

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL**
3rd MSO Building, CGO Complex, 5th Floor, DF Block,
Sector- I, Salt Lake, Kolkata – 700 064
E-mail: agauwestbengal2@cag.gov.in

N.S. No. Admn.I/6-2/Deptn/XXVI (Part.1)/2025-26/ 12 2 2

Dated: 27.02.2026

Enclosed please find following letter:

Sl. No	Letter No. / Reference	Last Date to receive application in Admn-I
1.	Letter No. Admn/Audit/Deptn./Folder-124/2025-26/3241 dated 27.02.2026 received from O/o the PAG (Audit), Meghalaya, Shillong regarding filling up the post of Stenographer Grade-II in O/o the PAG (Audit), Meghalaya, Shillong on deputation basis.	18.03.2026

Branch officers concerned are requested to bring the contents of the above letter to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letter may be given due consideration.

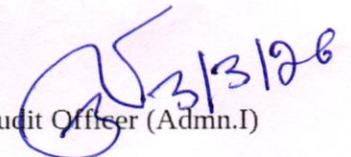
Digitally signed by
ASHUTOSH BISWAS
Date: 03-03-2026
11:20:25

Sr. Audit Officer (Admn.I)

Copy to:

1. Sr. DAG /AMG-I (Admn. & AS)
2. Sr. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)
10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. /Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

Asstt. Audit Officer (Admn.I)



Fwd: [Cag-all-offices] Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis.- reg

PAG Audit II West Bengal < agauwestbengal2@cag.gov.in >

Fri, 27 Feb 2026 1:06:47 PM +0530

To "ASHUTOSH BISWAS"<biswasa.wbl.sca@cag.gov.in>,"Chiranjit Ghosh"
<chiranjitg.wbl.au@cag.gov.in>,"Tanishtha Pal"
<tanishthap.wbl.au@cag.gov.in>,"Admn I Audit II West Bengal"
<admn1gen.wbl2.au@cag.gov.in>

Sd/- P. Parvathy
28/2/26

==== Forwarded message =====

From: AG AU Meghalaya <agaumeghalaya@cag.gov.in>

To: "cag-all-offices"<cag-all-offices@ismgr.nic.in>

Date: Fri, 27 Feb 2026 12:05:08 +0530

Subject: [Cag-all-offices] Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis.- reg

==== Forwarded message =====

Sir/Madam,

Please find enclosed herewith the attachment regarding "Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis" for kind information and necessary action.

Sd/-

Sr. Deputy Accountant General (Admn.)
Office of the Principal Accountant General (Audit), Meghalaya,
Shillong-793001.

CAG-ALL-OFFICES mailing list -- cag-all-offices@ismgr.nic.in

To unsubscribe send an email to cag-all-offices-leave@ismgr.nic.in



कार्यालय प्रधानमहालेखाकार (लेखापरीक्षा II)

पश्चिम बंगाल
OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL
(Audit-II), West Bengal

2/27/26, 1 15 PM

Fwd: [Cag-all-offices] Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis - req

महोदया/ महोदय,

इस ई-मेल के साथ ऊपर उल्लिखित विषय पर जानकारी संलग्न की गई है। कृपया आवश्यक कार्रवाई हेतु इस ई - मेल के संलग्नक से डाउनलोड कर लें।

The information on the subject as cited above has been attached with this E - mail. Kindly download the attachment for further necessary action at your end.

Disclaimer :

This e-mail and its attachments may contain official Indian Government information. If you are not the intended recipient, Please notify the sender immediately and delete this e-mail. Any dissemination or use of this information by a person other than the intended recipient is unauthorized. The responsibility lies with the recipient to check this email and any attachment for the presence of Viruses.

**1 Attachment(s)**

Filling up of vacancies in the c...

109.8 KB

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा),

मेघालय, शिलांग- 793001

"ऑडिट भवन"



OFFICE OF THE PRINCIPAL ACCOUNTANT
GENERAL (AUDIT), MEGHALAYA,
SHILLONG -793001.
"AUDIT BHAWAN"

संख्या/No. Admn/Audit/Deptn./Folder-124/2025-26/3241

दिनांक/Dated: 27.02.2026

सेवा में/To

भारतीय लेखापरीक्षा एवं लेखा विभाग के सभी कार्यालयों के विभागाध्यक्ष
The Head of Department in all offices of IA & AD.
(ई-मेल सूची के अनुसार/ As per mailing list)

विषय/Sub : प्रतिनियुक्ति के आधार पर स्टेनोग्राफर ग्रेड II के संवर्ग में रिक्तियों को भरना

Filling up of vacancies in the cadre of Stenographer Grade II on deputation basis.

Sir/Madam,

The Office of the Principal Accountant General (Audit), Meghalaya, Shillong invites applications from eligible candidates to fill up the following vacant post by transfer on deputation basis:

Sl. No	Posts	No. of Post	Eligibility Criteria	Particulars/requirements
1.	Stenographer	01	Holding the post of Stenographer Gr. II	1. Minimum two years' experience in an analogous post on regular basis. 2. Basic computer knowledge and e-office.

2. The deputation guidelines issued by Headquarters vide letter No.60-Staff (App-I)/14-2023 dated 27.01.2025 shall be strictly adhered to and the deputation allowance/pay fixation of the said post shall be as per extant rules.

3. Applications for the ibid-mentioned post, from eligible candidates who are willing to be considered for deputation to the Office of the Principal Accountant General (Audit) Meghalaya, Shillong may be forwarded to this office on or before 27 March 2026 along with their Bio data (as per Annexure enclosed), certified copies of APARs duly attested on each page of last five years and Vigilance/Disciplinary/Court Clearance Certificate.

4. The term of deputation will be initially for a period of one year only, which may be extended thereafter, subject to continued suitability of the official and administrative convenience. While working in this office, the selected official will draw his/her basic pay plus admissible deputation allowance.

5. The deputationist will be reverted to his/her parent cadre in case of posting of regularly recruited Stenographer to the said post.

-2-

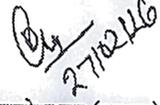
6. Maximum age for appointment by deputation shall not exceed 56 years as on date of application. Applications of officials already working on deputation basis in other offices on normal terms and conditions shall be forwarded through their respective parent offices. The officials working on deputation basis shall not have right to absorption in any post in this office.

यह प्रधान महालेखाकार के अनुमोदन से जारी किया जा रहा है

This issues with the approval of Principal Accountant General.

Encl: As stated above.

Yours faithfully



वरिष्ठ उप महालेखाकार (प्रशासन)

Sr. Deputy Accountant General (Admn.)

PROFORMA

Application for the post Stenographer Grade II on deputation basis.

1. Name (in capital letters) :
2. Name of the parent Office :
3. Designation :
4. Present Pay/ Pay Band :
5. Date of birth :
6. Date of appointment in IA & AD :
7. Date of promotion to the present Grade :
8. Educational Qualification :
9. Brief Particulars of duties being performed :
10. Experience :
11. Permanent residential address :
12. E- mail id & Mobile Number :
13. Other information, if any :

Place:

Date:

Signature of Applicant.

CERTIFICATE

This is to certify that the information furnished by _____ is correct as verified from the records of this office.

Signature of Head of the Office with seal