

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I,
MAHARASHTRA, MUMBAI – 400 020

CIRCULAR

Sub: Filling up of the post of Welfare Officer in the Pay Matrix Level 11 on deputation basis in the Office of the Accountant General (A&E)-I, Maharashtra, Mumbai.

The post of Welfare Officer in the Office of the Accountant General (A&E)-I, Maharashtra, Mumbai carrying pay in Level 11 (Rs. 67700-208700) of C.C.S.(RP) Rules, 2016 is vacant and the same is proposed to be filled in by selecting a Senior Accounts Officer by transfer on deputation basis belonging to the cadre of O/o the Accountant General (A&E)-I, Maharashtra, Mumbai.

As per the revised Recruitment Rules for selection of Welfare Officer (Notification No. A-12018/1/94-EG dated 16-06-2000), officers with 5 years regular service in the cadre of Senior Accounts Officer as on **09-04-2026** and belonging to the cadre of the respective Cadre Controlling Authority are eligible for the post of Welfare Officer.

The post is classified as General Central Service, Group 'A' Gazetted, Non-Ministerial and the period of deputation shall ordinarily not exceed 04 years.

The officer selected will have the option to draw his/her pay plus deputation (duty) allowance or to have his/her pay fixed in the scale of pay of the deputation post in terms of DoPT's O.M. No. 6/8/2009-Est.(Pay-II) dated 17-06-2010.

The officers willing to be considered for the said appointment, are required to submit through email only:

- (iv) The filled in proforma (enclosed)
- (v) Willingness: and
- (vi) Certificates of educational qualification and experience.

Incomplete applications would not be processed for determining the eligibility of candidates. The above may be sent to the Administration-I Section of this office by **17-04-2026** through **email only**.

Any eligible officers who are not willing to be considered for the said appointment should submit his/her unwillingness to the Administration-I section of this office as per the aforesaid timeline mentioned above.

It may please be noted that the officers who are applying for the post will not be allowed to withdraw their candidature subsequently.

This issues with the approval of the Accountant General.

Encl: Proforma of Bio-data

Sd/-

Deputy Accountant General/Admn

Date: 10-04-2026

No. Admn-I/Appt./WO/Mumbai/19

Copy forwarded for information and necessary action to:

1. Sr. Deputy Accountant General/Admn O/o the Principal Accountant General (A&E)-II, Maharashtra, Civil Lines, Nagpur – 440 001
2. Secretary to the Accountant General
3. Stenographers to all the Group Officers
4. All Branch Officers
5. Sr. AO/EDP (SG) for uploading on official website
6. Spare copy.


Sr. Accounts Officer/Admn I

OFFICE OF THE ACCOUNTANT GENERAL (A&E)-I,
MAHARASHTRA, MUMBAI - 400 020

CIRCULAR

Sub: Filling up of the post of Welfare Officer in the Pay Matrix Level 11 on deputation basis in the Pr. Accountant General (A&E)-II, Maharashtra, Nagpur.

The post of Welfare Officer in the Office of the Pr. Accountant General (A&E)-II, Maharashtra, Nagpur carrying pay in Level 11(Rs. 67700-208700) of C.C.S.(RP) Rules, 2016 is proposed to be filled in by selecting a Senior Accounts Officer by transfer on deputation basis belonging to the cadre of O/o The Accountant General (A&E)-I, Maharashtra, Mumbai.

As per the revised Recruitment Rules for selection of Welfare Officer (Notification No. A-12018/1/94-EG dated 16-06-2000), officers with 5 years regular service in the cadre of Senior Accounts Officer as on **09-04-2026** and belonging to the cadre of the respective Cadre Controlling Authority are eligible for the post of Welfare Officer.

The post is classified as General Central Service, Group 'A' Gazetted, Non-Ministerial and the period of deputation shall ordinarily not exceed 04 years.

The officer selected will have the option to draw his/her pay plus deputation (duty) allowance or to have his/her pay fixed in the scale of pay of the deputation post in terms of DoPT's O.M. No. 6/8/2009-Estt.(Pay-II) dated 17-06-2010.

The officers willing to be considered for the said appointment, are required to submit through email only:

- (i) The filled in proforma(enclosed)
- (ii) Willingness; and
- (iii) Certificates of educational qualification and experience.

Incomplete applications would not be processed for determining the eligibility of candidates. The above may be sent to the Administration-I Section of this office by **17-04-2026** through **email only**.

Any eligible officers who are not willing to be considered for the said appointment should submit his/her unwillingness to the Administration-I section of this office as per the aforesaid timeline mentioned above.

It may please be noted that the officers who are applying for the post will not be allowed to withdraw their candidature subsequently.

This issues with the approval of the Accountant General.

Encl: Proforma of Bio-data

No. Admn-I/Appt./WO/Nagpur/18

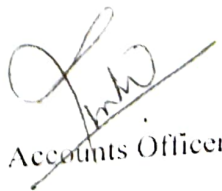
Sd/-

Deputy Accountant General/Admn

Date: 10-04-2026

Copy forwarded for information and necessary action to:

1. Sr. Deputy Accountant General/Admn O/o the Principal Accountant General (A&E)-II, Maharashtra, Civil Lines, Nagpur - 440 001
2. Secretary to the Accountant General
3. Stenographers to all the Group Officers
4. All Branch Officers
5. Sr. AO/EDP (SG) for uploading on official website
6. Spare copy.


Sr. Accounts Officer/Admn I

Eligible Sr. Accounts Officers of this office and O/o the PAG(A&E)-1
shtra, Nagpur

| Sl. No. | Name of the eligible Senior Accounts Officer | Existing Pay Level |
|---------|--|--------------------|
| 1 | Smt Naina Raja | Level 12 |
| 2 | Smt Sugandhi Ananthnarayan | Level 12 |
| 3 | Sh. A Venkatachalapathy | Level 12 |
| 4 | Sh. M A H Mukhari | Level 12 |
| 5 | Sh. V Nagrajan | Level 12 |
| 6 | Sh. C L Pinheiro | Level 11 |
| 7 | Sh. Jagdish J Bajaj | Level 11 |
| 8 | Smt V S Taide | Level 10 |
| 9 | Smt Lata P Hiwale | Level 10 |
| 10 | Sh. D R Meshram | Level 10 |
| 11 | Smt R S Mayekar | Level 10 |


Sr. Accounts Officer/Admn-1

BIO-DATA/CURRICULUM VITAE PROFORMA

| | | | | | | |
|----|--|-----------|------|----|----------------------------------|---------------------------------------|
| 1. | Name and Address (in Block Letters) | | | | | |
| 2. | Date of Birth (in Christian era) | | | | | |
| 3. | i) Date of entry into service | | | | | |
| | ii) Date of retirement | | | | | |
| 4. | Educational Qualifications | | | | | |
| 5. | Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same) | | | | | |
| 6. | Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature if the space below is insufficient | | | | | |
| | Office/ Institution | Post held | From | To | Scale of pay and Basic pay | Nature of duties (in detail) |
| | | | | | | |
| | | | | | | |

| | | | | | | |
|----|--|--|--|--|--|--|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| 7 | If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details | | | | | |
| 8 | Additional Information, if any relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/Advertisement) Note:- Enclose a separate sheet, if the space is insufficient. | | | | | |
| 9 | Achievements:- (The candidate are requested to indicate information with regard to : (i) Awards/ Scholarship/Official Appreciation (ii) Affiliation with the professional bodies/institutions/ societies and: (iii) Any other information (Note: Enclose a separate sheet if the space is insufficient) | | | | | |
| 11 | Whether belongs to SC/ST | | | | | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at

the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Date: _____

Certification by the Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. **If selected, he/she will be relieved immediately.**

- i) His/ Her APAR Dossier in original is enclosed/photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Group Officer or above are enclosed.

Countersigned

(Cadre Controlling Authority with Seal)