

**OFFICE OF THE
PRINCIPAL ACCOUNTANT GENERAL (AUDIT-II), WEST BENGAL**
3rd MSO Building, CGO Complex, 5th Floor, DF Block,
Sector- I, Salt Lake, Kolkata – 700 064
E-mail: agauwestbengal2@cag.gov.in

N.S. No. Admn.I/4-33/W.A/2025-26/677

Dated: 19.09.2025

Enclosed please find following letter:

Sl. No.	Letter No. / Reference	Last Date to receive application in Admn-I
1.	Letter No. Admn.I/II-6(3)/Vol.II/110 dated 18.09.2025 received from O/o the Pr. Accountant General (Audit-I), WB regarding filling up the post of Welfare Assistant (ex-cadre post) in O/o the Pr. AG (Audit-I), WB on deputation basis.	03.10.2025

Branch officers concerned are requested to bring the contents of the above letter to the notice of willing and eligible official(s) and forward the application(s) of willing official(s) as per the date prescribed in the table above.

While recommending the name(s) of candidate(s), criteria/guidelines detailed in the aforesaid letter may be given due consideration.

Digitally signed by
ASHUTOSH BISWAS

Date: 19-09-2025
Sr. Audit Officer (Admn.I)
12:15:02

Copy to:

1. DAG /AMG-I (Admn. & AS)
2. DAG/AMG-II
3. DAG/AMG-III
4. DAG/AMG-IV
5. Secretary to the Pr. Accountant General (Audit-II), WB.
6. Sr. Audit Officer/Admn.I & DAC
7. System Administrator/ EDP SC
8. Sr. Audit Officer /Admn.II, III & CC
9. Sr. Audit Officer/AMG-I (AS)
10. Sr. Audit Officer/ Record & APCC
11. Sr. Audit Officer/AMG-II(HQ)
12. Sr. Audit Officer/AMG-III(C)
13. Sr. Audit Officer/ AMG-IV(HQ) & Technical Cell
14. Sr. Audit Officer/ECPA-Cum-Report(Civil)
15. Sr. Audit Officer/ECPA-Cum-Report(Com)
16. Assistant Director (Official Language)/Hindi Cell
17. Assistant Audit Officer/Admn.I (For NIC-mail)

Asstt. Audit Officer (Admn.I)

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I), WEST BENGAL
TREASURY BUILDINGS, 2, GOVT. PLACE (WEST), KOLKATA - 700 001.

NOTICE

O.O. No. Admn.1/11-6(3)/Vol.11/110

Dated: 18.09.2025

The post of Welfare Assistant (ex-cadre post) has fallen vacant in the Office of the Principal Accountant General (Audit-I), West Bengal. Officials of both the Offices of the Pr.AG(Audit-I), WB and Pr.AG(Audit-II), WB may apply for the ex-cadre post of Welfare Assistant in the scale of pay of Level 8 (Rs.47,600-1,51,100).

In terms of Headquarters' Office Circular No.08-Staff(App-1)/2022 issued under letter No.183-Staff(App-1)/09-2021 dated 09.02.2021 and Headquarters' Office letter No.701-Staff(App-1)/09-2021 dated 15.03.2024, applications are invited from eligible officials for deputation to the post of Welfare Assistant are as under:-

- (a)(i) Holding analogous posts on regular basis in the parent cadre or Department; or
 - (ii) With three years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay (Pay scale of Sr.Auditor level 6 of pay matrix) or equivalent in the parent cadre or Department; and
 - (b) Possessing three years' experience in the field of welfare or community activities, housekeeping, sports and cultural activities, personal administration including settlement of personal claims.
2. Officials with combined regular service of 3 years in the grade of Senior Auditor and Assistant Supervisor are eligible to be considered for appointment to the ex-cadre post of Welfare Assistant.

The selected official on his appointment to the ex-cadre post of Welfare Assistant will draw the pay in the pay band of the deputation post.

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not to exceed three (3) years. The maximum age limit for appointment by deputation or absorption shall be not exceeding 56 years as on the closing date of receipt of applications.

Application in the prescribed format given in Annexure must reach the Admn.I Section of this office on or before 10.10.2025.

Officials in the Office of the Principal Accountant General (Audit-II), W.B. should submit their applications through Admn.I Section of that office.


Sr. Audit Officer (Admn.I)

For all circulation including O/o the Pr.AG (Audit-II), W.B & Notice Boards.

P.T.O.



ANNEXURE

1. Name (in block letters) :
2. Designation :
3. Date of appointment in the post of
Asstt. Supervisors and Sr. Auditor :
4. Period of service rendered on the date of
issue of the order in the respective post
viz.
 - a. Asstt. Supervisor..... :
 - b. Sr. Auditor..... :
5. Sl.No.& Page No. of latest Gradation List :
6. Particulars of Welfare/Community activities if
any (To be supported by
documents/certificates) :
7. Participation in Sports & Cultural activities
(To be supported by certificates/documents) :

(Signature of Applicant)

**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT-I),
WEST BENGAL
TREASURY BUILDINGS, 2, GOVT. PLACE(WEST), KOLKATA – 700 001.**

O.O. No. Admn.I/II-6(3)/Vol.II/111

Dated: 18.09.2025

Extension of tenure of deputation of the Shri Puloke Kumar Das, Sr. Auditor to the ex-cadre post of Welfare Assistant has not been acceded to by the Competent Authority of this office.

Shri Puloke Kumar Das, Sr. Auditor is directed to report for duty as Senior Auditor to the Admn.I Section of this office on repatriation with immediate effect.

*//Authority: Pr.AG(Admn.)'s order dated 12.09.2025
kept in file No.Admn.I/ II-6(3)/Vol.II//*


Sr. Audit Officer(Admn.1)

Copy to:-

1. All Group Officers and Branch Officers as per general e-mail list
2. - Sr.AO(Welfare)
3. All AAOs.
4. Person concerned