

भारतीय लेखा एवं लेखापरीक्षा विभाग
कार्यालय प्रधान महालेखाकार (लेखा व हक़दारी)
हिमाचल प्रदेश, शिमला 171003
दूरभाष: 0177-2814935



INDIAN AUDIT AND ACCOUNTS DEPARTMENT
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (A&E),
HIMACHAL PRADESH, SHIMLA-171003
E-mail: agaehimachalpradesh@cag.gov.in

No. Adm./A/2026-27/38

Dated: 27-04-2026

Office Order

All concerned Sr. DAOs/DAOs-I/DAOs-II/DAs are informed that annual postings/transfers/additional charges in their respective cadres are likely to be finalized shortly.

2. The main criteria for finalizing postings and transfers will be that an incumbent must have completed 03 years in a particular Division or 06 years at a particular Station. For this purpose, the incumbency period during the preceding 09 years from the year in which transfers are being made shall be considered.

3. An incumbent who is due to superannuate within the next three years may be considered for posting at a Station of his/her choice, subject to the following conditions: (a) A vacant Division of equivalent status is available at the requested Station, which he/she has not served in during the past 09 years, and (b) The choice of Station is not in continuation of six years of existing posting at that Station. However, if the official is due to retire within the next 12 months (reckoned from 1st May), he/she may be considered for continuation in the same Division, if he/she opts for.

4. In order to maintain uniformity in submitting details and requests for transfer/posting to a particular Station, a prescribed proforma has been enclosed. Options shall be accepted only via official e-mail at dagaccounts.hmp.ae@cag.gov.in, with a copy (CC) to jprakash@cag.gov.in, latest by **04.05.2026**, with the subject line: *Option Form for AGT-2026-27 – [Name of the Officer/Official, Designation]*. It is reiterated that all officers/officials must use their official e-mail ID for submitting options. In case of any difficulty in accessing or using the official e-mail ID, they may contact Sh. Rajneesh, AAO (EDP) at 910220-06007. Requests submitted through any other means or after the due date will not be considered.

5. All concerned Sr. DAOs/DAOs/DAs are required to submit a minimum of 10 station preferences, in order of priority as per their status, in the prescribed proforma. While every effort will be made to accommodate individuals as per their status and preferred locations, no assurance can be given in this regard. All postings/transfers will be subject to administrative exigencies.

6. Individuals submitting requests for postings/transfers on compassionate/medical grounds must clearly specify the circumstances in Sr. No. 12 of the enclosed proforma, along with relevant supporting documents. Officials seeking transfer to a particular Station on such grounds may be considered for the lowest available Division, regardless of their seniority or rank. Posting on same compassionate grounds submitted by the official will not be entertained on second occasion.

7. Transfer/posting on the grounds of Persons with Benchmark Disabilities (PwBDs) and spouse cases (which should be clearly mentioned at Sr. No. 12 of the proforma, along with supporting documents) shall be regulated in accordance with the extant DoPT's guidelines and Headquarters' instructions, respectively, subject to fulfilment of the criteria as mentioned in para 2 above.

8. The list of incumbents due for transfers is enclosed. All concerned are advised to refer to Office Order No. Admn./A/2026-27/04 dated 07.04.2026 issued by this office for classification of Divisions and other related details.

This issues with the approval of the Principal Accountant General.

-Sd/-

**Sr. Deputy Accountant General
(Accounts & VLC)**

Endst No. Admn./EE-14/T&P/2025/2026-27/342-345

Dated :27-04-2026

Copy to the following for information and necessary action:

1. Sr. Pvt. Secy to Pr. Accountant General.
2. PA to Sr. Dy. Accountant General (Accounts & VLC).
3. All Sr. DAOs/DAOs-I/DAOs-II/DAs.
4. A-Series file/Admn.

Digitally signed by
Nagender Singh
Date: 27-04-2026
11:07:59
Sr. Accounts Officer (Admn.)

गार्टन कैसल बिल्डिंग, शिमला- 171 003 दूरभाष: 0177-2614935, फैक्स: 0177-2814934
Gorton Castle Building, Shimla-171 003 Phone: 0177-2614935, Fax: 0177-2814934
E-mail:agaeHimachalpradesh@cag.gov.in

AGT-PROFORMA

1)	Name of official/officer				
2)	Designation				
3)	Date of Birth				
4)	Place of permanent residence				
5)	Place of Present residence				
6)	Date of Joining IA&AD as DA				
7)	Date of Joining/promotion on current post				
8)	Name of Divisions where worked so far and duration of stay therein with date (s) since joining in the cadre (only regular charge)				
	S. No.	Name of Division	Duration of Stay		
9)	Members of family				
i)	Wife/Husband Name with age				
ii)	Son(s) / Daughter(s) Name with age				
iii)	Detail of other Dependents (Name with age)				
10)	If the son(s)/daughter(s) is/are getting education, the details thereof				
	Sr. No.	Name	Class	School/College	Station(District)

11)	Options for Station in order of preference (Minimum 10)	Sr. No.	Station of Choice	
12)	Official seeking posting/transfer on compassionate/medical grounds (detail in brief with supporting documents.)			
13)	(a) Additional items of work reflecting good work and efficiency, which the applicant intends to bring to the notice of authority for consideration for posting (specify in brief).			
	(b) Other initiatives taken by the official, which can be considered by the authority for considering request for posting (specify in brief).			
14)	Information relating to submission of monthly accounts to O/o the Pr. Accountant General (A&E) HP Shimla During the year 2025-26			
	Month of Accounts	Due date of submission of Monthly Accounts	Actual date of submission Monthly of Account	Remarks if,any
	04-2025			
	05-2025			
	06-2025			
	07-2025			
	08-2025			
	09-2025			
	10-2025			
	11-2025			
	12-2025			
	01-2026			
	02-2026			
	03-2026			

15)	(i) Whether Immovable Property Return as on 01-01-2026 has been submitted on time or not.	
	(ii) Whether APAR of 2025-26 has been submitted to the Reporting Officer on time or not.	

Certified that the data/facts given above are correct.

Date:

Signature of DA/ DAO/Sr.DAO

Name:

EMP ID No:

Designation:

Division:

Mobile:

Email:

SDAOs/DAOs-I/DAOs-II/DA DUE FOR TRANSFER

Sr. No.	Name & Designation of Officer/Official (Sh./Ms./Smt.)	Currently posted in	Station	District
1.	Sikander Singh, SDAO	JSV DIVISION	NALAGARH	SOLAN
2.	Deepak Raj, DAO-I	HPPWD NH DIVISION	SOLAN	SOLAN
3.	Avinash Goyal, DAO-I	HPPWD B&R DIVISION	CHOPAL	SHIMLA
4.	Akriti Aggarwal, DAO-II	JSV DIVISION	BADDI	SOLAN
5.	Manoj Kr. Verma, DA	JSV DIVISION	KAZA	LAHAUL & SPITI
6.	Pranav Kr. Ravi, DA	JSV DIVISION	ARKI	SOLAN
7.	Ank Raj, DA	HPPWD ELECTRICAL DIVISION	MANDI	MANDI
8.	Muneesh Khurana, DA	JSV DIVISION	FATEHPUR	KANGRA
9.	Ashish Dhaka, DA	JSV DIVISION	AMB	UNA
10.	Neha Saini, DA	JSV DIVISION	JASWAN PRAGPUR	KANGRA
11.	Itish, DA	JSV DIVISION	CHAUNTRA	MANDI
12.	Suresh Chand Meena, DA	JSV DIVISION	TISSA AT BHANJRARU	CHAMBA