प्रधान महालेखाकार कार्यालय (लेखा एवं हकदारी) गुजरात, अहमदाबाद शाखा

"लेखा परीक्षा भवन", नवरंगपुरा, अहमदाबाद – 380009

O/o the Pr. Accountant General (A&E) Gujarat, Ahmedabad Branch
"Audit Bhavan", Navrangpura, Ahmedabad - 380009

परिपत्र संख्या:17 दिनांक:10-02-2026

मुख्यालय कार्यालय के पत्र सं. ई सं 168/फा सं 433/ के एंड सीबी विंग/2025 दिनांक 09.01.2026 तथा पत्र सं. ई सं 180/फा सं 433/ के एंड सीबी विंग/2025 दिनांक 19.01.2026 एवं राजकोट कार्यालय परिपत्र सं. 69 दिनांक 30.01.2026 के संदर्भ में, डीएओ/डीए संवर्ग के सभी अधिकारियों/कर्मचारियों को सूचित किया जाता है कि मुख्यालय द्वारा iGOT कर्मयोगी तथा SWAYAM/SWAYAM Plus पोर्टल पर उपलब्ध विभिन्न प्रमाणन पाठ्यक्रमों की सूची जारी की गई है, जिन्हें पूर्ण करने पर प्रोत्साहन राशि प्रदान की जाएगी। चिन्हित प्रमाणन पाठ्यक्रमों की सूची अनुलग्नक-A के रूप में संलग्न है।

In reference to HQrs Office letter No. ई सं 168/फा सं 433/ K&CB Wing/2025 dated 09.01.2026 and letter No. ई सं 180/फा सं 433/ K&CB Wing/2025 dated 19.01.2026 and Rajkot Office Circular No. 69 dated 30.01.2026, all officers/officials of DAO/DA Cadre are informed that HQrs has issued the list of various certification courses available on iGOT Karmayogi and SWAYAM/SWAYAM Plus Portal, for which incentive will be granted on completion of the course. The list of identified certification courses is attached as Annexure-A.

प्रोत्साहन राशि का दावा करने की प्रक्रिया मुख्यालय के पत्र सं. 563/24/GE-I/2021 दिनांक 09.04.2025 (प्रति संलग्न) में निर्धारित अनुसार की जानी है।

Procedure for claiming incentive is to be followed as prescribed in HQrs letter No. 563/24/GE-I/2021 dated 09.04.2025 (copy enclosed).

समूह 'A' और समूह 'B' के अधिकारियों के लिए ये पाठ्यक्रम बिना किसी प्रतिबंध के उपलब्ध हैं। अन्य श्रेणियों के अधिकारियों/कर्मचारियों को iGOT कर्मयोगी पोर्टल पर उपलब्ध प्रोत्साहन पाठ्यक्रम प्रारंभ करने से पूर्व 50 कर्म अंक अर्जित करने होंगे। कर्म अंक iGOT कर्मयोगी पोर्टल पर उपलब्ध विभिन्न पाठ्यक्रमों को पूर्ण कर तथा उन्हें रेटिंग देकर अर्जित किए जा सकते हैं।

For Group 'A' and Group 'B' officers, the courses are available without restriction. Officials of other categories are required to accumulate 50 Karma Points before initiating the incentive courses available on the iGOT Karmayogi Portal. Karma Points can be earned by completing various

courses available on the iGOT Karmayogi Portal and by rating those courses.

अधिकारी/कर्मचारी को iGOT कर्मयोगी पोर्टल, SWAYAM पोर्टल तथा SWAYAM Plus पोर्टल पर अलग- अलग पंजीकरण करना होगा।

Officers/officials will have to register separately on iGOT Karmayogi Portal, SWAYAM Portal and SWAYAM Plus Portal.

(प्राधिकरण: वरिष्ठ उप महालेखाकार महोदय के आदेश दिनांक10-02-2026)

Digitally signed by
Radhika Ashok Swamy
Date: 10-02-2026
वरिष्ठ लेखा1अधिकारी / डब्लू एम-I

WMI o.v no. 1720
10|02|26.

प्रतिलिपि:
1. All DAO, DAO-I, DAO-II and DAs.
2. Secretary DA Association.
3. Sr. AO IT Support Section, Rajkot. (To upload on website)
4. Office order file.

No. 563/24/GE-I/2021   **Date: 09.04.2025**

To
1. **All IA&AS Officers**
2. **All Principal Accountants General / Director Generals of Audit**
3. **All Accountants General/Principal Directors of Audit**
4. **Director General (iCISA)/ Director General (NAAA)/ Director General (iCED)/ Director General (iCAL)**

Subject: Guidelines on grant of incentive for acquiring certification courses under SWAYAM/iGOT portal as identified & circulated by K&CB wing of Headquarters.

1.   The Competent Authority has approved guidelines effective from the date of issue of this circular for grant of incentives after completion of SWAYAM/iGOT courses, as below:

(i)   Every Quarter in a year, courses may be reviewed and circulated by K&CB wing of Headquarters office.
(ii)   An Officer/Staff is permitted to pursue a maximum of 2 courses in a calendar year.
(iii)   The incentive regarding courses of SWAYAM/iGOT, for IA&AS Officers may be sanctioned through PD (P) wing, for Officer/Staff of field offices may be sanctioned by concerned HoD and for Officer/Staff of headquarters office may be sanctioned through Director (P) Wing of headquarters office.
(iv)   If an Officer/Staff requires certificate for courses (as identified by K&CB wing of headquarters), the Officer/Staff needs to register and write the exam at any of the designated exam centre and pay a nominal fee. One time TA/DA is to be reimbursed to the concerned employee for appearing in examination only after passing the exam.
(v)   Incentive may be granted, if the relevant certificate is produced within 3 months from the date of acquiring the pass certificate. The incentive for passing the courses may be as under:-
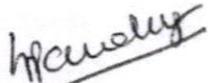
Sl. No	Duration of course	Incentive amount (in Rs.)
1	Less than 4 weeks	2,000
2	Equal to and more than 4 Weeks and less than 6 weeks	4,000
3	Equal to and more than 6 Weeks and less than 8 weeks	6,000
4	Equal to and more than 8 Weeks and less than 12 weeks	8,000
5	Equal to and more than 12 weeks	10,000

2. (i)   The following course is a department sponsored course through MoU signed with IIT Madras. After passing the exam and obtaining the pass certificate, Officers/Staff are eligible for incentive within 3 months of acquiring the certificate:-

Duration of course	Incentive amount (in Rs.)
Certification course on Data Science, AI and Cybersecurity for IT Audit	25000

(ii)   This course is an online course from IIT Madras and exam will be conducted online after completion of course. The Officer/Staff can enrol in this course through department only.

3.   **Procedure for claiming Incentive:**

A.   **IA&AS Officers posted in Headquarters:** Submission of proposal to PD (P) Wing and after verification may be forwarded to Director (P) wing for payment.

B.   **IA&AS Officers posted in field offices:** Submission of proposal to PD (P) Wing and after verification may be forwarded to concerned HoD/PAO for payment.

C.   **Officers/Staff other than IA&AS officers posted in Headquarters office:** Submission/processing/verification and payment may be processed through Staff wing/Director (P) wing.

D.   **Officers/Staff other than IA&AS officers posted in field offices:** Submission/processing/verification and payment may be granted through concerned HoD only.

(Swati Pandey)
Principal Director (Personnel)

iGOT Courses				
Sr No.	Course Name	Institute	Duration	Link
1	Foundations of Cybersecurity	Google	10 hr 10 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471827688087552171
2	Assisting Public Sector Decision Makers with Policy Analysis	University of Michigan	16 hr 20 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471817246326784120
3	Digital Governance	Erasmus University Rotterdam, University of Leeds	27 hr 38 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471814462136320125
4	Digital Transformation	Illinois Tech	44 hr 17 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471828378181632178
5	Law, Governance, and Public Policy	O.P. Jindal Global University	18 hr 37 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471817693544448133
6	Advanced Analytics with Power BI	Edureka	9 hr 53 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471836168110080166
7	Advanced Data Analysis with Generative AI	Microsoft	16 hr 41 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_11447180740585881619
8	Build and Execute an Organisational AI Strategy	Coursera	5 hr 52 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471818487185408124
9	Central Banks and Monetary Policy	University of Illinois Urbana-Champaign	16 hr 59 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471815450279936116
10	Change Leadership: Developing Strategic Gap Analysis in Miro	Coursera	2 hr 24 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471844362747904197
11	Green Building Assessment & Certification	L&T EduTech	10 hr 45 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471835853316096191
12	Climate Resilience and Urban Sustainability	University of Colorado Boulder	17 hr 33 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471826721120256169
13	Measuring and Modeling Impact in Evaluation	By Johns Hopkins University	14 hr 4 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471817489793024122
14	Program Design & Evaluation for Health Syste	By Johns Hopkins University	7 hr 48 mnt	https://portal.igotkarmayogi.gov.in/app/toc/ext/ext_114471812506476544118

SWAYAM/SWAYAM plus Courses				
Sl. No.	Course Name	Institute	Duration	Link
1	Understanding Data – Practical Foundations for Non-tech Learners	IGNOU	6 weeks (01 Jan 2026 to 30 Apr 2026	https://onlinecourses.swayam2.ac.in/nou26_ge59/preview
2	Auditing and Corporate Governance	CEC, Shri Govind Guru University (SGGU),	16 weeks (05 Jan 2026 to 30 Apr 202	https://onlinecourses.swayam2.ac.in/cec26_cm13/preview
3	Income Tax Law and Practice	INI, Banaras Hindu University	12 weeks (26 Jan 2026 to 30 Apr 202	https://onlinecourses.swayam2.ac.in/ini26_cm03/preview
4	Python for Data Analytics, Machine Learning and Generative AI: A Comprehensive Guide	IIMB, M S Ramaiah University of Applied Sc	10 weeks (12 Jan 2026 to 30 Apr 202	https://onlinecourses.swayam2.ac.in/imb26_mg130/preview

5	Energy Resources, Economics, and Sustainabi	IIT Roorkee	8 weeks (16 Feb 2026 to 10 Apr 2026	https://onlinecourses.nptel.a c.in/noc26_hs115/preview
6	AI in Accounting	Manipal University, Jaipur	10 weeks (12 Jan 2026 to 30 Apr 202	https://onlinecourses.nptel.a c.in/noc26_hs115/preview
7	Advanced Contracts, Tendering and Public Procurement	NPTEL, National Law School of India Univer	12 weeks (19 Jan 2026 to 10 Apr 202	https://onlinecourses.nptel.a c.in/noc26_lw09/preview
8	Financial Accounting	Devi Ahilya Viswavidyalaya, Indore	12 weeks (15 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/cec26_cm02/previe w
9	Data Analytics and Visualization with MS Pov	IIMB, Atlas SkillTech University, Mumbai	6 weeks (12 Jan 2026 to 30 Apr 2026	https://onlinecourses.swaya m2.ac.in/imb26_mg110/prev iew
10	Data Base Management System	IIT Kharagpur	8 weeks (19 Jan 2026 to 13 Mar 2026	https://onlinecourses.nptel.a c.in/noc26_cs39/preview
11	Financial Statement Analysis and Reporting	IIT Roorkee	12 weeks (19 Jan 2026 to 10 Apr 202	https://onlinecourses.nptel.a c.in/noc26_mg63/preview
12	GST	IIMB, CHRIST University, Bangalore	12 weeks (12 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/imb26_mg112/prev iew
13	HTML Programming for Business: Web Design & Digital Strategy	IIMB, Manipal University, Jaipur	10 weeks (12 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/imb26_mg155/prev iew
14	Information Security and Cyber Forensics	CEC, Devi Ahilya Vishwavidyalaya, Indore	12 weeks (15 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/cec26_ge02/previe w
15	Machine Learning and Pattern Recognition	NIT Puducherry	12 weeks (26 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/ntr26_ed97/previe w
16	Statistical Foundation for Big Data Analysis	IIT Kharagpur	12 weeks (19 Jan 2026 to 10 Apr 202	https://onlinecourses.nptel.a c.in/noc26_cs09/preview
17	Investing and Retirement Planning		6 Hrs	https://swayam-plus.swayam2.ac.in/courses/ course-details?id=F_ARTHNM_10
18	Online Communication & Data Security	Wadhwani Foundation	8.5 Hrs	https://swayam-plus.swayam2.ac.in/courses/ course-details?id=F_WADHW_14
19	SQL Programming: Mastering Data Queries with MySQL	Lets upgrade	10 Hrs	https://swayam-plus.swayam2.ac.in/courses/ course-details?id=LEPL-SQL0824-01
20	Excel Essentials: From Basics to Practical Data Mastery	Lets upgrade	5 Hrs	https://swayam-plus.swayam2.ac.in/courses/ course-details?id=LEPL-EXCEL0824-01
21	Fundamentals of AI	NITTTR, Chennai.	12 weeks (26 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/ntr26_ed111/previ ew
22	Public Financial Administration	Madras Christian College (Autonomous), Tambram, Chennai	12 weeks (09 Jan 2026 to 30 Apr 202	https://onlinecourses.swaya m2.ac.in/cec26_hs58/previe w