

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL
3rd MSO Building, CGO Complex, 5th Floor, DF Block,
Sector- I, Salt Lake, Kolkata – 700 064
E-mail: agauwestbengal2@cag.gov.in**

N.S. No. Admn.I/6-2/Deptn/XXVI (Part.2)/2026-27/169

Dated: 19.05.2026

Enclosed please find following letters:

Sl. No	Letter No. / Reference	Last Date to receive application in Admn-I
1.	Letter No. प्रशासन-1/वर्ग-1/विधिक/12401 dated 13.05.2026 received from O/o the AG (A&E), Uttar Pradesh, Prayagraj regarding filling up the posts of AAO/Legal in O/o the AG (A&E), Uttar Pradesh, Prayagraj on deputation basis.	25.05.2026
2.	Letter No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/126 dated 14.05.2026 received from RCB&KI, Shillong regarding filling up the posts of Private Secretary, Junior Translator and Sr. Accountant/Sr. Auditor in RCB&KI, Shillong on deputation basis.	05.06.2026

Branch officers concerned are requested to bring the contents of the above letters to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.

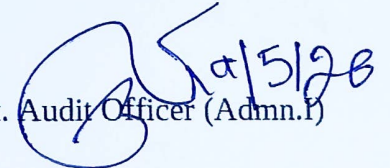
Digitally signed by
ASHUTOSH BISWAS
Date: 19-05-2026
13:31:32

Sr. Audit Officer (Admn.I)

Copy to:

1. Sr. DAG /AMG-I (Admn. & AS)
2. Sr. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)
10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. /Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

Asstt. Audit Officer (Admn.I)



Fwd: [Cag-all-offices] Filling up vacancies in the cadre of Assistant Accounts Officer (Legal) on deputation basis.

chiranjitg.wbl.au <chiranjitg.wbl.au@cag.gov.in >

PAG Audit II West Bengal <agauwestbengal2@cag.gov.in >

Fri, 15 May 2026 1:12:29 PM +0530

To "Sathish M"<msatish@cag.gov.in>

Cc "ASHUTOSH BISWAS"<biswasa.wbl.sca@cag.gov.in>,"Chiranjit Ghosh" <chiranjitg.wbl.au@cag.gov.in>,"Tanishtha Pal"<tanishthap.wbl.au@cag.gov.in>,"Admn I Audit II West Bengal"<admn1gen.wbl2.au@cag.gov.in>,"Subhajit Dey"<subhajitd.wbl.au@cag.gov.in>

==== Forwarded message =====

From: DAG ADMIN CELL AGAE I PRAYAGRAJ <dagacagae.up1.ae@cag.gov.in>

To: "cag-all-offices" <cag-all-offices@ismgr.nic.in>

Date: Thu, 14 May 2026 15:14:12 +0530

Subject: [Cag-all-offices] Filling up vacancies in the cadre of Assistant Accounts Officer (Legal) on deputation basis.

==== Forwarded message =====



INDIAN AUDIT & ACCOUNTS DEPARTMENT
OFFICE OF THE ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENTS), UP, PRAYAGRAJ
20 S.N. Marg, Uttar Pradesh, Prayagraj-211001
Telephone: (0532)-2420441, e-
mail : agaeuttarpradesh1@cag.gov.in & dagacagae.up1.ae@cag.gov.in; Website : <https://cag.gov.in/ae/allahabad/en>

Sir/Madam,

Please find attached letter on the subject cited above for information and necessary action.

सादर/Regards,

Sr.DAG(Admn) Cell/वरिष्ठ उप महालेखाकार प्रकोष्ठ
O/o The AG(A&E)/कार्यालय महालेखाकार(लेखा एवं हकदारी)
Uttar Pradesh Prayagraj/उत्तर प्रदेश प्रयागराज

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Shri. Parvinder
15/5/26

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in
To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in



कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

The information on the subject as cited above has been attached with this E - mail. Kindly download the attachment for further necessary action at your end.

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1 Attachment(s)

DocScanner 13 May 2026 12-...
1.2 MB

कार्यालय महालेखाकार
(लेखा एवं हकदारी), उत्तर प्रदेश,
प्रयागराज



SUPREME AUDIT INSTITUTION OF INDIA
सर्वोच्च लेखा संस्थान
Dedicated to Truth in Public Interest

OFFICE OF THE ACCOUNTANT GENERAL
(A&E), UTTAR PRADESH,
PRAYAGRAJ

संख्या: प्रशासन-1/वर्ग-1/विधिक/124-01

दिनांक: 13/05/2026

कार्यालय आदेश (OFFICE ORDER)

प्रतिनियुक्ति की सामान्य नियमों एवं शर्तों पर इस कार्यालय के निम्नलिखित वाह्य संवर्ग के एक पद को भरने हेतु भारतीय लेखापरीक्षा एवं लेखा विभाग के इच्छुक एवं अर्ह सहायक लेखाधिकारियों/एस.ए.एस. उत्तीर्ण वरिष्ठ लेखाकारों से आवेदन पत्र आमंत्रित किया जाता है :

Applications are invited from willing and eligible AAOs/SAS passed Sr. Accountants of Indian Audit & Accounts Department for filling the following one ex-cadre post of this office on usual terms & conditions of deputation:

क्रम संख्या Sl. No.	पद एवं वेतन स्तर Post & Pay Level	व्यावसायिक योग्यता Professional Qualification	पात्रता आवश्यकताएँ Eligibility requirements
1.	सहा. लेखाधिकारी/विधिक, वेतन लेवल-8 Asstt. Accounts Officer/ Legal, Pay Level-8	किसी मान्यता प्राप्त भारतीय/विदेशी विश्वविद्यालय से विधि स्नातक की डिग्री LL.B. Degree from a recognized university in India/abroad	सहायक लेखाधिकारी अथवा एस.ए.एस. परीक्षा उत्तीर्ण वरिष्ठ लेखाकार Asstt. Accounts Officer or SAS passed Sr. Accountant

2. यह प्रतिनियुक्ति प्रथमतः दिनांक: 28.02.2027 तक की होगी एवं सक्षम प्राधिकारी के विवेकानुसार बढ़ाई भी जा सकती है।

The deputation would initially be upto 28.02.2027 and likely to be extended at the discretion of the competent authority.

3. चयनित कार्मिक नियमानुसार प्रतिनियुक्ति भत्ता हेतु पात्र होंगे।

Selected personnel will be entitled to Deputation Allowance as per extant rules.

4. आवेदन प्राप्ति की अंतिम तिथि को प्रतिनियुक्ति द्वारा नियुक्ति हेतु अधिकतम आयु सीमा 56 वर्ष से अधिक नहीं होनी चाहिए।

The maximum age limit for appointment by deputation should not exceed 56 years as on the closing date of receipt of applications.

5. उपर्युक्त पद के लिए इच्छुक और पात्रता मानदंडों को पूरा करने वाले अधिकारी/कर्मचारी निम्नलिखित दस्तावेजों के साथ उचित माध्यम से अपना आवेदन इस कार्यालय को ई-मेल (dagacagae.up1.ae@cag.gov.in) के माध्यम से दिनांक: 29.05.2026 तक प्रस्तुत कर सकते हैं:

Officers/Officials who are interested in the above post and fulfilling the eligibility criteria, may submit their applications through proper channel along with following documents to this office through e-mail (dagacagae.up1.ae@cag.gov.in) latest by 29.05.2026 :

i. आवेदक का बायो डेटा विधिवत भरा हुआ और कार्यालय प्रमुख द्वारा सत्यापित (प्रोफार्मा संलग्न)।

Bio data of the applicant duly filled in and attested by Head of the Office (proforma enclosed).

ii. प्रत्येक पृष्ठ पर विधिवत सत्यापित पिछले 5 वर्षों के APARs की छायाप्रति।

Photocopies of APARs for the last 5 years duly attested on each page.

iii. सतर्कता/अनुशासनात्मक समाशोधन प्रमाण-पत्र।

Vigilance/Disciplinary clearance certificate.

sd/-

वरिष्ठ उप महालेखाकार/प्रशासन

Sr. Deputy Accountant General/Admn.

संख्या: प्रशासन-1/वर्ग-1/विधिक/12403,05,06,07,09,12410

तद्विनांक

प्रतिलिपि निम्नलिखित को सूचनार्थ एवं आवश्यक कार्रवाई हेतु अग्रसारित :

Copy forwarded to following for information and necessary action:

1. सचिव, महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज।
Secretary to A.G. (A&E), U.P., Prayagraj
2. भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी विभागाध्यक्ष।
All HoDs of IA&AD
3. सभी वर्गाधिकारी, कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज।
All Group Officers, O/o the A.G. (A&E), U.P., Prayagraj
4. वरिष्ठ लेखाधिकारी/आई.टी.सी.जी., कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज।
Sr. Accounts Officer/ ITCG, O/o the A.G. (A&E), U.P., Prayagraj.
5. सहायक निदेशक (राजभाषा), कार्यालय महालेखाकार (लेखा एवं हकदारी), उत्तर प्रदेश, प्रयागराज।
Asstt. Director (Official Language), O/o the A.G. (A&E), U.P., Prayagraj.
6. समस्त सूचना पट्ट।
All Notice Boards.

Digitally signed by
Lokesh Nath Tripathi
Date: 13-05-2026
09:44:03

वरिष्ठ लेखाधिकारी/प्रशासन
Sr. Accounts Officer/Admn.

सहायक लेखाधिकारी(विधिक) के बाह्य संवर्ग पद पर प्रतिनियुक्ति हेतु आवेदन पत्र

Application Proforma for Deputation to the Ex.Cadre Post of
Asstt. Accounts Officer (Legal)

Reference: कार्यालय आदेश (office order) संख्या:प्रशासन-1/वर्ग-1/विधिक/12401

दिनांक:13/05/2024

नाम /Name	
व्यक्तिगत संख्या एवं पदनाम Personal No. & Designation	
शैक्षिक योग्यता / व्यवसायिक योग्यता Educational Qualification/ Professional Qualification	
जिस कार्यालय से सम्बंधित हों / Office to Which Belongs :	
(i) Name of Parent Office (पैतृक कार्यालय का नाम)	
(ii) Name of Present Office (वर्तमान कार्यालय का नाम)	
जन्म तिथि/Date of Birth	
सेवा में प्रवेश की तिथि /Date of Entry In Service	
एस.ए.एस. /एस.ओ.जी.ई. उत्तीर्ण वर्ष Year of Passing SAS/SOGE Exam	
वरि.लेखाकार के रूप में प्रोन्नति का दिनांक Date of Promotion As Sr. Accountant	
स.ले.अ. के रूप में प्रोन्नति का दिनांक Date of Promotion As A.A.O.	
कंप्यूटर विंग का अनुभव /कंप्यूटर में रुचि / प्रभावकारी पत्राचार कौशल / विधिक कार्य का अनुभव, यदि कोई हो Experience of Computer Wing/ Interest in Computer/ Effective Communication Skill/ Experience of Legal Work, if any	
विशेष योग्यताएं, यदि कोई हों Special Qualifications, if any	
विगत प्रतिनियुक्ति का विवरण Details of Previous Deputation	
टिप्पणी, यदि कोई हो Remarks, if any	

दिनांक(Date):

स्थान (Place) :

Signature of applicant

प्रमाणित किया जाता है कि उपरोक्त विवरण हमारे कार्यालय के रिकॉर्ड के अनुसार सही है।

It is certified that the above particulars furnished are correct as per our office records.

Signature of Head of the Office (with stamp)

क्षेत्रीय क्षमता निर्माण और ज्ञान संस्थान
लाचाटेल्ले कॉम्प्लेक्स, लातुमखराह,
शिलांग - 793003.



SUPREME AUDIT INSTITUTION OF INDIA
सर्वोच्च न्यायालय
Dedicated to Truth in Public Interest

REGIONAL CAPACITY BUILDING AND
KNOWLEDGE INSTITUTE
LACHATELLETE COMPLEX, LAITUMKHAH
SHILLONG - 793003.

Date: 14 MAY 2026

संख्या/No. 73-RCB&KI/SHG/Deptn./1-1/2025-26/Vol.XIII/26 Date: 14.05.2026

सेवा में/To

आईए एवं एडीके सभी विभागाध्यक्ष,
(मेलिंग सूची के अनुसार)।

All Heads of Departments of IA&AD,
(As per mailing list).

विषय: आरसीबी एवं केआई, शिलांग में रिक्त पदों को प्रतिनियुक्ति के आधार पर भरना।
Subject: Filling up of vacant posts on deputation basis in RCB&KI, Shillong.

महोदय/ महोदया,
Sir/Madam,

The Regional Capacity Building & Knowledge Institute, Shillong, invites applications from eligible candidates to fill up the vacant Regular Temporary posts on deputation basis as enclosed in Annexure – I.

1. Submission of Applications

Applications should be forwarded to this office on or before 15.06.2026, along with:

- Bio-Data (Annexure – II).
- Certified copies of APARs for the last five years, duly attested on each page (Annexure – III).
- Vigilance Clearance Certificate, certifying that no disciplinary, court, or vigilance case is pending or contemplated against the applicant.

The required documents of the eligible candidates may be scanned and sent by email by the respective parent offices to avoid postal delay.

2. Term & Remuneration

- The term of deputation shall initially be for a period of three (03) years in respect of the posts at Sl. Nos. 1 and 3 of Annexure–I, and for a period of one (01) year, in respect of the post at Sl. No. 2 of Annexure–I.
- While working at RCB&KI, Shillong, the selected official will draw his/her basic pay plus admissible Deputation allowance under extant rules and regulations.

3. Eligibility & Age Limit

- The maximum age for appointment by deputation shall not exceed 56 years as on date of application.

John O. Panay
18/5/26

- b) The officials working on deputation shall not have the right for absorption in any post in the Institution.
- c) The applications of the officials working in the office on deputation basis on normal terms and conditions shall be forwarded through their respective Parent Office(s).

4. Compliance with Headquarters' Instructions

A reference is invited to Headquarters Circular No. 269/Trg.Div/42-A/2019 dated 18.09.2019 (attached herewith), wherein detailed instructions to field offices on augmentation of staff (Administration and Faculty) in RTIs/RTCs renamed as RCB&KIs/RCB&KCs were issued for strict compliance. The instructions in the said circular are reiterated below:

- a) Field offices shall **display the deputation notifications issued by RCB&KIs/RCB&KCs** on the notice boards and **circulate among the staff** giving reasonable time to the candidates for responding to the notification.
- b) Field offices shall **forward all applications received from their officers/staff** against the positions advertised by RCB&KIs/RCB&KCs to the concerned Institute/Centre, **without withholding any application.**
- c) On completion of selection process, the field offices shall obligatorily relieve the selected official(s) for administrative assignments at RCB&KIs/RCB&KCs at the earliest.
- d) The RCB&KI, Shillong reserve the right to repatriate a deputationist at any time if his/her performance is found unsatisfactory.

Further a reference is invited to Headquarters' letter No. 60-Staff(App-I)/14-2023 dated 27.01.2025 regarding "*Revised Deputation Guidelines - Deputation to RCB&KIs/NAAA/ICISA/ICED*", which emphasizes uniformity and transparency in the deputation process and adherence to stipulated procedures while filling such posts.

5. Restriction on Reapplications


Clause 5(b) regarding instruction to field offices not to withhold any applications received from their officers/staff against positions advertised by RCB&KIs/RCB&KCs will not apply in case of applicants who have been reverted/ repatriated in the last six (06) months from RCB&KIs/RCB&KCs to their parent offices as per Hqrs' Circular No. 398/Trg.Div/42A/2019 dated 14.07.2020 (copy enclosed). This may please be noted before forwarding the applications.

This Circular is also available in the office website of RCB&KI, Shillong under *Public Interface < Circulars/orders*.

This issues with the approval of Director General.

Yours faithfully,

Encl: As stated above.


वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admn)

ANNEXURE - I

Sl. No.	Post	No. of Posts	Purpose	Work Requirements
1.	Private Secretary	01	To provide secretarial and administrative support	<ol style="list-style-type: none">1. Holding analogous post on a regular basis in the parent cadre.2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS.3. Good typing and shorthand skills.4. Sound knowledge of computer applications and office procedures.
2.	Junior Translator	01	Translation of administrative and training-related work	<ol style="list-style-type: none">1. Holding analogous post on a regular basis in the parent cadre.2. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS.3. Good typing skills in both Hindi and English.4. Ability to translate STMs, office correspondence, orders, circulars, etc. from English to Hindi and vice versa.
3.	Senior Accountant / Senior Auditor	02	To handle accounts, administrative and training support functions	<ol style="list-style-type: none">1. Holding analogous post on a regular basis in the parent cadre.2. Working knowledge of administrative functions including hostel management, maintenance, e-Tendering, and asset management (IT & non-IT).3. Experience in correspondence with Headquarters and field offices.4. Ability to assist Core Faculty (General & IT) in preparation and coordination of training programmes.5. Proficiency in MS Office; e-Office; e-HRMS/ CAG HRMS.


14.05.2016
वरिष्ठ लेखा परीक्षा अधिकारी (प्रशासन)
Senior Audit Officer (Admu)

**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ JUNIOR
TRANSLATOR/ SR. ACCOUNTANT/ SR. AUDITOR/**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number & official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।
It is certified that the above particulars furnished are correct as per office records.

**विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)
Signature of the Head of the Department (with stamp)**

¹ Separate annexure may be attached

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2024-25

(Year-wise APAR grading for the five* years to be given in respect of each official)

Sl. No.	Name & Designation	2025-26	2024-25	2023-24	2022-23	2021-22
1						
2						
3						
4						
5						

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/o-----

Place-----

Date:

**APPLICATION FOR THE POST OF PRIVATE SECRETARY/ SENIOR AUDITOR/
SENIOR ACCOUNTANT/ JUNIOR TRANSLATOR**

1.	Name in full (Shri./Smt./Ms./Kum.)	
2.	Present Post held	
3.	Date of entry into Govt. Service	
4.	Date of entry into IA&AD	
5.	Office to which the applicant belong i. Parent Office ii. Present Office	
6.	Date of Birth	
7.	Qualifications: i. Educational ii. Professional	
8.	Permanent Address	
9.	Present Address	
10.	Date of Joining/ Promotion to the current cadre	
11.	Present Pay and Pay Level	
12.	Whether belonging to SC/ST	
13.	Experience Profile ¹	
14.	Proficiency in computer, details may be given ¹	
15.	Mobile Number and official email ID	
16.	Any other relevant details ¹	

तारीख/Date:

जगह/Place:

(आवेदक के हस्ताक्षर /Signature of Applicant)

यह प्रमाणित किया जाता है कि उपरोक्त दिए गए विवरण कार्यालय रिकॉर्ड के अनुसार सही हैं।

It is certified that the above particulars furnished are correct as per office records.

विभागाध्यक्ष के हस्ताक्षर (मोहर के साथ)

¹ Separate annexure may be attached

Signature of the Head of the Department (with stamp)

ABSTRACTS OF APARs/ ACRs FOR THE LAST FIVE YEARS UP TO 2023-24

(Year-wise APAR grading for the five* years to be given in respect of each official)

Sl. No.	Name & Designation	2023-24	2022-23	2021-22	2020-21	2019-20
1						
2						
3						
4						
5						

** If any of the APARs of the recommended Officer are not available for any of the above period, the grading for the previous period may be given in the above Annexure.*

Indicate numerical grading's only

It is certified that:

- (i) I have verified the grading from the original APARs and found to be correct.
- (ii) No vigilance or disciplinary case is either pending or contemplated against the above Officer/Officials. No major/minor penalty has been imposed on the above Officers/Officials in the past.

Sr. DAG/ DAG/DD//Director (Admn)

O/o-----

Place-----

Date: