

Office of the Principal Accountant General (Audit-I)
Madhya Pradesh, Gwalior

Office order

No./SMU/2025-26/F-46/OO No. 107

Date 09/11/2025

Sub: - Submission of quantified self-appraisals for Key Result Areas (KRAs)

- 1.0 All Group Officers and all Branch officers working under direct charge of PAG are to submit their quantified self-appraisal (target achieved/not-achieved along with constraints if any) against each activity given in their KRAs.
- 1.1 Monitoring of self-appraisals for KRAs shall be done by Pr. AG on a bi-annual basis at half-yearly intervals. The first self-appraisal shall therefore be for the period 1 April 2025 to 30 September 2025.
- 2.0 All concerned to note that this is a mandatory pre-requisite for the assessment of Annual Performance Appraisal Reports (APARs) by the reviewing authority.
- 3.0 **Deadline-** 30.11.2025 (For the submission of the 1st Half-yearly self-appraisals for KRAs).
15.04.2026 (For the submission of the 2nd Half-yearly self-appraisals for KRAs).

This issues with the approval of Pr. Accountant General.

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Sr. Audit Officer/SMU

Endt. No./SMU/2025-26/F-46/51R- 2254 to 2267

Date 09/11/2025

Copy for information and necessary action: -

1. Secy to PAG (Audit)-I, M.P., Gwalior
2. DAG/AMG-I, AMG-II, AMG-III, AMG-IV & AMG-V
3. SrAO/ITA, APDAC, Report, Report (PAC)
4. SrAO/IS Wing for updating on Official Website
5. Sr. Utkarsh Yadav, AAO for updating on Official Website
6. Assistant Director/Raj Bhasha for Hindi Translation
7. Guard File


Sr. Audit Officer/SMU