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भारतीय लेखापरीक्षा और लेखा विभाग

महानिदेशक लेखापरीक्षा कार्यालय

दक्षिण रेलवे, पार्क टाउन, चेन्नै - 600 003.

INDIAN AUDIT AND ACCOUNTS DEPARTMENT  
OFFICE OF THE DIRECTOR GENERAL OF AUDIT  
SOUTHERN RAILWAY, PARK TOWN,  
CHENNAI - 600 003.

No. SAA/Deputation Correspondence/AAO/45

Date: 07.04.2026

Sub: Filling up of Assistant Audit Officer Posts in the Office of Director General of Audit,  
Railway, Chennai on deputation basis

Madam/sir,

Applications are hereby invited for appointment to the following post on deputation basis in this office on the terms and conditions laid down in Headquarters letter No. 60-Staff(App)-I/14-2023 dated 27.01.2025 as well as other guidelines issued in this regard from time to time.

1. The eligibility criteria for appointment to the said post are as under:

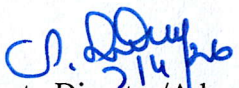
Name of the Post	Number of Post	Eligibility
Assistant Audit Officer	12	Officers under the Cadre Controlling Authority in the Indian Audit and Accounts Department holding analogous posts of Assistant Accounts Officer or Assistant Audit Officer in Pay Matrix -8 as per 7 <sup>th</sup> CPC (alongwith officers who have been granted NFU)

2. The period of deputation shall initially be for one year, further extendable on yearly basis, subject to satisfactory performance of the official and availability of vacancy as per rule.
3. The maximum age limit for appointment by deputation shall not be exceeding 56 (fifty –six) years as on the closing date of receipt of applications.
4. Headquarter office located at Parktown, Chennai and other field units located at Tiruchirappalli, Madurai, Salem, Ernakulam, Palakkad and Thiruvananthapuram, apart from Chennai. The Officials opting for deputation may be posted in any of the locations.
5. In this regard, it is requested to kindly recommend the names of eligible officials who are willing and can be spared immediately in the event of their selection to the respective posts on deputation basis. The recommendation accompanied with the following documents/certificate may kindly be forwarded to this office within 30 days of issue of this circular:
  - i. Biodata of the applicant duly filled in and attested by the Head of Office

- ii. Photocopies of complete and up to date ACR/APARS for the last 5 years duly attested on each page and
- iii. Integrity Certificate/ Vigilance Clearance Certificate.

The last date for submission of applications is **06.05.2026**.

This issues with the approval of Director General of Audit

  
Deputy Director/Admn

Biodata: Application for deputation to the post of Assistant Audit Officer

1.	Name of the Officer	
2.	Present Post Held	
3.	Permanent Address	
4.	Present Address	
5.	i. Date of Birth and Age as on 01.04.2026	
6.	Qualification  i. Educational ii. Professional	
7.	Office to which the applicant belongs  i. Parent Office ii. Present Office	
8.	Whether belongs to SC/ST	
9.	Date of entry into Government Service	
10.	Post & Date of entry into IA&AD	
11.	Date of Promotion to the current post	
12.	Present Pay Level and Pay	
13.	Proficiency in computers, Details may be given	
14.	Mobile Number and Official email ID	
15.	Work Experience	Separate Sheet may be added, if needed.
16.	Any other relevant details	

I hereby declare that the above particulars furnished by me are correct and true to the best of my knowledge

Signature of the applicant

It is certified that the above particulars furnished by the official were verified from the service record and found to be correct.

(Signature of the Head of the Office)

**ABSTRACT OF APARs FOR THE LAST FIVE YEARS UPTO 2024-25**

(Year-wise APAR grading for the five years to be given)

Sl No.	Name & Designation	2024-25	2023-24	2022-23	2021-22	2020-21
1.						
2.						

It is certified that:

- i. I have verified the grading from the Original APARs and found the same to be correct.

DAG/DD/Sr. DAG/Director(Admn.)/Director(P)

Date:

Place: