

## Office of the Accountant General (A&E)-II, Maharashtra, Nagpur

No. HRM-I/hiring of retired AAOs/23

Date: 10-12-2025

### **CIRCULAR**

Applications are invited from retired Assistant Accounts Officers, to work as Consultant in the cadre of Assistant Accounts Officer on short term contract basis in the Office of the Accountant General (A&E)-II, Maharashtra, Nagpur in accordance with the terms and conditions prescribed by the Headquarters' circular no. 25-2025 (no. 1180-Staff (App I)/22-2016 dated 08-07-2025).

The following broad terms and conditions will be applicable to the contractual officials:

1. Age as on 01-01-2026 should not be beyond 64 years.
2. Such officials would be initially appointed for a period of one year, extendable up to a maximum of five terms subject to performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No. 3-25/2020- E.IIIA dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
  - a. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
  - b. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
  - c. No annual increment, percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.
4. Paid leave of absence is allowed at the rate of 1.5 days for each complete month of service to the retired officials hired on a short-term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh, strike, and lockdown should be dealt with in a similar way as in the case of serving officials.
5. If the official hired on short term basis remains absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on a pro-rata basis as under:

Fixed monthly remuneration x No. of days of absence on workingdays.

22

6. The hiring on contract basis will be purely on a temporary basis and is subject to termination at any time.
7. The officers selected to be hired on a short-term contract basis shall sign an agreement for a short-term contract and an agreement of confidentiality containing a clause of ethics and integrity.

Willing retired AAOs of the IA&AD, fulfilling the eligibility criteria may submit their application form along with a resume and a copy of the PPO. Applications duly filled in all respect must reach the undersigned by email at agaemaharashtra2@cag.gov.in latest by 31-12-2025.

Hindi version to follow.

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Sr. Dy. Accountant General (Admn.)

Encl: Application Form.

Copy to:

1. Secretary to Accountant General
2. All Group Officers' Secretariat
3. SAO / L&S for display on Notice Board
4. SAO / EIS for uploading notification on the official website.
5. For Circulation on IPMsg



Sr. Accounts Officer / HRM-I

## APPLICATION FORM

Latest passport  
size photo

1.	Name of the official		
2.	Date of birth		
3.	Date of entry in the Government service		
4.	Date of retirement		
5.	Name of the Office from which retired		
6.	Post held at the time of retirement		
7.	Length of service		
8.	In case of voluntary retirement, grounds on which retired.		
9.	Qualification		
	a) Educational		
	b) Professional		
10.	Working Experience		To be attached as Resume
11.	Additional information, if any, on professional Experience training, work experience in IS/IT enabled system		
12.	Mobile no. and email id		
13.	Residential Address for communication		
14.	Applicants may submit their resume with the application form.		

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge.

(Signature of applicant)

Date: