



कार्यालय प्रधान महालेखाकार (लेखापरीक्षा-I), तमिलनाडु
“लेखापरीक्षा भवन” 361, अण्णा सालै, तेनाम्पेट, चेन्नै - 600 018.

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), TAMIL NADU

"LEKHA PARIKSHA BHAVAN" 361, Anna Salai, Teynampet, Chennai - 600 018.



No. PAG (Audit-I)/OM-I/Unit-I/2025-26/ 221

Date: 06.11.2025

CIRCULAR

Sub: Stray Dogs menace inside Office Campus – Safety Concerns and Instructions regarding Dos and Don'ts – Reg.

It has been observed that stray dogs are frequently seen within the office campus, particularly near the parking areas and porticos. This has caused inconvenience and raised safety concerns among the staff and visitors.

This office (Estate Office) is taking necessary steps in coordination with the local municipal authorities to ensure that the premises remain safe and free from stray animals.

All the officers and staff members are directed to adhere to the following instructions strictly to ensure a safe and clean office environment:

DOs:

1. Maintaining cleanliness in and around the office premises.
2. Disposing food wastes only in covered dustbins.
3. Cooperating with security personnel in maintaining order and hygiene.

DON'Ts:

1. Feeding stray dogs inside the office campus.
2. Leaving food remains or lunch wastes in open areas.
3. Attempting to chase away the animals seen in the campus on your own.
4. Obstructing the efforts of security personnel engaged in handling the situation.

All officers and staff members are requested to follow the above instructions scrupulously. Non-compliance in these regards will be viewed seriously.

[Signature]
6/11

संपदा अधिकारी & वरिष्ठ उप महालेखाकार (प्रशासन)
Estate Officer & Sr. Deputy Accountant General (Admn.)

Copy forwarded to

All officers & staff members (through e-mail.) of the O/o PAG (Audit-I).

Data Managers of Offices of PAG (Audit-I), PAG (Audit-II) and DGA (Central) with instructions to upload the circular on the website of their office and to display the circular in the Digital Notice Board.

Date Manager of the offices of the PAG (Audit-II) and DGA (Central) are further instructed to send a copy of the circular to all the officers & staff of their office (through e-mail).