

**OFFICE OF THE  
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL  
3<sup>rd</sup> MSO Building, CGO Complex, 5<sup>th</sup> Floor, DF Block,  
Sector- I, Salt Lake, Kolkata – 700 064  
E-mail: agauwestbengal2@cag.gov.in**

**N.S. No. Admn.I/6-2/Dept/XXVI (Part.2)/2025-26/ 1060**

**Dated: 05.01.2026**

Enclosed please find following letters:

<b>Sl. No</b>	<b>Letter No. / Reference</b>	<b>Last Date to receive application in Admn-I</b>
1.	Letter No. RTI-RAN/Admin-25/Deputation/Faculty/2025-26/381 dated 02.01.2026 received from RCB&KI, Ranchi regarding filling up the post of Auditor/Accountant or Sr. Auditor/Sr. Accountant in RCB&KI, Ranchi on deputation basis.	<b>08.01.2026</b>
2.	Letter No. RCB&KC/BNG/Admn/Deputation/2025-26/90 dated 02.01.2026 received from RCB&KC, Bengaluru regarding filling up the post of SAO/Admn (Non-faculty) in RCB&KC, Bengaluru on deputation basis.	<b>20.01.2026</b>
3.	Letter No. RCB&KC/Admn/Deputation-Extension/2024-25/91 dated 02.01.2026 received from RCB&KC, Bengaluru regarding extension of date for receiving application. Previous circular in this regard was issued vide NS No. Admn-I/6-2/Dept/XXVI(Part.2)/2025-26/963 dated 08.12.2025.	<b>20.01.2026</b>

Branch officers concerned are requested to bring the contents of the above letters to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letters may be given due consideration.

Digitally signed by  
ASHUTOSH BISWAS  
Date: 05-01-2026  
15:39:36  
Sr. Audit Officer (Admn.I)

Copy to:

1. DAG /AMG-I (Admn. & AS)
2. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)
10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. /Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

*05/01/26*  
Asstt. Audit Officer (Admn.I)

A-41 Inward/977  
dt: 02/01/26

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, रांची

भारतीय लेखापरीक्षा एवं लेखा विभाग

RTI-RAN/Admin-25/Deputation/Faculty/2025-26/381 Date: 02/01/2026

To,

All Offices as per Mailing List of IA&AD.

विषय: - क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, रांची में लेखा परीक्षक / लेखाकार या वरियो लेखा परीक्षक / वरियो लेखाकार के एक पद को प्रतिनियुक्ति के आधार पर भरने के लिए।

Subject: - Deputation assignment for filling up of 1 post of Auditor/Accountant or Sr. Auditor/Sr.Accountant at RCB&KI, Ranchi.

महोदया/महोदय,

Madam/ Sir,

प्रतिनियुक्ति के आधार पर निम्नलिखित पद को भरने के लिए पात्र एवं इच्छुक अधिकारियों से आवेदन आमंत्रित किए जाते हैं।

Applications are invited from eligible and willing officials for filling up the following post on deputation basis:

SI No	Post	Eligibility
1	1 Post of Auditor/Accountant or Sr. Auditor/Sr. Accountant	<ul style="list-style-type: none"> <li>1. Holding analogous post.</li> <li>2. Should possess reasonable IT skills (MS Office, web browsing etc.).</li> <li>3. Should possess good communication skills.</li> <li>4. Age of applicants should not be more than 56 years.</li> </ul>

**Terms & Conditions:**

**नियम एवं शर्तें:**

- प्रतिनियुक्ति की आरंभिक अवधि पाँच वर्षों के लिए होगी और उसके बाद मुख्यालय पत्र सं0 - 60-staff(App)-I/14-2023 दिनांक 27.01.2025 एवं इस कार्यालय की आधिकारिक एवं पत्र सं0 111-staff(App)-I/14-2023 दिनांक 14.02.2025 प्रशासनिक सुविधा, चयनित अधिकारी की उपयुक्ता के अधीन और और उपरोक्त मुख्यालय पत्र के अनुसार वार्षिक आधार पर बढ़ाई जाएगी।

The term of deputation will be initially for five years as per HQ letter No 60-staff(App)-I/14-2023 dated 27.01.2025 and Letter No 111-staff(App)-I/14-2023 dated 14.02.2025 and extendable thereafter on yearly basis subject to the continued suitability of the official, administrative convenience of this office and as per Headquarter letter mentioned above.

- क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान, रांची में काम करते समय, अधिकारी स्वीकार्य प्रतिनियुक्ति/प्रशिक्षण भर्ते का हकदार होगा। हालाँकि, एमएसीपी/एनएफयू वेतन पाने वाले अधिकारी प्रतिनियुक्ति भर्ते के लिए पात्र नहीं हैं।

*Shri. D. Parashuram  
02/01/26*

While working at RCB&KI, the official will be entitled to deputation/training allowance as admissible. However, officials drawing MACP/NFU pay are not eligible for deputation allowance.

3. प्रतिनियुक्ति के संबंध में अन्य मौजूदा नियम और शर्तें लागू रहेंगी।

Other existing terms and conditions in respect of deputation will be applicable.

4. इच्छुक एवं पात्र अधिकारियों के आवेदन निम्नलिखित दस्तावेजों के साथ विचारार्थ 15.01.2026 तक इस कार्यालय को भेजे जा सकते हैं:

Applications from willing and eligible officials along with following documents may be forwarded to this office latest by 15.01.2026 for consideration:

a. बायोडाटा (प्रारूप संलग्न)

Biodata (Format enclosed)

b. पिछले पांच वर्षों के एपीएआर की प्रमाणित प्रति

Certified copy of last five years APAR

c. सतर्कता अनापत्ति प्रमाणपत्र

Vigilance Clearance Certificate

d. कार्यालय प्रमुख द्वारा इस आशय का प्रमाण पत्र कि आवेदक द्वारा दिया गया विवरण सही है।

Certificate by the Head of Office to the effect that the particulars given by the applicant are correct.

5. मुख्यालय के परिपत्र संख्या 269/प्रशिक्षण प्रभाग/42-ए/2019 दिनांक 18.09.2019 का संदर्भ लें जिसमें कर्मचारियों (प्रशासन और संकाय) की वृद्धि पर क्षेत्रीय कार्यालयों को सख्त अनुपालन के लिए विस्तृत निर्देश जारी किए गए हैं। भेजे गए परिपत्र में दिए गए निर्देश नीचे दिए गए हैं:

A reference may be invited to Headquarters circular No 269/Trg Div/42-A/2019 dated 18.09.2019 wherein detailed instructions to the field offices on augmentation of staff (Administration and Faculty) have been issued for strict compliance. The instructions in said circular are reproduced below:

i. फील्ड कार्यालय क्षेत्र क्षेत्र नियंत्रण & ज्ञान संस्कृति विभागों को अधिसूचना को नोटिस बोर्ड पर प्रदर्शित करेंगे और उम्मीदवारों को अधिसूचना का जवाब देने के लिए उचित समय देते हुए कर्मचारियों के बीच वितरित करेंगे।

Field offices shall display the deputation notification issued by RCB&KI on the notice boards and circulated among the staff giving reasonable time to the candidate for responding to the notification.

ii. दायर कार्यालय क्षेत्र क्षेत्र नियंत्रण & ज्ञान संस्कृति विभागों के द्वारा विज्ञापित पदों के लिए अपने कार्यालयों/कर्मचारियों से प्राप्त सभी आवेदनों को बिना किसी आवेदन को रोके संबंधित संस्थान/केंद्र को भेज देंगे।

Filed offices shall forward all applications received from their offices/Staff against the positions advertised by RCB&KI/RCB&KCs to the concerned Institute/Centre,

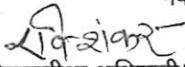
without withholding any application.

iii. चयन प्रक्रिया पूरी होने पर, क्षेत्रीय कार्यालय क्षेत्र क्षेत्र नियम & ज्ञान संक्षेत्र क्षेत्र क्षेत्र नियम & ज्ञान के में शिक्षण/प्रशासनिक कार्य के लिए चयनित अधिकारियों को यथाशीघ्र कार्यमुक्त करेंगे।

On completion of selection process, the field offices shall obligatorily relieve the selected officers(s) for teaching/administrative assignment at RCB&KI/RCB&KCs at the earliest.

iv. क्षेत्र क्षेत्र नियम & ज्ञान संक्षेत्र क्षेत्र क्षेत्र नियम & ज्ञान के में प्रारंभिक प्रतिनियुक्ति अवधि 5 वर्ष होगी और उसके बाद इसे वार्षिक आधार पर बढ़ाया जा सकता है। हालाँकि, यदि प्रतिनियुक्त अधिकारी का प्रदर्शन असंतोषजनक पाया जाता है, तो क्षेत्र क्षेत्र नियम & ज्ञान संक्षेत्र क्षेत्र क्षेत्र नियम & ज्ञान के किसी समय पर उन्हें वापस भेजने का अधिकार सुरक्षित रखता है।

The initial deputation period to RCB&KI/RCB&KCs will be 5 years and extendable on yearly basis thereafter. The RCB&KI/RCB&KCs however, reserves the right to repatriate a deputationist at time, if his/her performance is found unsatisfactory.

भवदीय,  
  
 वर्ष लेखापरीक्षा अधिकारी/प्रशासन  
 Sr. Audit Officer/Admn.

प्रति प्रेषित:

Copy to:

1. IA&AD के सभी कार्यालय

All IA&AD offices (by e-mail).

2. वेबसाइट पर होस्टिंग के लिए एएओ (सीएफ-आईटी)

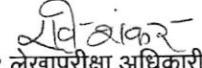
AAO (CF-IT) for hosting on the website.

3. वर्ष लें पर अंग्रेजी (प्रशासन) सूचना एवं रिकार्ड के लिए

SAO (Admn) for information and record.

4. नोटिस बोर्ड

RCB&KI, Ranchi Notice Board.

  
 वर्ष लेखापरीक्षा अधिकारी/प्रशासन  
 Sr. Audit Officer/Admn.

**Bio Data (Annexure)**

1.	Name	
2.	Post Held	
3.	Date of Birth	
4.	Qualifications	
	i. Educational	
	ii. Professional	
5.	Office to which the applicant belongs	
	i. Parent Office	
	ii. Present Office	
6.	Date of Entry into IA&AD	
7.	Date of promotion to the present post	
8.	Details of knowledge & experience in the field of IT.	
9.	Any achievement in the field of IT	
10.	Present Pay and Pay Level	
11.	Mobile No and official Mail ID	
12.	Permanent Address	
13.	Present Address	
14.	Any other relevant details	

Date:

Place:

**Signature of applicant**

It is certified that the above particulars furnished are correct as per our office records.



A-21/IA&AD/976  
dt: 02/01/26

## भारतीय लेखापरीक्षा और लेखा विभाग

Indian Audit & Accounts Department



## क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, बैंगलूरु,

Regional Capacity Building & Knowledge Centre, Bengaluru

No. RCB&KC/BNG/Admin/Deputation/2025-26/90

Dated: 02/01/2026

To,

All Offices of IA&AD as per mailing list (cag-all-offices@lsmgr.nic.in).

**Subject: Deputation Assignment at Regional Capacity Building and Knowledge Centre, Bengaluru**

Sir/Madam,

1. RCB & KC, Bengaluru caters to the capacity building requirements of nine offices of Indian Audit & Accounts Department located in Bengaluru and Hubli.
2. Applications are invited for **one** post of SAO/ Admin (Non-Faculty) which is currently vacant at RCB & KC, Bengaluru:

Sl. No	Post	No. of vacant post	Desired Experience
1.	SAO/Admin (Non-faculty)	One	<ol style="list-style-type: none"><li>1. Holding Analogous post of SAO.</li><li>2. Handling of Administrative works. Good Communication Skills.</li><li>3. Knowledge of procurement of Goods and Services through GeM portal.</li></ol>

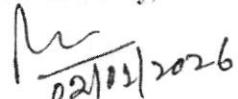
2. Applications of officers who are willing to be considered for deputation in RCB & KC, Bengaluru for the above-mentioned posts may forward the application to RCB & KC, Bengaluru through proper channel on or before 30.01.2026 along with their biodata in the format prescribed in **Annexure I** and certified copies of APAR for the last five years duly attested on each page by the competent authority. A certificate to state that no disciplinary/court/vigilance case is either pending or contemplated against the applicant should also be forwarded along with the application.
3. The successful candidates would be decided by the selection committee and would be approved by the competent authority. Necessary practical test/personal interview may also be conducted as per the order of the competent authority.
4. The term of deputation for the posts will be initially for a period of three years and extendable on yearly basis thereafter. RCB & KC, however, reserves the right to repatriate an officer on deputation at any time even before three years.

*Smt. S. Parashuram  
02/01/26*

6. Deputed officer will be entitled for deputation allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.
7. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of application for the post.
8. Wide publicity may be given to this circular, and attention is invited to Headquarters Staff wing circular F.No.60-Staff (App)-I/14-2023 dated 27-01-2025 and F.No.111-Staff (App)-I/14-2023 dated 14-02-2025.
9. In General, all the extant rules applicable for deputation to any post in IA&AD are to be taken to have been included in this notification.

This issues with the approval of competent authority.

Yours faithfully,



02/03/2026

Sr. AO/Administration  
RCB & KC, Bengaluru

**Annexure I**

**Bio-data Format Deputation post for which application submitted:**

1	Full Name	
2	Office where currently posted	
3	Designation	
4	Parent Office	
5	Date of entry into Government service	
6	Date of entry into IAAD	
7	Date of promotion to current designation	
8	Date of Birth	
9	Educational Qualification	
10	Professional Qualification (CISA/CISSP/CIA/CISM etc.)	
11	Proficiency in Computers	
12	Additional Expertise/Qualification, if any	
13	Experience in training	
14	Experience in organising events/workshops etc.	
15	e-mail id	
16	Mobile number	

**17. Details of Employment, in chronological order (including deputation posts): -**

Office/institution	Post held on regular basis	From	To	Basic pay in the PB/Pay Matrix, Grade pay	Nature of Duties highlighting the experience linked to the post applied for

*I have carefully gone through the Vacancy circular/advertisement, and I understand the information furnished in the Curriculum Vitae supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.*

Signature:

Date:

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भारतीय लेखापरीक्षा और लेखा विभाग  
Indian Audit & Accounts Department



क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, बेंगलूरु,  
Regional Capacity Building & Knowledge Centre, Bengaluru

No. RCB&KC/Admin/Deputation-Extension/2024-25/91

Date: 02/01/2026

To  
All the Heads of Offices  
(as per IA&AD mailing list)

**Sub:** Filling up of 01 Post each of AAO/OIOS, AAO/Admin. and Sr. Auditor in RCB & KC, Bengaluru on deputation basis -reg

Sir / Madam,

In continuation to the correspondence vide no. RCB&KC/BNG/Admin/Dept./2025-26/73 dated 05.12.2025, calling for applications for filling up of 01 Post of AAO/OIOS, 01 post of AAO/Admin and 01 Post of Sr. Auditor in RCB & KC, Bengaluru on deputation basis, the due date for receipt of applications has been extended up to **30.01.2026**.

This issues with the approval of competent authority.

Yours faithfully,

Sr. Audit Officer/Admn



भारतीय लेखापरीक्षा और लेखा विभाग  
Indian Audit & Accounts Department



क्षेत्रीय क्षमता निर्माण एवं ज्ञान केंद्र, बैंगलूरु,

Regional Capacity Building & Knowledge Centre, Bengaluru

No.RCB&KC/BNG/Admn/Deputation/2025-26/73

Dated:05-12-2025

To,

All Offices of IA&AD as per mailing list (cag-all-offices@lsmgr.nic.in).

**Subject: Deputation Assignment at Regional Capacity Building and Knowledge Centre, Bengaluru**

**Sir/Madam,**

1. RCB & KC, Bengaluru caters to the capacity building requirements of nine offices of Indian Audit & Accounts Department located in Bengaluru and Hubli.
2. Applications are invited for **one** post of AAO/ OIOS, **one** post of AAO/ Admin and **one** post of Sr. Auditor which are currently vacant at RCB & KC, Bengaluru:

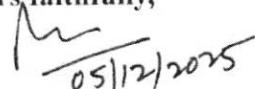
Sl.N o	Post	No. of vacant post	Desired Experience
1.	AAO/OIOS	One	<ol style="list-style-type: none"><li>1. Holding the analogous posts of AAO.</li><li>2. Working Knowledge in OIOS relating to overall Auditing in IA &amp;AD.</li><li>3. Regular working proficiency in computers and comfort in using IT is necessary.</li></ol>
2.	AAO/ Admn (Non-faculty)	One	<ol style="list-style-type: none"><li>1. Holding of analogous post of AAO.</li><li>2. Handling of Administrative works. Good Communication Skills.</li><li>3. Knowledge of procurement of Goods and Services through GeM portal.</li></ol>
3.	Sr. Auditor	One	<p>Holding the analogous post of <b>Sr. Auditors</b> Should possess reasonable IT skills i.e. Use of MS Office, MS Excel ,E-Office etc</p>

3. Applications of officers/officials who are willing to be considered for deputation in RCB & KC, Bengaluru for the above-mentioned posts may forward the application to RCB & KC, Bengaluru through proper channel on or before 31.12.2025 along with their biodata in the format prescribed in **Annexure I** and certified copies of APAR for the last five years duly attested on each page by the competent authority. A certificate to state that no disciplinary/court/vigilance case is either pending or contemplated against the applicant should also be forwarded along with the application.

4. The successful candidates would be decided by the selection committee and would be approved by the competent authority. Necessary practical test/personal interview may also be conducted as per the order of the competent authority.
5. The term of deputation for the posts will be initially for a period of three years and extendable on yearly basis thereafter. RCB & KC, however, reserves the right to repatriate an officer/official on deputation at any time even before three years.
6. Deputed officers/officials will be entitled for deputation allowance/training allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.
7. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of application for the post.
8. Wide publicity may be given to this circular, and attention is invited to Headquarters Staff wing circular F.No.60-Staff (App)-I/14-2023 dated 27-01-2025 and F.No.111-Staff (App)-I/14-2023 dated 14-02-2025.
9. In General, all the extant rules applicable for deputation to any post in IA&AD are to be taken to have been included in this notification.

**This issues with the approval of competent authority.**

Yours faithfully,

  
05/12/2025

Sr. AO/Administration  
RCB & KC, Bengaluru

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2)