets have been scanned completely.