



SUPREME AUDIT INSTITUTION OF INDIA  
सचिवालय संसदीय  
Dedicated to Truth in Public Interest

महालेखाकार का कार्यालय (लेखा एवं हक), त्रिपुरा :: अगरतला  
OFFICE OF THE ACCOUNTANT GENERAL (A&E),  
TRIPURA, AGARTALA - 799006

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**Circular No. 246**

**Dated: 05/01/2026**

## **Circular**

As per the provision of Rule **18(1)(ii)** and **18 (4)** of CCS(Conduct) Rules 1964 all the officers/officials belonging to **Group- A** (IAAS & Non IAAS), **Group-B** (Gazetted and Non-Gazetted) & **Group 'C'** shall submit an annual returns in prescribed format (**copy enclosed**), giving full particulars of the **immovable property** inherited by him or owned or acquired by him or held by him on lease or mortgage either in his **own name or in the name of any member of his family** or in the name of any other person.

In view of the above, all the officers/officials belonging to Group- B (Gazetted and Non-Gazetted) & Group 'C' of this office are instructed to furnish **Annual Immovable Property Returns** (offline) by **13/01/2026** and officers belonging to Group-A (IAAS & Non IAAS) **through SPARROW** (online) by **13/01/2026** giving full particulars of the immovable property **as on 31/12/2025**. Particulars may be furnished **for "Self" and "Dependents" separately** in the respective forms.

*Sd/-*  
Sr. Accounts Officer/Admn.

### **Hindi version follows**

Memo No. Estt(A&E)/Property-return/2025/ 44727-735

Dated: 05/01/2026

Copy to:

1. Secretary to AG (A&E) for kind appraisal of AG.
2. P. A. to Sr. DAG (A&E), for Sr. DAG's statement.
3. All BOs
4. All the AAOs/ Supervisors/ *are requested to bring the content of the circular to all staff under their control and ensure submission of IPR- upto 31/12/2025 of staff working under them.*
5. **Sr. DP - to circulate through Website/Bulk SMS.**
6. Deputation Table - instructed to convey the same to the officers/officials who are on deputation in various offices.
7. DA Cadre Table- instructed to call for the same from the DA cadre officers/officials.
8. Notice Board
9. Hindi Table

*5/1/2026*  
Sr. Accounts Officer/Admn.

**FORM for SELF**  
**STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR 2025.**  
**AS ON 31.12.2025**

1. Name of the officer (in full) :  
 & Service to which the  
 officer belongs

2. Present Post held

Pay (Pay band & Level):

Date of Birth:

Name of District, Sub- Division Taluka and Village in which Property is situated	Land & Details of Property			If not is own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchase, lease**, mortgage, inheritance gift or otherwise with date of acquisition and name with details of person/persons from whom acquired	Annual Income from property	Remarks; Please indicate details of permission obtained from departmen t
	Housin g	Land	Presen t Value *				
1	2	3	4	5	6	7	8

Place :

Date:

Signature of Govt. Servant

Struck out which is not applicable.

\* In case where it is not possible to assess the value accurately the approximate given value in relation to present condition may please be indicated.

\*\* Includes short term lease also.

**FORM for DEPENDENTS**  
**STATEMENT OF IMMOVABLE PROPERTY RETURN FOR THE YEAR 2026.**  
**AS ON 31.12.2025**

1. Name of the officer (in full) :  
 & Service to which the  
 officer belongs

2. Present Post held

Pay (Pay band & Level):

Date of Birth:

Name of District, Sub- Division Taluka and Village in which Property is situated	Land & Details of Property			If not is own name state in whose name held and his/her relationship to the Government Servant	How acquired whether by purchase, lease**, mortgage, inheritance gift or otherwise with date of acquisition and name with details of person/persons from whom acquired .	Annual Income from property	Remarks; Please indicate details of permission obtained from departmen t							
	Housing	Land	Present Value*					1	2	3	4	5	6	7

Place :  
 Date:

Signature of Govt. Servant

Struck out which is not applicable.

\* In case where it is not possible to assess the value accurately the approximate given value in relation to present condition may please be indicated.

\*\* Includes short term lease also.