

OFFICE OF THE PRINCIPAL DIRECTOR OF AUDIT (CENTRAL), CHANDIGARH

No. PDA (C)/Admn/Audit Planning Group/2026-27/28

Date: 26.05.2026

OFFICE ORDER

In terms of the provisions contained in Para 2.1.17 of the Manual of Standing Orders (Audit) 2002, and to ensure a robust mechanism for audit formulation and monitoring, the Principal Director of Audit (Central), Chandigarh, is pleased to constitute the Audit Planning Group (APG) for this office.

The composition of the APG will be as follows:

Sl. No.	Designation	Role in APG
1.	Principal Director	Head & Convener
2.	Accountant General (A&E)	Invitee
3.	Director / Deputy Director (Admn/DT)	Member
4.	Director / Deputy Director (INDT)	Member
5.	Director / Deputy Director (CE)	Member

Functions and Mandate of the Group:

- Audit Formulation:** The APG shall serve as the apex monitoring body responsible for the preparation, review, and structural implementation of the biennial audit plan for this office.
- Inter-Office Coordination:** The Group will actively interface with the Accountant General (A&E) office to streamline matters requiring close coordination, specifically:
 - Appropriation Audit & Treasury Verification
 - Voucher Level Computerization (VLC) inputs
 - Settlement of Abstract Contingent (AC) and Detailed Contingent (DC) bills
 - Personal Ledger Accounts (PLA) and other critical matters relating to Central Audit.

Meeting Calendar: The APG shall meet at least once every quarter under the chairmanship of the Convener to monitor the progress of the approved audit plans.

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Deputy Director (Admn)

No. PDA (C)/Admn/Audit Planning Group/2026-27/560-567

Date: 26.05.2026

Copy forwarded for information and necessary action to:

1. Secretary to the Principal Director of Audit (Central), Chandigarh.
2. The Accountant General, O/o the Accountant General (A&E), Punjab & UT, Chandigarh – with a request to attend the meetings as an Invitee.
3. PA to Deputy Director (Admn/DT).
4. PA to Deputy Director (INDT).
5. PA to Deputy Director (CE).
6. Sr. Audit Officer (CE/DT/INDT/ITA) – for necessary compliance.
7. AAO (EDP)
8. Office Order File & Guard File.


Sr. Audit Officer (Admn)